

Meeting #554

The regular meeting of the Lac qui Parle-Yellow Bank Watershed District Board of Managers was held on Tuesday, April 5, 2016 at the Lac qui Parle County Courthouse at 3:00 p.m. The meeting was called to order by Chairman Darrel Ellefson. Managers present were: David Ludvigson, David Craigmile, John Cornell, and Joe Ferguson. Others present were: Trudy Hastad, Mary Homan, Ron Fjerkenstad, Randy Fales, & Paul Tol.

Chairman Ellefson asked for additions to the agenda. There being none, Manager Craigmile motioned to approve the agenda, seconded by Manager Cornell. Upon vote, all voted in favor.

PARK REPORT: Ron reported they had purchased a new gate for R-6 and would be installing later in the week. R-6 was holding back water. Discussion followed. Ron turned in the check for the used equipment that was on the sale in Canby. We received more money by selling on the sale then was offered for trade-in. Ron reported the dock had pulled away from the pad again so would probably need to have some welding done. Ron discussed the need for a power pole pruner. Discussion followed.

Manager Craigmile motioned to approve the purchase of a power pole pruner for the park, seconded by Manager Ferguson. Upon vote, all voted in favor.

Ron received a quote of \$2000 to bury the electric lines in the main campground. Discussion followed. Manager Ferguson motioned to bury the electric lines in the main campground, seconded by Manager Cornell. Upon vote, all voted in favor.

Hastad reminded the Board that April is the month they hold their re-organization of the Board. Discussion followed.

Manager Craigmile motioned for a unanimous ballot that existing officers remain the same as 2015, seconded by Manager Ludvigson. Chairman Ellefson asked for discussion. There being no discussion the officers for 2016 would remain as: Chairman – Darrel Ellefson, Vice-Chairman – John Cornell, Treasurer – David Ludvigson, Secretary – David Craigmile, Publicity – Joe Ferguson. Chairman Ellefson called for vote. Upon vote, all voted in favor.

Paul Tol with Global Winds Harvest, Inc. met with the Board to answer questions regarding the wind energy easement agreement brought to the Board in December. The Board held a tele-conference with Attorney John Kolb as he had some concerns with the easement agreement. The biggest concern he had was if the property was purchased with State Bonding dollars, then the Watershed would not be able to have a tower on the property. Manager Ludvigson said the dam was built with State Bonding dollars, but not sure if that included the purchase of the property. Hastad will check with Area II. Attorney Kolb also had some concerns with the easement agreement as it used pretty broad language and he would like to re-draft so there would be no concerns with restrictions on future use to make sure in compliance with Watershed rules. He will work with Global Winds to work on the language. Mr. Tol said they are starting on construction in late fall 2016 and hoping to wrap up the Minnesota side in 2017. No further action was taken.

Randy Fales met with the Board to discuss some fencing concerns on the Lazarus Creek property. He would like a 50/50 cost –share on fencing bordering the Watershed property. Discussion followed. Mr. Fales will get some quotes for fencing and will report back to the Board. No further action was taken.

TREASURERS'S REPORT: Manager Ludvigson presented the Treasurer's report. Manager Craigmile motioned to approve the Treasurer's report, seconded by Manager Ferguson. Upon vote, all voted in favor.

SECRETARY'S REPORT: Secretary report #553 was presented for approval with a spelling correction noted by Hastad. Manager Ferguson motioned to approve the corrected report #553, seconded by Manager Cornell. Upon vote, all voted in favor.

The next meeting date was set for Tuesday, May 3rd, 2016 at 4:30 p.m.

ADMINISTRATOR'S REPORT: Hastad presented an agreement between the Upper Minnesota River Watershed District & Lac qui Parle Yellow Bank Watershed District for Upper Minnesota's project title: Upper MN WD PTMApp Project thru a BWSR Clean Water Fund Accelerated Implementation Grant ID – C16-7041. The LQP-YB Watershed District will be responsible for reviewing PTMApp work completed by the GRANT within their jurisdictional boundaries. LqPYBWD will designate staff to attend training on how to use the PTMApp software. The Agreement is valid for the duration of the C16-7041 BWSR grant agreement ending December 31, 2019, unless amended or extended by BWSR. Discussion followed.

Manager Craigmile motion to approve the Upper Minnesota River Watershed District's Contribution Agreement, seconded by Manager Ludvigson. Upon vote, all voted in favor. (Agreement attached).

