

**Desert Mountain Band Boosters
General and Executive Committee Meeting Minutes
October 24, 2017**

Executive Committee Members Present:

- Patty Barnhart, Kathy Gottlieb, Sylvia Hom, Dawn Marchant

Members at Large Present:

- Lisa Barnhart, Debbie Blum, Diane Duvall

The meeting was called to order at 6:06 PM by Diane in Heidi Block's absence.

Approval of Minutes: Sylvia motioned for unanimous approval of the Minutes from the General and Executive Board Meeting on September 12, 2017.

Positions of First Vice President and Treasurer: The appointment of Patty Barnhart as First Vice President was unanimously approved. Dawn Marchant has assumed the position of Treasurer. Congratulations to both Patty and Dawn and welcome to the Board.

Treasurer's Report:

- Bank balance: \$40,572 as of 9/30/17.
- About one-half (\$9,000) of the marching band budget (\$19,000) has been spent to date. Large upcoming expenses include the following: \$1500 for uniform dry cleaning and \$3,000 for the marching drill score, both of which are anticipated to be paid in April/May 2018. A total of \$3,000 for truck rental expenses is also expected for the upcoming festivals.
- It is recommended that Mrs Irvin's discretionary funds be used in the current fiscal year for accounting purposes. If not, unused funds can always be carried over to the next year. Additionally, in the spring, the Board should determine to increase the Director's discretionary funds budget, if needed.
- The budget goal of \$5,000 in private donations may be underfunded this year. Kathy will contact Hillary Mackowski's source at Albertson's to inquire about a donation of a pallet of water. Several Booster members are participating in corporate matching programs for volunteer service hours, and funds are anticipated from these programs in May.

Fundraising Report:

- Kathy reported the following income from recent fundraising events:

a. Football game concessions 10/6/17	\$325
Wetzel's Pretzels	123
b. Football game concessions 10/20/17	451
Wetzel's Pretzels	170
c. Goodwill Donation Drive 10/14/17	922
d. Dessert auction (Pops concert) 10/5/17	<u>450</u>
Total	\$2,441
- A family dinner at Cane's is being explored. However, the restaurant is requesting that a tax return (or equivalent documentation) be produced before an event can be planned.

Program Recap:

- Senior Recognition Night 10/20/17: The event proceeded in a timely manner and went very well overall. The change in venue to the cafeteria worked well and should be continued for the event in future. Every senior had a photo taken, and the senior portraits and photos of families during the senior walk were beautiful. The senior walk was also documented with a video. Grateful thanks to Dawn and Allison Blum for their wonderful work. A suggestion was made to create a large poster of photos of band members that can be displayed during the senior walk like the football and pom squads do.

Program Updates:

- October 28 – ABODA Marching Invitational – Mountain View High School: Volunteers are set; a few more volunteers for pit crew are needed. A suggestion was made to obtain a photo of the full band as a group.
- October 31 – Trunk or Treat: The volunteer sign-ups for both the chili cook-off and decorating car trunks have been great. Patty will buy bags for the band members to collect candy.
- November 4 – SUSD Marching Band Invitational at DMHS:
 - a. Volunteers are needed for a large variety of tasks, including Directors' packets, signs, maps, traffic direction, concessions, air gram and raffle sales, and student ambassadors. There is no precedent for a budget for the event. Lisa and Debbie will contact potential volunteers that signed up on Uniform Fitting Day. A list of tasks has also been created on Sign Up Genius. Debbie has created the invitational flyer and will obtain approval from Mrs Irvin for distribution to the high schools and feeder middle schools.
 - b. Concessions will need to be planned for 500-600 band and audience members. Kathy motioned for an additional \$250 budget for approved concessions, including candy, chips, drinks, and popcorn. Motion was seconded and passed. Lisa motioned to add pizza from Domino's and hot dogs individually wrapped from Costco. Motion seconded and passed. In a conference call with Heidi, the only item that needs approval is hot dogs, and Heidi will obtain the approval. Wetzel's Pretzels will also participate. Kathy will create the flyer for concessions that will be placed in the Directors' packets. Prices were set for the concessions, as follows: \$3 hot dogs, \$2 pizza slice.
 - c. Mrs Irvin will take care of all permits, and Heidi will order 10 tables for various functions.
 - d. Sylvia will donate the gifts for the Band Directors with an anticipated amount of \$50 per gift. She will create small boxes for each Band Director containing gift cards and other small items.
 - e. Debbie suggested sales of tootsie pops (priced at \$1) as spirit pops. Kathy will purchase 500 tootsie pops for the sale. Contributions to a 50/50 raffle (already approved by SUSD as long as the raffle does not compete with any others) and air grams will also be sold.
 - f. Damon Chu will be asked to coordinate Tri-M students for various tasks and to serve as student ambassadors for the participating bands.
- December 5 - Marching Band Recognition Night: The action plan for the recognition event was reviewed, and roles and responsibilities designated.
- Winter Drumline: A discussion of the ways to ensure the quality of the experience for students in winter drumline was revisited. Because the funds for winter drumline instruction come out of DMBB's budget, we need to insure that the value of the instruction is worth the cost for each participant.

Events:

- October 28 – ABODA Marching Invitational – Mountain View High School
- October 31 – Marching Band Trunk or Treat
- November 4 – ABODA Marching Band State Finals – Hamilton High School
- November 7 – SUSD Marching Band Invitational – DMHS
- November 18 – ABODA Marching Invitational State Championships – ASU
- November 28 – Winter Concert/Dessert Auction
- December 5 – Marching Band Recognition Event

The meeting was adjourned at 7:56 PM.

Next meeting: November 14, 2017