# MONTHLY TREASURER'S REPORT <br> Grant School PTA <br> 2015/2016 School Year 



Grant School PTA
2015/2016 School Year

| Balance on Hand at Beginning of Month: | [A] | $\begin{array}{ll} \$ \quad 133,076 \\ \hline \end{array}$ |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  | Nov-15 | YTD | Budget |
| Membership Expense |  |  | 1,246 | 1,050 |
| Office Supplies |  |  | 229 | 200 |
| Payment Processing Fees |  | 1 | 178 | 700 |
| Professional Services |  |  |  |  |
| Accounting |  |  | - | 600 |
| Total Professional Services |  | - | - | 600 |
| Taxes |  |  | - | 100 |
| Website and Email |  | 40 | 200 | 500 |
| Total General and Administrative |  | 118 | 5,084 | 8,460 |
| Hospitality |  |  |  |  |
| 1st School Day - Donuts |  |  | 120 | 150 |
| Back to School Class Reveal |  |  | 169 | 150 |
| Kindergarten Orientation |  |  | 138 | 500 |
| Monthly Chatio Meet \& Greet |  |  | - | 300 |
| PTA Meetings |  | 75 | 195 | 750 |
| Safety Committee Appreciation |  |  | - | 200 |
| Summer Picnic Expense |  |  | 244 | 650 |
| Teacher Acknowledgment |  |  |  |  |
| Teacher Appreciation Week Gifts |  |  | - | 200 |
| Teachers Thank You Lunch |  |  | - | 700 |
| Teachers Welcome Back Lunch |  |  | 610 | 700 |
| Total Teacher Acknowledgment |  | - | 610 | 1,600 |
| Total Hospitality |  | 75 | 1,477 | 4,300 |
| Other Programs |  |  |  |  |
| Library Program |  | 149 | 573 | 1,000 |
| Middle School |  |  |  |  |
| Academic League/ Quiz Bowl |  |  | - | 180 |
| GeoBee |  |  | 100 | 125 |
| Junior Model United Nations |  |  | - | 550 |
| Middle School Dance |  |  | - | 450 |
| Middle School Orientation |  |  | 128 | 150 |
| Middle School Promotion | [Note 1] |  | 336 | 800 |
| National Honor Society Membership |  |  | - | 385 |
| Spelling Bee |  |  | 136 | 200 |
| Total Middle School |  | - | 700 | 2,840 |
| Other Enrichment Programs |  |  |  |  |
| Assemblies |  | 1,500 | 1,500 | 3,000 |
| School Trips |  |  | - | 3,000 |
| Subscriptions |  | 2,995 | 12,113 | 12,500 |
| Total Other Enrichment Programs |  | 4,495 | 13,613 | 18,500 |
| Total Other Programs |  | 4,644 | 14,885 | 22,340 |

Grant School PTA
2015/2016 School Year

| Balance on Hand at Beginning of Month: | [A] | \$ | 133,076 |  |  |  | Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | 11/01/15 |  |  |  |  |
|  |  |  | Nov-15 |  | YTD |  |  |
| S.T.E.A.M. Programs |  |  |  |  |  |  |  |
| S.T.E.A.M. Teachers' Salary and Benefits |  |  |  |  |  |  |  |
| Art Program |  |  | 530 |  | 1,590 |  | 14,500 |
| Science Program |  |  | 3,450 |  | 6,900 |  | 36,500 |
| Total S.T.E.A.M. Teachers' Salary and Benefits |  |  | 3,980 |  | 8,490 |  | 51,000 |
| Science Enrichment |  |  |  |  |  |  |  |
| Family Science Night |  |  |  |  | - |  | 1,000 |
| Gecko Garden |  |  |  |  | - |  | 1,500 |
| Science Fair |  |  |  |  | - |  | 500 |
| Science Olympiad |  |  |  |  | - |  | 600 |
| Total Science Enrichment |  |  | - |  | - |  | 3,600 |
| Total S.T.E.A.M. Programs |  |  | 3,980 |  | 8,490 |  | 54,600 |
| School and Staff Support |  |  |  |  |  |  |  |
| Associated Student Body |  |  | 1,479 |  | 1,479 |  | 2,000 |
| School Supplies |  |  | 1,593 |  | 4,370 |  | 15,000 |
| Teacher Discretionary Funds |  |  |  |  |  |  |  |
| Teacher Special Request |  |  | 470 |  | 500 |  | 1,000 |
| Total Teacher Discretionary Funds |  |  | 470 |  | 500 |  | 1,000 |
| Total School and Staff Support |  |  | 3,543 |  | 6,349 |  | 18,000 |
| Total Expenses |  | \$ | 16,639 | \$ | 48,363 | \$ | 150,700 |
| Net Operating Income (Loss) |  | \$ | $(11,719)$ | \$ | $(22,042)$ | \$ | 450 |

