

**Draft**

HUNTINGTON TOWNSHIP TRUSTEES  
45955 STATE ROUTE 162 WELLINGTON OHIO 44090

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**Minutes of September 18, 2023**

The Huntington Township Trustees met in regular scheduled meeting at 7:00 PM called to order with the pledge of Allegiance. Attendees: Robert Holmes, Jed Lamb, Walter Rollin, Sheila Lanning, Joel Bender, Lyn Ickes, T.J. Denes and Tyler Honoshofsky. **Motion** by Holmes with a second by Rollin to approve the minutes of September 5, 2023 as written. Roll call: three yeas. Checks 10426-10432 and payments totaling \$5,561.65 were approved for payment.

Joel Bender from Whitaker Myers presented an insurance option with Ohio Plan. Preliminary estimated cost of \$1,325.00. Select package program developed for small Townships. Differences: OTARMA: written on claims made, claims paid. Ohio Plan: occurrence basis claims, if occurred during paid plan, they cover. Lanning to fill out form and supply start date of OTARMA policies. Lamb to get Loss run from OTARMA and provide to Whitaker Myers. Lamb: asked if any rules on youth labor. Bender: follow Federal and OSHA reasonable rules.

Lyn Ickes presented the current flyer for the Harvest Walk in the Park October 21<sup>st</sup>. Lamb to get 100 pumpkins, anyone who wishes to “trunk or treat” is welcome. Believe Rob (Chet & Fran) will provide the bounce house again. Donations are welcome, asking Trustees to contact all the Board to have them attend. Someone should contact Don Romancak for attendance. Lamb: will call Romancak.

**COMMITTEE REPORTS:**

**WATER-** Lamb: developing EPA rule on pipe make up, homeowner assessments. Lots of new developments. Leaving to attend National Conference Saturday.

**LORCO-** Lamb: unable to attend meeting, believe they are still working on custodial account calculation that is being reviewed by Forensic Accounting firm.

**AMBULANCE-** Holmes: Will get them to attend the Harvest Walk, 10 runs out of Huntington for August, YTD 941. Mileage for August 4963, YTD 32,297. Maintenance cost for August \$4733.06 YTD \$23,371.15.

**FIRE-** Rollin- wore out after the storm and fair, everything moving along.

**OPWC & SWAC-** Lamb: talked to Combs a week ago about getting costs of the completed Stewart Road culvert replacement. Understand the leftover money rolls into the other culvert project. Combs unable to attend tonight due to a death in the family. Lanning: Township will need an MOU stating that information and an Engineer estimate on second culvert project. Lamb: Told Combs we always apply for OPWC funds.

**OFFICE ON AGING-** Rollin: received information about an elderly person, they will be checked on.

**CEMETERY-** Rollin: 2024 Grant application not reviewed yet, looking into Leslie Lowe request on replacing headstones, did not yet answer ancestry question from Elizabeth Long Palmer, Joyce Hardy called but no answer on her foundation question. Combs is looking into getting Engineer estimate for the Cemetery expansion. Lanning: sold a double lot to Bowen Family and clarified Lot 104 West question from Wilbur Kelsey. Question from Al Baxter on the location of Blinda’s grave sent to Rollin. Rollin: Blinda is on the left side of the double lot facing EAST.

**RECYCLING-** Holmes: updated Exhibit E of the Consortium contract to three recycled bins and the date of pick up is now Thursdays. Lanning: Remitted Lorain County Solid Waste Management Resolution, received check for misc. steel .3 ton \$42.00 from Country view.

**ROADS-** Lamb: will get prevailing wage reports from Geauga Hwy. Rollin: there was a complaint that Geauga Hwy closed the road and did not inform people ahead of time. T.J. Denes: who puts signs (High Water) up. Lamb: if on Township Roads, we do. T.J. Denes: saw Combs fixed some driveway stone that washed away in the recent storms, does Combs fix other rocks that washed away in the recent storms. Neighbor had some wash out also. Lamb: have them call 440-647-5100. Holmes: Waterline is showing and the rip rap is blown out on Griggs Road East of Baker Road. Lamb: I will call Don Romancak.

