

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SOUTH VIEW, IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, MARCH 20TH, 2013, AT WILDWILLOW ENTERPRISES OFFICE COMMENCING AT 10:00 A.M.

PRESENT: Council: Mayor Sandra Benford
Deputy Mayor Garth Ward
Deputy Mayor Harold Williams – Via Teleconference at 10:35 a.m.

Administration: Wendy Wildman, CAO
Heather Luhtala, Assistant CAO (arrived at 10:05 a.m.)
Dwight Moskalyk, Economic Advisor

Appointments: None

Public: 0

	Motion #	
1.		<p>CALL TO ORDER Mayor Benford called the meeting to order at 10:00 a.m.</p>
2.	029-13 (Agenda)	<p>AGENDA MOTION by Deputy Mayor Ward that the March 20, 2013 agenda be approved with the following additions:</p> <p>Under 6. <u>Business</u>:</p> <p>c) Yellowhead Rural Crime Watch Request to print annual brochure (215 copies) d) Reliable Landscape Maintenance Snow Removal Discussion</p> <p style="text-align: right;">CARRIED</p>
3.	030-13 (Minutes-Regular Meeting)	<p>MINUTES – REGULAR MEETING MOTION by Deputy Mayor Ward that the minutes of the February 20, 2013 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p> <p>Heather Luhtala, Assistant CAO arrived at 10:05 a.m.</p>
4.		<p>APPOINTMENTS None</p>
5.		<p>BYLAWS None</p>
6.		<p>BUSINESS a) <u>2013 Municipal Election – set date/time/location of election, advance vote and nomination day</u> The Election dates have been set as follows: -Nomination Day – Saturday, July 20, 2013 10:00 a.m.–12:00 p.m. at the Darwell Seniors Hall -Advance Poll – Saturday, August 10, 2013 9:00 a.m.–12:00 p.m. at Wildwillow Administration Office</p>

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	<p>031-13 (YRCW Copies)</p> <p>032-13 (YRCW Donation)</p>	<p>-Election Day – Saturday, August 17, 2013 10:00 a.m.–7:00 p.m. at the Darwell Seniors Hall</p> <p><u>Annual Information Meeting</u> The Annual Information Meeting has been scheduled for Saturday, July 20, 2013 10:30 a.m.-12:00 p.m. at the Darwell Seniors Hall</p> <p><u>b) 2013 Draft Budget</u> -review budget -review assessment numbers, specifically vacant properties -review proposed 2013 grass cutting costs</p> <p>Council deferred the review of the budget to later in the meeting.</p> <p><u>c) Yellowhead Rural Crime Watch Request to print annual newsletter (215 copies)</u> MOTION by Deputy Mayor Ward that Council approve the request from the Yellowhead Rural Crime Watch to donate the printing of their annual newsletter (215 copies) and further that a copy be inserted into the mail out of South View’s annual newsletter. CARRIED</p> <p><u>Yellowhead Rural Crime Watch – Annual Donation \$50.00</u> MOTION by Deputy Mayor Ward that Council authorize administration to send an annual donation in the amount of \$50.00 to the Yellowhead Rural Crime Watch. CARRIED</p> <p><u>d) Reliable Landscape Maintenance Snow Removal Discussion</u> Discussion: There were several driveways that were left with large windrows during the last snow removal and the main road was only cleared for one car width which made passing very difficult. Another contractor will come into the Summer Village to fix these issues. Administration to deduct those costs from the regular contractor’s final billing.</p>
<p>7.</p>	<p>033-13 (Accounts Payable)</p> <p>034-13 (Income/Expense Statement)</p>	<p>FINANCIAL</p> <p><u>a) Accounts Payable – Cheques #346 to #358 totaling \$23,510.65 for January 2013 (including automatic debits)</u> MOTION by Deputy Mayor Ward to accept for information Accounts Payable cheque listing #346 to #358 totaling \$23,510.65 for January 2013 (including automatic debits) CARRIED</p> <p><u>b) Income and Expense Statements – as at January 31, 2013</u> MOTION by Deputy Mayor Ward that Council accept for information the Income and Expense Statements as at January 31, 2013. CARRIED</p>

