

PORT OF MANCHESTER  
MINUTES  
June 11, 2018  
Manchester Library Meeting Room, 8067 E. Main Street

**REGULAR MEETING**

**1.0 Call to Order.** Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Fallstrom and Ballard. Also present were Contract Administrator O'Connell, Attorney/Auditor Thompson, and 12 guests.

**2.0 Approvals – Consent Agenda**

**2.1** Regular meeting minutes for May 14, 2018.

**2.2** Vouchers numbered 8076 through 8090 in the total sum of \$4,964.16.

After discussion, Commissioner Fallstrom moved approval of the consent agenda. Commissioner Ballard seconded the motion. Passed unanimously.

**3.0 Public Comment.** - A guest offered a thank you to the Commissioners for placing a sign on the fence in Pomeroy Park regarding private property beyond. Paul reported regarding his meeting with the MCAC. There are plans to pave the shoulder of Alaska for school children. Improvements are coming on Beach Drive, as well as on Colchester. Manchester has been designated as a "walking neighborhood." As a result, sidewalks are to be installed. The Manchester Market has closed.

A guest had concerns about the company renting paddle boards and kayaks. He is concerned about safety, and the Port's exposure to liability. The rental company is required to hold the Port harmless on any action arising out of their activities, and further is required to provide liability insurance covering the Port in the event of a claim.

There was discussion regarding the public library signs. Alternatives are being studied by the Friends of the Library board. Susan, representing the library was present and reported that a library representative is coming to Manchester to study interior design. She reported further that the library will now be open at 10 AM on Fridays. She distributed copies of the publication "Inspire" that offers a tote bag to any person that reads a total of ten hours.

**4.0 Pet Parade Banner:** Carol Kowalski was present to report that the annual pet parade will take place on July 4th, gathering at 1:30 PM. This event is an annual one that has been approved in the past. Commissioner Fallstrom moved approval of this event. Commissioner Ballard seconded the Motion. Passed Unanimously.

**5.0 Landscape Contract:** Contract Administrator O'Connell reported that the Port's current vendor wishes to raise his monthly charge to \$742.56 from the current \$450. The Commissioners opined that this request is excessive, and that the quality of work performed by this landscape contractor leaves much to be desired. After discussion, it was moved by Commissioner Fallstrom to terminate C & L Lawn Maintenance services effective immediately and to employ the Manchester Water District to perform these services on a contract basis for the remainder of 2018. Seconded by Commissioner Ballard. Passed unanimously.

- 6.0 Picnic Pavilion Update:** Contract Administrator O'Connell reported that all necessary permits have been issued to complete this project. It is considered best to wait on this project until the Fall because we are entering in to our heavy use season.

On another note, discussions were had concerning a huge rock (boulder) found on Colchester. The Port has no use for this rock which might have some significance concerning geological findings.

*No action was required on this Agenda item.*

**7.0 Upcoming Events:**

- 7.1 June 17th - Annual Salmon Bake
- 7.2 July 7th - Power Squadron Vessel Inspections

**8.0 Miscellaneous**

**8.1 Financial Report:** Contract Administrator O'Connell presented a written and an oral report. Finances are in good condition.

**8.2 Commissioner Comments:** Commissioner Strobe stated that the Port may be looking at alternatives to build an office and commercial building on the Port's land located at the Northwest portion of Port property. He envisions a two-level building with the lower floor available for rent. This would be a community asset, with an estimated value of around \$750,000.

Commissioner Fallstrom reported that he will be meeting with State legislators this week.

Attorney Thompson asked to be excused from attendance at the July 9th meeting.

Contract Administrator reported that the life jacket board for loaner life jackets has attracted plastic toys and bottles. The Water District is removing plastic items routinely for safety concerns.

**9.0 Future Meeting Dates**

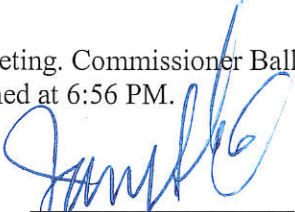
- 9.1 July 9, 2018, 6:00 p.m. - Regular meeting
- 9.2 July 30, 2018, 5:00 p.m. - All Ports meeting
- 9.3 August 13, 2018, 6:00 p.m. Regular meeting

**10.0 Adjournment.**

Commissioner Fallstrom moved to adjourn the meeting. Commissioner Ballard seconded the motion. Passed unanimously. The meeting adjourned at 6:56 PM.

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**Ronald E. Thompson**  
Attorney/Auditor



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**James Strobe**  
President