

Association of Utah  
Substance Abuse Professionals  
A U S A P

Board Meeting

Meeting Date: February 21, 2014

Meeting Start Time: 3:11pm

Attendees: Michael Odom, Jeff Smart, Shawn McMillen, Kristi Versteeg and Rodney Symes

Called In Attendees: Debi Prisbrey, Jeremy Boberg, Teresa Burton, Craig Anderson and Ann Coburn

Excused Absent: Scott Young, Cynthia Moreno-Touhy, Debra Gibson, Gloria Boberg, Pamela Higgins and Vern Karr

Non-excused Absence:

Review of January minutes: Jeremy made motion to accept, Jeff second, all unanimous.

2013 Financial Statement and 2014 Budget: Ann opened the discussion by asking if all the board members had taken the time to look over the statements. She stated that there had been some minor changes made since our last board meeting and 2013 will now end with a \$5,600.00 surplus. She then reviewed the 2014 Proposed Budget and discussed new line item revenue and expenditures. One highlighted was a creation of a rent expense fund for record retention. The organization is looking for a place to store our records, currently they are being stored at Clinical Consultants. Motion was made by Jeremy Boberg to approve 2013 Financial Statements and 2014 Budget; motion was seconded by Jeff Smart; the Board unanimously approved.

UVU Conference of February 28, 2014: Michael reported five scholarships had been awarded; those individuals would receive 5 CEUs for their attendance at the conference. There were five scholarships allowed for and only five applicants. The Scholarship Chair, Pamela Higgins had agreed to award to each of the applicants at the scholarship deadline.

Legislative Update: Shawn discussed many bills' that have been reviewed by the Legislature in their current session. Specifically the HB 85: not a drop bill; HB 137: regarding identification badges with names and credentials; HB 11: relating to spice bans; HB 363 was put on hold; HB 366 and HB 211 were discussed briefly.

Credentialing Committee: Jeff has followed through on this with NAADAC and should be prepared to complete a Credentialing Commissions Policy and Procedure Manuals next month.

Board Secretary: Deborah Prisbrey

Meeting Location: Clinical Consultants, LLC 7601 South Redwood Road, West Jordan, Utah 84084

**Call in phone number: (1-712-775-7300) Passcode: 236329**

Prevention Specialist Renewals: Michael reported that May is the renewal month and Michael will provide Credentialing Commission for the information needed relating to the Prevention Specialist approaching renewal dates. The Commission will prepare to approve CEUs specific to Prevention Specialists as renewal applications are received.

Elections and Nominations for summer: Michael reminded everyone of the pending Board Elections and discussed his interest in assuring a system is established that allows all members to participate and vote.

Meeting Adjourned: Rodney Symes made motion, at 4:19 pm, Kristi Versteeg seconded the motion.

Date of Next Meeting: Friday, March 21, 2014.