

## **BARRY COUNTY CENTRAL DISPATCH**

### **OFFICIAL ADMIN BOARD MEETING MINUTES**

**Date June 27, 2016**

The Administrative Board Meeting was called to order by Dave Middleton at 2:00 p.m. at Barry County Central Dispatch. Roll call: Members present: Murphy, Redman, Smelker, Wilson, Middleton, Ouwinga and Reid. Members absent: Leaf, Vujea, Forbes and Hartough. Others present Fuller and Rose.

The Pledge of Allegiance was recited.

**ADDITIONS/DELETIONS:** There were no additions or deletions to the agenda.

**APPROVAL of TODAY'S AGENDA:** Motion made by Murphy and support by Wilson to approve today's agenda as prepared. All in favor and the motion carried.

**MAY 2016 MEETING MINUTES:** Motion made by Murphy and support by Smelker to approve the May 2016 meeting minutes as printed. All in favor and the motion carried.

**LIMITED PUBLIC COMMENT:** There was no public comment.

#### **COMMITTEE REPORTS:**

**PERSONNEL:** There was no report.

**FINANCE:** Smelker advised that the Finance Committee had met to go over the 2017 budgets and millage collection. After review of anticipated funds carryover finance is recommending that we adopt a .8 mill for 2017 which will generate approximately \$1,609,280.00. The 2017 Operating Budget of \$1,590,062.00 is lower than the 2016 Operating Budget which is \$1,622,515.00. The majority of the line item for Service Contracts was moved from the operating budget to the state budget in 2017. The 2017 State Budget of \$220,000.00 is lower than the 2016 State budget which is \$400,000.00. The budget is lower due to the fact that there is no major project scheduled for 2017. The state budget is set at the anticipated income amount from the state in 2017.

After discussion and questions, motion was made by Murphy and support by Redman to approve adopting the 2017 Operating Budget in the amount of \$1,590,062.00. Roll call vote was taken with all present in favor and the motion passed.

Motion was made by Murphy and support by Redman to adopt the 2017 State Budget in the amount of \$220,000.00. Roll call vote was taken with all present in favor and the motion passed.

Motion was made by Smelker and support by Murphy to request a .8 mill collection for 2017. Roll call vote was taken with all present in favor and the motion carried.

Murphy recommended that a press release be done and include all improvements that have been done and include that the 2017 budget is lower. This will be done after the commissioners approve the budgets.

**EQUIPMENT:** Recommendation for new CPE. This has been discussed and recommendation has been made at a prior meeting after all bids were reviewed. The Equipment Committee has approved accepting the bid of INdigital and has recommended that the contract be approved by the Board . (The expense amount was approved at the May Admin Board Meeting). Motion was made by Redman and support by Smelker to accept the proposal of INdigital as the provider for the new CPE. Roll call vote was taken with all present in favor and the motion carried.

**9-1-1 PLAN REVIEW:** The committee has held one meeting and a second meeting was set for July 13<sup>th</sup> at 10 A.M. This meeting will be held at the city hall meeting room because the Central Dispatch meeting room is already booked. Earl commented on the thorough research he has done dating back to 1991 and the creation of this authority.

**DIRECTORS ANNUAL REPORT:** The report was discussed and reviewed page by page.

**OLD BUSINESS:** SMPA - The final draft is in the packet today. Our share of the cost including three (3) years of maintenance is \$119,516.47. Motion was made by Smelker and support by Redman to approve the Enhanced Service Equipment and Maintenance Agreement as presented. Roll call vote was taken with all present in favor and the motion passed.

**BUDGET REPORTS:**

**MAY 2016 OPERATING BUDGET:** The Operating Budget was reviewed and accepted without question.

**MAY 2016 STATE BUDGET:** The State Budget was reviewed and accepted without question.

Both budget reports were accepted.

**JUNE 2016 OPERATING EXPENSES:** Motion was made by Murphy and support by Redman to pay the June 2016 Operating Expenses in the amount of \$27,550.72. Roll call vote was taken with all present in favor and the motion carried.

**JUNE 2016 STATE EXPENSES:** Motion was made by Murphy and support by Smelker to pay the June State Expenses in the amount of \$48,166.70. Roll call vote was taken with all present in favor and the motion carried.

**JULY 2016 CONTINGENT REOCCURRING EXPENSES:** Motion was made by Murphy and support by Smelker to approve the July 2016 Contingent Expenses. Roll call vote was taken with all in favor and the motion carried.

**MISCELLANEOUS:**

1. **Amber Alert Policy:** The policy was reviewed and the Tech Committee has recommended that it be brought to the Admin Board for approval. However, there was no quorum at the Tech Meeting and no motion could be voted on. This will be voted on in July.

2. Dave Middleton announced that this will be the last meeting he will attend. Lani Forbes will be the new fire department representative. A new village member will be appointed. Dave, you will be missed by all.

**SECOND PUBLIC COMMENT:** There was no public comment.

**ADJOURN:** Motion made by Redman and support by Smelker to adjourn. All in favor and the meeting adjourned at 3:00 p.m.