

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: December 10, 2018

Ms. Pat Cochenour called the meeting to order at 6:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member
Mr. Greg Iiams, Council Member
Mr. Jason Richter, Street & Water Laborer
Mayor Robin Reames

Minutes: November 26, 2018 Meeting
Ms. Libby Stidam moved to approve the November 26, 2018 minutes as submitted.
Ms. Mary Herring seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea
The motion passed: 3 yeas – 0 nays

Vouchers: *Ms. Libby Stidam made a motion to approve the bills that were paid for the board.*
Ms. Mary Herring seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.
The motion passed: 3 yeas – 0 nays

REPORTS:

- A. November Water Loss Report
The water loss report for November showing a loss of 20% was presented to the board.
- B. Work List
The board was presented with an updated work list from Mr. Albert.

ADJUSTMENTS:

- A. Paul Jackson, Acct. 4400-2, 14-2-L Harbour (-\$572.13)
Since the touch pad started reading again, the read was not changed to reflect the 1,000 gallon per month usage as was done in the past. The account was adjusted to reflect the 1,000 gallons until it is determined if the touchpad reading is correct.
- B. Ken Baker, Acct. 4700-5-RO, 21 Lot (-\$64.50)
November meter read of 2885 was incorrect, it should have been 2785. The meter read was corrected and the charges were adjusted to reflect the correct read.
- C. Brittany McCampbell, Acct. 1075-2-2, 110-C Grand (-\$40.01) – prior tenant
Carol McGowan, Acct. 1075-2-ROC, 110-C Grand (+\$40.01) - owner
Per request of the owner, the remaining balance of \$40.01 on account 1075-2-2 unpaid by their tenant was removed from the tenant account and placed on to the owners account.

Ms. Pat Cochenour made a motion to approve the adjustments stated above.
Ms. Libby Stidam seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.
The motion passed: 3 yeas – 0 nays

RESOLUTIONS:**A. Resolution 18-29; Agreement with Hull & Associates**

A RESOLUTION AUTHORIZING THE BOARD OF PUBLIC AFFAIRS TO EXECUTE ANY AND ALL DOUMENTS TO ENTER INTO AN AGREEMENT WITH HULL & ASSOCIATES, INC. AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSSELLS POINT, OHIO

Ms. Pat Cochenour made a motion to waive the three reading rule. Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

Ms. Pat Cochenour made a motion to accept Resolution 18-29 by title. Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

TABLED ITEMS: None

CITIZEN'S COMMENTS:**A. Mayor Reames**

Mayor Reames suggested that the board consider holding periodic meeting at the water plant.

OLD BUSINESS:**A. Hydrant Flushing**

No more hydrants have been flushed and it was suggested that it should no be resumed until spring.

B. Fence Around New Well

No new information.

C. New Generator Quotes

A quote from Carey Electric has not been received yet. It is still unknown if WW Williams has made contact with Dale Albert, or if plans are required by the EPA.

Mayor Reames and Ms. Stidam will be working on applying for a grant after the first of the year.

D. Group Meeting

A meeting time and date will be established after the first of the year to meet with Tim Reese, Jason Richter, and Dale Albert to discuss the various repairs and projects that need to be completed.

NEW BUSINESS:**A. December 24, 2018 Meeting**

Ms. Pat Cochenour made a motion to cancel the December 24, 2018 regular meeting of the BPA. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

B. Records Training

The board was reminded that all members are required to take the public records training within the first year of their term.

C. Vacancy

An offer was made to an individual to fill the vacancy on the maintenance team. He was given until 4:30 p.m. this Friday, December 14 to accept the offer.

D. Air Card for GIS Tablet

Mr. Richter reported that he has received the new tablet as part of the GIS grant. In order to do work in the field, it would require an air card for internet service. The card is estimated to cost \$20.00 and \$40.00 per month for the service. The board approved the purchase and monthly expense for the air card.

Ms. Libby Stidam moved to adjourn the meeting. Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Mr. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 6:52 p.m.

Next Meeting Date: **Monday, January 14, 2018 at 6:00 p.m.**

Jeff Weidner, Fiscal Officer

BPA Chairperson Pat Cochenour

Date Accepted _____