

## SCHOOL ATTENDANCE

School attendance is mandatory for all enrolled students. The school day begins at 8:00 am. If a student is going to be late or absent, the student's parent/guardian is asked to call 849-3229, or provide a written, signed excuse which the student will present upon arrival to school. Students are to report to the Main Office and Guidance Office to sign in when arriving late to school. **To participate in a co-curricular activity, a student must be in school and on time the entire day, beginning at 8:00 a.m.**

## ACCIDENTS

If you are involved in an accident that occurs on school premises, go to the Nurse's office. If the nurse is unavailable, report the accident to your coach, advisor, teacher or other adult and/or administrator.

## STUDENT MEDICATIONS

All medication shall be stored and administered by the school nurse. Parental permission must be filed with the Nurse's office. The items must be brought to school in the original container with the label intact and legible. The school nurse may administer the items if the parent submits a written request accompanied by the physician's statement indicating the frequency and dosage.

## MEDICAL EXCUSES

Students with a doctor's statement to be excused from Physical Education must file this excuse with the nurse. The nurse will send a copy to the Physical Education teacher and another to the Guidance Counselor. The original excuse will be placed in the student's health record. The student is to notify the Physical Education teacher that the nurse has the note.

## TRANSPORTATION

District transportation is provided for students to get to and from school. Bus drivers do not allow students to get on or off the bus anywhere except their regularly scheduled bus stop. Only students assigned a bus route may ride a bus, including the late bus. Any student wanting to ride a bus route that is not their own must have written permission from their parent/guardian. This note must be handed into the Main Office in the morning. The student will pick up the bus note at the end of the day.

## STAYING AFTER SCHOOL

There is a late bus at 4:20pm Tuesday and Thursday for those students who need to stay after school. The student must sign up for the late bus with the teacher they are staying after school with for that day.

## 2014-2015

### CODE OF CONDUCT POINTS OF EMPHASIS

Students should familiarize themselves with the entire Student Handbook/Code of Conduct. Below are Student Handbook/Code of Conduct sections that were either modified or enforced with more consistency.

- All Inclusive Code
- Dress Code – See Appendix
- Electronic Devices
- Locker Checks
- Morning Protocol
- Water Only
- Tobacco

*Note: All students and parent(s)/guardian(s) must be familiar with the rules and regulations inside the Student Handbook/Code of Conduct.*

### IMPORTANT DATES

- Jr./Sr. HS Open House - Sept 25 - 6-8 pm
- 5 Week Progress Report - Oct 10
- 10 Week Report Card - Nov 7
- 15 Week Progress Report - Dec 12
- January Regents Exam Period - Jan 26-29
- 20 Week Report Card - Feb 6
- 25 Week Progress Report - March 13
- Maple Festival - March 20-22
- ELA State Tests Grades 3-8 - April 14-16
- 30 Week Report Card - April 16
- Math State Test Grades 3-8 - April 22-24
- AP Exams - May 9-15
- 35 Week Progress Report - May 15
- Ranking Ceremony - May 18 - 9 am
- Science State Tests Grades 4-8 - May 20-21
- JSHS Honors Night - May 28 - 6:30 pm
- HS Common Core Math & ELA - June 2
- Senior Class Picnic/Tree Planting - June 11
- June Regents Exam Period - June 16-24
- Final Report Cards Mailed - June 26
- Graduation - June 28 - 2 pm, HS Gym

