

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: April 14, 2014

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Ann Elleman, present; Mr. Mike Myers, present; Chairperson, Ms. Pat Cochenour, present.

Recorder: Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, 211 Clermont, Russells Point
Mr. Dale Albert, Contracted Water License Holder
Ms. Terry Lones, Water Clerk

Minutes: March 24, 2014

Mr. Mike Myers moved to approve the March 24, 2014 minutes as submitted.

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Ms. Ann Elleman moved to approve the bills that were paid for the Board.*

Mr. Mike Myers seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays

REPORTS:

A. Monthly Water Loss Reports

The board was provided with a copy of the February and March Water Loss Reports. The February report shows no billable water since meter readings were unable to be taken due to the weather.

B. TTHM and HAA5

The board received a copy of the recent test results, as well as the running annual average report for TTHM and HAA5.

ADJUSTMENTS: None

RESOLUTIONS:

A. Resolution 14-13, Water Rates & Fees

Mr. Mike Myers made motion to accept Resolution 14-13 by title on the second reading.

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays.

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. Well Replacement Update

A test drill will be performed on April 28, 2014 to verify the selected area for the well.

B. Aeration Pump Improvement

An addendum has been issued by CTI Engineers suspending the bid opening for the project. After questioning from potential bidders and further review by CTI's Engineers, the proposed changes to the project would significantly reduce the estimated cost and would not require going through a formal bidding process.

C. RE Becker Hotel

Mr. Albert informed the board that the proposed hotel, discussed in meetings last year, is still in planning stages. If this project does come to light, Mr. Albert has estimated the supplies that will be needed to provide the hotel with water.

NEW BUSINESS:

A. Leak Detection Survey

A leak detection survey has been scheduled for the end of April. The survey, normally conducted every three years, checks fire hydrants and valves for leaks.

B. Use of Reichert Excavating During Recent Line Repairs

Mayor Reames relayed a concern of why the Board approved the use of an outside company to work on water line repairs if the street/water department laborers were available. Mr. Albert explained that the laborers were originally scheduled to be working on cleaning storm drains which required the use of a truck borrowed from the Village of Belle Center. On the day the water lines were repaired, it was determined that Belle Centers truck was in need of repairs and unavailable. This cleared their schedule and they were able to help with the water line repairs.

C. Contract Signatures

Mr. Albert was made aware that prior to signing any contract; it must first be reviewed by the Village Solicitor.

D. Ms. Wanda Goodman Complaint Letter

The board addressed a letter of complaint from Ms. Wanda Goodman in regards to a frozen water meter and the untimely fashion it took to correct the issue. They also reviewed the sequence of events that took place to correct the issue. Mr. Albert will write a letter of apology to Ms. Goodman.

E. Working Hours For Water Laborers

Ms. Lones and Mr. Weidner addressed an ongoing issue related to the unavailability of water laborers during office hours. Most generally the workers have their work day complete prior to the end of office hours. This is an issue when customers request to have their water turned off/on later in the day. In prior meetings of BPA and Council it was determined that at least one employee must schedule their hours to be available during office hours without causing unnecessary overtime. Mr. Albert will address the issue with the water department laborers.

Mr. Mike Myers moved to adjourn the meeting. Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays.

The Meeting was adjourned at 6:50 p.m.

Next Meeting Date: **Monday, April 28, 2014**

Next Resolution No.: **14-14**

Fiscal Officer Jeff Weidner

BPA Chairperson Pat Cochenour

Date Accepted _____