Net Operating Income
Other Expenses
Fraud
Total Other Expenses
Net Other Income
Net Income (Loss)

Less: Previous Month's Activity
Cleared in Current Month [Net Amour


Add: Current Month's Activity
Not Yet Cleared Bank [Net Amount]
[D] $\quad \$ \quad 7,568$

Balance on Hand at End of Month:
$[=A+B+C+D] \xlongequal[11 / 30 / 15]{\$ \quad \mathbf{1 2 2 , 3 9 6}}$

# MONTHLY TREASURER'S REPORT <br> Grant School PTA <br> 2015/2016 School Year 

## Balance on Hand at Beginning of Month:

[A] $\xlongequal[11 / 01 / 15]{\$ \quad \mathbf{1 3 3 , 0 7 6}}$

## Nov-15 <br> YTD

Notes:
[1] September expense due to reimbursement to C. Baldwin for prior year expenses paid in the amount of $\$ 315.90$ (Platinum Event Rentals Inovice 26710-0) AND reconciliation adjustments for check \#3819 which incorrectly cleared bank on $6 / 15 / 15$ for $\$ 28.59$. Check \#3819 was issued for $\$ 48.59$, reconciliation adjustments occurred in September 2015.
[2] Fraudulent acctivity occuring in October 2015 on the PTA Checking Account has been disputed and a credit has been issued; no liability incurred on behalf of the PTA for fraudulent expenses.

Submitted by: Alisa Loigman, Treasurer ptatreasurergrant@gmail.com

| Grant K-8 School PTA PROFIT AND LOSS DETAIL November 2015 |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT | BALANCE |
| Ordinary Income/Expenses |  |  |  |  |  |  |  |
| Income |  |  |  |  |  |  |  |
| Community Donations |  |  |  |  |  |  |  |
| Other Community Donations |  |  |  |  |  |  |  |
| 11/10/2015 | Deposit |  |  | Ralphs Grocery Compnay | PTA Checking | 0.65 | 0.65 |
| 11/10/2015 | Deposit |  |  | Additional donation collected from Membership Envelopes | PTA Checking | 80.00 | 80.65 |
| Total for Other Community Donations |  |  |  |  |  | \$80.65 |  |
| Total for Community Donations |  |  |  |  |  | \$80.65 |  |
| Community Fundraiser |  |  |  |  |  |  |  |
| AmazonSmile |  |  |  |  |  |  |  |
| 11/16/2015 | Deposit |  | Deposit | AmazonSmile Donation (July 1 to September 30, 2015) | PTA Checking | 91.37 | 91.37 |
| Total for AmazonSmile |  |  |  |  |  | \$91.37 |  |
| Halloween Carnival Income |  |  |  |  |  |  |  |
| 11/02/2015 | Deposit |  | PayPal | Online ticket sales less fees | PTA Checking | 1,633.30 | 1,633.30 |
| 11/10/2015 | Deposit |  |  | Donation from SD Realty and Mortgage, Inc. | PTA <br> Checking | 250.00 | 1,883.30 |
| 11/10/2015 | Deposit |  |  | Donation from Bill Makinson | PTA <br> Checking | 25.00 | 1,908.30 |
| Total for Halloween Carnival Income |  |  |  |  |  | \$1,908.30 |  |
| Script Income |  |  |  |  |  |  |  |
| 11/04/2015 | Deposit |  | script income | ELECTRONIC DEPOSIT Electronic Sc Download from usbank.com. Electronic Scrip | Script Checking | 116.97 | 116.97 |
| Total for Script Income |  |  |  |  |  | \$116.97 |  |
| Wine Tasting Event |  |  |  |  |  |  |  |
| 11/10/2015 | Deposit |  |  | Ticket Sales at Event | PTA <br> Checking | 240.00 | 240.00 |
| 11/10/2015 | Deposit |  |  | 10/15/15 Ticket Sales | PTA <br> Checking | 418.80 | 658.80 |
| 11/10/2015 | Deposit |  |  | October Fundraiser | PTA <br> Checking | 904.82 | 1,563.62 |
| 11/10/2015 | Deposit |  |  | 10/1/15 Ticket Sales | PTA <br> Checking | 244.30 | 1,807.92 |
| 11/10/2015 | Deposit |  |  | Ticket Sales at Event | PTA <br> Checking | 280.00 | 2,087.92 |
| Total for Wine Tasting Event |  |  |  |  |  | \$2,087.92 |  |
| Total for Community Fundraiser |  |  |  |  |  | \$4,204.56 |  |
| Logowear (Grant Gear) |  |  |  |  |  |  |  |
| 11/10/2015 | Deposit |  |  |  | PTA <br> Checking | 250.00 | 250.00 |
| 11/10/2015 | Deposit |  |  |  | PTA <br> Checking | 20.00 | 270.00 |
| 11/17/2015 | Deposit |  | Intuit QB Payments | ELECTRONIC DEPOSIT INTUIT PYMT S Download from usbank.com. INTUIT PYMT SOLN | PTA Checking | 20.00 | 290.00 |
| Total for Logowear (Grant Gear) |  |  |  |  |  | \$290.00 |  |
| PTA Membership11/02/2015 Deposit |  |  |  |  |  |  |  |
|  |  |  | PayPal | 12 Members less fees | PTA | 114.56 | 114.56 |