### DAILY BELL SCHEDULE

Bus Arrival/Breakfast/Lockers	7:55-8:14
7th & 8th Grade Homerooms	8:05
Period 1 Class, BOCES HR	8:17-9:07
<b>AM BOCES Departs</b>	<b>8:25</b>
Period 2 Class	9:10-9:54
Period 3 Class	9:57-10:41
<b>Period 4 Lunch</b>	<b>10:44-11:11</b>
Period 4 Class	10:44-11:28
Period 5 Class	11:14-11:58
<b>AM BOCES Returns</b>	<b>11:30</b>
<b>Period 5 Lunch</b>	<b>11:31-11:58</b>
Period 5 Class	11:31-12:15
<b>PM BOCES Departs</b>	<b>11:45</b>
Period 6 Class	12:01-12:45
<b>Period 6 Lunch</b>	<b>12:18-12:45</b>
Period 7 Class	12:48-1:32
Period 8 Class	1:35-2:19
Period 9 Class	2:22-3:06
<b>PM BOCES Returns</b>	<b>3:00</b>

# 2014 - 2015 PARENT AND STUDENT INFORMATION BROCHURE



Junior Senior High School  
1 E. Main Street/1 Park Street  
Marathon, NY 13803  
849-3251 (Office) 849-3305 (Fax)

[marathonschools.org](http://marathonschools.org)

Rebecca Stone, Superintendent  
Douglas A. Pasquerella, Principal

### IMPORTANT PHONE NUMBERS

Athletics	849-3223
Attendance (Grades 7-12)	849-3229
Cafeteria	849-3149
CSE/Special Education Office	849-3169
Family Health Network	849-3900
Family Resource Center	849-3127
Guidance Office	849-3229
Marathon Junior-Senior HS	849-3251
Nurse's Office	849-3210
Transportation	849-3325

### WHERE DO I GO?

Locker Trouble	Mrs. Shippey
First Aid or Illness	Nurse's Office
Athletics	Mr. James
Lost and Found	HS Room 102
Working Papers	Mrs. Shippey
Meal Plans	Mr. Zaryski

### EMERGENCY CLOSING

In the event it becomes necessary to close school due to impassable roads or other emergencies, the following radio and television stations will be notified for your information:

#### *Radio stations*

1290 AM – WNBK Binghamton  
1360 AM – WKOP Binghamton  
98.1 FM – WHWK Binghamton  
99.1 FM – WAAL Binghamton  
101.5 FM WXHC Homer

#### *Television Stations*

WBNG – Channel 12 Binghamton  
WIVT – Channel 34 and 9 Binghamton  
WTVH – Channel 5 Syracuse  
YNN – Binghamton and Syracuse

**Revised on August 13, 2014**

## STUDENT DRESS CODE

All students are expected to give proper attention to personal cleanliness and to dress appropriately. Students and their parents have the primary responsibility for acceptable student dress and appearance. (*See Dress Code Appendix for pictures*)

Student dress must:

- Not include garments such as tube tops, halter tops, midriffs, spaghetti straps, plunging necklines (back and front), short skirts, short shorts, any see-through garments or other such items deemed inappropriate.
- Ensure that undergarments are completely covered with outer clothing.
- Include footwear at all times. Footwear that is a safety hazard will not be allowed.
- Not bear an expression, picture or insignia that is vulgar, obscene, or libelous or that denigrates any individual or group based upon race, sex, color, sexual orientation, religion, ancestry, or disability.
- Not promote or endorse the use of alcohol, tobacco, or illegal drugs and/or encourage other illegal or violent activities.
- Not be comprised of any article or item that could be used as a weapon or that has no reasonable purpose in a school.
- Not display words or pictures that offer a double meaning that may be sexual or offensive in nature.

### **Hats & Coats**

Hats and coats are to be stored in student lockers. No hats or coats will be allowed in classrooms, hallways, the cafeteria, or any offices or other areas. This includes hoods and any other headgear.

### **Extracurricular Activities**

It should be understood that students who participate in any extracurricular activities may be asked to meet a higher expectation regarding their dress. When in a position of representing the school district and the community as an ambassador, these students have an additional responsibility to meet guidelines for dress as prescribed by their advisor, coach, chaperones, or Building Principal.

Each Building Principal shall be responsible for informing all students and their parents of the student dress code at the beginning of the year and any revisions to the dress code made during the school year.

