



Region VII - Chapter 192

Current:
Director and Regional Chair – Jeff Gatlin
Assistant Regional Chair – Larry Fisher
Regional Vice Chair CTTC – Michael Cooper

MINUTES

THIS FORM SHOULD BE SUBMITTED TO YOUR REGIONAL CHAIR (DRC) AND TO REGIONAL VICE CHAIR (RVC) OF CHAPTER TECHNOLOGY TRANSFER WITH MINUTES FOR ALL OF THE FOLLOWING: CHAPTER MEETINGS, BOG MEETINGS AND SECTION MEETINGS WITHIN THREE WEEKS OF EACH MEETING. (BOD 03-06-27-1C)

Chapter Name: West Virginia

Meeting Date: 05-23-2014

Check One:

Chapter [] BOG/BOD [x] Section []

Attendance: (Total for chapter and section meetings only)

Members _____ Guests _____ Students _____

Theme Night? Name _____

Check One:

Joint Meeting? Yes [] No [x]

Check One:

Technical Speaker/Program: Yes [] No [x]

Indicate Topic: Planning Meeting

ASHRAE 2014 – 2015 Planning Meeting

Meeting Held at FireSide Grille in Teays Valley, WV
3 PM to approx. 6:15 PM

WV ASHRAE banner and gavel presented to Grant Spencer as incoming President.

- 1. Meeting called to order by President Grant Spencer.
2. In attendance:
A. Mr. Grant Spencer – President
B. Mr. Jennings Davis – President Elect
C. Mr. Todd Zachwieja – BOG, Honors & Awards Chair
D. Mr. Art Hallstrom – BOG, GGAC Chair
E. Mr. John Pruett - Treasurer



- F. Mr. James Lowry – CTTC Chair and Historian
 - G. Mr. Ted Zachwieja III – Membership Promotion Chair and YEA Chair
 - H. Mr. Shane Hall – Program Chair
 - I. Mr. Samuel Butzer – Secretary
3. Past (and very first) President Award given to Todd Zachwieja. Many congratulations made on Todd's excellent leadership skills, vision and dedication to WV ASRAE. Todd set the standard high for all future WV Chapter Presidents. The dedication of all involved in the first year as a Chapter helped make momentum so WV can continue as a viable Chapter and increase the ASHRAE brand recognition.
 4. Acknowledgement and many congratulations given to Art Hallstrom for his dedication, commitment and hard work on behalf of the WV ASHRAE chapter and many other important West Virginia related topics including ASHRAE 90.1 and energy efficiency.
 5. Discussed upcoming milestones including the October 1st Report to the DRC with each Chair to gain the support from their respective Region VII Chair for their plan for next year. The plan is compiled and submitted to DRC no later than October 1, 2014. Each Chair to provide detail goals for next year.
 6. The Chapter Regional Conference (CRC) was discussed. CRC is July 30 to August 2nd. Chapter 192 attendees:
 - A. Confirmed:
 - i. Todd Zachwieja, Delegate
 - ii. Grant Spencer, Alternate
 - iii. Ted Zachwieja III, MP, YEA Chair
 - iv. James Lowry, CTTC Chair, Historian
 - B. Awaiting Confirmation – Possible Chapter Funds/Support:
 - i. David Cotton, Student Affairs
 - ii. Shane Hall, Program Chair
 - iii. Ray Wohlfarth, RP Chair
 7. Past Successes were discussed:
 - A. EXPO – The Expo was a great success and many comments were made to Chapter members about the Speakers, their presentations and the professionalism of the event. Many thanks to the Contractors Association, American Institute of Architects, Society of Professional Engineers and the Utility Contractors Association for sponsoring a successful event. We are already discussing the 2015 EXPO:
 - i. Distinguished lecturer – be ready to choose when available.
 - ii. Collaboration with other Sponsors and Co-Sponsors.
 - iii. Attain a list of all EXPO attendees.
 - B. New Website is updated - wvashrae.org – responsibility of website maintenance passed to Ted Zachwieja III with others encouraged to upload important event like student affairs



and historical information. All other websites need to be removed and information consolidated.