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	<p>035-13 (Bank Reconciliation)</p>	<p>c) <u>Bank Reconciliations – as at January 31, 2013</u> MOTION by Deputy Mayor Ward that Council accept for information the Bank Reconciliations as at January 31, 2013. <p style="text-align: right;">CARRIED</p> <p>d) <u>Grant Report – as at March 13, 2013</u> Discussion: - FGTF will be extending the agreement from March 31, 2014 to December 31, 2014 (allows for an extra construction season) - STEP – cancelled indefinitely - MSI-O – will be phased out over 3 years (2014 – 30 million, 2015 - 15 million, 2016 - \$0). The funding will be re-directed to the Regional Collaboration Program - 2013 Funding Allocations – South View saw a small decrease in their grant funding – mainly due to the decrease in population numbers (approximately \$5,589 decrease from last year) (2012 - \$106,193 / 2013 - \$100,604)</p> <p><u>Grant Report – updated March 13, 2013</u> MOTION by Deputy Mayor Williams to accept for the information the grant report updated as at March 13, 2013. <p style="text-align: right;">CARRIED</p> </p></p>
<p>8.</p>	<p>036-13 (Grant Report)</p>	<p>COUNCIL REPORTS <u>Mayor Benford:</u> - will be attending the Highway 43 East Waste meeting as alternate - there is a Physician Recruitment meeting scheduled for April 10, 2013 (admin to provide Mayor Benford with a list of items for the meeting) - asked if attendance is required at the Parkland County Land Use Bylaw Meeting (admin will ask Aime)</p> <p>Deputy Mayor Williams arrived via teleconference at 10:35 a.m.</p> <p>b) <u>2013 Draft Budget</u> - review budget - review assessment numbers, specifically vacant properties - review proposed 2013 grass cutting costs</p> <p>Items reviewed were: - Each budget line was reviewed by administration and Council - Grass cutting contract – Administration to discuss the proposal further with Bugs Lawn Care - Development officer services</p> <p><u>Scheffer Andrew Ltd.- Development, Subdivision and Planning Services – period of three years</u> MOTION by Deputy Mayor Williams that Council approved the proposal from Scheffer Andrew Ltd. dated March 19, 2013 for the provision of Development, Subdivision and Planning services for a period of three years. <p style="text-align: right;">CARRIED</p> </p>
	<p>037-13 (Scheffer Andrew)</p>	

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	038-13 (Council Reports)	<p>-Due to the decrease in the back vacant lot assessments, administration is to provide Council with reports that would see minimum municipal taxes payable, one with a minimum of \$700 and one with a minimum of \$800</p> <p><u>Bus shelters throughout the summer village – resident request to move</u> Discussion: -resident is to contact Mayor Benford to discuss placement of the bus shelter -resident will be responsible to move the shelter to the newly agreed upon location</p> <p>Deputy Mayor Williams exited the meeting via teleconference at 11:30 a.m.</p> <p><u>Deputy Mayor Ward:</u> -reported on the Darwell Lagoon, per load fee increase of \$2.50 which brings the total costs to \$26.50 effective April 1st</p> <p><u>Deputy Mayor Williams:</u> -no meetings to report</p> <p><u>Council Reports</u> MOTION by Deputy Mayor Ward that Council accept for information the verbal Council reports as presented. CARRIED</p>
9.	039-13 (CAO Report)	<p><u>CAO Report</u> -asked if the last set of minutes at the SVLSACE meeting were corrected due to one the appointments being recorded incorrectly – CAO is to contact Bernie Poulin, chair of the SVLSACE in regards to this -audit is taking place this week, will see draft financials at the April meeting -will continue to work on the budget</p> <p><u>CAO Report</u> MOTION by Deputy Mayor Ward that Council accept for information the verbal CAO report as presented. CARRIED</p>
10.		<p>INFORMATION AND CORRESPONDENCE None</p> <p>Deputy Mayor Williams exited the meeting via teleconference at 11:07 a.m.</p>
11.		None

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12.	040-13 (Next Regular Meeting)	<p>NEXT MEETING <u>Regular Council Meetings</u> MOTION by Mayor Benford that the next Regular Council Meeting be scheduled for Thursday, April 25, 2013 at 10:00 a.m. at the Wildwillow Administration Office.</p> <p style="text-align: right;">CARRIED</p>
13.		<p>ADJOURNMENT Mayor Benford declared the meeting adjourned at 11:43 a.m.</p>

Mayor

CAO

Upcoming Meetings:

Thursday, April 25, 2013 - Regular Council Meeting – 10:00 a.m. – Admin Office

Saturday, June 15, 2013 – SVLSACE - 9:00 a.m. – Host Yellowstone

Saturday, July 20, 2013 – Nomination Day – 10:00 a.m. – 12:00 p.m. – Darwell Seniors Hall

Saturday, July 20, 2013 – Annual Information Meeting – 10:30 a.m. – 12:00 p.m. – Darwell Seniors Hall

Saturday, August 10, 2013 – Advance Polls – 9:00 a.m. – 12:00 p.m. – Admin Office

Saturday, August 17, 2013 – Election Day – 10:00 a.m. – 7:00 p.m. – Darwell Seniors Hall