

Town of Grant
9011 County Road WW
Monthly Board Meeting
May 8, 2013

Present: Schwab, Winkler, Yetter, Luecht and Zimmerman.
Chairperson Schwab called meeting to order at 6:30pm.

Announcements/Correspondence:

- Avoid Oak Wilt, don't prune oaks from April through July or to be on the safe side avoid pruning until November and any tree wounds from April – July should be painted or wound dressing applied to Oak trees.
- Town Association is offering online Video Training opportunities for an additional \$50.00 per year.
- Solarus paid 1st Qtr. Franchise Fee in the amount of \$1,137.58.
- Village of Plainfield Fire Department is initiating a Resolution/Ordinance so that the Fire Dept. could charge a fee for vehicle accident responses.

Committee/Commission Appointments:

- Schwab appointed Ron Becker, as Plan Commission member for three-year term until May 31, 2016.
- Reappoint Julie Kramer as Secretary (non-voting member) to Plan Commission for a term of one year until May 31, 2014.
- Reappoint Marty Rutz as Zoning Administrator for a term of one year until May 31, 2014.
- **Motion: (Schwab, Yetter) Reappoint Ben Bottensak to the Board of Adjustments for a three-year term until May 31, 2016. Carried. Unanimous Ayes.**
- **Motion: (Winkler, Yetter) Reappoint Mary Kiedrowski to serve for a one-year term on the Groundwater Citizens Advisory Committee (GCAC) with Scott Provost as an alternative delegate for one-year until May 31, 2014. Carried. Unanimous Ayes.**

Wisconsin State Budget – Representative Scott Krug- Not available

Minutes:

- **Motion: (Yetter, Winkler) Move to accept Board Meeting/Closed Session minutes from April 15th, 2013 as written. Carried. Unanimous Ayes.**
- **Motion: (Winkler, Yetter) Move to accept Board Meeting Closed Session minutes from April 22, 2013 as written. Carried. Unanimous Ayes.**
- **Motion: (Yetter, Schwab) Move to accept the meeting minutes of April 24, 2013 Closed Session as corrected. Carried. Unanimous Ayes.**

Officers' Report:

- Choose to ReUse will be held at Transfer Station during regular hours on May 18th, 2013.
- Clean, Green & Welcoming Community will not be holding any meetings during the months of June, July and August.
- Tire Day will also be held on May 18th, at the Transfer Station.
- Sharon Schwab, to cover two-year term, attended board of Review Training.

Committee/Commission Minutes or Reports:

- **Ambulance:** Article in Portage County Gazette about County Wide Ambulance Service. Yetter reported that Oneida County is the only county in the State of WI that truly has County Wide Ambulance Service.
- **1st Responders:** A Brat Fry was held on May 4th, 2013 that took in \$386.00. The Town of Grant 1st Responders responded to 2 vehicle accidents this past weekend.
- **Groundwater Citizens Advisory Committee** – no report
- **Historical/Sesquicentennial Committee** – no report
- **Plan Commission:** working on revision to Driveway Ordinance, Gussel suggested that Driveway Ordinance be put on website. Winkler indicated that during Road Inspections some area driveways should have had culverts installed.
- **Portage County Planning & Zoning:** approved Shoreland Ordinance changes and will go to Portage County Board on May 21st @ 5:00pm for approval.
- **Zoning:** Three permits were issued for accessory building, porch and deck for the month of April 2013 totaling \$95.00.

Financial Report & Updates:

- Treasurer Luecht reported that total receipts for the month of April were \$64,978.00. Treasurer and Clerk are in balance for the month of April.
- Clerk presented updated Budget Sheet to Board Member.

Public Participation:

- Chairperson Schwab received calls from Tom Echo-Cedar Lane and John Barton-Arbor Lane about lawn damage during snowplowing.
- Deer Road residents were sent a letter to install mailboxes by May 15th, then Bank of Mailboxes on 100th St. would be removed.
- Calls were received on grading of roads from: Liz Collins-100th St.; Chris Becker-100th St.; Joy Henke-Griffith Ave. and Randy Chamberlain-Townline and Tower Roads.
- Charles Gussel indicated that the backlog of minutes needs to be taken care of by the end of June 2013.
- Charles Rickman said that during Road Inspections the lawns torn up in subdivisions were on road right a ways.
- Charles Gussel mentioned that homeowners brought dirt in to raise lawn up to road and not municipality's problem to fix.

- Schwab indicated that 10 letters went out to residents concerning lawn damage and Winkler said that a majority of residents did own repairs, but the town did work on two.
- Kitty Gross reported on holes that need to be patched on Lake Road.
- Jim Yetter had a request from TOPS to remove rug runner, to prevent tripping on rug.

Status of Hall Ramp: Clerk waiting for response from General Accountability Board inspection held at February Primary Election.

Liquor License re: training requested: Memo went out with Liquor License applications for establishments that were in non-compliance for under age drinking and were asked for bartenders to watch Responsible Beverage video.

Driveway Ordinance: Sent back to Plan Commission for review at May 22nd meeting.

Roads/Equipment/Garage:

- **Monthly Report:** Change oil on vehicles, getting equipment ready for summer, Road Sweeping done by Portage County. Two part time grader operators were hired: David Feit and Orin Nigh as alternate position.
- Lake Road-soil boring and surveying being done.
- **Road Plan/Priorities:** update work list, from road inspections, bridgework, and beam guard projects. Board Members will resume meeting with work crew on Mondays @ 7:30am.
- **Request for egress door for garage:** Estimate for west side of garage exit door from Earth Design and Jinsky Construction. **Motion: (Yetter, Winkler) Move to accept estimate from Jinsky Construction to install egress door with addition of soffitt and fascia on west side of garage. Carried. Unanimous Ayes.**
- **Wisconsin Government Surplus Website:** Woods Mower at \$300.00; final bids until May 16th, 2013.
- **All American Disk:** postpone
- **Any snowmobile agreements:** not a where of any

Transfer Station:

- Metals contractor-Kellner Auto
- E-Waste contract with ODC: Luecht reported discrepancy in amounts, could be caused by size of TV's, microwave dollar amount. Looking at a separate slip for ODC trailer.
- Recycling Report to WDNR filed on April 30, 2013. Per capita collection 329.36 lbs, per capita collection standard is 82.40 lbs per capita.
- Safety of steps: Yetter reported that steps should be painted with non-skid paint or non-skid grading applied. Hang a sign "Watch Your Step".

Board/Employee training dates:

- Recycling Responsible Unit Training: May 24th, 2013 (Schwab will attend)

- DNR Representative will stop at Transfer Station on May 18th.
- FISTA Training: see if we can get enough interest to hold at Town of Grant.

Upcoming meeting dates/topics:

- Board of Review: June 12th (B4 Monthly Mtg) Convene to reconvene to later date
- Open Book: June 19th, 2013 @ 3:00pm-5:00pm
- Board of Review: June 19th, 2013 @ 5:00pm-7:00pm

Motion: (Yetter, Winkler) Move to adjourn @8:25pm. Carried. Unanimous Ayes.

Respectfully submitted by,

Vicky Zimmerman, Town Clerk

DRAFT