

MINUTES
AUGUST 6, 1993
JUPITER BEACH, FLORIDA

The Summer meeting of the Florida Utilities Coordinating Committee was called to order at 8:42 a.m. by Chairman Mark Sweet with 101 in attendance.

Mike Sutton offered the invocation and led the group in the Pledge of Allegiance.

Chairman Sweet called for self introductions.

Chairman Sweet introduced Carlos Barthal, Director of the Jupiter Dequesta and Juno Beach Chambers of Commerce who gave us a very pleasant welcome.

SECRETARY'S REPORT

Chairman Sweet asked if there were any corrections to the minutes of the Spring Meeting held in Palm Coast on May 7, 1993. There were none and a motion was made to accept the minutes as written and wave their reading. The motion was seconded and passed.

HISTORIAN'S REPORT

Chairman Sweet called on Mr. Tom Duggar to give the Historian's report, which is attached to these minutes.

TREASURER'S REPORT

Chairman Sweet called on Vice-Chairman Dennis Black to give the Treasurer's Report:

Balance as of May 7, 1993	\$ 1866.25
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Receipts:

May 7, 1993 Meeting Registration	\$ 1080.00
Sale of Lapel Pins	\$ 15.00

Expenditures:

Banquet Room/Coffee & Danish	\$ 657.25
Awards	\$ 83.89
Door Prizes	\$ 106.29

Balance as of August 6, 1993	\$ 2113.82
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FDOT UPDATE

Chairman Sweet requested an FDOT update from Mr. Jerry Sasser.

Jerry recognized Buddy Dees who retired from the Florida Department of Transportation on July 30, 1993 after 34 years and 10 months of service. Jerry asked Buddy to come forward and receive the Rolfe Mikler Award for his many years of diligent and faithful service supporting the progress of the FDOT, their goals, and his significant contributions to State Government. Buddy is now working for Tampa Bay Engineering.

Jerry commented on the following topics:

- * The FDOT is continuing with their CAD program and working toward the goal of becoming completely paper-less within the next few years.
- * The 1993 Utility Accommodation Manual has been programated and all the FDOT Districts have been visited and talked to. The Manuals are available from Maps and Publications in Tallahassee.
- * The new UAM draft for 1994, which will be metric, has been started.
- * They are now meeting with the counties and municipalities to encourage them to adopt the FDOT Manual.
- * If anyone is having difficulties with the MOT portion of the UAM, feel free to give Jerry a call.

Dennis LaBelle asked Jerry where the interpretations for the MOT portion were located. Jerry said, as of this date, there have not been any interpretations made by his office in Tallahassee. If an FDOT District has made any interpretations that are different from what is in the Manual, Jerry's office will be glad to write a letter correcting any misinterpretation. Dennis requested that utility companies receive copies of the letters. Jerry agreed to do this.

Dennis asked Jerry to explain why permits were being turned down when the FDOT did not have the utility companies list of names. Jerry said he would send out a directive to the FDOT Districts informing them that they cannot turn down a permit because they do not have a list of the utility companies MOT people.

Dennis asked Jerry if it was a requirement, that if the utility companies do not use Index 600, must the permits be signed and sealed? Jerry replied that the FDOT would like it signed and sealed, but at this time they cannot require it. Therefore, utility companies can send permits in using their own Plates within their Manuals as long as it complies with the MUTCD and Index 600.

Dennis asked for a clarification of "emergency conditions". Jerry replied that power companies should correct hazardous situations, such as energized lines and poles on the ground, immediately. If the problem is off the road way, it is not an emergency to the FDOT and no MOT is required. Jerry said he would send out a memo to the District Maintenance Engineers and Permit Engineers and copy the utilities.

Another question Dennis asked Jerry concerned the work and drawings of contract engineering employees and did they need to be signed and sealed? Jerry said the statute states that if they are full time employees then they are exempt. Jerry suggested that everyone request their lawyers to look at statutes 471 and 436, which supersedes 471.

Dennis asked about the Utility Manual (not the Accommodation Manual, but the yellow book), and when would it be revised? Jerry hopes to issue a Utility Training Guide this year that will bring up to date, and in fact replace the 1981 yellow Utility Manual.

PROGRAM

Chairman Sweet called on Dan Buol, Chairman of the Board of Directors of The Sunshine State One Call of Florida, Inc. to come forward and up date us on the progress of the "Underground Facility Damage Prevention and Safety Act". Everything is still on schedule to have a functional One Call system in operation by January 1, 1994. Dan explained parts of the law, answered questions and gave a very fine report.

