



Vickie Newton Literacy Fund
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Vickie Newton Literacy Fund Application

Applicant Section:

Name: _____

Address: _____

City: _____ State _____ Zip: _____

Telephone: _____ E-mail: _____

Employer: _____

Amount Requested: _____ Date Funds Needed: _____

Sponsor Section

Name: _____

Position: _____

Program: _____

Address: _____

City: _____ State _____ Zip: _____

Telephone: _____ E-mail: _____

Recommendation: (Briefly explain why you are recommending this individual for a grant.
Recommendation should include a description of academic performance and class attendance.)

(Please attach additional pages as needed.)

Funding Request

Have you received a Vickie Newton Fund grant previously? ___yes ___no

If yes, when? _____

Vickie Newton Literacy Fund Allocation

- GED Test - \$120: The applicant may apply for all four tests at once or each test individually. If applying for an individual test, the specific test must be identified on the application. You may not receive funding for the same test more than once.
- HiSET Test - \$98.75: This covers the registration fees and the cost of all five tests purchased at once.
- Citizenship Test and Interview - \$200: The applicant must show proof that the remaining funds will be secured by the date of the test and interview.
- All other requests will be considered and allocated on a case by case basis

Note: Funds are given to the sponsor, not directly to the student. If student has not used funds within three months, the sponsor is responsible for notifying The Literacy Roundtable and returning unused funds.

Funds to be used for:

GED Test

HiSET Test Fee

Citizenship Interview

Books/Materials: _____
(Please Describe)

Other: _____
(Please Describe)

Have the additional funds needed for the GED, HiSET, or Citizenship been secured? ___yes ___no

Practice Test Scores

GED Practice Test Scores:

Mathematical Reasoning _____ Reasoning Through Language Arts _____

Science _____ Social Studies _____ Total Score: _____

HiSET Practice Test Scores:

Mathematics _____ Language Arts Reading _____ Language Arts Writing _____

Science _____ Social Studies _____ Total Score: _____

For Citizenship Interview Funds:

Citizenship Mock Interview Score _____ and/or CASAS Score: _____

Income Eligibility

My annual family income does not exceed the amount listed for my categories.

(Please check appropriate line below.)

Number of Family Members	Annual Income	Number of Family Members	Annual Income
___1	\$24,980	___5	\$60,340
___2	\$33,820	___6	\$69,180
___3	\$42,660	___7	\$78,020
___4	\$51,550	___8+	\$86,860

Agreement

I, _____, am requesting a Vickie Newton Literacy Fund grant to further my education. I agree to the following conditions:

- I will use the funds awarded within 3 months of the application approval.
- I will provide written confirmation of the use of grant funds within 3½ months of the approval of my grant application.
- I will share the outcomes of classes or testing paid for by the scholarship with my sponsor within 10 days of receiving my outcomes.
- The information I share with The Literacy Roundtable is confidential and will only be used to verify the appropriate use of the grant unless I designate otherwise in writing.
- It is my responsibility to provide copies of receipts and scores pertinent to this grant.

I have read or have had the above read to me. I understand and agree to the terms of this agreement.

Applicant Signature

Date

Authorization of Use

The Literacy Roundtable relies on pictures and stories about the people who have received aid from the Vickie Newton Literacy Fund to raise money for the scholarships. Your signature below means that you give The Literacy Roundtable and all its member agencies permission to use your image and story on websites, in brochures, and other print, video, or digital media. You will not receive compensation for the use of your image or story.

Your agreement or lack of agreement will not impact your application for Vickie Newton Literacy Funds.

Applicant Signature

Date



Vickie Newton Literacy Fund Guidelines

Purpose: Vickie Newton Literacy Fund was established to assist individuals with funds needed for high school equivalency tests fees (GED and HiSET), Citizenship Interview fees, books and/or literacy materials, and other relevant literacy resources.

Source of Funds: The Vickie Newton Literacy Fund is supported through contributions of individuals, businesses, and other organizations who want to support adults in the St. Louis Metropolitan area in obtaining their educational goals.

Eligibility: Literacy Roundtable member organizations and Literacy Partner organizations may recommend an individual for funding for one of the purposes mentioned above.

Review Committee: Each month The Literacy Roundtable Finance Committee reviews Vickie Newton Literacy Fund applications. It is the discretion of the Review Committee to determine appropriateness of request, eligibility, award amount, and form of disbursement. The committee submits its recommendations each month to The Literacy Roundtable Board of Directors for final approval.

Review Schedule: Applications are reviewed and voted upon on a monthly basis.

Funding Limits: All requests will be considered on an individual basis. No grant will exceed \$300.00 for a single request.

Discrimination Prohibited: Decisions will be made solely on the basis of need, academic performance or potential, and availability of funds. Applicants will not be discriminated against because of age, disability, marital status, gender, race, sexual orientation, religion, creed, color, political preference, or any other criteria except those of need and academic performance or potential.