



1800 Appleton Road, Menasha WI 54952  
Phone: 920-968-6880 Fax: 920-731-3041  
info@casahispanawi.org

## SCHOLARSHIP GUIDELINES FOR HISPANIC/LATINO STUDENTS

See attached criteria for eligibility.

1. Previous winners of Casa Hispana scholarships must wait one academic year before they re-apply.
2. One (1) or Two (2) Academic references of recommendations. **Must** be provided by the applicant (form attached). Academic recommendations from teachers, guidance counselor, coach, etc. One (1) or Two (2) Personal References Recommendations: personal recommendations from employers or volunteer supervisors. **(Please do not use your family members they are not part of personal recommendations).**
3. There is a minimum grade point average (GPA) of C or 2.0 GPA numerical equivalent required to apply. Other factors will be considered in selecting the successful candidate(s), including GPA, thus transcripts from the high school or a previous school will be required of the applicant(s) selected to receive a scholarship. A marginal grade point average should not be a deterrent to apply, as need, tenacity and community involvement will also be priorities for determination of awards.
4. The applicant **must** attach proof that he/she has been accepted to an institution of higher learning (technical college, college, and university or certification program). Casa Hispana, Inc. will honor online education in the Continent of United States.
5. If the applicant is selected to receive a scholarship, Casa Hispana Inc. will send the scholarship funds directly to the school after the student has enrolled/ Student must provide a Bill from the school with the students ID Number, Address where the payment must go to and to what department. Enclosed is a sheet for the student to send to Casa Hispana, WI with the correct information. Scholarship will be disburse within (1) one calendar year.
6. **Please upload all documents (application, essay, and proof of acceptance to a technical college or university, and a transcript from a high school or a previous school) must be sent together in one package.**
7. Letters of recommendation (3)
  - a. Letters of recommendation may be Included in that package in sealed envelopes or mailed/e-mailed (info@casahispanawi.org) separately by the writer to Casa Hispana, Inc. Attn: Scholarship Program 1800 Appleton Road Menasha WI 54952
  - b. z

**NOTE: IF ALL PAPERWORK IS NOT SUBMITTED BY DEADLINE MARCH 23, 2018 AT 5:00 PM INCLUDING LETTERS OF RECOMMENDATION. INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.**



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**POSTMARKED OR HAND DELIVERED NO  
LATER THAN FRIDAY, MARCH 23, 2018**

8. Applications will be reviewed by the Scholarship Selection Committee and selections will be made by **April 13, 2018**
  
9. Applicants must be prepared for a possible interview by the Scholarship Selection Committee.

For further information and/or questions, please call (920) 968-6880.

**DOWNLOAD APPLICATIONS AND RECOMMENDATION  
FORMS FROM OUR WEBSITE AT:**

<http://www.casahispanawi.org/scholarships>

**ALL INFORMATION REQUIRED MUST BE SUBMITTED BY THE  
DEADLINE. INCOMPLETE APPLICATIONS WILL NOT BE  
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## SCHOLARSHIP FOR HISPANIC/LATINO STUDENTS ELIGIBILITY CRITERIA

1. The recipient must be of Hispanic/Latino origin (50% minimum).
2. Applicant and/or parent(s)/guardian(s) must reside in Outagamie, Winnebago or Calumet County.
3. Requires a minimum of 4 hours of volunteering with Casa Hispana Community Events.
4. It is important that the applicant demonstrate:
  - a. Commitment to the pursuit of higher education.
  - b. Dedication to long-term community service and volunteerism. The applicant's need to work to help support their family will be considered.
  - c. Evidence of applicant's commitment to serving the Hispanic/Latino community is deemed to be of particular importance but is not required of the scholarship applicant.
  - d. Academic achievement resulting from his/her ability to overcome family obligations and challenges he/she had to face and overcome such as academic hardship, family responsibilities, health issues, frequent changes of residence, language barrier, faulty school assessment of their academic potential, challenges posed by employment, and barriers the student has faced due to discrimination or other forms of abuse.
  - e. Interest in Hispanic/Latino culture.
5. Academic achievement and/or potential are central to the selection of scholarship recipient as evidenced by:
  - a. Letters of reference submitted by teachers, counselors, coaches, school administrators, employers, volunteer supervisors who know the applicant. Letters should show how the applicant meets the scholarship criteria in the opinion of the writer. Specific examples are most helpful.
  - b. Minimum student grade point average (GPA) of C or the numerical equivalent. Please note that the GPA is only one measure of academic excellence and that it is only one of the criteria used by the scholarship committee in assessing one's academic performance. Equally important are the applicant's motivation, demonstrated improvement in his/her academic performance resulting from overcoming challenges and barriers to academic excellence, and the level of difficulty of the applicant's coursework.

