

Minutes of the Interlaken Village Board of Trustees meeting held on Thursday November 12, 2015 at the Village Hall on Main Street, Interlaken, NY.

MEMBERS PRESENT: Mayor William Larsen, Trustees, Chris Kempf, Rich Richardson, Keith Jay, Bill Maguire

MEMBERS EXCUSED: none

OTHERS PRESENT: Nancy Swartwood, Clerk Treasurer, Wes Ahouse DPW Supervisor, Leon Anderson, Chief of Police; Diane Bassette Nelson Deputy Clerk; Aneta Glover, reporter; Jim Borden, Fire Chief; Public: G Nigro, A DelPlato, J Jay, K Kallstrom, K Cook, C Schaffer, C Lysiak, L Blossom, M McGonigal, E Worrell, K Hubbard, D Patel

The meeting was called to order at 7:00 pm by Mayor Larsen with the Pledge of Allegiance, with the same people noted above.

APPROVAL OF MINUTES: A motion was made by Keith Jay and seconded by Bill McGuire to approve the minutes of the October 8, 2015 meeting. Motion approved unanimously.

PUBLIC TO BE HEARD: Business owner Gina N owner of Stones Throw Bed & Breakfast move ahead on other areas; single female knowing that we have police who know us will respond; Was not a final vote, a survey, testing waters, we need to do what's right for everyone. 73 yea, 60 no;

Rich would like to work together to find ways to get funds for water and sewer, and move beyond the discussion of the police department.

Bill McGuire made a motion that a resolution be approved to form a volunteer committee for work on the water and sewer grants Rich seconded

WHEREAS the Village of Interlaken has the need for improved infrastructure for the Water and Sewer facilities, and

WHEREAS assistance can be drawn from others beyond the Village Board, now therefore be it

RESOLVED that a committee be formed with one or more Village Board members, and volunteers from the community to seek and write grants, with additional professional guidance.

Bill McGuire motion for a special meeting (executive session) to discussion the comments from the survey; not a regular meeting night. Suggestion of December 3<sup>rd</sup>, Keith Jay seconded.

Information needs to be out there for the public, check website, local newspapers.

COMMITTEE REPORTS:

A **Fire** Been quiet, joint ladder testing with other departments; flag disposal service on Sunday, membership drive, one possible new member, Grant application through Fire House

Subs, 20 new pages and two thermal imaging camera, Christmas Trees again this year; water and electric stuff at the pavilion, bills should go to the Fire Department not Village, EMS bills should also be sent to the Fire Department not the village. Wes reported that the conduit has been put in place with the wires pulled, the water is working.

Bill M asked Jim Borden about a new siren, it would cost \$10,000 just for the equipment, not including costs to install. The board agrees with Jim that a new siren is not needed.

#### **B Water report given by Wes & Rich Richardson**

There are some properties that don't have water meters. One is Town DPW building. Grant denial noted that we have too high of a water loss, need to place meters at special locations. Wes will install and read quarterly

The tower was inspected inside and out, the inside looks about like the outside. There was not much to clean. Report the tower is in a condition that it could be re-built, it is structurally sound, the rivets look good. New meters have been installed where needed; one still needs to be done.

Both pumps are up and running.

#### **C Library by Sandra VanEtten, library manager.**

September and October were very busy months for the library. In September the Seneca Shares had a luncheon for the Board of Supervisors of Seneca County. 3 supervisors were in attendance and we thought they listened to all of our concerns and gave us suggestions.

Our website and Facebook is being used. In September we had 347 visits to the website and October there were 335 visits and likes

September brought 236 patron visits and 43 who attended Monday's Storytime and October brought 267 patron visits and 36 who attended Storytime.

The library also had a class which demonstrated how to make homemade laundry detergent, hand soap and scrub for cleaning.

I had Dave Moreland the magician doing a Halloween magic show which we had a good response.

I was the judge at the Halloween parade. I had a nice time but it was difficult judging the kids because they all looked great.

I visited Conifer on November 5<sup>th</sup> to discuss starting up an Outreach Program which I will begin this month.

I am in the process of booking Christmas classes.

I plan on contacting the preschool instructor and asking about weekly field trips to the library.

#### **D Sewer Wes & Keith Jay**

Everything is working well.

**E Streets:** Chris Kempf

Tom & Wes trimmed all trees around stop signs and other signs.

Flower garden especially trimmed, put new fence in,

New grate on the storm sewer on Seneca Street, looked for reasonable grate, in end recycled one from stock. May need to redo all grates/basins on Seneca Street.