*Students who violate the dress code shall be required to modify their appearance by covering or removing the offending item, and if necessary or practical, by replacing the item. Any student who refuses to do as instructed or who fails to comply shall be subject to discipline, including suspension from school.*

## EXTRACURRICULAR ACTIVITIES CODE OF CONDUCT

*A full detailed version of this policy can be found in the Student Handbook/Code of Conduct.*

**Definition:** Extra-curricular is defined as an official school sponsored activity that is outside the prescribed curriculum.

**Examples of extra-curricular activities include but are not limited to:**

Clubs/organizations (IE. Drama, FBLA, Student Council, Marching Band, etc.)  
School sponsored athletic teams (Any sport)  
Attendance at school related function after hours (IE. sporting events, concerts, plays, etc.)  
School dance (IE. school dances & formal dances)

**Why have a code of conduct for JSHS extra-curricular activities?**

Participation in all extra-curricular activities is a privilege that demands responsibility.

**What are the requirements of the code?**

The code has three (3) components. All three components weigh equally, and all three components must be achieved in order to earn eligibility for any extra-curricular activity.

### Academics

Not failing 2 or more courses in a 5-week segment

### Attendance:

Be in school on time the day of an activity AND have a 90% daily attendance rate.

### Citizenship:

Demonstrate respect to all. Discipline referrals can impact eligibility.

**What if one (or more) of the components to the code is not achieved?**

If during any 5-week segment of the school year, a component(s) is not achieved, an administrator will notify the student about what component(s) was (were) not achieved. This student will be put on *probation* for the next 5-week segment.

The student on *probation* must attend mandatory study tables, but is still eligible to participate in an extracurricular for this time period. At the end of the 5-week segment, if a student has yet to meet the required three components, then he/she will become *ineligible* for participation in *any* extracurricular activities for the next 5-week segment.

Administration/Guidance will be in charge of notifying all students, parents, teachers, and advisers/coaches of code infractions, ineligibility, and eligibility for students.

## TOBACCO POSSESSION

No student is permitted to possess tobacco of any kind or tobacco related paraphernalia on school property, grounds, or at a school-sponsored event or activity off campus.

## SCHOOL FOOD SERVICE

Breakfast and lunch are available at school for students daily. For the 2014-15 school year, a student breakfast is available for \$1.20, a student lunch is available for \$2.00(**Breakfast is served from 7:10am-8:10 am daily**).

Students may be eligible for free or reduced meal pricing. Forms to apply are available on our school website, or by seeing the lunch staff or Mr. Zaryski in the Cafeteria. There will be specific menu restrictions placed upon any student wishing to charge lunch.

## CLOSED LUNCH

At the junior-senior high school we operate what is called a closed lunch policy. This means that students are scheduled for lunch in the cafeteria and are to report there regardless of whether they are eating. The only exception is if a student has a pre-signed pass to be with another teacher. Students do not have permission to leave the building at this time - they are to report to the cafeteria as they would for any other scheduled class. **Permission is not given for students to eat lunch off campus.**

## OVERTOWN POLICY FOR STUDENTS

The following is the procedure to allow twelfth grade students the privilege of leaving the school during the day. Students must have a completed Mandatory Overtown Permission Slip on file in the Main Office in order to follow the below procedure.

1. A student may be released to go over town only when a request is made in writing by one of his/her parents or a guardian. A request may be made in person to the building principal if necessary.
2. Notes must be signed by the Principal and turned into the Guidance Office prior to or during attendance period.
3. Students are to leave for their errands only from study hall.
4. Students are to report to the Guidance Office and Main Office for sign out procedure. The type of errand justifies the time involved over town and it will be left to the discretion of the Principal. If this is misused, future privileges may be refused.

## DIGNITY FOR ALL STUDENTS ACT

New York State's Dignity for All Students Act seeks to provide the State's public elementary and secondary school students with a safe and supportive environment free from discrimination, intimidation, taunting, harassment, and bullying on school property, a school bus and/or at a school function.