

April 14, 2020

Advisory Board Meeting Agenda

- 1) **Call to Order 7:10 pm**
- 2) **Opening Prayer**
- 3) **Pastor's Report**
 - a) **Archdiocese has suspended all pastor assignments. No other updates at this time.**
 - b) **Parishioners have been dropping off, mailing in and submitting Contributions online.**
 - c) **May need to furlough employees but are hoping not to. Applying for grants/loans to cover salaries, etc.**
- 4) **Principal's Report**
 - a) **Mr. Theis has been in the school twice a week and is keeping security, mail, etc in order.**
- 5) **President's Report**
- 6) **New Business/Announcements**
 - a) **Coronavirus Action Plan**
 - i) **Update on Remote Learning – Zoom, Online Resources, etc.**
 - (1) **Safety issues addressed with teachers. (should always be the last to leave the meeting, utilize the "Waiting room", etc)**
 - (2) **I-ready available and being utilized as a resource. Webinars available for teachers. Will take the place of "Aims-web"**
 - (3) **See-saw, Razz book, BrainPOP are other options.**
 - (4) **We follow ISBE guidelines but are not held to them.**
 - (a) **Can introduce new topics/subjects- different from ISBE**
 - (b) **All work will be "counted"**
 - (c) **Arch to distribute guidelines related to grading, etc.**
 - ii) **Action plan should school be cancelled for remainder of year**
 - (1) **Waiting on governor to close and then will plan**
 - (2) **RE: Fundraisers: Online fundraiser info received from Felecia Horton (Arch). Need to be researched and put into place.**
 - (a) **Field Day/Walkathon: Move to online platform**
 - (b) **Debbie/Development to plan.**
 - iii) **Action plan should school resume this year**
 - (1) **Will need plan for distancing, new cases, attendance issues**
 - iv) **Action plan for missed ceremonies/sacraments – Graduation, Communication, Confirmation, Other?**
 - (1) **Will need release from isolation date before we finalize new plans. Hope to reschedule in summer but will depend on bishop's schedule, etc.**
 - (2) **Still hoping for Graduation ceremony in June**
 - (3) **Possible alternatives include smaller grouped ceremonies**
 - v) **Direction to School organizations – Mother's Club, SGAC, etc. on programming/refunds/etc.**
 - vi) **School Deep Clean**
 - (1) **Quote**
 - (a) **Waiting on square footage total**
 - (b) **\$.23/SF**
 - (c) **Mr. Theis will send SF to R.Schipma**
 - (i) **Include church, parish offices, gym in estimate**
 - (2) **Timing**

- (a) R.Schipma will follow up with her contact.
 - (b) Will need to consider if done soon to accommodate possible return, summer camp, etc. or if we wait until end of summer (if we do not return).
- vii) Status of Summer Camp, Carnival
 - (1) If state allows then we will open. Even if we push to just July and August
 - (2) Governor doubting large, public gathering will be allowed this summer.
 - (3) Was contract signed with carnival company at the end of last year's carnival?
- b) 20/21 Budget
 - i) Board to review
 - (1) Arch is still finalizing compensation for employees. Will be communicating to teachers within the next week. Budget will change due to this. Budget deadline postponed to May.
 - ii) Spanish, Capital Improvements, Tech Fee, Other
 - (1) Cleaning : \$300/month all bathrooms. Add to budget?
 - iii) Enrollment update/assumptions
 - (1) 234 current- includes 16 new students.
- c) Technology 1:1 Implementation Plan
 - i) Wifi status – has it been completed?
 - (1) 90% complete. Need codes for training. Will be completed before May training meetings.
 - (2) Installers being allowed into the building to complete.
 - ii) Timing on Decision for Equipment/Teacher Training/Next Steps
 - (1) 110 chrome books being delivered to school. (Teachers, 7th and 8th grade)
 - (a) Purchased by Holy Name
 - (2) Being configured by our tech company and trainer
 - (3) 4/28 zoom training meeting
 - (4) 5 training dates planned
 - (5) Elaborate security protocols being put into place
 - (a) Details requested for next meeting.
- d) New Pastor Update
 - i) See above
- e) New Principal Update
 - i) 4 candidates interviewed.
- f) 2020/2021 Planning
 - i) School Calendar + Supply List availability
 - (1) Timing of Calendar and Supply List
 - (a) Will be distributed by 5/14
 - (b) High Level Calendar
 - (i) Start date 8/19
 - (ii) School holidays in place
 - (2) Any updates to school start date – remaining 8/19
 - (a) According to the state, this year will be considered a full year with e-learning days/act of god days so no change to start date needed.
 - (3) Summer tutoring availability?
 - (a) Mr. Theis will be discussing with teachers
 - ii) Curriculum Day
 - (1) Option for Online Forms
 - (2) Simplification of registration
 - (a) Mrs. Colesby will be looking into options.
- g) Missoula Theater

i) Tentatively scheduled for October 5-10 (Rumpelstiltskin)

ii) Are we moving forward?

(1) Contract sent by Missoula and Mr. Theis will be submitting deposit. C.Ball will be looking into options if unable to host due to COVID-19.

h) May SAB Zoom Meeting – 5/14/20 @ 7pm

i) Mrs. McAndrew will set up

7) Questions/Comments from the floor

8) Motion to Adjourn 8:33 PM

9) Closing Prayer