

ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

400th MEETING OF THE BOARD OF TRUSTEES

42624 - 6TH STREET EAST, LANCASTER, CALIFORNIA 93535 (661) 942-2917

APRIL 25, 2019

4:00 P.M.

AGENDA

OPEN SESSION Call to Order and Pledge of Allegiance

1. Roll Call of Trustees: David Gantenbein, John Manning, Dennis Persons, Tierney Smith-Woods
- Information 2. Public Comment – limit to 3 minutes
- Action 3. Approval of February 28, 2019 Meeting Minutes
- Action 4. Approval of EFT's and Warrants for a total of \$154, 849.94 (February and March)
- Action 5. Approval of Requisition No. 1693 for a total of \$150,000
- Action 6. Approval of Actuarial Valuation for GASB 74/75 for \$6,715
- Information 7. Field Supervisor/Mechanic Report – Progress with District Grounds Upgrades and New Field Mapping System - MapVision
- Information 8. District Manager Monthly Report
- Information 9. Next Board Meeting is Scheduled for May 23, 2019 at 4:00 P.M. at the District Office
- Information 10. Board of Trustees Comments
- Action 11. Adjournment

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MINUTES

TRUSTEES PRESENT: David Gantenbein, John Manning, Tierney Smith-Woods

TRUSTEES ABSENT: Dennis Persons (LA County seat is vacant)

STAFF PRESENT: Cei Kratz, Kevan Stout, Carolyn Etherton (consultant)

OPENING: Vice President Manning called the meeting to order at 4:03 p.m. and led in the Pledge of Allegiance.

PUBLIC COMMENT: limit to 3 minutes:

An opportunity for members of the public to address the Board on items of interest that are within the Board's subject matter jurisdiction, and are not otherwise posted on the agenda. No members of the public were present.

APPROVAL OF FEBRUARY 28, 2019 MEETING MINUTES (THE MARCH MEETING WAS CANCELLED):

Trustee Manning moved to approve the meeting minutes. Trustee Gantenbein seconded the motion. The motion passed unanimously.

APPROVAL OF EFT'S AND WARRANTS FOR A TOTAL OF \$154,849.94 (February and March): Trustee Gantenbein moved to approve EFT's and Warrants. Trustee Smith-Woods seconded the motion. The motion passed unanimously.

APPROVAL OF REQUISITION NO. 1693 FOR A TOTAL OF \$150,000: Trustee Gantenbein moved to approve the requisition. Trustee Smith-Woods seconded the motion. The motion passed unanimously.

APPROVAL OF ACTUARIAL VALUATION FOR GASB 74/75 FOR \$6,715: GASB (Governmental Accounting Standards Board) requires an actuarial to be performed every two years. Statement 74 is effective for fiscal years beginning after June 15, 2016. Statement 75 is effective for fiscal years beginning after June 15, 2017. We received a proposal from TCS who has done this for the district in the past. The cost would be \$6,715 minus the meeting fee of \$1900 for a total of \$4,815. Trustee Smith-Woods moved to

approve the proposal. Trustee Gantenbein seconded the motion. The motion passed unanimously.

FIELD SUPERVISOR/MECHANIC REPORT – PROGRESS WITH DISTRICT GROUNDS UPGRADES AND NEW FIELD MAPPING SYSTEM – MAPVISION:

Kevan Stout introduced himself and reported on the following:

- Gave presentation via projector and iPad of new mapping system, MapVision. This is a new program that the technicians are using in the field to record site information.
- The wrought iron fence has been installed around the front of the district property – they still have to install gate. After gate is installed, the electricians will install power to the gate for remote operation. A firebox will also be installed for emergency entry.
- Carport and exterior lighting have been installed.

DISTRICT MANAGERS MONTHLY REPORT INCLUDING LEGISLATIVE REPORT:

Manager Kratz reported on the following:

- Have been working on the budget for the next fiscal year and will be presenting it for approval at the next board meeting.
- Had a meeting with Donna Tremeer, field deputy for LA County Supervisor, and Elvie Ancheta. The county will be appointing Elvie as their representative on our board at their next board meeting.
- Our Community Outreach Specialist has been busy in the community with different meetings, presentations and events. She will attend the board meeting in June to give the board an update on her activities.
- The first seasonals are starting on Monday, April 29th

NEXT BOARD MEETING IS SCHEDULED FOR MAY 23, 2019 AT 4:00 P.M. AT THE DISTRICT OFFICE.

BOARD OF TRUSTEES COMMENTS: Trustee Gantenbein suggested that in the future if Manager Kratz is unable to attend the board meeting, he would be in favor of the board meeting anyway, at least to approve warrants and requisition. Trustee Manning agreed.

ITEMS NOT ON THE POSTED AGENDA: None

ADJOURNMENT: There being no further business to come before the Board, Vice President Manning adjourned the meeting at 5:07 p.m.

Respectfully Submitted:

Approved:

John Manning
Board Vice President

David Gantenbein
Board Secretary