- C. Special Thanks – There are several companies and families that provide a great amount of time, energy and money to support ASHRAE and the WV chapter (suggestion – President to send a form of recognition to each):
 - i. ZDS Design/Consulting Services
 - ii. ZMM Architects & Engineers
 - iii. Casto Technical Services
 - iv. Midwest Spec.
 - v. The Hallstrom Family
 - vi. The Zachwieja Family
 - vii. RDS & Thermodyne

 - D. PAOE - Presidential Award of Excellence (PAOE) points were discussed by all. Everyone responsible for PAOE points has done an excellent job recording and reporting them. The chapter is extremely proud of the work that has been done and that is reflected in the 9950 points achieved as of today. More PAOE points will be accounted for before June 30th. We briefly discussed what is required to meet and/or exceed the PAOE points for next year.
8. Planning and Updates:
- A. President Elect - Jennings Davis:
 - i. Jennings briefly discussed his President Elect Training.
 - ii. Excited to support Grant Spencer and the WV Chapter any way possible.

 - B. Treasurer - John Pruett:
 - i. Closing the year with about \$4500 in our general account and \$1000 in our scholarship account.
 - ii. The \$1000 in our scholarship account does not include the \$400 we have already allocated for WVU students this fall.
 - iii. Not mentioned in the meeting, but confirmed by John - This past year we received confirmation from the IRS regarding our status as a non-profit organization.

 - C. Secretary - Samuel Butzer:
 - i. New to ASHRAE board. Recently moved from WI - ASHRAE member in Madison and Milwaukee chapters. Member of WV-USGBC and looking forward to being a liaison between both WV Local chapters.

 - D. Young Engineers in ASHRAE - Ted Zachwieja III:
 - i. Continue to promote and build YEA. Just encouraged three new YEA members to join ASHRAE with more to come.
 - ii. Suggestions made to hold a YEA event after one of the Chapter Meetings, to advertise the event and bring YEA members together.



E. Membership Promotion - Ted Zachwieja:

- i. We discussed “De-Engineering” ASHRAE. Although ASHRAE is the American Society of Heating, Refrigerating and Air Conditioning Engineers, there is not a membership requirement to be an engineer. The goal is to build chapter membership through students, Contractors, Architects and other groups and individuals that we feel would benefit the ASHRAE voice.
- ii. Discussed having a special meeting in Morgantown once the Student Chapter is formally formed and officer are in place. Other Chapter meeting are all planned for the Charleston area.

F. CTTC – James Lowry:

- i. EXPO generates PAOE points.
- ii. Members receiving Technology Award Experience with WV Chapter submitting its first project to Region VII for CTTC award consideration.
- iii. Members receiving ASHRAE Certifications – BEAP, BEMP, CPMP, HFDP, HBDP and OPMP
- iv. Members with Publications need to be documented for Chapter activities.

G. Program Chair – Shane Hall:

- i. 2014 -2015 Meeting Dates:
 1. 2014 - September 26th
 2. 2014 - November 7th
 3. 2015 - January 9th
 4. 2015 - March 25th (EXPO) with 4 Programs planned
- ii. Discussions were made to invite a gentleman from American Electric Power to discuss Energy Rebate programs that AEP is offering their customers for increased energy efficiency and a proven reduction in energy consumption.
- iii. Additional events to look at and discuss ASHRAE-WV involvement:
 1. October 2nd – Engineering and Construction Exchange Seminar Day.
 - a. Located in Dunbar/Institute WV
 2. October 25th thru 28th – Create West Virginia
 - a. Located in Glenville, WV
 3. The Building Conference – date not selected, last event was January 31st thru February 2nd 2013 in Morgantown.

H. Research Promotion - Ray Wohlfarth:

- i. Continue to raise money for ASHRAE National Research.
- ii. Assistance from all Board and Chapter members to locate and approach donors.
- iii. WV ASHRAE Golf Outing – Ray Wohlfarth plans on organizing one for the next year as a fund raiser with help from Joe Rigney possibly at Sleepy Hollow Golf Course.



