

Lakewood Forest Civic Association
Board Meeting Minutes
July 7, 2019

The Meeting was called to order at 7:00 pm by President Michael Lindauer. In addition to Michael, members present were Barbara Ward, Pat Justice, Lori Estepp, Linda Musthaler, and Mary Ales.

Guests: none in attendance

Minutes

The minutes from the June 2019 monthly meeting were read. With minor corrections, Lori moved to accept minutes. The motion was seconded by Mary and passed unanimously.

Treasurer's Report

The June 2019 Financial Report was distributed by Mary A. The current balance is \$ 35,823.22. There are several checks that are outstanding. All were sent to universities to cover student scholarships. Mary will follow-up to investigate the status of the checks.

Mail Call

The following items were received in the mail this past month:

- A thank you note from the Lakewood Lightning for LFCA's sponsorship of the summer league swim team.
- Several postcards were returned as un-deliverable from vacant homes regarding parking along the July 4th parade route.
- A receipt from Texas A&M for a student scholarship.
- The Reliant bill in the amount of \$67.13.
- A check from the Lakewood Forest Fund in the amount of \$100 for LFCA membership dues.
- A "save the date" notice from the Women's Club of St. Ignatius Loyola church for "Elvis is Back" night.

Administrative Report

Our insurance policy payment will come due in October. This policy covers liability for directors and officers.

Committee Project Reports

Garden Club

No update – the club is recessed for the summer months.

Civic News Newsletter

Content for the August edition is due by July 12. Submit to Barbara. Michael will write an article summarizing the parade activities and we will ask Jodi to prepare a "save the date" article about National Night Out (NNO).

The deadline for article submissions for the September newsletter will be August 12. We will need articles about National Night Out, the LFCA annual meeting in October, and the military care packages.

Web Page Content

We will remove the parade information.

Electronic Newsletter

New content is due by July 16. Submit to Linda.

School Donations

Tabled until the fall.

Military Packages

Linda will begin soliciting names of package recipients in September.

Community Garage Sale

Tabled

4th of July Parade

The parade was last week, and we discussed ways to improve it in the future. Ideas include: confirm with the LRC that the pool can open immediately after the conclusion of the parade; do the award announcements sooner; ensure that no one from a swim team is using the pool prior to the start of the parade, as this creates an issue with parking. We also need a written agreement with the LRC that expresses our expectations for the use of the facility.

Michael suggested the LFCA buy a collapsible cart or two that can be used to help with setup, participant registration and flag pickup. Pat motioned that we spend up to \$100 to purchase carts, and Mary seconded the motion. It passed unanimously.

We discussed the process for distributing the hot dogs, which was slow. We should put the condiment table and the ice pop table in better locations. We bought 200 hot dogs this year; the amount can be lowered to 150 next year.

Christmas Party

Tabled

National Night Out

Tabled until Jodi is present, as she is the chairperson.

Spring Fling

Tabled

Old Business

Nothing to report.

New Business

Receipts were presented for the following items:

- Lori presented a receipt for parade trophies (\$34.10) and another for ice (\$49.11). Michael made a motion to reimburse Lori. Mary seconded the motion and it passed unanimously.
- Barbara presented receipts for post cards, stamps, registration materials and snacks for the parade. The total was \$141.90. Michael made a motion to reimburse Lori. Pat seconded the motion and it passed unanimously.

We discussed ideas for potential new events next year, including a bike rodeo, a costume parade near Halloween, and a walk in the park (on the trails around the neighborhood).

With no other business to discuss, Barbara moved to end the meeting, Pat seconded the motion. Passed unanimously. The meeting adjourned at 8:30 pm. Our next meeting will take place at 7 pm on August 12 at the Fund Office.