

**Town of Beverly Shores**  
TOWN COUNCIL MEETING MINUTES – February 20, 2018  
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

**Roll Call** - Council Members: Donna Norkus, President, Greg Brown, Vice President, Geof Benson, Matrona Malik, and Brian O’Neil were present. Also, present: Clerk-Treasurer Ellen Hundt, Town Marshal Susan Resteau, and Town Attorney Connor Nolan.

**Public Presentations**

Ed Kleese, ABSR, requested use of Town Hall for The Sunday Speaker Series for 03/25, 04/08, 04/15, and 04/22. Councilor Benson motioned to approve the request. Councilor O’Neil seconded. Unanimously approved.

CT Hundt requested the use of Town Hall on May 8<sup>th</sup> and November 6<sup>th</sup> for elections on behalf of Porter County. Councilor Benson motioned to approve. Councilor Malik seconded. Unanimously approved.

**Approval of Minutes**

Minutes for the January 16, 2018 TC meeting were presented. Councilor Benson motioned to approve. Vice President seconded. Unanimously approved.

**Elections for 2018**

*Park Board:* Councilor Malik motioned to appoint Frank Hardwick. Councilor Benson seconded. Vice President Brown motioned to appoint Carol Westbrook. A vote on the first motion was taken. Frank Hardwick was appointed 4-1 to finish vacated term until 12/31/19.

*Building Commissioner:* Council agreed to delay appointment until research and any necessary changes can be completed.

*Building and Site Committee:* Councilor Benson motioned to appoint Hans Lagoni to the Building Committee & Building Site Committee. Vice President Brown seconded. Unanimously approved.

*Plan Commission:* President Norkus reported receiving a letter of resignation from Richard Saul. President Norkus appointed Greg Lyman to replace him on the Plan Commission.

*BZA:* President Norkus appointed Greg Lyman to the BZA to replace the vacancy left from Saul’s resignation.

**Report of the Police Department & Street Departments**

**Violation Clerk Report**

CT Hundt reported she has forwarded outstanding 2017 parking violations to Attorney Nolan for collections.

### **Street Report**

Marshal Resteau presented updates for the Street Department.

### **Police Report**

Marshal Resteau presented updates for the Police Department.

### **Ordinances & Resolutions**

Councilor O'Neil motioned Council to accept recommendation from the Plan Commission to approve the Temporary Business Application and License. Councilor Benson seconded. Unanimously approved.

### **Clerk-Treasurer's Report**

*Consideration of Claims* – Clerk-Treasurer Hundt presented APV register, noting items that were not monthly expenses. Councilor Benson motioned to approve. Vice President Brown seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, and Garbage reports.

*Outstanding check to be voided*-- CT Hundt stated she would like to postpone this until next month.

*Request to attend education seminar*—CT Hundt requested approval to use funds from training and education appropriation to attend the annual Indiana League of Municipal Clerk-Treasurer's Institute & Academy in March at Ball State. Councilor Benson motioned to approve request. Vice President Brown seconded. Unanimously approved.

*Request to use Umbaugh for budget assistance*—CT Hundt request to use Umbaugh for the 2019 Budget for \$4,000. Councilor Benson motioned to approve request. Councilor O'Neil seconded. Unanimously approved.

### **Public Comment:**

Geof Benson announced he bumped a car he parked while parking on the street to let the owner know in case there was any damage.

### **Reports from Committees/Liaisons:**

**ADA Progress:** Nothing to report.

**Greenspace Committee:** President Norkus gave report.

**Park Board:** Councilor Malik gave report.

**Building & Building Site Committee:** President Norkus gave report.

**Board of Zoning Appeals (BZA):** Councilor Malik gave report.

**Capital Planning:** Nothing to report.

**Fire & Emergency Management:** Joe Guncheon gave report.

**Indiana Dunes National Lakeshore:** Vice President Brown reported he will be meeting with IDNL on March 14th.

**Plan Commission:** Councilor O’Neil gave report.  
**NIRPC:** Councilor Benson gave report.  
**Depot Museum and Gallery:** President Norkus gave report.

**Unfinished Business:**

*Request to waive water tap-in fee for 7 S. Drake:* No update.

*Cellular Tower Request:* No update.

*Coastal (Historic Landmark) Grant:* No update.

*NIPSCO lighting:* No update.

*Storage Facility (Phase III) update:* Councilor O’Neil gave update.

*Leaf pickup:* No update.

*Beach replenishment:* Vice President Brown reported bill was passed.

*Depot Window repair/replacement:* No update.

*Sign ordinance:* Attorney Nolan has sent ordinance to Plan Commission.

*East Beverly additional repair cost:* No update.

*Job description revisions:* No update.

*Title VI Plan:* No update.

*Electric Charging Station:* No update.

*Wish list – projects, committees:* Nothing to report.

*Website/email addresses, anonymous violation line:* No update.

**New Business**

*Between meeting approval for use of Administration Building—*President Norkus reported she gave approval for Beverly Shores Police Department to use Town Hall on February 12<sup>th</sup>.

*LimeBike—*Councilor Benson gave background on this bike sharing company.

*Earth Law Center request—*President Norkus gave summary of correspondence. Council decided to decline invitation to participate with organization.

*Building Commissioner—*Vice President Brown motioned to have Attorney Nolan review terms to approve Duneland Group to act as Building Commissioner and to draft proposed ordinance changes for Plan Commission approval. Councilor Benson seconded. Unanimously approved.

**Written Communication**

President Norkus received correspondence from Beth Gassoway, President of the Dunes Woman’s Club regarding windows in the Community House. Vice President Brown to assess.

**Town Council Comment**

Councilor Benson and O’Neil briefly discussed bike path, specifically between Beverly Shores and Tremont.

Marshal Resteau reported she recommended to the Substance Abuse Council that Ed Clapp receive recognition for his life saving use of Narcan on a resident in Pines.

President Norkus reported attending a Coastal Advisory meeting regarding a tree inventory management plan.

**Adjourn:**

Motion to Adjourn by Councilor Benson.

Seconded by Councilor Malik.

Approved by unanimous vote.

Time: 7:57 p.m.



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Town Council President: Donna Norkus

Attest:



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Clerk-Treasurer Ellen Hundt