Hastad updated the Board on the Lac qui Parle County Judicial Ditch #4. The camera was run up the pipe and overall doesn't look to bad. There are a few areas in the pipe that will need to be looked at closer for possible repair. The drainage group was meeting with the City of Dawson at 6:00 p.m. to discuss redetermination of benefits. No further action was taken.

Hastad reported the State Auditors are scheduled to begin the 2015 audit on April 25, 2016. She is busy getting reports ready for them. No further action was taken.

Hastad gave an update on the MAWD Legislative Day @ the Capital. No further action was taken.

Hastad informed the Board that the hourly rate for work on the Lac qui Parle County Ditches had not changed since 2007. It was set at \$25/hour and is reimbursed once a year from the County. Discussion followed.

Manager Craigmile motioned to set the hourly Lac qui Parle County Ditch work rate charge at \$30/hour, seconded by Manager Ferguson. Upon vote, all voted in favor.

CWP REPORT: Homan attended the Annual Township meetings in March. She prepared a summary sheet of 2015 and reviewed what would be happening in 2016. The WRAPS Retractable banner was ordered and is in the entryway of the courthouse. It will be used at upcoming events as it lays out the WRAPS process. Quarterly WRAPS vouchers were submitted and approved. Homan attended the Upper MN River WRAPS meeting. They are trying to organize a Citizen Networking Group and determine what the group will do. Homan reported the Yellow Bank Grant was expiring today so all expenses had to be paid out. She is working on the final report as it is due thirty days after the grant is done.

WCA REPORT: Homan attended a meeting in Marshall with BWSR, the landowner & consultant on a proposed project in section 9, Cerro Gordo to discuss possible credits that would be available for her project. The landowner is deciding if they are going to continue with the banking project or possibly work a deal with DNR or USFWS. No action was taken. Homan listened in on a webinar on restoration recording keeping that provided information on what to keep and organization of data for the future. She has also been working with Myron Mueller on cleaning out a tributary in Yellow Bank Township.

Homan presented an application for Matt Bormann for a No-Loss decision in Section 29, Madison Township. Homan presented the TEP findings & their recommendation to approve the No-Loss decision. Discussion followed.

Manager Ludvigson motioned to approve a No-Loss determination in Section 29, Madison Township for Matt Bormann, seconded by Manager Craigmile. Upon vote, all voted in favor.

Homan requested a decision on approval of the Aaron Olson Wetland Bank site (HRM wetland banking site). Homan reviewed the TEP panel recommendations for approval with the following conditions: 1.) an adequate access easement; 2.) If plans change via Army Corp the LGU must be notified; 3.) application must be signed by Aaron Olson. Discussion followed.

Manager Craigmile motioned to approve the Aaron Olson Wetland Bank (HRM wetland banking site) with conditions, seconded by Manager Ludvigson. Upon vote, all voted in favor.

The following bills were presented for payment:

GENERAL KLEIN ACCOUNT:

04-05-16	6398	Quill Corporation	YB – envelopes, file folders, labels	\$147.35
04-05-16	6399	Mary Homan	YB – 4 printer cartridges	\$212.22
04-05-16	6400	LQP UP Checking	YB – salary reimbursement	\$8,714.12
04-05-16	6401	Yellow Medicine SWCD	SWAG – 2/29/16 TEAM & ED mtg	\$200.00
04-05-16	6402	Lincoln County SWCD	SWAG – 2/29/16 TEAM & ED mtg	\$244.28
04-05-16	6403	Yellow Medicine SWCD	SWAG – 2/29/16 TEAM & ED mtg	\$237.80
04-05-16	6404	LQP SWCD	SWAG – 2/29/16 TEAM & ED mtg	\$140.00
04-05-16	6405	Mary Homan	SWAG – mileage reimb	\$44.28
04-05-16	6406	Wilson Graphics	SWAG – roll-up banner & layout	\$235.00
			TOTAL	\$10,175.05

PARK ACCOUNT:

03-31-16	5582 – 5583	monthly park payroll	March payroll	\$1,917.76
04-01-16	5584	PERA	monthly PERA	\$344.16
04-05-16	5585	AT&T Mobility	park cell phone 507-829-0394	\$53.44
04-05-16	5586	Canby True Value	50 lbs fertilizer, spray paint, light bulbs	\$107.42
04-05-16	5587	Frontier Communications	park phone, fax, internet	\$256.64
04-05-16	5588	Lyon-Lincoln Electric Coop	park electricity	\$640.82
04-05-16	5589	Olson Sanitation LLC	park trash	\$40.48
04-07-16	5590	Farmers Coop Association	super unleaded	\$43.40
04-07-16	5591	Lincoln Pipestone Rural Water	water meter @ park	\$44.10
			TOTAL	\$3,448.22