## SCHOLARSHIP APPLICATION FORM FOR HISPANIC/LATINO STUDENTS Please Print or Handwrite Legible

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**PERSONAL INFORMATION**

<b>First Name:</b>		<b>Last Name:</b>		<b>Today's Date:</b>	
<b>Home Address:</b>			<b>City</b>		<b>Zip Code:</b>
<b>Phone:</b>			<b>Email Address:</b>		
<b>School Attending Currently:</b>			<b>Upcoming School that you will be attending for 2018:</b>		
<b>Address:</b>			<b>Address:</b>		
<b>City, State, Zip</b>			<b>City, State, Zip</b>		
<b>Hispanic Heritage (Select the category that is most clearly characterizes your heritage:</b>					
<input type="checkbox"/> Mexican ___%		<input type="checkbox"/> Central American ___%		<input type="checkbox"/> Caribbean ___%	
<input type="checkbox"/> South American ___%		<input type="checkbox"/> Spanish ___%		<input type="checkbox"/> Other ___%	
<b>How do you plan to pay for college? Percentage must total 100%</b>					
Family ___%		Work ___%		Savings ___%	
Loans ___%		Scholarships ___%		Unknown ___%	
Are you a previous winner of Casa Hispana, Inc. Scholarship Recipient? Y/N					
Academic Yea					
What Languages do you : Speak _____ & Read/ Write _____					
<b>ACADEMIC INFORMATION</b>					
<b>College Major:</b>			<b>Expected Graduation Date:</b>		
<b>List any honors, awards or recognition you have received for scholastic or other achievement and the dates you received them.</b>					
<b>Type</b>		<b>Year</b>		<b>Type</b>	
<b>Year</b>		<b>Type</b>		<b>Year</b>	
List extra-curricular activities in which you have participated during school. Include sports, clubs, yearbook, newsletter, debate team, offices held in student government, etc.					

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**COMMUNITY SERVICE & VOLUNTEER ACTIVITIES**

List any community volunteer activities in which you have participated and describe your specific role in these organizations including the years when you participated.


List any employment you have had during your school years, during what time period it occurred and give an approximate average number of hours worked per week.

Employer	From	To	Hours per week

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## **ESSAY QUESTION**

Please answer the following question in a clear and concise manner. Make sure that you provide clear and concise examples. No more the 500 to 700 words.  
12 Point Font, Microsoft word/ 1.5 Spacing.

Given the Eligibility Criteria explained above, please explain why you should be selected for a Casa Hispana Scholarship. Include any other information that you feel may be of importance in evaluating your application (for example, financial need, health issues, personal hardships).

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## REFERENCES

**Please list down non-family references that we may contact on your behalf:**

1. \_\_\_\_\_  
Name Relationship Phone

\_\_\_\_\_ Email  
Complete mailing address

2. \_\_\_\_\_  
Name Relationship Phone

\_\_\_\_\_ Email  
Complete mailing address

I certify that all information provide on this application is true and compete. I understand that Falsification or significant omissions of any information may be considered justification for Dismissal of discovered at a later date.

\_\_\_\_\_  
Full Name (Please Include Middle Name)

\_\_\_\_\_  
Birth-date

\_\_\_\_\_  
Other Name(s) Used in the past (Include Maiden Name)

\_\_\_\_\_  
List States you have lived in

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

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**CASA HISPANA, INC.**  
**SCHOLARSHIP PAYMENT REQUEST FORM FOR 2018-2019 ACADEMIC  
YEAR**

**Recipient's Name:** \_\_\_\_\_ **Student ID #** \_\_\_\_\_

**Name of Academic Institution:** \_\_\_\_\_

**Address of School:** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Please return this form together with a copy of the academic  
institution's billing statement/ invoice to:**

**Casa Hispana, Inc.**  
**Attn: Scholarship Program**  
**1800 Appleton Road**  
**Menasha WI 54952**

**Please Note:**

- 1. Your scholarship may be used for tuition, books, lab fees, and/or school supplies.**
- 2. This form must accompany your school's billing statement. Your payment must reach Casa Hispana three weeks in advance of the payment due date in order to avoid late fee charges by some academic institutions**
- 3. You may scan & email to info@casahispanawi.org**





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## SCHOLARSHIP RECOMMENDATION FORM

*Thank you for taking time to support this applicant with your recommendation and for helping Casa Hispana make its decision. The scholarships are intended to relieve some of the financial burden of a college education and to promote academic excellence. It is also intended to retain those who have already begun such studies but could not continue without financial assistance, Need 3 letters, make copies.*

Name of Scholarship Applicant:		
Name of person Making Recommendation:		
Title:		
Organization or Institution:		
Address:		
City, State, Zip Code:		
Office Telephone Number:	Other Telephone Number:	E-Mail Address:
<p>TO THE WRITER: This applicant has given your name as one who is familiar with his/her work. Please provide your candid evaluation of this applicant's aptitude, previous training, motivation, scholarly promise and ability to express him/herself orally and in writing.</p>		
Signature:		Date:

**ONCE COMPLETED PLEASE RETURN TO THE APPLICANT IN A SEALED ENVELOPE.**

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## **Student Checklist:**

**Please make sure all your paperwork is included before sending.**

One (1) or Two (2) academic references or recommendations must either be mailed to Casa Hispana  
They should be from either or

1. Teacher
2. Guidance Counselor
3. Coach

Or one (1) or Two (2) Personal References Recommendations:

1. Employer:
2. Volunteer Supervisor

Note: Should not be from any Family members

Transcript of Grade Point Average (GPA)  
Attach proof of acceptance of an institution of higher learning  
(Technical College, College, University, or Certification Program)

- Essay
- Proof of Acceptance
- Transcript from High School or Previous School proof of GPA
- 2 Letters of References of Recommendation (sealed)
- Reference # 1
- Reference # 2
- Scholarship Payment Request Form
- Turn in Application before March 23, 2018

If any questions please contact Casa Hispana, Inc. 920-968-6880.

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