

**Minutes**  
**Select Board Meeting**  
**Town of Coventry**  
**Monday October 18 2021**

**Board Members Present**

Scott Briere, Chair; Phil Marquette; David Gallup

**Town officials present**

Ned Connell, Town Administrator; Deb Tanguay, Town Clerk; David Barlow, Town Treasurer

**Residents Present**

Praneet Mannon; Martha Sylvester

**Guests Present**

Anthony Tanguay

**1. Order**

- Chair Scott Briere called the meeting to order at 6:02pm.

**2. Changes or Additions to the Agenda**

- The treasurers report and employee time sheets will be added as agenda items under Other Business.

**3. Site Visit - 299 Main Street regarding soil removal**

- For the site visit the Select Board walked down Main Street to the site.
- During the site visit there was a wide-ranging discussion on the approximate location of the property line and whether the additional soil was or would adversely effect water flow within the ditch.
- Tony Tanguay complained about how the existing drainage ditch and the cross culvert under Main Street was unfavorably disturbing the value and use of his property.
- After the site visit - Phil Marquette and Scott Briere remarked that the site looked fine and they would review before further discussion.
- David Gallup stated that he would not support the intentional devastation by Tony Tanguay of land owned by taxpayer Nate Smith or the illegal fill on Town property.
- This topic will be discussed further at the next meeting.

**4. Public Comment**

- No public comment was offered.

**5. Local Hazard Mitigation Program**

- Ned Connell and Phil Marquette outlined the programs funding requirements of a 25% match.
- Scott Briere made a motion to approve up to \$2,787.50 for the 25% match of NVDA funds to update the Local Hazard Mitigation Plan as proposed. David Gallup seconded the motion, all members voted in favor and the funds were approved.

**6. ARPA Funds Webinar**

- Ned announced that a webinar titles "Take Your Time and Think Big" will be held on Tuesday October 19th and encouraged anyone interested to take part.

## **7. Update to Speed Ordinance**

- Ned Connell relayed information from a traffic court judge advising the Town to update the Speed Ordinance to ensure its legal standing.
- The Select Board discussed the current Speed Ordinance as well as possible changes.
- Members will review the current ordinance further before discussion at the next meeting.

## **8. Coventry Annual Report Printing**

- Ned Connell outlined the new contract proposal from Repro Graphics for the printing of the Annual Town Report.
- The Select Board discussed the contract as compared to costs in the past and material prices.
- Phil Marquette made a motion to accept the contract with Repro Graphics for 2 years at the price of \$4,760 each year as proposed. David seconded the motion. All members voted in favor and the contract was accepted.

## **9. Other Business**

### **a. Pine Hill Road Engineering and Paving**

- Ned Connell reminded the Select Board that engineering would need to be completed on the Pine Hill Road before any paving can begin in 2022.
- David Gallup assured the Town that he was in contact with all parties to be involved and progress will continue as needed to remain on schedule for paving next summer.

### **b. Planning Commission Member Appointments**

- Ned Connell announced that the 2 vacant seats on the Planning Commission have been advertised and urged any interested parties to submit a letter of interest before the November 1<sup>st</sup> meeting. After which letters will be reviewed and appointments will be made.

### **c. Lighting at Lady Bird Park**

- Ned Connell announced that he had submitted an idea to VTrans for installation of more decorative light poles in the park with additional funding being provided by the Town and is awaiting a response.
- The Select Board discussed the possibility of relocating some of the utility poles in town to be considered in the future.

### **d. Australian Ballot article for Town Meeting 2022**

- Deb Tanguay informed the Select Board that some Towns have been trying to encourage the State to allow mail in votes as they had approved for the last town meeting day.

### **e. Plaques, Memorials, and Awards in Community Center**

- Ned Connell assured the Select Board that the award for service for Bradley Maxwell was delayed but is now on its way. A plan will be made to display all awards before seeking approval from the Select Board.
- The board for Town announcements has arrived and the Select Board will view it after the meeting and discuss placement within the Town.

### **f. Treasurers Report**

- David Barlow outlined the Treasurers report for September 2021.
- All accounts balanced as expected. Including rectifying an account that has created challenges in the past.

### **g. Time Sheets for Town Employees**

- Phil Marquette stated the need for all Town Employees to submit a time card as required in the Towns employment policy even if they are not paid hourly. All members agreed and all employees will be contacted as needed.

#### **h. Line Striping on Roads**

- A letter from VTrans was discussed as it stated that any older roads within the town would not be receiving any new paint this year.
- David Gallup stressed the importance of repainting the roads before winter for safety purposes. Painting the newly paved roads was also suggested as VTrans may not have time to complete them in a timely manner.
- Scott Briere made a motion to allow David Gallup to contact Franks Line Striping and spend up to \$10,000 from the Roads and Infrastructure funds for the purpose of painting lines if VTrans will not be able to complete the project this fall. Phil Marquette seconded the motion and the funds were approved.

#### **i. Landfill Permit Meeting**

- Martha Sylvester informed those present that a meeting will be held on October 26<sup>th</sup> at 5:30pm at the Gateway Center in Newport as part of the permitting process for handling leachate and encouraged anyone interested to attend.

#### **10. Warrants**

- Phil Marquette made a motion to accept and sign all warrants as presented. Scott Briere seconded the motion, all members voted in favor and the warrants were accepted and signed.

#### **11. Minutes**

- Minutes from the October 4<sup>th</sup> meeting will be tabled until next meeting.

#### **12. Adjourn**

- Scott Briere adjourned the meeting.