BUSINESS SECTION

FDOT DISTRICT REPORTS

District I - Larry Hammond - The Spring meeting was held in March in Sarasota with approximately 70 in attendance. Minutes to this meeting are attached.

The next meeting will be held in North Ft. Myers at the Mariners Inn restaurant on September 8, 1993. The agenda includes the following topics and speakers:

- * Jerry Sasser, FDOT State Utility Administrator

- Topic: New Utility Accommodation Manual

- * Gerald E. Carrigan, FDOT District I Director of Production

- Topic: District I Production Update

- * Dan Buol, AT&T Contact Representative and Chairman of The Sunshine State One Call of Florida, Inc.

- Topic: One Call System Update

- * Walt L. Childs, Jr., FDOT District I Utility Engineer who will anchor the program.

District II - Vince Krepps - The next District II semiannual Liaison Meeting will be held in Lake City, Florida at the Holiday Inn in October, 1993.

District III - Tom Duggar - The District Summer Liaison meeting will be held on August 27, 1993 at the Harbor House restaurant on St. Andrews Bay in Panama City, Florida. The speakers will be:

- * Jerry Sasser, FDOT State Utility Administrator talking about the Utility Accommodation Manual.
- * Paul Kaczorowski, State Metric Engineer talking about the Metric Conversion.
- * Special guest speaker Senator W.D.Childer speaking on Space Allocation and Multi-Mode Systems of Transportation.

District IV - R. DePrimo - District IV just completed mailing out the 5 year locally adopted program. This time it was mailed out by County.

District V - Joe Nero - The Liaison Conference was held Tuesday, July 27, 1993 with very good attendance. The next meeting will be in January, 1994 at the Holiday Inn, Altamonte Springs.

District VI - Jim McGetrick - The last District VI meeting was held in Miami on June 24, 1993. The 5 year work plan was handed out. The next meeting will be in January, 1994.

District VII - Arlene Brown McGee - The next District VII Utility Liaison Conference will be held September 24, 1993 at Innisbrook Golf Resort. The program will be a workshop on Metric Conversions with Paul Kaczorowski.

FLORIDA TURNPIKE REPORT - No Report

INTEREST GROUP REPORTS

POWER - Scott Sidney - There were 26 people in attendance. After self introductions, the following general discussions were held:

- * Larry Claxon and Dennis LaBelle discussed the MOT portion of the new Utility Accommodation Manual and the problems with interpretations and their consistency.
- * Jim Ruehl, Florida Public Service Commission told the group that the Legislature has adopted the 1993 NESC as the minimum standard for utility construction.

TELEPHONE/TELECOMMUNICATIONS - Betsy Becker - There were 20 people present at the meeting. The following items were discussed:

- * Dave Hall gave an update on the Florida Common Carrier Steering Committee (FCCSC) meetings, which are held quarterly. Dave also discussed the Florida Underground Damage Prevention and Safety Act, which was passed May 14, 1993 and will be enacted when a State One Call System becomes operational.
- * Betsy Becker said she had been notified of the new FDOT mandate on reflective traffic cones used at night. They must be 36" high, weigh 12 pounds, and have an approved cone collar. Betsy also noted that as of January 1, 1994 these specs will apply to daytime use.
- * Steve Arline announced that his company, Adelphia, will be providing in house training for their employees and subcontractors on MOT. Betsy will stay in touch with Steve and report results.

- * Dick McConville expressed his concerns about the interpretation of "EMERGENCY" in the new UAM.
- * Gene McMath reported that Sprint/United Telephone, Florida is starting to use a CD based information system in their splicer's trucks for access to cable maps and company practices.
- * Marilyn Pinneau started a lengthy and productive discussion about the Joint Use Subcommittee's project for joint use trenching.

UNDERGROUND - Carlos Solis - There were 22 people in attendance. The following topics were discussed:

- * The Utility Accommodation Manual and the upcoming revisions in 1994.
- * An update of the new FDOT Pay Items from the Pay Item Standardization Subcommittee.
- * The removal of existing non-working facilities from the right-of-ways.
- * MOT certification training courses.
- * Approval of 36" high, 12 pound traffic cones and which manufacturers will supply them.

UTILITY NOTIFICATION CENTER - John Shelton - John gave a report which is attached to these minutes.

SUBCOMMITTEE REPORTS

FDOT PAY ITEM STANDARDIZATION - Carlos Solis - The Subcommittee has met with the FDOT and prepared a draft agreement. After they look at it and develop a list of Pay Items it will be distributed to all members. They will have a final report by our next meeting.

UTILITY ACCOMMODATION MANUAL - Dennis LaBelle - Most of the items are listed above in the FDOT report. If anyone has any other changes that they want addressed, please get in touch with any Subcommittee member.

