



Center for Disaster Mental Health

Meeting Minutes: 6 June 2016

1. Meeting Objective		
Symposium topic confirmation, agenda, and speaker identification.		
Review of committees and organizations.		
2. Attendance:		
Last Name	First Name	Organization
Correll	Terry	WSU, USAFSAM
Hubner	Mark	WSU, USAFSAM
Jez	Steve	GDAHA
Johnson	Ken	Clark County EMA
Knapp	Vic	Dayton VA
Maher	Frank	Red Cross
McGuirk	Kim	TriCounty Board - Mental Health Services
Mockabee	Cindy	Montgomery ADAMHS
Neitzel	Jill	GDAHA
Reed	Brad	TriCounty Board - Mental Health Services
Welton	Randy	WSU
Wolfe	Karon	Dayton VA

3. Agenda and Notes, Decisions, Issues				
Topic				Owner
Symposium Topic and Agenda: The agenda was re-arranged to tentatively cover two morning speakers at an estimated 90 minutes each, an afternoon moderated group of three panel members with a moderator for the discussion, and the 2 hour program by Jerry Meddock on “Saving Those Who Save Others”. For “Trauma Informed Care” review, the suggested morning speakers to invite were Su-Ann Newport and Cindy Kuhr. The panel would be moderated by Brad Reed and those suggested to invite were Mike McRill and Su-Ann Newport. Ken Johnson will be investigating possibilities for a third panel speaker. Cindy, Brad, Kim and Sandy will investigate the suggested speakers. At this time, only Jerry Meddock is confirmed.				All
Symposium logistics: Sample flyers and brochures were reviewed, along with the website registration pages. Andrea Tuttle is helping to plan at Miami Valley Hospital with parking tokens, meals and refreshments. PayPal will be used again for payments, or personal checks are acceptable. Adequate funds are available in the CDMH budget.				Jez/Neitzel /Tuttle
Randy suggested several teaching aids to hand out during the conference. Cindy and Ken have also researched and requested field guides/booklets. Mark H and Brad also suggested putting together our own material in booklet form. Having a “Best Practice” poster session was also suggested for the break room during the conference.				Welton, Mockabee, Johnson, Reed, Hubner
Contact Hours: Depending on the speaker credentials, we may not be able to get a complete day of contact hours. With only a few physicians attending last year, it was agreed to forego the WSU physician credentialing process which is paperwork intensive and costs \$500. With more of a First Responder focus, we can investigate the possibility of getting nursing credits which can be used for EMTs.				Rogge/Jez/ Maher
Review of Organizations: Frank attended a Mental Health First Aid Course that collaborated with an Australian program, noting many similar approaches. Ken commented on a Clark County Trauma Informed Care taskforce.				All
4. Action Items				
Committee	Action	Owner	Due Date	Status
Symposium	Identify speakers	Miller, Mockabee, Reed, Johnson, Welton	11 July 2016	Open
Symposium	Logistics/Flyer/Website	Jez/Neitzel	1 August 2016	Open
Symposium	Contact Hours	Rogge/Maher/Jez	1 August 2016	Open
Symposium	Registration Process	Neitzel	1 September 2016	Open
Symposium	Identify Conference Handouts	Welton, Mockabee, Johnson, Reed	1 August 2016	Open
Symposium	Identify Poster Session Participants	All	1 September 2016	Open

Support Emergency Planners	Report on present activities. Expand team. (not covered 6 Jun 16)	Hubner/Johnson	1 September 2016	Open
Coalition Partner Outreach	Report on present activities. Expand team (not covered 6 Jun 16)	Welton/Jez/ Maher	1 September 2016	Open
5. Next Meeting				
Date:	11 July 2016	Time:	3:00 PM	Location: GDAHA, Tech Town Building 3, 241 Taylor Street, Dayton, Ohio 45402




Of the 3 Tech Town buildings, this is the correct one.



Center for Disaster Mental Health

Meeting Agenda

Date:	11 July 2016	Time:	3:00 PM to 4:30 PM. Small Conference Room to the right as you enter.
Location:	Greater Dayton Area Hospital Association, (GDAHA in Tech Town, 1st Floor, Building 3, 241 Taylor Street, Dayton, Ohio 45402). Park in Monument Street side parking lot, middle building entrance.		
			

1. Meeting Objective

1. Symposium planning
2. Committee identification
3. Committee assignments
4. Review of organizations

2. Meeting Agenda		
Topic	Owner	Time
1. Introductions	All	1500
2. Review of Meeting Minutes	All	1505
3. Symposium Planning		1510
a. Focus/Title/Agenda	All	
b. Speakers	Miller/Mockabee/Reed/Johnson/Welton	
c. Contact hours	Maher/Rogge/Jez	
d. Logistics (budget, food, supplies, parking, etc)	Jez/Neitzel/Tuttle	
e. Advertising (flyer / distribution)	Jez/All	
f. Registration (website)	Jez/Neitzel	
g. Handouts and Poster Session	Welton/Mockabee/Johnson/Reed/Hubner	
4. Committee identification by mission/objectives	Hubner/Johnson	1600
5. Review of organizations	All	1615
6. Next meeting plans	Hubner/Johnson	1625

3. Pre-work/Preparation (documents/handouts to bring, reading material, etc.)	
Description	Prepared by
Symposium: Focus/Title/Agenda	All
Symposium: Identification of speakers	Miller/Mockabee/Reed/Johnson/Welton
Symposium: Contact hours	Maher/Rogge/Jez
Symposium: Logistics	Jez/Neitzel
Symposium: Advertising pamphlet	Jez
Symposium: Advertising distribution list	All
Symposium: Registration	Jez/Neitzel
Committee identification, assignments	All