

## APPENDIX A

### ARTICLE 40 - VACATIONS

#### **AMEND TO ADD**

#### 40.01

Employees who apply for their vacation by March 31 in any year will be allocated their vacation in order of seniority. A maximum of three (3) weeks vacation may be allocated during the months of July and August, **at least two (2) weeks of which may be consecutive.** The vacation schedule will be posted by April 30 and vacation thereafter may not be cancelled without mutual agreement. Once the vacation schedule has been posted, further vacation requests will be approved on a first come, first serve basis. **Vacation requests shall not be unreasonably denied.**

**Employees may be allowed, outside of prime time, to take up to a maximum of four (4) weeks vacation at one (1) time subject to the Hospital's determination of organizational needs.**

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