UNITED PRAIRIE BANK GENERAL ACCOUNT:

03-18-16	2643-2644	semi-monthly payroll	March 1-15 payroll	\$3,436.84
03-18-16	2645	PERA	semi-monthly deductions	\$644.95
04-05-16	2646-2647	semi-monthly payroll	March 16-31 payroll	\$3,436.87
04-05-16	2648	Rinke-Noonan Attorney's @ Law	monthly retainer	\$200.00
04-05-16	2649	LQP County Auditor/Treasurer	March postage	\$43.38
04-05-16	2650	Trudy Hastad	quickbooks pro 2016, mileage, lodging reim	\$809.26
04-05-16	2651	Quill Corporation	folders	\$59.98
04-05-16	2652	Pehrson Excavating	four tree snags (Rob Hauger)	\$1,000.00

04-05-16	2653	Frontier Communications	office phone 320-598-3117	\$38.57
04-05-16	2654	Frontier Communications	CWP office phone 320-598-3319	\$38.57
04-05-16	2655	Yellow Medicine County Treasurer	2016 Property taxes	\$3,767.18
04-05-16	2656	Bolton & Menk Inc.	Br 11 CD #27 record drawings	\$215.00
04-05-16	2657	Dawson Sentinel	buffer meeting ad	\$186.20
04-05-16	2658	Mary Homan	WCA mileage reimb	\$59.40
04-05-16	2659	PERA	semi-monthly deductions	\$644.95
04-05-16	2660	LQP-YB Liability	Federal withholding	\$3,040.06
04-05-16	2661	VOID	VOID	\$0.00
04-05-16	2662 - 2667	monthly payroll & ditch work	March payroll & ditch work	\$4,086.37
04-08-16	2668	LQP-YB Liability Acct	State withholding	<u>\$1,160.14</u>
			TOTAL	\$22,867.72

DITCH ACCOUNT:

None	TOTAL	\$0.00
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Manager Ludvigson motioned to approve the bills, seconded by Manager Cornell. Upon vote, all voted in favor.

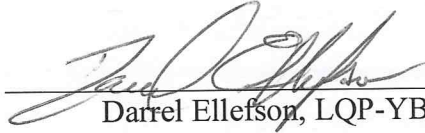
PERMITS: The following permit applications were applied for:

11414	Matt Bormann	Madison, 29	seepage lines, main tile	04/05/16 DL
11415 Renew #10821	Greg Bothun	Riverside, 32	seepage, main tile	04/05/16 DE
11416	Bill Croatt	Madison, 33	close ditch/tile, clean ditch	04/05/16 DL
11417	Gary Enevoldsen	Camp Release, 15	replace existing tile	04/05/16 DC
11418	David Haas	Madison, 10 & 11	seepage & close ditch/tile	04-05-16 DL
11419	Sidney Johnson	Baxter, 2	seepage lines, lift pump	04/05/16 DE
11420	Sidney Johnson	Cerro Gordo, 33	seepage lines	04/05/16 DE
11421	Sidney Johnson	Cerro Gordo, 8	seepage lines	04/05/16 DE
11422	Elizabeth Kellen	Madison, 32	seepage lines	04/05/16 DL
11423	Jason Lund	Lake Shore S, 20	seepage lines	04/05/16 DE
11424	Bonietta Miller Rev Trust	Maxwell, 14	seepage lines, close ditch 2/tile	04/05/16 DC
11425	Randall Maas	OshKosh, 6	main tile	04/05/16 JF
11426	Randall Maas	Hammer, 1	seepage, main tile, clean ditch	04/05/16 JF
11427	MNDOT	Agassiz, 9	replace culvert	04/05/16 DE
11428	Lonnie Moen	Ten Mile Lake, 33	seepage lines	04/05/16 DC
11429	Dwight Mork	Perry, 23 & 26	seepage lines, clean ditch	04/05/16 DE
11430	Diane Morken	Lake Shore N, 35	seepage lines	04/05/16 DE
11431	Stan Nelson	Arena, 11	seepage lines	04/05/16 DE
11432	Luke Oie	Madison, 11	seepage, main tile	04/05/16 DE
11433	Aaron Olson	Madison, 28	close ditch w/tile,intake	04/05/16 DL
11434	Jeff Olson	Lake Shore S, 26	seepage lines	04/05/16 DE
11435	John Plathe	Perry, 2	seepage lines	04/05/16 DE
11436	Steven Redepenning	Walter, 23	seepage, main, pump	04/05/16 DE
11437	Dean Sather	Garfield, 24	seepage, main tile	04/05/16 DE
11438	John Sather	Freeland, 31	seepage, main tile	04/05/16 DE
11439	Aaron Tasto	Arena, 23	clean ditch	04/05/16 DL
11440	Dennis Thomson	Perry, 16	main tile	04/05/16 DE
11441	Colin Tilbury	Mehurin, 10	seepage lines	04/05/16 DE
11442	Scott Wittnebel	Perry, 19	clean ditch	04/05/16 DE
11443	Gerald Wollschlager	Hamlin, 5	clean ditch	04/05/16 DL

