



## Meeting Minutes March 11, 2024 7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday March 11, 2024, at 7:00 P.M. The following was discussed:

1. Commissioner Haygood called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. All Commissioners were present.
2. Citizen Public Forum. No citizens chose to speak.
3. The approval of the minutes from the February 5, 2024, Board Meeting. Commissioner Huber motioned to approve the Board Meeting Minutes from February 5, 2024. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Leon Springs Fire Department (LSFD) reports due to ESD 4
  - a. Mr. Joe Costantino reviewed the LSFD expenditures for January 2024. The LSFD is running approximately 5% over budget to date.
  - b. Chief Ramon presented the LSFD Chief's report and discussed:
    - The Monthly Run Report
    - Significant incidents
    - Training
    - Pre-plan inspections by the department
    - Community Health Paramedic activities
    - Public relations
    - Automated Vehicle Location (AVL) factors are still being assigned for emergency responses within the District and overall will be difficult to implement within the County without City of San Antonio support.
    - Chief Ramon reported that LSFD is being certified by the Texas Commission on Fire Protection with an inspection scheduled for March 25, 2024.
    - The ladder truck committee is continuing to develop information for a new ladder truck and will be reporting to the Board during the May 2024 meeting.
  - c. LSFD is pursuing several grants with the assistance of a grant writer. The grants include one for upgrading radios, a staffing grant for 12 additional personnel, and the Defense Community Infrastructure Program (DCIP) grant. The DCIP grant is only for structures. LSFD will continue to investigate the grant for the possible construction of office space behind Station 132.

5. Discussion and appropriate action on the following:
  - a. Mr. Gabe Perez, Perez Project Consulting, discussed the status of the Ranchland View property and presented the status of the construction of water and sewer lines to the property. Mr. Perez is recommending the ESD 4 move forward with the construction of the water line to the property. Mr. Perez discussed the need for an endangered species study to support the re-plat. Commissioner Rasmussen motioned to conduct a Golden Cheeked Warbler study on the property. Commissioner Surratt seconded the motion. Motion carried by a 5/0 vote in favor of.  
  
The Board discussed the status of the architect proposals. Commissioner Lopez-Maddox motioned to retain RVK Architects to develop sight concept designs. Commissioner Surratt seconded the motion.
  - b. Mr. Charles Laljer, Administrator, updated the Board on the ESD and LSFJ merger activities.
6. Financial discussions and appropriate action:
  - a. Mr. Laljer reviewed the ESD 4 financial report for March 2024.
  - b. Mr. Laljer reviewed the outstanding bills owed by ESD 4.
  - c. Action by the Board on approving payments by ESD 4. Commissioner Huber motioned to approve the ESD 4 payment requests. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
7. Determine date, time, and possible agenda items for the next meeting. The next regularly scheduled Board meeting will be Monday, April 1, 2024.
8. Adjourn. With no further business before the Board, Commissioner Lopez-Maddox made a motion to adjourn. Commissioner Huber seconded the motion. Motion carried by a 5/0 vote in favor of. The meeting was adjourned at 8:48 P.M.