

Gardens of Gulf Cove POA, Inc.
Minutes from Board of Directors Meeting
September 16, 2020 at 3:00 pm via ZOOM

- Pledge of Allegiance
- Meeting called to order 3:12 pm
- Roll Call and Quorum established: Helen Raimbeau, Tom Sullivan, Ray Forshee, Sandy Weaver, Sergio Sanchez, Nancy Valencic, Marty Vanderbilt - all present.
- Reading and disposal of previous meeting minutes: Motion to approve by Ray Forshee, 2nd by Sergio Sanchez. Minutes approved unanimously.
- Fining files circulated to Board members for review
- Reports/Announcements:
 - President – Helen Raimbeau Thank You to staff for all their help during the pandemic
 - Vice President – No Report
 - Secretary - No Report
 - Treasurer: Sandy Weaver read statement of accounts and audit report by the Audit Committee
- No Comments from Members
- Fining Report by Lori –125 compliance issues over the last 2 ½ months (since last meeting June 22, 2020). Official Complaint Forms working out well. We are in the process of updating the Fining Process Operational Procedures. Will email to Board after meeting for consideration at the next board meeting.
- Manager Report, Judy Hollister – announced the updated version Rules & Regulations, invited comments, and introduced 3 bids for roofing project. Discussed problems with air conditioner at the clubhouse. Reference reserves on hand for these anticipated expenses.
- New Business:
 - Phase 3 opening discussed. The following is established to take effect as of November 1, 2020:
 - 1) Clubhouse facility and bathrooms will be open for community club meetings and activities, limited use 2 days per week - Tuesdays & Thursdays. Motion made by Sandy, 2nd by Tom. All in favor, approved unanimously.
 - 2) It is suggested the members practice social distancing (6 ft apart) and wear masks. Motion made by Ray, 2nd by Sergio. All in favor, approved unanimously.
 - 3) Guests (up to 2) permitted at all community facilities (Pools, Rec Center, Clubhouse activities, Tennis, Bocce, Shuffleboard). Motion made by Marty, 2nd by Sandy. All in favor NO. NO: Helen, Ray, Sandy. YES: Marty, Sandy, Sergio, Tom. Motion PASSED.
 - 4) No Clubhouse Rentals. Motion made by Sandy, 2nd by Sergio. All in favor, approved unanimously.
 - 5) No Activity Committee parties (functions are on hold), to be revisited. Motion made by Ray, 2nd by Nancy. All in favor, approved unanimously.
- Security for front office – Continue to keep office CLOSED, by appointment only. Motion made by Nancy, 2nd by Ray. All in favor NO. YES: Nancy, Ray, Sergio, Helen, Marty, Sandy NO: Tom. Motion PASSED.
- Three (3) Roof estimates were discussed, and Board members accepted Morgan for the job. Motion made by Sergio, 2nd by Tom. All in favor, approved unanimously.
- Credit Card Processing was discussed. 10% convenience fee to be added to credit card payments made. Motion made by Sandy, 2nd by Sergio. All is favor YES. Motion PASSED.
- Members invited to comment due to the technical difficulties with Zoom earlier. One member suggested obtaining legal advice on credit card fees.
- Fining was approved by Board members. Motion by Nancy, 2nd by Ray. All in favor, approved unanimously.

Adjourn: 5:15 pm