PERMITS HELD: Matt Bormann & Steve Haas for ditch maintenance with neighbor

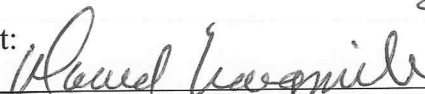
Manager Craigmile motioned to approve the permits, seconded by Manager Ferguson. Upon vote, all voted in favor.

The meeting adjourned at 5:15 p.m.



Darrel Ellefson, LQP-YB Chairman

Attest:



David Craigmile, LQP-YB Secretary

**Contribution Agreement between
The Upper Minnesota River Watershed District,
And the Lac qui Parle Yellow Bank Watershed District**

Project Title: Upper MN WD PTMApp Project

BWSR Clean Water Fund Accelerated Implementation Grant ID – C16-7041

WHEREAS the Upper Minnesota River Watershed District ("UMRWD") submitted and received a FY 2016 Clean Water Fund Accelerated Implementation Grant ("Grant") for terrain analysis and the Prioritized Targeted and Measurable Application ("PTMApp") from the Board of Water and Soil Resources ("BWSR"). This GRANT will result in work being completed within the boundary of the UMRWD, along with smaller areas of work within the boundaries of the Lac qui Parle Yellow Bank Watershed District ("LqPYBWD") and a small portions of Chippewa and Swift County Counties;

WHEREAS the UMRWD and the LqPYBWD have been coordinating targeting and prioritizing efforts in proximity to the main stem of the Minnesota River, which borders both watershed district boundaries;

WHEREAS the UMRWD, the LqPYBWD, Chippewa SWCD, and Swift SWCD enter into this Contribution Agreement ("Agreement") as follows, intending to be legally bound hereby:

1. The UMRWD is the C16-7041 BWSR Clean Water Fund Grant Administrator and is tasked to report to BWSR as required by the BWSR grant agreement. To align with the BWSR reporting deadlines; all relevant reporting shall be provided to the UMRWD by December 31st of each year of the grant duration.
2. The UMRWD is the C16-7041 BWSR Clean Water Fund Grant fiscal agent and project manager. UMRWD will track activities for the GRANT monthly and will be responsible for requesting grant payments from BWSR. The UMRWD will be responsible for providing the required match for the GRANT.
3. The UMRWD will work with a sub-contractor to complete the technical objectives of this project, including the PTMApp development. The LqPYBWD will be responsible to provide existing terrain analysis/conditioned DEM data from a previous 2013 BWSR Accelerated Implementation Grant to be utilized by the subcontractor to complete the PTMApp work in the Yellow Bank River watershed area.
4. The LqPYBWD will be responsible for reviewing PTMApp work completed by the GRANT within their jurisdictional boundaries. LqPYBWD will designate staff to attend training on how to use the PTMApp software.
5. This Contribution Agreement is valid for the duration of the C16-7041 BWSR grant agreement ending December 31, 2019, unless amended or extended by BWSR.
6. Amendments: Upon mutually approved resolutions of both Boards, this Contribution Agreement can be modified and/or amended.

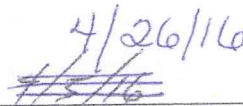
7. Upon an approved resolution by either the UMRWD or the LqPYBWD with a 30 day notice, this Contribution Agreement may be terminated.

This agreement is effective upon the execution of all parties.

Approved and accepted for:



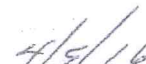
(Name), Board Chair or Authorized Representative
Upper Minnesota River Watershed District


~~4/26/16~~

Date:



(Name), Board Chair or Authorized Representative
Lac qui Parle Yellow Bank Watershed District


4/5/16

Date: