

WESTOP CHAPTER BUDGET

2022-2023 BUDGET

REVENUE			PROPOSED	ACTUALS	DIFFERENCE	CHAPTER NOTES
Estimated Chapter Income	CODE	DESCRIPTION				
Donations	41100	Personal and organization/company monetary	\$ 3,800.00	\$ -	\$ -	
Grants	42100	To include any COE, or foundation grants	\$ 1,000.00	\$ -	\$ -	
In-Kind Goods	43200	To include silent auction items, any food,	\$ -	\$ -	\$ -	
Seminars (PDS)	45300	All registration revenue	\$ 31,250.00	\$ -	\$ -	125 participants @ \$250
SLC	45300	All registration revenue	\$ 30,000.00	\$ -	\$ -	500 participants @ \$60
Pre-Seminars	45400	All registration revenue	\$ -	\$ -	\$ -	
TRIO DAY	45500	All registration revenue	\$ 1,250.00	\$ -	\$ -	February 2023
Other Activities	45600	Summer Jam, Dodger Night, activities specific to	\$ 3,500.00	\$ -	\$ -	
Merchandise	45800	Revenue from sale of t-shirts, mugs, etc	\$ 1,500.00	\$ -	\$ -	
Event Tickets	45900	Ticket sales within an event, such as a wine tour	\$ 6,000.00	\$ -	\$ -	
Interest Income	49000	Bank account income interest	\$ -	\$ -	\$ -	
Total Cash Revenue			\$ -	\$ -	\$ -	
TOTAL REVENUE			\$ 78,300.00	\$ -	\$ -	
EXPENSES						
<u>Administrative (General Chapter Functions)</u>						
Software & Online	71200	Software purchase and subscriptions	\$ 2,550.00	\$ -	\$ -	To include a WESTOP SoCal Video 2022-2023
Marketing	74100	Chapter ads for WESTOP or COE	\$ 500.00	\$ -	\$ -	
Office Supplies	76100	Consumable supplies, ie, paper, name tags, etc	\$ 700.00	\$ -	\$ -	
Printing & Copying	76200	Staples, PDS Programs, Policy Seminar Fact	\$ 200.00	\$ -	\$ -	
Postage & Shipping	76300	Mailing supplies(ie, bubble wrap and tape) and	\$ 3,000.00	\$ -	\$ -	
General Supplies	76600	Decorations, tableware, flowers,	\$ 1,000.00	\$ -	\$ -	
Donations Given (COE Fair Share)	76700		\$ -	\$ -	\$ -	
Total Administrative			\$ 7,950.00	\$ -	\$ -	
<u>Meeting & Travels (General Chapter)</u>						
Venue & Lodging	71100	Any hotel and workshop room costs for general	\$ 1,800.00			
Food and Beverage	72300	Any food or non-alcoholic beverage for any	\$ 1,000.00			
Travel	73100	Hotel, rental cars, plane fare, parking, mileage,	\$ -	\$ -	\$ -	
Meetings and Travel (Board)				\$ -	\$ -	
President- Current				\$ -	\$ -	
Travel	73100	Hotel, rental cars, plane fare, parking, mileage,	\$ 3,000.00			For Policy Seminar (March 2023)
Meals	73300	Meals to and from events	\$ 250.00			
Registration Costs	73500	Registrations for COE policy	\$ 700.00			
Travel for Lobbying Events	73100	The costs for the one day that you lobby the Hill	\$ 250.00			
President-Elect				\$ -	\$ -	
Travel	73100	Hotel, rental cars, plane fare, parking, mileage,	\$ 1,000.00			For Policy Seminar (March 2023)
Meals	73300	Meals to and from events				
Registration Costs	73500					
President-Past			\$ -	\$ -	\$ -	
Travel	73100	Hotel, rental cars, plane fare, parking, mileage,	\$ 310.00			
Meals	73300	Meals to and from events				
Registration Costs	73500					
Treasurer			\$ -	\$ -	\$ -	
Travel	73100	Hotel, rental cars, plane fare, parking, mileage,	\$ 300.00			
Meals	73300	Meals to and from events				
Registration Costs	73500					
Board		Travel for any other general board member				
Travel	73100	Hotel, rental cars, plane fare, parking, mileage,	\$ 600.00			
Meals	73300	Meals to and from events				
Registration Costs	73500					
Service Council			\$ -	\$ -	\$ -	
Travel	73100	Hotel, rental cars, plane fare, parking, mileage,	\$ 3,600.00			For Policy Seminar (March 2023)
Meals	73300	Meals to and from events	\$ 240.00			
Registration Costs	73500		\$ 700.00			
Travel for Lobbying Events	73100	The costs for the one day that you lobby the Hill	\$ 250.00			
Total Meeting & Travels			\$ 14,000.00	\$ -	\$ -	
EVENTS						
<u>Professional Development Seminar (PDS)</u>						
Venue & Lodging	71100	Hotel and room rental costs	\$ 2,500.00	\$ -	\$ -	
Honorarium	72100	Payment made to speakers and other	\$ 1,000.00	\$ -	\$ -	
Event Materials	72200	specific workshop materials	\$ -	\$ -	\$ -	
Food & Beverage	72300	Any food or non-alcoholic beverage for any	\$ 6,500.00	\$ -	\$ -	
Scholarships	72400	Scholarships given to TRIO participants/staff for	\$ 2,000.00	\$ -	\$ -	
Outside Service	72500	Such as AV services, music and entertainment	\$ 2,500.00	\$ -	\$ -	
Awards	72600	Plaques, and special certificates	\$ 500.00	\$ -	\$ -	
Advert. & Promo	74100	Flyers for event, graphic design costs, radio	\$ -	\$ -	\$ -	
Printing & Copying	76200	PDS Programs	\$ 1,000.00	\$ -	\$ -	
General Supplies	76600	Decorations, tableware, flowers,	\$ 2,000.00	\$ -	\$ -	
Professional Development Seminar Totals			\$ 18,000.00	\$ -	\$ -	
<u>Student Leadership Conference</u>						
Venue & Lodging	71100	Hotel and room rental costs	\$ 2,500.00	\$ -	\$ -	
Honorarium	72100	Payment made to speakers and other	\$ 1,800.00	\$ -	\$ -	
Event Materials	72200	specific workshop materials	\$ 6,500.00	\$ -	\$ -	
Food & Beverage	72300	Any food or non-alcoholic beverage for any	\$ 11,000.00	\$ -	\$ -	

Scholarships	72400	Scholarships given to TRIO participants/staff for	\$ 3,000.00	\$ -	\$ -
Outside Service	72500	Such as AV services, music and entertainment	\$ 500.00	\$ -	\$ -
Awards	72600	Plaques, and special certificates	\$ 500.00		
Advert. & Promo	74100	Flyers for event, graphic design costs, radio	\$ -	\$ -	\$ -
Printing & Copying	76200	SLC Programs	\$ 1,000.00	\$ -	\$ -
General Supplies	76600	Decorations, tableware, flowers,	\$ 1,000.00	\$ -	\$ -
Student Leadership Conference Totals			\$ 27,800.00	\$ -	\$ -
TRIO DAY					
Venue & Lodging	71100	Hotel and room rental costs	\$ -	\$ -	\$ -
Honorarium	72100	Payment made to speakers and other	\$ 400.00	\$ -	\$ -
Event Materials	72200	specific workshop materials	\$ 500.00	\$ -	\$ -
Food & Beverage	72300	Any food or non-alcoholic beverage for any	\$ 650.00	\$ -	\$ -
Scholarships	72400	Scholarships given to TRIO participants/staff for	\$ -	\$ -	\$ -
Outside Service	72500	Such as AV services, music and entertainment	\$ -	\$ -	\$ -
Awards	72600	Plaques, and special certificates			
Advert. & Promo	74100	Flyers for event, graphic design costs, radio	\$ -	\$ -	\$ -
Printing & Copying	76200	TRIO Day Programs	\$ -	\$ -	\$ -
General Supplies	76600	Decorations, tableware, flowers,	\$ -	\$ -	\$ -
TRIO DAY Totals			\$ 1,550.00	\$ -	\$ -
Other Activities - Membership Engagement					
Venue & Lodging	71100	Hotel and room rental costs	\$ 1,000.00	\$ -	\$ -
Honorarium	72100	Payment made to speakers and other	\$ 1,000.00	\$ -	\$ -
Event Materials	72200	specific workshop materials	\$ 500.00	\$ -	\$ -
Food & Beverage	72300	Any food or non-alcoholic beverage for any	\$ 4,000.00	\$ -	\$ -
Scholarships	72400	Scholarships given to TRIO participants/staff for	\$ -	\$ -	\$ -
Outside Service	72500	Such as AV services, music and entertainment	\$ 1,000.00	\$ -	\$ -
Awards	72600	Plaques, and special certificates			
Advert. & Promo	74100	Flyers for event, graphic design costs, radio	\$ -	\$ -	\$ -
Printing & Copying	76200	Programs	\$ 1,000.00	\$ -	\$ -
General Supplies	76600	Decorations, tableware, flowers,	\$ 500.00	\$ -	\$ -
Other Activities Totals			\$ 9,000.00	\$ -	\$ -
TOTAL INCOME			\$ 78,300.00	\$ -	\$ -
TOTAL EXPENSES			\$ 78,300.00	\$ -	\$ -
NET INCOME			\$ -	\$ -	\$ -

