

**SUMMER VILLAGE OF YELLOWSTONE  
BYLAW NO. 144  
SUBDIVISION & DEVELOPMENT APPEAL BOARD**

**A BYLAW TO ESTABLISH A SUBDIVISION AND DEVELOPMENT APPEAL BOARD IN ACCORDANCE WITH THE PROVISIONS OF THE MUNICIPAL GOVERNMENT ACT.**

**WHEREAS**, Section 627 of the Municipal Government Act, R.S.A. 2000, requires each municipality to establish a Subdivision and Development Appeal Board,

**NOW THEREFORE**, the Council for the Summer Village of Yellowstone hereby establishes a Subdivision and Development Appeal Board in accordance with the following provisions:

1. That the Board known as the Subdivision and Development Appeal Board for the Summer Village of Yellowstone (hereinafter called "the Board") is established.
2. The Board shall be comprised of members as specified in Section 627 of the Municipal Government Act, R.S.A. 2000.
3. A quorum at any one meeting of the Board shall include a minimum of three (3) members.
4. Only those Members of the Board present at a meeting of the Board may vote on any matter before the Board.
5. The Board shall prepare and maintain a record of written minutes of the business transacted at the meetings of the Board.
6. The Board shall hold such meetings as are necessary to fulfill the Board's responsibilities.
7. The Board shall conduct its meetings in a manner consistent with the provisions of this By-law, the Land Use Bylaw, any relevant Statutory Plan, and the Municipal Government Act, R.S.A., 2000.
8. The remuneration, traveling, and other expenses of the Board members and the Secretary of the Subdivision and Development Board shall be established by the Summer Village of Yellowstone Council.
9. The setting of fees for any matter coming before the Board shall be established by the Summer Village of Yellowstone Council.
10. The refunding of any fees for appeals heard by the Board shall be at the discretion of the Summer Village of Yellowstone Council.
11. The Board shall elect a Chairperson from among those members of the Board who are in attendance for a meeting of the Board.
12. The election of a Chairperson shall take place at the beginning of each meeting.
13. The administrative function of all appeals shall be performed by the Secretary of the Subdivision and Development Appeal Board.

14. The Secretary of the Subdivision and Development Appeal Board shall be the Municipal Administrator of the Summer Village of Yellowstone or his/her designate. The Municipal Administrator may designate a Secretary of the Subdivision and Development Appeal Board as required.
15. A person with decision-making authority for any matters before the Board shall not be a Secretary of the Subdivision and Development Appeal Board.
16. This Bylaw comes into effect on the \_\_\_\_ Day of \_\_\_\_\_, 2004.
17. THAT this bylaw hereby rescinds all previous bylaws establishing a subdivision and development appeal board in their entirety upon passing of this bylaw.

**READ A FIRST TIME** this \_\_\_\_\_ day of \_\_\_\_\_, AD 2004.

**READ A SECOND TIME** this \_\_\_\_\_ day of \_\_\_\_\_, AD 2004.

**READ A THIRD AND FINAL TIME** this \_\_\_\_\_ day of \_\_\_\_\_, AD 2004.

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MAYOR, WADE HANLAN

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C.A.O., KATHY SKWARCHUK