

Saturday 8 December 2018 9:00 am – 3:00 pm  
Szilagy Center - Rt. 72 - Rowlesburg, WV

# CHRISTMAS MARKET

## VENDOR REGISTRATION FORM

**PLEASE PRINT**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Describe items you will be selling:**

Food: \_\_\_\_\_ Decorations: \_\_\_\_\_

Jewelry: \_\_\_\_\_ Gift items: \_\_\_\_\_

Other: \_\_\_\_\_

I would like to reserve  1 table (6 ft)  2 tables (2x6 ft) *maximum 2 tables per vendor*

Tables are \$20.00 each **Payment enclosed for \$\_\_\_\_\_**  Check  M.O. *no cash please*

**Please return this form with your payment to**

Rowlesburg Revitalization Committee (RRC) - c/o Shirley Hartley - 115 View Street - Kingwood, WV 26537

### GUIDELINES

All vendors are required to sell **items that are complimentary to this Christmas celebration.**

When in doubt, contact us before registration. The organizers reserve the right to select and assign tables based on the items to be sold so the best variety can be offered to the visitors. You will receive confirmation of your reservation or, in the event we cannot accommodate you, your payment will be returned.

Only wall tables have an electrical hook up (120V). Vendor space is limited and pre-registration is required. Vendors agree to abide by all sales tax laws of West Virginia and are solely responsible for the collection and payment of these taxes. Vendor set up on Saturday 7:30 am – 9:00 am. Bring your own table covers and extension cords when needed.

Space will not be guaranteed until payment is received. A forfeit of payment will occur for no shows.

All vendors and their assistant(s) are required to sign the liability waiver (see back).

Upon arrival, vendors will receive a ticket for one (1) bratwurst or one (1) bowl of soup and a glass of complimentary glüwein or spiced tea per purchased table. Coffee is available to vendors free of charge.

### **Liability Waiver - Vendor**

Rowlesburg Revitalization Committee, its directors, officers, agents, volunteers and employees are not responsible for any loss or injury that may occur during this event. The registrant agrees to defend, indemnify and hold harmless Rowlesburg Revitalization Committee, its directors, officers, agents, volunteers and employees from any damage or charges resulting from the registrant's use of this property. The registrant's liability shall include all losses, costs, damages or expenses arising from the event or other occurrences to any person or property which arise from or out of the registrant's occupancy and use of the premises. The registrant does hereby indemnify and hold harmless Rowlesburg Revitalization Committee, its directors, officers, members, staff, employees and volunteers from any and all suits, actions, damages, liability and expense in connection with personal injury, death, property damage or theft at, during, or in conjunction with this event.

---

**Signature**

---

**Date**

---

### **Liability Waiver - Assistant 1**

Rowlesburg Revitalization Committee, its directors, officers, agents, volunteers and employees are not responsible for any loss or injury that may occur during this event. The registrant agrees to defend, indemnify and hold harmless Rowlesburg Revitalization Committee, its directors, officers, agents, volunteers and employees from any damage or charges resulting from the registrant's use of this property. The registrant's liability shall include all losses, costs, damages or expenses arising from the event or other occurrences to any person or property which arise from or out of the registrant's occupancy and use of the premises. The registrant does hereby indemnify and hold harmless Rowlesburg Revitalization Committee, its directors, officers, members, staff, employees and volunteers from any and all suits, actions, damages, liability and expense in connection with personal injury, death, property damage or theft at, during, or in conjunction with this event.

---

**Signature**

---

**Date**

---

### **Liability Waiver - Assistant 2**

Rowlesburg Revitalization Committee, its directors, officers, agents, volunteers and employees are not responsible for any loss or injury that may occur during this event. The registrant agrees to defend, indemnify and hold harmless Rowlesburg Revitalization Committee, its directors, officers, agents, volunteers and employees from any damage or charges resulting from the registrant's use of this property. The registrant's liability shall include all losses, costs, damages or expenses arising from the event or other occurrences to any person or property which arise from or out of the registrant's occupancy and use of the premises. The registrant does hereby indemnify and hold harmless Rowlesburg Revitalization Committee, its directors, officers, members, staff, employees and volunteers from any and all suits, actions, damages, liability and expense in connection with personal injury, death, property damage or theft at, during, or in conjunction with this event.

---

**Signature**

---

**Date**