

**TITUSVILLE – COCOA AIRPORT AUTHORITY**

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on April 18, 2013 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Ms. Veronica Clifford, Secretary; Ms. Patricia Patch, Treasurer; Mr. Jay Stalrit; Mr. Harry Carswell; Mr. Michael D. Powell, C.M., ACE, CEO; Mr. Timothy Pickles, Esq., Airport Attorney. Dr. David Hosley and Dr. Wasim Niazi were absent.

**Call to Order**

Ms. Patch was acting Chair, as Mr. Sansom was in attendance via teleconference. Ms. Patch called the meeting to order and determined that a quorum was present.

**Approval of the Agenda**

Ms. Patch asked if there were any changes or additions to the Agenda. Seeing none, Ms. Patch called for a motion to approve the Agenda as presented. Ms. Clifford made a motion to approve the Agenda. Mr. Stalrit seconded. There were no objections. Motion Passed.

**Appearances – None****Presentations – None****Consent Agenda****Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:****1. March 21, 2013 – Regular Meeting**

Ms. Patch called for a motion to approve the Consent Agenda. Mr. Stalrit made a motion to approve the Consent Agenda as presented. Ms. Clifford seconded. Ms. Patch called the question. There were no objections. Motion passed.

**Old Business – None****New Business****Item A – Discussion and Consideration of the Proposed 2013-2014 Fiscal Year Budget**

Mr. Powell gave a brief overview of the item. Discussion ensued amongst the Board.

Ms. Clifford made a motion to accept the budget. Mr. Stalrit seconded. Discussion continued.

Mr. Stalrit stated that the operation of the tower was not in the budget at this point, but he wondered if Staff needed to look at reserves that may have to be pulled from 2013. Mr. Powell stated that there was an alternative draft of the budget that the Board could look at.

Mr. Pickles stated that the critical meeting would be July's Regular Board meeting because it would be after the FAA decided what they were going to do. Discussion continued.

Ms. Patch called the question. There were no objections. Motion passed.

### **Item B – Discussion and Consideration of a Sub-lease for Islands International Group at Merritt Island Airport**

Mr. Powell gave an overview of the item, noting that Mr. Mark Issott from Islands International Group was in attendance. Mr. Sansom asked how things were going with the noise situation since Pan Am had taken over. Mr. Powell answered that there had been a few issues, and staff was getting input regarding putting a sign at the end of the runways. Discussion continued.

Ms. Patch recognized Mr. Issott. Mr. Issott stated that his staff was doing all they could, but they were still getting calls from the same people. Discussion continued.

Ms. Clifford made a motion to approve the sub-lease. Mr. Carswell seconded. Ms. Patch called the question. All voted aye. Motion passed.

### **Item C – Discussion by Mr. Brian Russell of Recent Invoiced Costs by Michael Baker Jr., Inc. and Contractors Regarding Current Projects**

Ms. Patch turned the floor over to Mr. Russell.

Mr. Russell presented Invoice Number 9 in the amount of \$32,414.56 from LPA/Baker and Pay Request Number 10 in the amount of \$361,404.04 from Arnco Construction, which were for the ARFF Facility Construction Project at Space Coast Regional Airport. Mr. Powell invited the Board to take a tour of the ARFF building after the Board meeting. Discussion continued.

Mr. Russell presented Invoice Number 6 in the amount of \$1,522.62 from LPA/Baker, which was for the ARFF Vehicle Procurement at Space Coast Regional Airport.

Mr. Russell presented Invoice Number 7 in the amount of \$32,099.27 from LPA/Baker, which was for the Security System Improvements at all airports. Discussion continued.

Ms. Patch called for a motion to approve the invoices. Ms. Clifford made the motion. Mr. Stalrit seconded. Ms. Patch called the question. There were no objections. Motion passed.

**Item D – Discussion by Mr. Michael D. Powell of Recent Invoiced Costs by Karl Thorne Trucking and Land Clearing, Inc. for the Land Clearing Project at Space Coast Regional Airport**

Mr. Powell presented Invoice Number 49820 in the amount of \$34,000 and Invoice Number 49830 in the amount of \$3,400, both from Karl Thorne Trucking, which were for the West Side Land Clearing Project at Space Coast Regional Airport.

Ms. Patch called for a motion to approve the invoices. Ms. Clifford made the motion. Mr. Carswell seconded. Ms. Patch called the question. There were no objections. Motion passed. Discussion continued.

**Information Section**

**CEO Report**

Mr. Powell discussed the Air Traffic Control Tower issue and stated that staff was hoping something would be worked out by June 15<sup>th</sup>.

Mr. Powell discussed the Shuttle Landing Facility proposal, stating that staff had submitted a third proposal in response to NASA's additional requirements.

Ms. Clifford asked Mr. Powell if Rocketcrafters had moved in yet. Mr. Powell stated that the lease was signed, but they had not moved in at this time. Discussion continued.

Ms. Clifford asked Mr. Powell about the Land Clearing project at Space Coast Regional Airport. Mr. Powell stated that the Airport Authority had the Governor's Road Fund, but there was additional language that had caused some issues regarding reimbursement. Mr. Powell stated that the land was cleared to put the road in, which would have to be done before any structures could be built. Mr. Powell added that the Authority did have a USDA grant application request and some other activities that would help BCC, Rocketcrafters and other projects that were in the works. Mr. Powell stated that currently the Airport Authority couldn't get reimbursed until the road was in and buildings started to go up unless the road fund language changed. Discussion continued.

Mr. Powell concluded his report.

**Attorney Report**

Mr. Pickles stated that the holdup regarding the Road Project discussed in the CEO Report, was that the grant required the Airport Authority accept the liability for the \$2 million in the event that construction didn't happen. Mr. Pickles stated he would be speaking to the legal counsel for District 5 to hopefully try and work out some compromise where the Airport Authority wasn't accepting the burden of a \$2 million grant in the event something would happen with Rocketcrafters. Mr. Pickles stated that if they didn't change the language, than the Airport Authority potentially would need some political help. Mr. Pickles stated that if Rocketcrafters could post sufficient security that would be an alternative. Mr. Pickles added that he had not seen Rocketcrafters' financials. Discussion continued.

Mr. Pickles stated that he had discussions with the attorney for KB Homes regarding the lawsuit and the Willow Creek Development, and he agreed to get Mr. Pickles some proposals. Mr. Pickles added that it was likely there would be an Executive Session at the May 16<sup>th</sup> Regular Board meeting. Discussion continued.

Mr. Pickles concluded his report.

### **Check Register & Budget to Actual**

Mr. Powell stated that financials had been provided and everything was in line.

### **Administration & Project Reports**

Mr. Powell stated that there were no new updates.

### **Authority Members Report – None**

### **Public & Tenants Report**

Ms. Patch recognized Mr. Donald White, President of the EAA at Merritt Island Airport. Mr. White stated that the next Young Eagles event was Saturday, April 27<sup>th</sup> at 8:30 a.m. Mr. White stated that they were expecting between 250 and 300 kids.

### **Adjournment**

Ms. Patch adjourned the meeting at 9:09 a.m.

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JERRY SANSOM, CHAIRMAN

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VERONICA CLIFFORD, SECRETARY