

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-470-3101.

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
OCTOBER 14, 2024 6:30 PM**

Call to order and Pledge of Allegiance

Chairperson Griffin called the October 14, 2024 Maple Creek Town Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards and on the town's website on Friday, October 11, 2024.

Elected Officers present: Sue Griffin, Jim Young, John Knapp, Tory Much and Amiee Stracy

Others present: Tom Stracy

Approval of September 9, 2024 Town Board Meeting minutes

Knapp made a motion, seconded by Young, to approve the September 9, 2024 Town Board Meeting minutes. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Treasurer

• **Monthly Financial Report**

The balances for all accounts as of September 30, 2024, are as follows: Checking - \$2,570.79; Investment Savings - \$76,975.42; Town Reserve CD's - \$144,916.77; Town ARPA Reserve CD – \$70,438.37. Total town funds - \$294,901.35. Stands as read subject to an audit with the clerk.

Outagamie County Sheriff's officer report

None in attendance.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

The bridge sign on Stilen Road is down, the county highway department will be notified.

Specific matters for discussion and possible action:

A. Roads/Address Signs/Tower

- Buboltz Road Paving invoice update – Chairperson Griffin contacted Chad Johnson with the highway department to verify the invoice and the check was released.
- Address signs for split properties – The board verified that after a property is split, if a structure is placed on the split-off parcel, that parcel should have an address sign for fire protection and emergency responders.
- Ramaker & Associates – River Bottom/Volz Rd project comments – Ramaker & Associates will tentatively be putting up a 300-foot guyed tower with an antenna and equipment installation along Volz Road. Utilities will be routed underground from the Volz Road and State Road 76 rights-of-way to the subject property on Volz Road within the proposed easements. The area is currently agricultural and no historic properties affected.

B. Ordinances

- Outagamie County Town Advisory Task Force Code Rewrite Project – Informational – Chairperson Griffin is attending these meetings and they are focused on land use.
- Chapter 8, section 8.11 Burning Ordinance – Any updates from WTA? Per Chairperson Griffin, WTA advises that we can rescind the ordinance. Chairperson Griffin to get feedback from New London Fire Department and Bear Creek Fire Department.
- State Statute 167 – Regarding Fireworks – Review Fireworks Permit example from Town of Exeter – Permit was reviewed, Chairperson Griffin to get feedback from New London Fire Department and Bear Creek Fire Department.

C. Contract Renewals

- Bear Creek Fire Department 2025 Fire Protection Agreement – The latest contract was reviewed by the board and Clerk Stracy will obtain final budget numbers for the 2025 budget. *Knapp made a motion,*

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seconded by Young, to approve the Bear Creek Fire Department 2025 Fire Protection Agreement. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

- Gold Cross Ambulance Service 2025 Ambulance Service Agreement – Griffin made a motion, seconded by Young, to approve the Gold Cross Ambulance Service 2025 Ambulance Service Agreement. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.
- Fox Valley Humane Association (FVHA) contract beginning 01/01/2025 – Griffin made a motion, seconded by Knapp, to approve the Fox Valley Humane Association (FVHA) contract beginning 01/01/2025. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.
- Snow Plowing – see email from Jason Hintzke – The town will be looking for a new contractor for snow plowing for 2024-2025 season.

D. Set Upcoming Meeting Dates

- Budget work meeting? Date/Time? Meeting set for October 22, 2024 at 6:30 p.m.
- November Budget Public Hearing, Special Town Elector, Special Town Board meetings-date/time? Meeting set for November 11, 2024 at 6:00 p.m.

E. Cemetery

- Janke grave update – The Cemetery Commission approved deeding to Glenn or Carol Janke graves 1-8, Lot 1, Block 11, Cemetery 2.

F. Clerk

- Town Hall Rental – Dalton Korth for Thanksgiving
- Spring Elections – All town positions are up for re-election/election on April 1, 2025. Nomination papers can begin circulating on December 1, 2024.

Report of officers:

- Cemetery – addressed prior
- Plan Commission—nothing to report
- Building Inspector—1 new permit issued, Permit 24-05-B to Jason and Sue Griffin for a garage. Erosion Control permit PRDC202400781 issued by the county to Eric and Crystal Zitzelsberger for a future agricultural storage building, they are in contact with building inspector to obtain permit.
- Constable—received 1 call about a dog at large that had attacked a cat, the call was not received until a couple days after the incident, and the caller was not the owner of the dog or the cat. Caller took the cat to Wolf River Vet Clinic where it was euthanized.
- Raft—nothing to report

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

None

Complaints/Correspondence – No action taken

- Outagamie County Development and Land Services community survey for their Code Rewrite Project
- New London Fire Department Field Notes – Accident on Spurr Rd
- Notice of Timber Cutting Permit was received for landowner Dan Voet, cutting agent Algoma Lumber Co.

Review and payment of vouchers

Vouchers for checks numbering 12795 to 12818 were submitted for review and payment. An additional payment will be made by direct debit from checking for the September Federal and State withholding tax.

Future Agenda Items: Discussion/Action on future agenda items?

Furnace Maintenance at Town Hall

Adjournment/Calendar

- October 21st, WTA Outagamie County Unit Meeting, Town of Cicero, 6:00 p.m.
- November 4th, Plan Commission meeting, 6:00 p.m., if needed
- November 5th, General Election, 7:00 a.m. – 8:00 p.m.
- November 11th, Town Board meeting, 6:30 p.m.

Knapp made a motion, seconded by Young to adjourn at 7:43 p.m. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED. These minutes were taken at a meeting of the Town of Maple Creek Board held on the 14th day of October 2024, and were entered in this record book by:

_____, Clerk Stracy

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-470-3101.

And were approved this 11th day of November 2024 by:

_____, Chairperson Griffin
_____, Supervisor Young
_____, Supervisor Knapp