Stopped fuel delivery for gas, fleet cards are here and will be distributed when fuel is used.

Also need to pause delivery on the diesel, and then move tank to the fire house. Wes will follow-up with fuel distributor.

Work has been done on the backhoe, especially the emergency break. Other parts are on order, and will be installed as received. Rebuilding the rams for the clams much more cost effective, and will be looked at in the spring.

Building repairs are on-going, priming and fixing the guttering.

Look into taking flags down, working with the school to use their lift.

Safe Routes to School grant progressing.

Tom had a new addition to his family.

Bill M, question on cleaning and inventory. Working on building, inventory will be forthcoming.

Trees on the east side of Main Street need to be considered for removal as they are causing significant heaving of the sidewalks, also on west side where they are into the wire. Include in the budget discussions.

Trash has been delivering the totes. They still need to submit a certificate of workers comp insurance, on or before the December 10<sup>th</sup> meeting when he needs to be in attendance.

**F Police**

Leon reviewed the police report. The new car will be stored at the school. School resource officer going well. Spoke in classes about V & T. Shared services submitted bill to school.

The new records management system tied into 911 center is up and running. A station computer will be installed at the fire department as well. 19 calls since the system was install. Data master and radar were taken to Albany for recalibration.

Can we get a village check card so that supplies can be purchased at the best price? Motion by Chris second by Keith that the police department have a check card for purchases.

Nancy, do we need to review the procurement policy on this question to give strict guidelines for use of this.

**G Treasurer: See attached**

**APPROVAL OF BILLS:** A motion was made by Bill McGuire, seconded by Rich Richardson to approve the bills as read. Motion approved unanimously.

**OLD BUSINESS:**

Dog Control Village position Resolution: shared services dog control 2016

Motion by Bill McGuire, second by Chris Kempf to approve the following resolution regarding dog control officer.

## Village Agreement with Town of Covert for Dog Control Services

**Whereas** it will benefit the Village of Interlaken Residents to have a local Dog Control Officer, and

**Whereas** the current Town of Covert Dog Control Officer lives in the Village, and

**Whereas** this Shared Service will benefit both the Village and the Town, now therefore be it

**RESOLVED** that as of December 31, 2015 the position of Dog Control Officer will be abolished within the Village of Interlaken, with a final payment for 2015 lease payment of \$300 be made to the current Dog Control officer per the budget and the duties will be taken over by the Town of Covert Dog Control Officer, and be it further

**RESOLVED** that on January 1<sup>st</sup>, 2016 the Village of Interlaken will pay to the Town of Covert \$400 for the first half of 2016 Dog Control Services; and a second payment of \$400 will be due in July 2016; additionally beginning January 1, 2016 mileage costs will be billed from the Town of Covert to the Village of Interlaken as shown in the Dog Control Officers monthly report and be it further

**RESOLVED** that a copy of this Resolution be provided to the Town of Covert for their records.

### NEW BUSINESS:

Mayor signature on fire contract (if returned by Towns)

Published noticed designating office to be filled (3/15/16 elections)

Budget modification approval

Dr. A511 \$9,205.54

Cr. A3410.2 \$9205.54

To account for equipment purchases to be taken from Capital Equipment Fund

(3340.00 Change Order on 2016 Fire Rescue Truck; 2629.87 New Hose same truck; 3235.67 New Nozzles same truck)

Motion Keith Jay, second Bill McGuire.

Budget Modification

DR. A2771 \$203.95

Cr. A3120.4 \$203.95

To account for unanticipated funds to police dept.

(120.00 Watkins Glen event 83.95 ICAG Halloween event)

Motion Chris Kempf, second Bill McGuire.11/12/2013

DR A2771 \$160.04

CR A3120.4 \$160.04

To account for unanticipated funds to police department

For county reimbursement to 4G through grant September 2015-Dec 2015

Motion Rich Richardson, second Keith Jay.

Budget Modification

DR A2770 247.36

CR A9030.8 -247.36

To adjust for overpayment of 941

DR F2770 247.36

CR F9030.8 -247.36

To adjust for overpayment of 941

DR G2770 123.68

CR G9030.8 -123.68

To adjust for overpayment of 941

Motion by Keith Jay second Chris Kempf

Implementation of Comprehensive Plan, some of these items have been started,

ADJOURNMENT: A motion was made by Bill McGuire and seconded by Rich Richardson to adjourn the meeting at 8:40 pm. Motion approved unanimously.

Respectfully submitted,

Diane Bassette Nelson

Deputy Clerk