

HACKBERRY ELEMENTARY SCHOOL DISTRICT NO. 3
CEDAR HILLS SCHOOL 9501 NELLIE DRIVE KINGMAN, AZ 86401

REGULAR BOARD MEETING MINUTES

Governing Board Conference Room
Tuesday, May 7, 2019 at 5:45 p.m.

THE MINUTES FOR THE MEETING IS AS FOLLOWS:

GOVERNING BOARD OF THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3

BY:  _____

Deb Warren, Administrator

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

The Governing Board of the Hackberry Elementary School District #3 may, by motion, enter into executive session for discussion or evaluation of personnel (s), pursuant to A.R.S. § 38-431 (A)(3) or A.R.S. 38-4231.03(A) (4) for any items designated with an asterisk. (*)

The minutes for the meeting is as follows:

I. OPENING ITEMS

1. The meeting was called to order by: President Scherrie Whitten @ 5:48 pm
2. Roll Call: **President-Scherrie Whitten, Board Clerk-Ellen Kelley, Board Member-Rocky Hamodey II (phone conference), Administrator-Deb Warren, Business Manager-Joni Bullock**
3. Pledge of Allegiance:
4. Approval of Regular Board Meeting Minutes: April 2, 2019
Motioned by Rocky Hamodey II, 2nd Scherrie Whitten, Ellen Kelley yes

5. Community Communications (call to the Public)

The board will listen to comments from the public but will not respond except as permitted by A.R.S. 38-431.01(G). The Board may refer to the administration or request to have it plead on a future agenda. *If members of the public wish to address Board, they must fill out the Request to Speak Form located in the back of the Board Room. The form should then be given to the Clerk of the Board prior to the meeting. The time limit rule, noted on the form will be enforced.*

None

6. REPORTS

- A. **Administrator: ASBA Summer Leadership Institute 2019 registration packet, May calendar, CEP National School Lunch/Breakfast Program approval, Diamondback grant approval**
- B. **School Board Report: Rocky Hamodey II will provide contact information for recycling of computers.**
- C. **Business Manager: Legal fees, Number of hours accumulated from Mr. Dollins was provided.**

II. CONSENT AGENDA

7. (Any member of the Board may request that any item be pulled from the consent agenda and considered separately)

A. Ratify payroll voucher: 9123, 9124

Motioned by Rocky Hamodey II, 2nd Ellen Kelley, Scherrie Whitten yes

B. Accept/ratify expense vouchers: 1935, 1936, 1937

Motioned by Ellen Kelley, 2nd Rocky Hamodey II, Scherrie Whitten yes

III. OLD BUSINESS

8. Discussion and possible action to approve support staff At Will Agreements for Stacy Durst, Kim Lafferty, Joni Bullock, Brian Brown, Nicki Gunckel, and Tony Tungka.

The Board may vote to discuss this matter in executive session pursuant to A.R.S. 38-431.03(A)(1) to discuss personnel matters.

Motioned by Rocky Hamodey II, 2nd Ellen Kelley, Scherrie Whitten yes

IV. NEW BUSINESS

9. Approval of school calendar for 2019-20 school year

Discussion/Action

Motioned by Rocky Hamodey II, 2nd Ellen Kelley, Scherrie Whitten yes

10. Approval of Employee Handbook

Discussion/Action

Motioned by Rocky Hamodey II, 2nd Ellen Kelley, Scherrie Whitten yes

Ellen Kelley had questions in reference to pg. 17 (Throughout the Year)

Did not like the wording of the paragraph. A specific change was not made.

Walkthroughs, Random and Formal Observations were explained.

Scherrie Whitten approved the handbook with the change of salary

increases. They will be implemented only with new contracts/work agreements

at the beginning of a school year. Policy will be cited.

11. Approval of Student/Parent Handbook

Discussion/Action

Motioned by Scherrie Whitten, 2nd Ellen Kelley, Rocky Hamodey II yes

Approved with the change of school breakfast/lunches will be served to

all students at NO charge.

12. Approval of annual ASBA Insurance Benefits Renewal for 2019-20 SY

Discussion/Action

Motioned by Rocky Hamodey II, 2nd Ellen Kelley, Scherrie Whitten yes

Short discussion of increase. Will balance out due to removal of Teladoc.

13. Additional Items: School Supply Donations- Nancy Evans
Tax Credit Donation- Shaw's

**Will provide certificate for Nancy Evans and thank you letter for the Shaw's.
Scherrie Whitted asked about 7th/8th grade position. Deb Warren stated
that she had an interview on Wednesday, May 8 after school.**

14. Adjourn: 6:14 pm

Scherrie Whitten, Governing Board President

Date