

**TRINITY COUNTY FAIR ASSOCIATION  
BOARD OF DIRECTORS'**

**MEETING AGENDA**

Trinity County Fair

**BOARD ROOM – 6000 Hwy 3 (DIRECTORS ONLY)**

Hayfork, CA 96041

**Zoom Link Info:**

Meeting ID: 847 8160 1071  
Passcode: 491796  
Dial In: 1-669-900-6833

**September 16<sup>th</sup> 2021**

**6:30 pm – Open Session**

**Mask Mandate – Must wear masks during the meeting; Vaccinated and Unvaccinated.**

**Board of Directors**

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| Dennis Rourke, President                             | Sharon Eggleston, Vice President                     |
| Wallace Brinkley, Director, 1 <sup>st</sup> District | Michael Thompson, Director, 2 <sup>nd</sup> District |
| Adrien Keys, Director, 3 <sup>rd</sup> District      | Adam Dummer, Director, 4 <sup>th</sup> District      |
| Justin Bailey, Director, 5 <sup>th</sup> District    | Chuck Sauer, Director                                |
| Donny Case, Director                                 |  |

**Mission Statement**

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

**Note**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

**AGENDA**

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

**1. CALL TO ORDER**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by \_\_\_\_\_ at \_\_\_\_\_ pm

**2. ROLL CALL – DETERMINATION OF A QUORUM**

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Rollcall: Brinkley\_\_\_\_, Thompson\_\_\_\_, Dummer\_\_\_\_, Sauer\_\_\_\_, Eggleston\_\_\_\_  
Rourke\_\_\_\_, Keys\_\_\_\_, Case\_\_\_\_, Bailey\_\_\_\_

3. **INTRODUCTION OF GUESTS / STAFF**
4. **COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC**
5. **CONSENT AGENDA & MINUTES**
  - a. APPROVE September 16, 2021 AGENDA and the July 22, July 30, and August 7, 2021 MEETING MINUTES
6. **APPROVE JULY 2021 & AUGUST 2021 FINANCIAL REPORTS**
7. **INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT**
8. **CEO’S REPORT**
9. **STANDING COMMITTEES**
  - a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
  - b. **FINANCE COMMITTEE:** Wallace Brinkley (Chairman), Sue Erenberger, Carrie Bayley
  - c. **NOMINATING COMMITTEE:** Chuck Sauer (Chairman), Adam Dummer
  - d. **JR. LIVESTOCK COMMITTEE:** Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Michael Thompson, Wallace Brinkley, Carrie Bayley
10. **AD HOC COMMITTEES**
  - a. **POLICY COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
  - b. **COVID COMMITTEE:** Wallace Brinkley (Chairman), Chuck Sauer, Carrie Bayley, Jennilea Brookins, Christina Merritt, Krista Hymas
  - c. **GRANTS & FUNDRAISING COMMITTEE:** Director Eggleston (Chairman), Carrie Bayley, Christina Wine, Karen Leadbetter
  - d. **PREMIUM BOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Christina Wine, Karen Leadbetter, Jennilea Brookins, Christina Merritt
  - e. **100 YEAR ANNIVERSARY COMMITTEE:** Wallace Brinkley (Chairman), Donny Case, Chuck Sauer, Carrie Bayley
  - f. **VOLUNTEER COMMITTEE:** Donny Case (Chairman), Adrien Keys, Justin Bailey
11. **CORRESPONDENCE:**
  - a. Policy Manual Cover Page, and Table of Contents (Please update pages in your Manual)
  - b. Policy Manual Changes to Pages 32-39 (Please update pages in your Manual)
  - c. CA Dept of Public Health COVID-19
  - d. COVID-19 Masking Order 8.26.2021
12. **NEW BUSINESS**
  - a. **INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS**

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|---|---|
| <p><b>STANDARD AGREEMENT</b><br/>SA21-19 Hayfork Cleaning Services</p> <p><b>JUDGING AGREEMENTS</b><br/>JA21-15 Poetry &amp; Prose Megan Rourke<br/>JA21-17 Senior Arts &amp; Crafts Eunice Diaz Paniagua<br/>JA21-18 Junior Arts &amp; Crafts Eunice Diaz Paniagua</p> | <p><b>CONCESSIONS AGREEMENT</b><br/>CON21-18 Bodega Café<br/>CON21-19 Susan Nichols</p> <p><b>COMMERCIAL AGREEMENT</b><br/>COM21-62 International Accents<br/>COM21-63 The Red, White &amp; Blueprint</p> |
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13. **ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION**

**14. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT**

**DIRECTORS' REPORTS**

*Adam*

*Chuck*

*Michael*

*Sharon*

*Wallace*

*Adrien*

*Justin*

*Donny*

*Dennis*

**15. ADJOURNED**

Adjourned by \_\_\_\_\_ at \_\_\_\_\_ pm

**Submitted By:**

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*Carrie Bayley, CEO*

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*Dennis Rourke, TCFA President*