

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: January 10, 2022

Ms. Libby Stidam called the meeting to order at 5:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member
Mr. Dan Tynan, Water Superintendent
Mr. Tim Reese, Maintenance Supervisor

Minutes: December 27, 2021 Meeting
Ms. Libby Stidam made a motion to approve the minutes of December 27, 2021 as written.
Ms. Mary Herring seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.
The motion passed: 3 yeas – 0 nays

Chairperson: Election of BPA Chairperson
Ms. Pat Cochenour made a motion to nominate Ms. Stidam as the Board Chair for 2022.
Ms. Mary Herring seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.
The motion passed: 3 yeas – 0 nays

Vouchers: *Ms. Libby Stidam made a motion to approve the bills paid for the board.*
Ms. Mary Herring seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.
The motion passed: 3 yeas – 0 nays

REPORTS:

- A. December Water Loss Report
The report reflects a loss of 21%. Mr. Tynan thinks that the softeners are over regenerating and siphoning back into the system. This will be fixed when the softener project is completed.

ADJUSTMENTS: None

RESOLUTIONS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

- A. GIS Contract
Mr. Reese reported that the village does not need the Creator application but does need the Field Worker application which give the ability to add notes. It was also noted that in order to use the tablets provided by RCAP in the field that we would need an air card.
Ms. Pat Cochenour made a motion to approve the renewal of the GIS contract. Ms. Libby Stidam seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.
The motion passed: 3 yeas – 0 nays

B. High Service Pump Repair

Mr. Tynan reported that the impeller in the pump cannot be repaired and needs to be replaced. Buckeye Pumps is preparing a quote for the replacement and more money will need to be added to the PO.

NEW BUSINESS:

A. Policy for Minimum Billing

The board discussed if there was a need to establish a policy for when the village will do a minimum billing due to inclement weather and the safety of workers. Mr. Reese didn't feel that there is a need for a policy. Mr. Weidner noted that this has normally been on a case-by-case basis in the past and that it may be hard to establish a set policy. It was also considered that billing due dates could be changed if needed.

B. Low Service Pump Repair

Mr. Tynan will be getting an estimate to service and repair one of the low service pumps. Once one of the high service and low service pumps have been serviced, then the other pumps will be serviced.

C. Resignation of Mr. Dale Albert

The board received a letter from Mr. Dale Albert resigning his position as backup operator effective January 10, 2022.

Ms. Pat Cochenour made a motion to accept the resignation of Dale Albert. Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.

The motion passed: 3 yeas – 0 nays

Ms. Mary Herring moved to adjourn the meeting. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 5:59 p.m.

Next Meeting Date: **Monday, January 24, 2022 at 5:00 p.m.**

Jeff Weidner, Fiscal Officer

BPA Chairperson Libby Stidam

Date Accepted _____