

**BRIDGTON PLANNING BOARD
MEETING**

BOS Meeting Room

**December 13, 2016
7:00p.m.**

The Bridgton Planning Board was called to order at 7:00p.m. by Steve Collins, Chair. Those in attendance were: Steve Collins, Chair; Brian Thomas, Vice Chair; Mike Figoli; Deb Brusini; Dee Miller; Phyllis Roth, Alternate and Catherine Pinkham, Alternate.

The Pledge of Allegiance

Appoint Alternate(s) to vote in place of any absent regular member(s), if necessary.

All regular members were present therefore no alternates were appointed.

Approval of Minutes - December 6, 2016

Brian Moved to approve the minutes as presented. Mike 2nd.
5 approved/0 opposed.

OLD BUSINESS

Beaverwood Creek Estates

Christopher and Katherine Berry

21 Natures Way. Map 13 Lot 60A8

Revision to subdivision/ change of wooded buffer

Represented by Lynne Olsen

Review and Accept Findings of Fact and Conclusion of Law

Steve said at the Board's request Ms. Day has prepared written Findings and Fact and Conclusions of Law with the respect to The Beaverwood Creek Estates. The Board is tasked with approving or approving with conditions an application if we affirmatively find, based on the information presented that the application meets the standards set forth in Article VII of the Town of Bridgton Site Plan Review Ordinance. The applicant has the burden of establishing by demonstrable evidence that the application and project is in compliance with the requirements of the Ordinance. Are there any questions or proposed revisions that the Board wishes to make to the Findings of Fact and Conclusions of Law in the Draft Decision?

Dee moved Deb 2nd. 5 approved 0 opposed

Sign of Mylar.

Guest speaker-Kenny Peskin Director Industry Programs from International Sign Association. See attached power point presentation.

Workshop-Sign Ordinance Amendment-conversation ensued by Planning Board and public.

NEW BUSINESS

none

Approved Applications as per Bridgton Site Plan Review Ordinance 4.A.1

None

Topics of Discussion

1. Steve said I gather that the Board of Selectmen have enacted the Ordinance review committee that is supposed to consist of 5 members, one that will represent the Planning Board and 4 citizens. The Town Manager and/or Deputy Town Manager will be Ex Officio members. The Director of Planning and Community and Economic Development will serve as staff to the committee. There was apprehension on one part of at least one member of Selectmen. A lot of old ordinances have sat there and never been looked at. On a regular rotating basis, every three or four years that this committee go through the whole least of ordinances and look at them to formalize and review to say they are fine or we have had some complaints on them. I suggested that if I was on the Planning Board Representative on that committee, one of the first things I would be to draft some bylaws on operating procedures on how to rotate through the list of ordinances and the second thing when I first heard of this the other day I looked and some of the ordinances say that the Planning Board is the administering authority and those are the ones that we have historically come to us with trouble because we hear applications for Land Use subdivision, and we know when there is a problem. Someone may say this in ambiguous, contradictory and we put it on our agenda to correct it. There are several of them that say that the Select board has the administering authority and it is clear that it is up to them to initiate a review. Shoreland, subdivision, sign and fire protection are vague at who has the administering authority. I suggested that the ordinance review committee go to the Select Board with a shopping list and say we think these properly belong here and these belong there. Establish some ground rules on how to get to it. Somehow this whole process got the horse before the cart and Ms. Brusini got asked to be the Planning Board Representative. Ms. Brusini said for clarification I applied and did not specifically say I was presenting the Planning Board. I just applied and they accepted me. Steve said I think it would appropriate having the board here tonight that we vote to authorize Ms. Brusini as our formal Planning Board Representative to this committee. I would accept a motion to that affect.

Brian Moved Mike 2nd. 5 approved /0 opposed.

2. Steve said Mr. Casimiro submitted a letter regarding the "secure our borders" signs at the monument. It is my understanding that

there has been nothing documental to give us authority on his question and if there were, it would not come to us. The board of selectmen have requested the Manager reach out to the town's attorney. Currently waiting for the attorney to respond.

3. Steve said I entertain a motion with respect of the review of the existing Sign Ordinance with revising it versus starting a new document.

Dee moved Brian 2nd 5 approved/0 opposed

4. Brian said the Mr. Peskin stated he would submit information on other rural towns such as ours regarding the sign ordinance. I would like to ask Brenda to check with Anne on this as I think it would be very helpful. Deb asked if Aga may have information from other towns that have already revised their sign ordinance and would like Brenda to check into that as well.
5. Steve asked if we would like to schedule another workshop two weeks after the next meeting. Board agreed we would hold one on January 17, 2017.
6. Rob Baker stated we also had some minor revisions to some other ordinances and how we would like to handle those. Do we want to wait until next year? Steve said if we have some minor changes maybe we could incorporate them in with the Sign Ordinance workshops.

Brian Moved to adjourn the meeting at 9:02pm Dee 2nd
5 Approve/ 0 oppose

Respectfully Submitted,

Brenda Day, Administrative Assistant
Town of Bridgton