

City of Fair Grove

Annual Budget

2019 - 2020 Fiscal Year

BILL NO 19-10

ORDINANCE NO 180

Annual Budget Worksheet

General Fund-Revenues

	17-18	18-19		19-20	Comment
	Actual	Budget	Projected	Proposed	
Asset sales	\$ 2,050	\$ 1,000	\$ 75		mowers/police
Bldg permits	21,599	16,000	12,000	6,336	
Donations	2,590	2,000	1,952	8,000	MIRMA/Wal M
Franchise fees-cable/elect	71,141	75,000	78,000	80,000	
Grant receipts	5,901	11,500	11,000	10,100	EM/police4,000
Interest Income	1,520	1,400	2,000	1,700	
LET Local/POST		500	722	700	POST
License&permits	7,794	6,600	6,600	6,600	
Misc income (1)	10,014	2,000	2,000	2,000	ins claim
Motor vehicle tax(state)	56,221	58,000	55,800	57,000	
Municipal Court Income	75,855	72,800	68,000	69,800	
Muni Partnership Project		78,570	78,570	14,285	
Property tax	89,536	91,000	88,400	91,400	.5425 gen--.1683 debt
Railroad&utility	1,041	900	998	950	.5425 gen .1683 debt
Rent	9,765	9,765	9,765	9,765	
Road&bridge (streets)	10,363	10,000	10,694	10,600	
Sales tax regular	167,007	171,000	168,505	172,000	
Sales tax-cap imp	83,504	85,500	84,252	86,000	
Sales tax-streets	83,504	85,500	84,252	86,000	
Sales tax -law GC	28,755	29,000	32,480	32,500	
Fund Balance		13,661		48,500	sidewalk
Totals	\$ 728,160	\$ 821,696	\$ 796,065	\$ 794,236	

Fund Expenditures (Schedules)

General	\$ 186,204	\$ 176,977	\$ 171,705	\$ 179,823
Police Dept.	263,709	325,360	330,630	345,186
Court	50,685	74,216	70,767	74,880
Streets	122,550	234,143	146,855	183,347
Parks	-	11,000	11,000	11,000
Totals	\$ 623,148	\$ 821,696	\$ 730,957	\$ 794,236

Revenues Over (Under) \$ 65,108 \$ 0

Annual Budget Worksheet

General Fund-Revenues

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Asset sales	\$ 2,050	\$ 1,000	\$ 75		mowers/police
Bldg permits	21,599	16,000	12,000	6,336	
Donations	2,590	2,000	1,952	8,000	MIRMA/Wal M
Franchise fees-cable/elect	71,141	75,000	78,000	80,000	
Grant receipts	5,901	11,500	11,000	10,100	EM/police4,000
Interest Income	1,520	1,400	2,000	1,700	
LET Local/POST		500	722	700	POST
License&permits	7,794	6,600	6,600	6,600	
Misc income (1)	10,014	2,000	2,000	2,000	ins claim
Motor vehicle tax(state)	56,221	58,000	55,800	57,000	
Municipal Court Income	75,855	72,800	68,000	69,800	
Muni Partnership Project		78,570	78,570	14,285	
Property tax	89,536	91,000	88,400	91,400	.5425 gen--.1683 debt
Railroad&utility	1,041	900	998	950	.5425 gen .1683 debt
Rent	9,765	9,765	9,765	9,765	
Road&bridge (streets)	10,363	10,000	10,694	10,600	
Sales tax regular	167,007	171,000	168,505	172,000	
Sales tax-cap imp	83,504	85,500	84,252	86,000	
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Streets	122,550	234,143	146,855	183,347
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Totals	\$ 623,148	\$ 821,696	\$ 730,957	\$ 794,236