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**EQUIPMENT-** Rollin: Combs put down playground chips and completed the work at leveling and brush hogging the Landfill. Elevator outside handicap entrance door fixed. The outside door to the lower level Office is fixed. Lanning: the tax on the Cummins invoice still not reversed.

**ZONING-** Klebow emailed a request to attend training October 20<sup>th</sup> in Blacklick. **Motion** by Holmes with a second by Rollin to authorize the Zoning Inspector attendance at training in Blacklick and all expenses related to the training. Roll call: three years. Zoning Inspector remitted updated report of all ongoing Zoning within the Township. Holmes: guy stopped by about junk and burning on McDevitt property on Bursley Road, called and informed Nora.

**PREVIOUS BUSINESS:**

Holmes: Levi getting clearer quote ARPA money for safety building, looking into the infrastructure grant due September 28, 2023. Combs got a new quote for the Garage man door replacement as suggested by T.J. Denes. Lorain County Health care audit not complete by Combs. Combs sent culvert pipe inventory to Lanning.

**NEW BUSINESS:**

Lamb: Risk Management suggestion to get employees personal automobile insurance is just a suggestion for people doing significant driving in their vehicles for the Township. In the case of the Zoning Inspector it is probably good but for others it is an option. Lanning: forwarded email on sensible salting workshop 9.7.23 and Barb Murray's email request to add to the Township's new Vendor list. Lorain County Township Association meeting is in Columbia Township. Holmes: 4/8/2024 is the Eclipse. Nothing received from the County on Medical costs in 2024 yet.

**CORRESPONDENCE/ ANNOUNCEMENTS:**

NAMI annual meeting is 9/25/2023, NOACA annual meeting is 10/20/2023, 9/20/2023 is Prevailing wage and contract training in New Russia Township put on by Lorain County Prosecutor. Lanning: unable to attend but very important someone attends this training.

**PUBLIC PARTICIPATION:**

Tyler Honoshofsky: what happened to the Land Conservation request. Holmes: good talk, looked up Mr. Overstreet and he doesn't need the money. There is a problem with getting a right a way to the woods. Asked how you get on the Western Land Conservancy Board and it appears to be a good ole boys club. Lamb: there is no benefit to the Township for this. Dumpster days are October 13<sup>th</sup> and 14<sup>th</sup> 9:00 am to 3:00 pm.

**Motion** by Holmes with a second by Rollin to adjourn, three years, meeting adjourned at 8:39 PM.

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Signed Chairman

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Attest, Fiscal Officer

**Payment Listing**

UAN v2023.2

September 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
107-2023	09/24/2023	09/16/2023	CH	LORAIN MEDINA RURAL ELECTRIC	\$516.74	O
108-2023	09/23/2023	09/16/2023	CH	COLUMBIA GAS OF OHIO	\$111.68	O
109-2023	09/18/2023	09/16/2023	CH	CHASE CARD SERVICES	\$523.76	O
112-2023	09/28/2023	09/28/2023	EW	UNITED STATES TREASURY	\$191.64	O
113-2023	09/30/2023	09/29/2023	CH	ARMSTRONG	\$178.90	O
10426	09/18/2023	09/16/2023	AW	WELLINGTON IMPLEMENT	\$39.99	O
10427	09/18/2023	09/16/2023	AW	WELLINGTON AUTO PARTS	\$353.42	O
10428	09/18/2023	09/16/2023	AW	P & J SANITATION INC.	\$125.00	O
10429	09/18/2023	09/16/2023	AW	Ohio Elevator	\$1,000.00	O
10430	09/18/2023	09/18/2023	PR	Robert Leroy Bort	\$908.34	O
10431	09/18/2023	09/18/2023	PR	MATTHEW A COMBS	\$1,211.38	O
10432	09/18/2023	09/18/2023	WH	Oberlin Municipal Court	\$400.80	O
Total Payments:					\$5,561.65	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$5,561.65	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.