|  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| 11/10/2015 | Deposit |  | Checking | PTA | Checking |



| School Supplies |  |  | Amazon.com | Mr. Martocchio - OPtical Audio Toslink Cable; Hanging Spring Kitchen Dial Scale | PTA Checking | 27.30 | 27.30 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 11/05/2015 | Expense |  |  |  |  |  |  |
| 11/05/2015 | Expense |  | Amazon.com | Mr. Martocchio - 30 Kids Art Smocks | PTA Checking | 149.70 | 177.00 |
| 11/05/2015 | Expense |  | Mountain Math | Ms. Carroll - 3rd Grade Mountain Language and Mountain Math Kit \& Mount | PTA Checking | 241.90 | 418.90 |
| 11/06/2015 | Expense |  | Amazon.com | Mr. Martocchio - Analog Handheld Anemometer | PTA <br> Checking | 84.49 | 503.39 |
| 11/06/2015 | Expense |  | Amazon.com | Mr. Martocchio - Dial Scale | PTA Checking | 49.62 | 553.01 |
| 11/06/2015 | Expense |  | Amazon.com | Mr. Martocchio - 8 shape cleaning sponge pads | PTA Checking | 33.54 | 586.55 |
| 11/06/2015 | Expense |  | Amazon.com | Mr. Martocchio - 8 shape cleaning sponge pads | PTA <br> Checking | 27.95 | 614.50 |
| 11/06/2015 | Expense |  | Amazon.com | Mr. Martocchio - Physician Scale w/Height Rod | PTA Checking | 168.95 | 783.45 |
| 11/09/2015 | Expense |  | Amazon.com | Mr. Martocchio - Steel Scoop for Mechanical Hanging Scale | PTA Checking | 54.28 | 837.73 |
| 11/10/2015 | Check | 3900 | Brianna Valeska | Ms. Valeska (music) - Arts Empower Conference, Piano at Pepper music order | PTA Checking | 443.68 | 1,281.41 |
| 11/30/2015 | Expense |  | Amazon.com | Ms. Ashe: Crayola Model Magic Modeling Compound Class Pack (2) | PTA Checking | 76.20 | 1,357.61 |
| 11/30/2015 | Expense |  |  | Mr. Snyder: Various Arduino items purchased from Electronic Goldmine | PTA Checking | 120.93 | 1,478.54 |
| 11/30/2015 | Expense |  |  | Mr. Snyder: Wire Jumper Cable for Arduino Breadboard | PTA <br> Checking | 22.40 | 1,500.94 |
| 11/30/2015 | Expense |  |  | Mr. Snyder: Wire Jumper Cable for Arduino Breadboard | PTA Checking | 13.18 | 1,514.12 |
| 11/30/2015 | Expense |  |  | Mr. Snyder: Solderless Breadboard Bread Board Protoboard; US Base | PTA <br> Checking | 78.50 | 1,592.62 |
| Total for School Supplies |  |  |  |  |  | \$1,592.62 |  |
| Teacher Discretionary Funds Teacher Special Request |  |  |  |  |  |  |  |
| 11/02/2015 | Check | 3884 | Gina Caparell | Ms. Caparell: Scholastic News 2, Sciencespin 2 | PTA Checking | 156.82 | 156.82 |
| 11/30/2015 | Check | 3902 | Elizebeth Conard | Ms. Conard: Scholastic News 2, Sciencespin 2 Subscriptions | PTA Checking | 156.82 | 313.64 |
| 11/30/2015 | Check | 3903 | Leslie Jimenez | Ms. Jimenez: Scholastic News 2, Sciencespin 2 Subscriptions | PTA Checking | 156.82 | 470.46 |
| Total for Teacher Special Request |  |  |  |  |  | \$470.46 |  |
| Total for Teacher Discretionary Funds |  |  |  |  |  | \$470.46 |  |
| Total for School and Staff Support |  |  |  |  |  | \$3,542.51 |  |
| Total for Expenses |  |  |  |  |  | \$16,639.15 |  |
| Net Income |  |  |  |  |  | \$-11,719.38 |  |