Revenues Over (Under) \$ 65,108 \$ 0

City of Fair Grove
Annual Budget Worksheet
 General Fund-General Expenditures

	17-18	18-19		19-20	Comment
	Actual	Budget	Projected	Proposed	
Accounting	5,733	5,700	5,500	5,650	
Advertising	\$ 1,238	\$ 1,300	\$ 850	\$ 900	
Annual audit	1,960	2,080	2,080	2,080	
Assessor fees	582	575	550	575	
Bond Agent Fee					
Capital expenditures	496				
Codification	2,348	2,700	1,500	2,000	
Collection Fees	1,358	1,350	1,300	1,300	
Computer Maintenance	1,645	1,300	1,312	1,350	it/copier & e-code
Contract labor	8,148	8,000	8,900	9,000	Hopper/Quility Clean
Dues	1,099	1,200	1,100	1,200	mml/smcog/cc
Election costs	5,571	1,450	1,200	1,400	
Emergency Management	20,312	19,186	17,800	18,463	
Engineering Expense	4,044	2,000	5,500	2,000	
Equipment & Repairs	68	350	150	350	phone/calculator
Insurance-City	3,993	4,200	3,613	3,900	
Legal	5,652	5,000	1,400	2,700	
Misc Expence	3,333	3,450	3,000	3,300	spring cl/pop
Ofc supplies&post.	1,345	1,300	1,300	1,350	
Plan & Zoning		0		500	
Printing	276	300	50		
Repairs & maint.	5,234	4,000	2,150	3,500	mowing, HVAC
Salaries/taxes/insurance	69,971	70,536	72,100	77,705	Corrine
Supplies & misc.	117	500	250	400	
Telephone	3,102	3,200	4,300	2,700	price back
Travel & training	2,628	4,000	4,000	4,000	MML-MIRMA-CC
Street Lights	28,029	29,000	27,500	29,000	
Utilities	4,096	4,300	4,300	4,500	
Totals	\$ 182,378	176,977	171,705	179,823	

Note 1:

Note 2:

City of Fair Grove

Annual Budget Worksheet

CDBG GRANT

Income

	17-18 <u>Actual</u>	<u>18-19</u>		<u>19-20 Proposed</u>
		<u>Budget</u>	<u>Projected</u>	
Grant proceeds	4,807	243,164	243,164	-
	<u>\$ 4,807</u>	<u>\$ 243,164</u>	<u>\$ 243,164</u>	<u>\$ -</u>

Expenditures

	<u>17-18</u>	<u>18-19</u>		<u>19-20 Proposed</u>
Construction	7,050	243,194	243,194	0
	<u>\$ 7,050</u>	<u>\$ 243,194</u>	<u>\$ 243,194</u>	<u>\$ -</u>

City of Fair Grove

Annual Budget Worksheet

MUNICIPAL COURT

Income

	<u>17-18</u> <u>Actual</u>	<u>18-19</u>		<u>19-20</u> <u>Proposed</u>	<u>Comments</u>
		<u>Budget</u>	<u>Projected</u>		
Court fee income	71,055	68,000	68,509	65,000	
Court facilities fees	4,800	4,800	4,800	4,800	
	<u>\$ 75,855</u>	<u>\$ 72,800</u>	<u>\$ 73,309</u>	<u>\$ 69,800</u>	

Expenditures

	<u>17-18</u>	<u>18-19</u>		<u>19-20</u> <u>Proposed</u>	<u>Comments</u>
Judge expense	1,600	3,600	3,000	3,600	\$300 per court
Prosecuting Attny	\$20,350	\$20,000	17,000	\$ 20,000	
Capital Exp					
Computer Maint		\$250		\$ 250	
Court Clerks	36,937	39,356	40,300	45,220	
Dues	60	60	60	60	
Insurance	1,997	2,300	1,807	2,000	
Ofc Supplies Postage	1,339	1,300	1,300	1,300	
Misc. Exp	175	250	350	250	40,000
Travel & Training	1,044	2,300	2,150	2,200	judge/clerk
Facilities rent	4,800	4,800	4,800		room, utilities
	<u>\$ 68,302</u>	<u>\$ 74,216</u>	<u>\$ 70,767</u>	<u>\$ 74,880</u>	

