



It is that time of year again we're calling for instructors to teach at the annual Southern Colorado Bead Society (SCBS) Bead Gathering. This year's Gathering will be held at The Holiday Inn Airport Location at 1855 Aeroplaza Dr, Colorado Springs, CO 80916, August 3-5. We will be offering up to 12 classes over that weekend, as well as vendor opportunities. We are looking for classes that feature the latest techniques in the beading world, utilize the latest beads and products on the market, or use an older technique or product in a new and exciting way. If you are an author of a beading book or a national instructor, we would like for you to consider teaching a project from your book or teaching tour.

All instructors who wish to be considered for the Gathering must submit a complete package including a description, materials list or kit price, photo of the piece and price of the class by **June 15, 2018**, incomplete entries or any entries received after that date will only be considered if a previously selected instructor must cancel for any reason

Once all requests to teach have been received, the committee will notify all instructors within two - three weeks whether they have been chosen to teach at the Gathering

-Depending on interest, the committee may ask an instructor to teach a class twice

-The SCBS will collect a 5% fee from each instructor's total class revenue.

the society is not responsible for travel, lodging or food costs. Room reservations must be made by July 1st, to get our discount. Please mention the SCBS when making your reservation. The suites are \$149 plus tax a night – double occupancy.

If you know of an instructor that may be interested in teaching at the SCBS Bead Gathering in August, please forward this e-mail to them and let us know who they are so we can follow up.

We hope you will consider signing up to teach at our Gathering, we're looking forward to a fun-filled beading weekend. Please send all inquiries or completed forms to Erika Vanourny at president@socolobead.org

Thank you,
Erika L Vanourny-Huelskamp
SCBS, President

SCBS ~ Instructor Application for Bead Gathering

The **Southern Colorado Bead Society** will hold its annual **Bead Gathering** the weekend of August 3-5, 2018 at The Holiday Inn Airport Location at 1855 Aero Plaza Dr, Colorado Springs, CO 80916. Please join us this summer and teach your specialty to Bead Society members. Each class is structured as half-day classes, with an option to have an all-day or two-day class if necessary (see days/times below). You set the minimum number of participants and we ask that you accept a maximum of no more than ten. Your class fee and the cost of kits/materials you provide will be paid to the **SCBS** at registration. SCBS will issue you a check (minus 5%), at the end of your class, or end of the Gathering if you are teaching multiple classes. The Society is not responsible for travel, food or room costs. Please provide one copy of this application per class you wish to teach. The exact times have yet to be set; however, we are looking at 8:00am – 12:00pm for the morning classes and 2:00 – 6:00pm for the afternoon classes.

Days/Times of classes:

4th Saturday – Morning

4th Saturday – Afternoon

5th Sunday – Morning

Information we need from instructors (please fill out a form for each class you are teaching):

1. Name of the Class:
2. Preferred day/time to teach
3. Which major technique or pattern will you teach?
4. What do you charge per student for the class not including the kit? If you require a kit for the class, what is your kit cost? If no kit is required, please complete #5 with a full list of supplies needed for the project.
5. What materials/tools does the registrant need to bring to class? (bead mat/board, light, scissors, pliers, needles, thread, focals/cabochons, wire, lights etc.) If you do not plan to provide a kit, please provide a specific materials list for your class.

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6. Please be specific as to which technique/stitch the student is expected to know prior to class. What level of expertise should the student have? (beginner, advanced beginner, intermediate, advanced)

7. What is the minimum & maximum number of registrants you require? (maximum is 10)

8. For marketing purposes, please provide the **SCBS** with a picture of your finished piece and/or the technique you plan to teach. Please send photo in jpeg format and send to president@socolobead.org

9. Do you have any questions for the Bead Gathering Committee? Do you have specific requirements for your class that we need to know about?

10. If your class requires butane or other torches or chemicals, do you have the necessary neutralizing agents or fire extinguisher required?

11. Your name, e-mail address and telephone number:

Name:

E-mail:

Telephone: