

**MINUTES OF REGULAR SESSION OF COUNCIL  
WEDNESDAY, FEBRUARY 13, 2019**

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Regular session of Borough Council convened at 7:40 pm. Present were Councilors Janice Matyasovsky, Tim Sloss, Mike Zrenchak, Mike Matlos, Chris Ponchak, and Melissa Morgan; Mayor Larry Sikorski; Solicitor Matt Racunas; and Engineer Don Glenn.

**PUBLIC COMMENTS.**

None.

**COMMITTEE REPORTS.**

**PROPERTY.**

There was no report, in absence of Mrs. Weigand.

**POLICE.** Mr. Ponchak, Chairman, reporting.

Mr. Ponchak read Lieutenant Johnson's report on police equipment for the month of January, as follows:

Vehicle mileage:

|               | BEGIN | END   | MILEAGE |
|---------------|-------|-------|---------|
| Unit #130     | 91089 | 91843 | 754     |
| Unit #131     | 32232 | 33100 | 868     |
| Unit #132     | 59100 | 60196 | 1096    |
| Total mileage |       |       | 2718    |

Vehicle Maintenance: None

Mr. Ponchak read Fire Chief Derr's report for the month of January, as follows:

Total calls: 15

|                          |   |
|--------------------------|---|
| False Alarm / False Call | 2 |
| Fires                    | 5 |
| Good Intent Call         | 1 |
| Rescue & EMS             | 4 |
| Hazardous Condition      | 3 |

Chief Derr was in attendance, and Mr. Ponchak said he had an announcement. Chief Derr said they have entered into an agreement with Red Cross; on Saturday, March 16, they will be going door-to-door installing smoke detectors throughout the borough. The goal is to do one hundred that day. A week before, whatever street they decide to do

first, they will be putting flyers on the doors. It is free of charge. Over time, they will cover the whole borough; it will probably take several months.

Mrs. Matyasovsky said there were eighteen EMS calls for the month.

**LEGISLATION.** Mr. Ponchak, Chairman, reporting.

There was nothing to report.

**PARKS & RECREATION.** Mrs. Morgan, Chairman, reporting.

There was nothing to report.

**HEALTH & ORDINANCE.** Mr. Sloss, Chairman, reporting.

There was nothing to report.

**LIGHTS.** Mr. Matlos, Chairman, reporting.

There was nothing to report.

**FINANCE.** Mrs. Matyasovsky, Chairman, reporting.

Mrs. Matyasovsky presented the Bills for Ratification, as follows:

|                                                               |          |
|---------------------------------------------------------------|----------|
| Aflac – short-term disability [January]                       | \$ 60.90 |
| ALOM – Spring Conference [6 attendees @ \$375]                | 2,250.00 |
| American Legal Services – police insurance [February]         | 57.92    |
| American Natural – gasoline and diesel                        | 2,046.14 |
| Building Inspection Underwriters (BIU) – building inspection  | 110.00   |
| Comcast – phones/Internet                                     | 288.94   |
| Dearborn National – life insurance [2/1/19 – 4/30/19]         | 238.09   |
| Direct Energy – EMS                                           | 75.46    |
| Direct Energy – garage                                        | 104.79   |
| Direct Energy – Municipal Building                            | 340.95   |
| Direct Energy – pump station                                  | 176.23   |
| First Commonwealth Bank – loan payment [PW truck]             | 1,301.99 |
| First Commonwealth Bank – loan payment [2015 street paving]   | 3,686.14 |
| GoDaddy – Email [3-year renewal]                              | 153.78   |
| GoDaddy – Website [5-year plan]                               | 538.84   |
| Holton, Thomas – reimburse for output cable [police computer] | 44.59    |
| MCI – long distance                                           | 29.79    |
| Orkin – sewers                                                | 207.92   |
| PA American Water – EMS                                       | 19.50    |
| PA American Water – garage                                    | 34.72    |
| PA American Water – Municipal Building                        | 181.65   |
| PA One Call – notices                                         | 59.96    |

|                                                                     |          |
|---------------------------------------------------------------------|----------|
| RA Foster & Son – janitor supplies                                  | 131.50   |
| Racunas Law Group, LLC – Solicitor fees [December]                  | 2,382.00 |
| Ricoh – copier maintenance                                          | 38.22    |
| Seven Springs – room deposit for ALOM Conference [6 @ \$100]        | 600.00   |
| Sprint – mobile laptop                                              | 40.24    |
| State Pipe Services – Clean/CCTV inspection [River Ridge Sink Hole] | 300.00   |
| Symantec – Norton Internet Security                                 | 101.64   |
| TEC Benefits – admin fee [February]                                 | 30.00    |
| UPMC Health Plan – health insurance [February]                      | 2,733.60 |
| Verizon – garage                                                    | 64.16    |
| WestComm Wireless – radio maintenance [2/1/19 – 3/1/19]             | 55.00    |
| Zrenchak Environmental Services – pump station inspection [Dec]     | 385.00   |

**TOTAL RATIFIED BILLS** **\$18,869.66**

Mrs. Matyasovsky presented the list of bills, as follows:

|                                                                                                            |             |
|------------------------------------------------------------------------------------------------------------|-------------|
| AmTrust – Worker’s Comp installment                                                                        | \$ 3,802.00 |
| AmTrust – 2018 audit [final premium]                                                                       | 20.00       |
| Aqua Filter Fresh – bottled water                                                                          | 10.17       |
| Beynon, Bill – real estate tax refund [2018]                                                               | 228.93      |
| Cargill – rock salt                                                                                        | 1,567.95    |
| Cargill – rock salt                                                                                        | 3,158.47    |
| Cargill – rock salt                                                                                        | 3,020.34    |
| Cargill – rock salt                                                                                        | 3,133.69    |
| Cargill – rock salt                                                                                        | 3,173.27    |
| Cargill – rock salt                                                                                        | 3,225.42    |
| Cargill – rock salt                                                                                        | 1,602.49    |
| Christie & Assoc – bond for Office Assistant                                                               | 378.00      |
| Collura, Dave – wildlife control [January]                                                                 | 175.00      |
| Comcast – Internet/phones                                                                                  | 288.94      |
| Comcast – Internet [police office]                                                                         | 163.81      |
| Direct Energy – EMS                                                                                        | 66.94       |
| Direct Energy – garage                                                                                     | 98.12       |
| Direct Energy – Municipal Building                                                                         | 303.32      |
| Direct Energy – pump station                                                                               | 147.96      |
| Duquesne Light – street lights                                                                             | 3,173.74    |
| General Code – ecode360 [annual maintenance]                                                               | 995.00      |
| Groff Tractor – backhoe parts                                                                              | 88.75       |
| Lico – janitor supplies                                                                                    | 54.55       |
| Mon Valley Independent – ads [paving bids / Tot Lot bids / vacancies<br>on the Planning and Zoning Boards] | 1,302.00    |
| O’Reilly’s – supplies for PW vehicles                                                                      | 35.63       |
| PA American Water – shut-offs / reconnects                                                                 | 60.00       |
| PA American Water – consumption data                                                                       | 65.68       |
| PA American Water – fire hydrants                                                                          | 1,097.18    |

|                                                                    |        |
|--------------------------------------------------------------------|--------|
| PA Municipal Service Co – 4 <sup>th</sup> quarter sewage billing   | 914.96 |
| PA One Call – notices                                              | 30.50  |
| Paul’s Auto Service – oil change / lube / tire rotation [unmarked] | 49.95  |
| Peoples Gas – EMS                                                  | 214.49 |
| Peoples Gas – garage                                               | 220.55 |
| Peoples Gas – Municipal Building                                   | 355.16 |
| RC Walter – misc supplies                                          | 9.99   |
| Ricoh – copier lease                                               | 114.95 |
| Sprint – cell phones                                               | 89.92  |
| Steel Rivers COG – 1/3/19 Board Meeting [dinner cost]              | 21.79  |
| TEC Benefits – benefits admin                                      | 30.00  |

**TOTAL BILLS** **\$33,489.61**

Mr. Matlos made a motion to accept the ratified bills and to pay the list of bills. The motion was seconded by Mr. Ponchak and passed, with Mr. Zrenchak abstaining on the bill for Zrenchak Environmental Services.

The receipts for the month of January are as follows:

**GENERAL FUND**

|                                                             |           |
|-------------------------------------------------------------|-----------|
| Real Estate Tax – Aquilante                                 | 1,823.59  |
| Fire Tax – Aquilante                                        | 260.51    |
| Delinquent Real Estate Tax – Keystone                       | 0.00      |
| Act 77 Tax Refund                                           | 7,146.34  |
| Real Estate Transfer Tax                                    | 621.32    |
| Earned Income Tax – Keystone                                | 14,177.79 |
| Local Services Tax                                          | 392.09    |
| Zoning/Building Permits                                     | 0.00      |
| Zoning/Occupancy Permits                                    | 90.00     |
| Dye Test Permits                                            | 150.00    |
| Police Fines                                                | 262.32    |
| No Lien Letters                                             | 60.00     |
| Employee Contribution – Health Insurance                    | 20.00     |
| Solicitor’s Permits                                         | 60.00     |
| Grant – Allegheny County [Storm Water Management Ordinance] | 544.12    |

**TOTAL RECEIPTS FOR THE MONTH** **\$ 25,608.08**

**GENERAL FUND**

**REGISTER BALANCE** **\$ 12,009.34**

**GENERAL FUND SAVINGS**

Interest 139.08  
**REGISTER BALANCE 441,804.79**

**SEWER FUND**

Customer Payments 7,632.26  
**REGISTER BALANCE 17,137.62**

**HIGHWAY AID FUND**

Interest 7.97  
**REGISTER BALANCE \$ 26,107.88**

**SINKING FUND [2018 NOTE]**

Surcharge 807.05  
**REGISTER BALANCE \$ 66,059.22**

The following invoices for the PennVest Project were presented for drawdown:

| <i>From</i>         | <i>Inv. #</i> | <i>Project</i>                     | <i>Amount</i>     |
|---------------------|---------------|------------------------------------|-------------------|
| State Pipe Services | n/a           | PennVest – Conventional Excavation | 118,035.00        |
| State Pipe Services | n/a           | PennVest – Pipe Bursting           | 39,051.90         |
| State Pipe Services | n/a           | PennVest – Manhole Rehabilitation  | 15,300.00         |
| <b>TOTAL</b>        |               |                                    | <b>172,386.90</b> |

Mr. Matlos made a motion to approve the drawdown of PennVest funds to pay the invoices. The motion was seconded by Mr. Ponchak and passed unanimously.

**PERSONNEL.** Mrs. Matyasovsky, Chairman, reporting.

There was nothing to report.

**STREETS & SEWERS.** Mr. Zrenchak, Chairman, reporting.

The sewer project is moving along; most conventional excavation is complete. They have started a lot of the trenchless with manhole-to-manhole linings, and spot repairs. Debbie had received some calls about the odors with the trenchless technology. What residents can do is to make sure there is water in the traps in the basement, and they can top it off with a little bit of cooking oil. They can also fill a ziplock bag with water, and set it over the trap.

Mr. Zrenchak said that after the landslide in September, there were some traffic control items that would have been useful, such as “Road Closed” signs, barricades, and safety items. The cost is \$1,573.60 plus shipping. Mr. Ponchak made a motion to purchase the items. The motion was seconded by Mrs. Morgan and passed unanimously.

Paving bids were received and the cost will be offset by a CITF grant in the amount of \$100,000. We are going to accept the bid from McKee Asphalt in the amount of \$122,950, pending confirmation of any streets that are being paved by PA American Water for the water line replacements, which may reduce the cost. Mr. Matlos made a motion to accept the bid from McKee Asphalt. The motion was seconded by Mr. Sloss and passed unanimously.

Mr. Glenn had three additional invoices from State Pipe Services, as follows:

| <i>From</i>         | <i>Inv. #</i> | <i>Project</i>                     | <i>Amount</i>     |
|---------------------|---------------|------------------------------------|-------------------|
| State Pipe Services | n/a           | PennVest – Conventional Excavation | 22,895.00         |
| State Pipe Services | n/a           | PennVest – Trenchless Technology   | 53,550.00         |
| State Pipe Services | n/a           | PennVest – Manhole Rehabilitation  | 31,825.00         |
| <b>TOTAL</b>        |               |                                    | <b>108,270.00</b> |

Mr. Matlos made a motion to approve the drawdown of PennVest funds to pay the invoices. The motion was seconded by Mr. Ponchak and passed unanimously.

Mr. Zrenchak called for a motion to accept the change order to decrease the overall price of the project by \$3,068.00. Mr. Ponchak made a motion to accept the change order. The motion was seconded by Mr. Matlos and passed unanimously.

Mr. Glenn had three invoices from Glenn Engineering, as follows:

| <i>From</i>       | <i>Invoice #</i> | <i>Project</i>                     | <i>Amount</i>   |
|-------------------|------------------|------------------------------------|-----------------|
| Glenn Engineering | 19-03-57         | PennVest – Conventional Excavation | 1,717.13        |
| Glenn Engineering | 19-03-52         | PennVest – Trenchless Technology   | 4,016.25        |
| Glenn Engineering | 19-03-51         | PennVest – Manhole Rehabilitation  | 2,386.88        |
| <b>TOTAL</b>      |                  |                                    | <b>8,120.26</b> |

Mr. Matlos made a motion to approve the drawdown of PennVest funds to pay the invoices. The motion was seconded by Mrs. Morgan and passed unanimously.

**MAYOR SIKORSKI'S REPORT.**

Mr. Sikorski highlighted the following police activity from the January report:

|                     |    |     |
|---------------------|----|-----|
| Total Call Activity |    | 123 |
| Calls for Service   | 19 |     |
| Domestic Complaints | 2  |     |

|                          |    |    |
|--------------------------|----|----|
| Juvenile Complaints      | 3  |    |
| Missing Persons          | 2  |    |
| Traffic Accidents        | 2  |    |
| Traffic Stops            | 23 |    |
| Traffic Citations Issued |    | 14 |

The fines for the month were \$262.32.

**SOLICITOR RACUNAS’S REPORT.**

Mr. Racunas asked for a motion to schedule a condemnation and demolition hearing for 2910 Liberty Way on March 13, 2019 at 5:45 pm. Mrs. Morgan made a motion to schedule the hearing. The motion was seconded by Mr. Matlos, and passed unanimously.

**ENGINEER GLENN’S REPORT.**

Mr. Glenn asked for a motion to accept the bid by Sports & Recreation for the Liberty Park Tot Lot Project in the amount of \$27,965.25. We are receiving a grant for \$25,000 towards it. Mr. Ponchak made the motion to accept the bid. The motion was seconded by Mr. Zrenchak and passed unanimously.

Mr. Glenn said information was received on the Hazard Mitigation Grant Program. Mr. Glenn’s recommendation was to dredge Glenn Avenue stream and reinforce the embankment with Rip-Rap. Mr. Ponchak made a motion to apply for the grant. The motion was seconded by Mr. Zrenchak and passed unanimously.

Mrs. Morgan called for a motion to adopt a concurring resolution for a \$55,000 CITF grant for a generator for the Fire Department. Mr. Matlos made a motion to adopt the resolution. The motion was seconded by Mr. Ponchak and passed unanimously.

Mr. Ponchak asked Mr. Racunas if he could explain the condemnation and demolition hearing. Mr. Racunas said it is a formal proceeding to move towards demolition of the former school building. Because of the exceedingly high cost to demolish, especially with the high possibility of asbestos, and Allegheny County’s requirement that all demolitions have an asbestos study, it will be very expensive to tear it down. Therefore, we will be seeking some grant funding. The hearing will be the first step. Once the building is formally condemned, we can apply for a grant for the demolition.

There was no Old Business, New Business, or Correspondence.

Mr. Matlos made a motion to accept the typed minutes from the Regular Session on January 9, 2019. The motion was seconded by Mrs. Matyasovsky and passed unanimously.

The next meeting date is Wednesday, March 13, 2019; Work Session at 6:00 pm and Regular Session at 7:30 pm.

A motion to adjourn was made by Mrs. Matyasovsky, seconded by Mr. Zrenchak. All were in favor and the meeting adjourned at 8:00 pm.

Respectfully submitted,

Debra L. Helderlein  
Borough Secretary