JOINT USE - Buddy Bowyer - The subcommittee has met twice since the last Fucc meeting; on June 17 and July 22 continuing the review of "Joint Trenching".

The Subcommittee has completed a composite design of power, telephone and CATV, compiled a list of approved contractors, and completed the proposed bid package.

It is anticipated that the final revisions and approvals will be made at our next meeting and the package will then be submitted to contractors for bids.

Upon return of the bids, comparisons will be made regarding the cost of the joint trenching versus the cost of each respective company.

Buddy thanked each member of the Subcommittee for their contributions and support during the past year.

CSX/FDOT Right-of-Ways - Tom Duggar - The FDOT Rule Chapter #14.105 FDOT Rail Corridor Acquisition, Management and Development Procedure is now law. The utility companies must now comply. To do so they will have to do the following:

On abandon railroad corridors that are now owned by the FDOT, each utility company needs to apply for a new FDOT permit for each crossing that the utility company had with the original railroad owner.

To do this, make a copy of the original railroad permit. Fill out an FDOT utility permit form using the mile post from the railroad permit and submit the them both to the local FDOT Maintenance Engineer for approval.

The District Utility Engineers have been given county maps by Jerry Sasser showing the corridors in their respective districts. They are contacting the utility companies about applying for new permits.

The District R/W Groups should be making r/w maps reestablishing the original mile post locations and locating them in the field.

On future corridor acquisitions, the FDOT will contact the utilities before The FDOT finalizes the r/w purchase.

ASBESTOS - Arlene Brown McGee - Members will be receiving information in a month. After comments and responses are returned, a final meeting will be scheduled.

JOINT USE R/W RELOCATION AGREEMENTS - Ron Worley - No report

STANDARDS REVIEW - Tom Kennedy - No Report

RAILROAD PERMITS - Max Wallace - No Report

FDOT HIGHWAY LIGHTING - Nick Zembillas - The Subcommittee is forming and gathering design criteria, PSC regulations and FDOT information before meeting September in Tampa.

STEERING SUBCOMMITTEE - Dennis Black - The subcommittee met with 30 people in attendance. The following topics were discussed:

- * Report from the Nominating Subcommittee.
- * How to handle the request from the FDOT for their directory update.
- * Looking at the possibility of a joint meeting with the APWA in Tampa on May 19 and 20, 1994.
- * 1994 Subcommittee appointments, including the Steering Subcommittee.
- * Formation of new subcommittees for 1994.

NEW BUSINESS

AWARDS SUBCOMMITTEE

Chairman Sweet asked Nancy Biesinger to come forward and present awards for John Bergacker, who was not present. Nancy presented the FUCC "Liaison Person of the Year" Award to Ray Afeld for 1992 - 1993.

NOMINATIONS SUBCOMMITTEE

Chairman Sweet asked Betsy Becker to come up and present the nominations for the 1993 - 1994 slate of officers. Betsy announced the following:

Chairman - Dennis Black, Paragon Cable

Vice-Chairman - Dave Hall, Sprint/United, Florida

Secretary - Arlene Brown McGee, Tampa Electric

Historian - Tom Duggar, Sprint/Centel, Florida

A motion was made, seconded, and passed to accept the nominations as submitted.

Mark Sweet dissolved all the Subcommittees, appointed Nancy Biesinger to chair the Awards Subcommittee for next year, and turned the floor over to our new Chairman, Dennis Black.

Chairman Black presented a plaque to Mark Sweet commemorating his year as Chairman of the FUCC and the outstanding job that Mark did. Mark commented that he could not have accomplished his task without all the help and support of so many members, Subcommittee Chairmen, Interest Group Leaders, Sponsors and Officers.

Chairman Black announced the following Steering Subcommittee appointments:

Dave Hall	Chairman	Sprint/United, Florida
Hamid Zahir	Power	Jacksonville Electric Authority
John Jernigan	Telephone	GTE Florida, Inc.
Mike Farmer	Gas, Water, Sewer	Peoples Gas
Betsy Becker	CATV	Telestat Cable
Jackie Beebe	Govt. Utility	City of St. Petersburg
Ray Reyburn	Govt. Non-Utility	Pinellas County
Nancy Biesinger	Consulting Engrs.	George F. Young
John Shelton	Utly Notif. Ctr.	Shelton Enterprise, Inc.
Jerry Sasser	FDOT	FDOT
Jim Ruehl	Public Serv. Comm.	Fla. Public Service Comm.
Tom Hadley	Contractors	NOCUTS
OPEN	Railroad	