I. Student Activities - David Cotton:

- i. Forming a student branch at WVU Morgantown. Issue four (4) \$100 grants to the student branch leaders. Have at least 4 branch program meetings next year. Investigate how to sign up more engineering students for this student branch. See if they want to contribute to WV ASHRAE Chapter web site.
- ii. Dr. Ken Means is requiring students to be ASHRAE members for the HVAC class which he is the Professor and is the Chapter's Faculty Advisor for the students. He also help lead a sustainable project for WVU students that received significant recognition and has been uploaded to the WV ASHRAE web site and submitted and approved for sustainable PAOE points for the Chapter.
- iii. Support the WVU Solar Decathlon project. \$500 donation and tech./product assistance discussed.
- iv. Support a WVU Sustainability project.
- v. Investigate other student branch formations (Marshall, Fairmont, WVU-Tech)
- vi. Continue the student to ASHRAE member efforts - in particular ASHRAE WV members. If it helps, the Chapter may pay their first year member dues if they join WV ASHRAE.

J. Grassroots and Government Activities - Art Hallstrom:

- i. Work with the State Energy Division on continued energy efficiency training for WV commercial buildings
- ii. Work with EEWV on getting legislation passed for the WG LEEP program
- iii. Work with 5 WV City Mayors to require:
 1. Public EUI disclosure legislation
 2. Offering WV LEEP (PACE) financing if LEEP is adopted by WV in 2015.
- iv. Continue working with WV affiliated groups like AEE, AIA, SEEA, WV appraisers, ASHE, USGBC etc.
 1. Provide speakers if worthwhile to both organizations.
 2. Entire Chapter needs to provide a list of Organizations and their liaisons to Art and Samuel for further collaboration.
- v. Possibly List online (ASHRAE WV website):
 1. WV engineers and architects that provide COMcheck submissions with their building permits
 2. WV ASHRAE members that can do level 1, 2 and 3 audits and Energy Star submissions.

9. President's Address – Mr. Grant Spencer:

Recently I attended Chapter President's Elect training at the ASHRAE Headquarters in Atlanta and learned that our incoming Society President's theme is People, Passion and Performance. I couldn't help but think that Tom Phoenix's theme aptly describes WV ASHRAE's first year as a chapter. Our Chapter has several passionate individuals who have gotten us off to a great start. I would especially like to thank Todd



Zachwieja for his selfless commitment to the Chapter and for assembling a great corps of Committee Chairs and Officers as our first President. I feel a great challenge to fill his shoes and carry on the good work of this team.

With that in mind, I have chosen Sustainability as my theme as President this year. Everyone has an idea that comes to mind when they hear that word these days, but I think it applies to so much of what we do in our industry, to our individual lives and within ASHRAE.

Sustainability is going to be critical to our Chapter as we build on the momentum and energy of a few key people to create an organization that is vibrant, educational and important to our work. We need to build on our knowledge of ASHRAE and how it works. We also need to continue to leverage ASHRAE's resources to influence energy codes and how we build, operate and maintain buildings.

Sustainability applies to continuing to add to our membership roles and educate new engineers about the opportunities in our industry. As a small chapter of approximately 75 members spread out over the entire state, we need to utilize technology to strengthen the ties to our distant members and to keep them engaged in our chapter.

The great work ASHRAE recently did at EXPO is a great example of the sustainable efforts we need to build on within West Virginia. Events like this allow us to raise our visibility and demonstrate our leadership within the building community and to bring the resources of ASHRAE and the knowledge of our members to the forefront. You can't read the newspapers or watch the news without hearing gloomy news about the affects of climate change. Recent studies have presented alarming data of increasing temperatures, weather volatility, and melting polar caps. All of this will affect our children in ways that we recently thought were still a few hundred years off and the pace is increasing. The other headlines involve the world's insatiable appetite for energy. We have made some positive strides in cleaning up our polluting power plants in the US, only to have the demand in China and other parts of Asia wipe out these benefits in the developed world.

This gold rush for energy is playing out right in our backyard as we place more emphasis on energy independence. Our historic global sources for energy are under siege by the rest of the world as we all compete more intensely for the energy that either secures our way of live or enables other countries to raise their standards of living.

These events inspire us to make a difference any way we can and fortunately we influence the largest consumers of energy....Buildings!. We need to be the leaders for doing the right thing and doing everything in our power to make this world the best it can be for our families in the future. We can't overlook the economic benefits of doing the right thing as well, since this is what tends to keep us all employed and serves as the impetus for most projects we get involved with. Regardless of what the politicians legislate (or fail to legislate) and irrespective of the outcome of world events, our actions will make a difference for the next generations and we need to act "Sustainably!"

- Meeting Adjourned