City of Fair Grove

Annual Budget Worksheet

Police Department Expenditures

	17-18	18-19		19-20	Comment
	Actual	Budget	Projected	Proposed	
Advertising		\$ 50	\$ 13	\$ 25	
Cap expenditures	6,898	2,150	1,800	600	see attached
Com software/Maintenance	4,371	4,300	4,183	4,800	ITI
Debt Ser-car lease	30,916	20,764	22,117	22,000	
Dog impound		0			
Drug dog/handler		0			
Dues	469	500	500	500	
Equipment& repair	2,632	3,000	4,621	3,000	grant \$1800
Insurance City	12,729	13,000	11,516	12,600	
Legal fees		250	0	250	
Misc. expense	534	500	640	500	
Ofc supplies&postage	1,686	1,000	1,300	1,300	
Printing	421	450	350	450	citations
Repair & maint.	5,094	6,500	11,250	4,000	
Reserve Officer fuel allow		1,200	1,050	1,200	
Salaries/taxes/insurance	181,178	243,996	246,190	266,311	grant income aprox. \$4,000
Supplies	2,489	2,500	1,170	2,500	
Telephone	2,789	2,700	2,990	2,650	
Travel & training	2,273	3,000	2,200	3,000	1,000 ammo
Uniforms	2,648	3,500	2,450	2,500	
Utilities	4,851	5,000	5,000	5,000	
Vehicle Fuel	12,000	11,000	11,290	12,000	
Totals	\$ 273,978	\$ 325,360	\$ 330,630	345,186	

Note 1:

Note 2:

City of Fair Grove Annual Budget Worksheet

Streets Expenditures

<u>Streets</u>	17-18	18-19		19-20	Comments
	<u>Actual</u>	<u>Budget</u>	<u>Projected</u>	<u>Proposed</u>	
Advertising	178	50	30	50	
Capital expenditures	2,690	\$ 3,000	\$ 5,896	\$ 10,000	p/u
Contract labor	141	3,000	4,500	4,900	
Construction		8,000	2,800		
Debt service/trk pmt		0			
Equipment & Repairs	1,333	2,000	1,700	2,000	note 1
Engineering Exp	692	500	-	500	
Printing		0			
Insurance	749	800	678	800	
Repairs & main	106,298	100,000	88,000	88,000	
Partnership Projects- Capital expenditures		78,570	11,150	40,000	sidewalk
Storm sewer		10,000	8,500	5,000	
Salaries/taxes/insurance	14,800	21,373	20,000	23,097	
Supplies	1,158	3,000	1,000	5,000	
Misc expense.	76	300	50	300	
Telephone	281	350	400	400	
Travel & Training	15	200		200	
Tools		400	300	1,000	concrete saw
Uniforms	160	100	51	100	
overlay future					
Vehicle -Tractor/fuel	2,112	2,500	1,800	2,000	# truck expenses, tires, etc
	<u>\$ 130,683</u>	<u>234,143</u>	<u>\$ 146,855</u>	<u>\$ 183,347</u>	

Note 1. tractor-brushhog-dump repairs, mower blades, dump blades,

Emergency Management

	<u>17-18</u>	<u>18-19</u>	<u>18-19</u>	<u>19-20</u>
<u>Income</u>	<u>Actual</u>	<u>Budget</u>	<u>Projected</u>	<u>Proposed</u>
City to Emergency Management	14,956	13,086	11,000	12,363
Donations (WalMart)	750	500	0	
Government Grants	5,169	5,600	5,171	6,100
Misc. Income				
Total Income	20,875	\$19,186	\$16,171	\$18,463
	<u>17-18</u>	<u>18-19</u>	<u>18-19</u>	<u>19-20</u>
<u>Expenditures</u>	<u>Actual</u>	<u>Budget</u>	<u>Projected</u>	<u>Proposed</u>
Capital Expenditures				225 cromebook
Dish/Utube	662	610	640	890
Dues				
Equipment	303	303	570	430 Baron 6m Firestick
Equipment repairs				
car Insurance	477	477	477	477
Greene County contract	4,190	4,200	4,305	4,304
Misc. Expenses	13	0		
Siren Repairs & Maintenance	5,596	3,500	670	2,744 1,244 main agreement
Contract Labor	5,000	6,200	6,200	6,200
Supplies (office)		225		
Travel & Training		350	28	
Utilities	525	540	540	540
Vehicles-Fuel, Oil & Repairs	3,628	2,300	2,300	2,003 trk & car
Wireless Internet	481	481	955	650
Total Expenditures	20,875	19,186	16,685	18,463

City of Fair Grove Annual Budget Worksheet

Sewer Fund Revenues

	17-18	18-19		19-20	Comments
	Actual	Budget	Projected	Proposed	
transfer from Rev/payments	21,000	21,000	21,000	21,000	transfer and balance
transfer from GO Bond	33,500	33,500	33,500	33,500	
Interest Income	1,328	1,000	2,100	1,700	
Grant	23,408	6,315	6,314	6,526	
Misc.	15	0			
Sewer Sales	287,060	288,000	297,770	297,000	
Fines and Penalties	5,866	5,500	6,493	6,400	
Tap-in fees	3,600	3,600	2,100	1,200	
Impact fees	6,100	6,100	8,350	1,600	
Depr. & Replacement	18,546			51,000	Fund Balance/1/2 capi
	\$ 400,423	\$ 365,015	\$ 377,627	\$ 419,926	

Fund Expenditures

Sewer	\$ 366,342	365,015	\$331,190	\$ 420,976
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Revenues Over (Under) 0 46,437 (1,050)

City of Fair Grove

Annual Budget Worksheet

Sewer Fund Expenditures

	17-18	18-19		19-20	Comments
	Actual	Budget	Projected	Proposed	
Accounting	2,641	2,650	2,750	2,750	
Advertising	79	\$ 50		\$ 50	public hearing bids
Analytical Services	3,283	3,900	3,200	3,500	amonia & sludge test
Auditing	1,960	2,080	2,080	2,080	40%gen40%sewer20%park
Bond Agent Fees	3,727	3,700	2,500	3,343	mdnr/rev/go
Capital Exp	19,616				zero mower
Collection Fees	14,166	14,400	14,500	14,400	5%
Computer Main.		150		150	
Contract Labor	13,050	16,000	12,000	15,000	clean stream
Clean Sewer lines		2,000		2,000	
Sewer I&I	26,600	19,030	16,942	30,000	SEgrant/MIRMA camera
Construction					smoke
Dues	456	475	320	450	MRWA
Engineering	131	2,000	-	2,000	
Equipment & repairs	3,807	3,000	680	2,000	
Fees	1,072	1,600	1,500	1,600	Primacy+ MO One Call
Insurance City	3,993	4,200	3,613	4,200	
Interest exp	8,779	7,600	7,650	6,845	rev bond/go bond
Lab supplies	92	1,070	656	1,070	lab equip
Legal		200	0	200	
Misc expense	399	1,500	250	1,500	# lime field sidewalk
Printing		0	0	0	fog/business cards
CC Lease payment	18,308	0	0	0	PAID OFF
Office supplies & Post	1,117	1,200	1,202	1,200	
Debt Service (GO)	25,900	26,200	26,200	26,600	GO Prin
Principal Rev Bond	15,800	16,000	16,000	16,200	rev bond
Transfer to Rev/payments	21,000	21,000	21,000	21,000	1750 MONTH
Dep & replacement fund	60,000	48,000	48,000	48,000	\$4000 a month
Rep & Maintenance	7,160	35,000	17,000	75,000	manholes
Salaries/taxes/insurance	61,220	74,990	75,240	80,638	
Supplies	1,183	1,500	1,500	1,700	
Tools		120	180	200	
Tele/Internet/Tablet	3,546	3,600	5,756	4,000	
Travel & Training	95	500	370	1,000	Chase
Uniforms	117	100	51	100	
Utilities	45,015	49,000	48,000	50,000	generator fuel/electric/trash
Vehicle	2,030	2,200	2,050	2,200	
	\$ 366,342	\$ 365,015	\$ 331,190	\$ 420,976	

Fair Grove District Park Budget

<u>Income</u>	<u>Acct</u>	<u>17-18</u>	<u>18-19</u>	<u>18-19</u>	<u>19-20</u>	
		<u>Actual</u>	<u>Budget</u>	<u>Projected</u>	<u>Proposed</u>	
Fund Balance						
City Allocation to Park	3800	11,000	11,000	11,000	11,000	
Concessions	4055	1,528	3,000	3,300	3,000	
Donations	4060	100				
Government Grants	4090			23,000	0	DNR-tile
Greene County Park Tax	4470	65,703	66,000	61,544	62,000	
Fair Grove Sales Park Tax	4470	41,751	42,000	43,116	44,000	
Interest Income	4170	329	250	420	400	
O'Bannon Lease		12,900	54,450	0	54,450	
Misc. Income	4250	33	400	255	400	mower rental
Program Fees		13,000	10,000	15,900	10,000	
Reimbursement from school		3,000	0			
Total Income		149,344	\$187,100	\$158,535	\$185,250	
Expenditures	Acct	Actual	Budget	Projected	Proposed	
Accounting	6010	740	1,000	625	1,000	
Advertising	6030		100	65	100	
Auditing	6110	980	1,040	1,040	1,040	
Building Maintenance						
Capital Expenditures	6170	48,844	87,810	47,700	69,900	field improv,playground
Concessions	6225	3,085	3,000	2,500	3,000	
Contract labor- other	6250	20,353	18,000	14,500	18,000	soccer,basket, other
Contract labor-Baseball	6255			4,650	5,000	
Dues	6410		350		350	
Engineering	6470					
Equip. One tme Purchase	6490			4,602		copier,ice machine
Equipment / Repairs		2,020	5,000	300	5,000	
Insurance	6530	1,498	1,600	1,355	1,500	
Interest Expense	6550		2,000	2,241	4,000	
Legal	6630					
Misc. Expenses	6650	12	500	150	500	
Office supplies & Postage	6690	647	700	550	700	
Principal/Debt Service	6330	1,459			8,000	LEASE
Printing	6770	349				
Program Expenses-Soccer	6780	13,396	3,000			
Program Expenses-Baseball	6785		3,000			
Program supplies	6780		10,000	16,500	17,000	
Repairs & Maintenance	6830	1,218	10,000	4,500	10,000	fields, playgrounds
Rent expense	6790			2,400		lights
Salaries & Related Expenses	5010	13,551	25,000	14,000	25,000	
Supplies	6930	996	2,000	1,000	2,000	
Telephone/Internet	6950	748	1,500	0	1,000	
Travel & Training	6990	520	1,000	0	1,000	
Utilities	7030	7,367	8,000	5,000	8,000	
Vehicles-Gas & Oil	7050	991	2,000	1,000	2,000	
Website Develop/Work	6995	412	500	500	1,000	
Cash Reserve						
Total Expenditures		119,186	187,100	125,178	185,090	

City of Fair Grove Annual Budget Worksheet

Debt Service General Obligation Bond \$500,000

Income

	17-18	18-19		19-20	Comment Comments
	Actual	Budget	Projected	Proposed	
Interest	\$ 693	\$ 575	\$ 600	\$ 575	
Property taxes	25,003	38,000	34,000	36,000	.5425gen .1683debt
Railroad and utility	406	400	390	400	
	\$ 26,102	\$ 38,975	\$ 34,990	\$ 36,975	

Expenditures

	17-18	18-19		19-20	Comments
				Proposed	
Assessment Fees	227	250	220	250	
Advertising					
Bond Agent fees					under sewer fund
Collection fees	530	600	525	600	
Interest	-				under sewer fund
Principal payments					under sewer fund
Transfer to sewer	33,500	33,500	33,500	33,500	
	\$ 34,257	\$ 34,350	\$ 34,245	\$ 34,350	

sidewalk

City of Fair Grove Budget Worksheet - Salaries

2018 2019
(2080 work hours in a year)

	Anniversary Date	Current Rate	Last Raise	Proposed Rate	Hours	Overtime Amt	Total
Chief	Mallory	48,620	7/1/2018	50,078			\$ 50,078
Officer 6	Williams	11.50		12.67 90 days	55	1045	\$ 27,399
Officer 2	Way	16.59	7/1/2018	17.42	55	1437	\$ 37,671
Officer 3	Gerling	15.47	7/1/2018	16.25	55	1341	\$ 35,141
Officer 4	Illig	12.07	7/1/2018	13.31	55	1098	\$ 28,783
Officer 5	Robison	12.07	7/1/2018	13.31	55	1098	\$ 28,783
City Clerk	Clerk	49,000	7/1/2017	50,470		-	\$ 50,470
Asst Clerk	Asst Clerk	14.68	7/1/2018	15.12	20	454	\$ 31,903
Public Works	Public Work	15.59	7/1/2018	16.52	100	2478	\$ 36,840
PW Maintenance--Chase		11.02	7/1/2018	12.00	50	900	\$ 25,860
P/T main							\$ 0
P/T clerical	Intern	8.60		8.60	500		\$ 4,300
				Mo min 8.60			\$357,227

	Emp Ins	Retirement	Total
Chief 1	4,381.83	1,402.18	5,784.01
Officer 6	2,397.40	767.17	3,164.57
Officer 2	3,296.19	1,054.78	4,350.97
Officer 3	3,074.80	983.94	4,058.74
Officer 4	2,518.50	805.92	3,324.42
Officer 5	2,518.50	805.92	3,324.42
City Clerk	4,416.13	4,340.42	8,756.55
Asst Clerk	2,791.53	2,743.68	5,535.21
PW Super	3,223.47	3,168.21	6,391.68
P/W Main	2,262.75	2,223.96	4,486.71
P/T city hall	0.00		0.00
P/T clerical intern	376.25		376.25
	<u>31,257.35</u>	<u>18,296.17</u>	<u>\$ 49,553.52</u>

NOTES : (1) All raises will be effective first pay period after July 1 of each year or after probation

City of Fair Grove
Annual Budget Worksheet
 Capital Expenditures and Major Repairs
 Budget Year 2019 - 2020

		<u>Budgeted Cost</u>	Comment
<u>General Fund</u>			
	city hall flooring		
<u>Emergency Management</u>			
<u>Police Fund</u>			
	radio	600	
	car lease/under debt service	22,000	
		22,600	
<u>Streets Fund</u>			
	machinery building	0	construction
<u>Sewer Fund</u>			
		0	

City of Fair Grove, Missouri
Budget Message

To the citizens of Fair Grove:

Budget for 2019 2020

General expenditure remain relatively the same, except CDBG grant has been closed.

Police expenditures remain relatively the same as last year except a raise in pay for officers.

Street expenditure remain relatively the same, a sidewalk project of \$40,000 is on this fiscal year budget.

Mayor Miller City of Fair Grove

City of Fair Grove, Missouri
Budget Summary
For the Year Ending June 30, 2019

	1-Jul-19 (Estimated) Beginning Balance	Receipts		Disbursements		Transfers		30-Jun-20 (Estimated) Ending Balance
		To	From	To	From	To	From	
<u>General Fund</u>								
Restricted	286,820			272,100				558,920
General	68,450			473,356	179,520		11,000	910,206
Court				74,928				835,278
Police				345,336				489,942
Streets				183,172				306,770 End Bal
<u>Park Fund</u>								
	115,000			174,250	185,090	11,000		115,160 End Bal
<u>Debt Service</u>								
	81,802			36,975	34,350			84,427 End Bal
<u>Sewer Fund</u>								
Operating	78,500			314,425	304,800			88,125 End Bal
Restricted	210,000			18,200				191,800 End Bal
Reserve: \$ 1,750 a month to Revenue Account	21,000							
Depreciation and Rep. \$ 4,000 a month for upgrades to sewer plant	48,000							
Customer Deposits	50,680							

City of Fair Grove, Missouri
Budget Certification

I, Dana Louderbaugh, Budget Office of City of Fair Grove,
Missouri, certify that the accompanying budget was properly prepared and
adopted by the governing body on June 25, 2019


Signature