

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: August 26, 2019

Ms. Pat Cochenour called the meeting to order at 6:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member
Mr. Greg Iiams, Council Member
Mayor Robin Reames
Mr. Mark Gibson, Indian Joint Fire District
Mr. Dale Albert, Contracted Licensed Operator

Minutes: August 12, 2019 Meeting

Ms. Libby Stidam moved to approve the August 12, 2019 meeting minutes.

Ms. Mary Herring seconded the motion.

The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea

The motion passed: 3 yeas – 0 nays

Vouchers: *Ms. Mary Herring made a motion to approve the bills that were paid for the board.*

Ms. Libby Stidam seconded the motion.

The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea

The motion passed: 3 yeas – 0 nays

REPORTS:

ADJUSTMENTS:

A. Robert Lambert, Acct. 4815-RO, 44-Lot, -\$141.45

During the August billing period it was found that the meter was still leaking after initially placing a new washer on the meter. A second washer was inserted to stop the leak again and it was noted that the meter pit should be replaced in the future. The account was adjusted based on prior usage and credited \$141.45.

B. Jeffrey Deitsch, Acct. 1700-3-RO, 221 Marshall, +\$96.51

This account was placed on the tax lien and wrote off in error – the property was sold. The account was adjusted to bring the balance back to the original amount before the write off.

Ms. Pat Cochenour made a motion to accept the above adjustments. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea.

The motion passed: 3 yeas – 0 nays

RESOLUTIONS:

A. Resolution 19-35, Delinquent Water Charges Tax Duplicate

A RESOLUTION CERTIFYING DELINQUENT WATER RENTS AND CHAGES DUE THE VILLAGE OF RUSSELLS POINT WATER DEPARTMENT AND AUTHORIZING THE LOGAN COUNTY AUDITOR TO PLACE THE DELINQUENT AMOUNTS ON THE 2019 TAX DUPLICATE FOR COLLECTION.

Ms. Libby Stidam made a motion to waive the three-reading rule. Ms. Pat Cochenour seconded the motion.

*The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea.
The motion passed: 3 yeas – 0 nays*

Ms. Pat Cochenour made a motion to accept Resolution 19-35 by title. Ms. Mary Herring seconded the motion.

*The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea.
The motion passed: 3 yeas – 0 nays*

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. Burkhart Fire Hydrant Replacement

Mr. Albert reported that he has been working with EJP to see if the interior parts of the hydrant can be replaced rather than the entire hydrant. The hydrant is currently leaking at a rate of approximately one pint per minute. The department does have a complete hydrant in stock to replace it if needed.

B. High Water Loss Research

It was determined that a high service meter controlled by a butterfly valve was slightly open allowing water to return into the clear wells and through the high service meter giving high reads. It is estimated that approximately thirty gallons per minute was returning to the clear wells. The valve has been closed completely and it is expected to resolve the high-water loss issue.

C. Hydrant Flushing

Indian Joint Fire District Chief, Mark Gibson reported on a recent ISO rating audit conducted on the fire department. This rating is based on the fire department as well as the municipalities water system. He noted that hydrants that are not flushed on a regular basis can lead to higher insurance rates for residents as well as safety issues. The fire department has offered to help the village get the hydrants flushed and document the required information.

Ms. Pat Cochenour made a motion to allow the Indian Joint Fire District to assist the water superintendent and/or maintenance workers flush the hydrants. Ms. Libby Stidam seconded the motion.

*The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea.
The motion passed: 3 yeas – 0 nays.*

Mr. Albert will work on developing a written procedure and maintenance forms.

D. New Generator Quotes

Ms. Cochenour requested that quotes for the new water plant generator be updated so that they can move forward with the purchase. Appropriations have been amended to allow for the purchase this year.

NEW BUSINESS:

A. TTHM Samples

Mr. Albert reported that there is one location setup on the TTHM schedule for sampling where the resident (new owner) does not wish to participate. He has tried to explain the purpose of the test and the importance that the sample continue to come from that location. The property owner has agreed to meet with him to discuss this further this Friday morning. Mr. Reese will accompany Mr. Albert to the meeting.

B. Ohio EPA Survey

The board was provided with a copy of the survey results of an audit conducted by the Ohio EPA. The results notes various recommendations, significant deficiencies, and notice of violations. Mr. Albert will be working on a response letter addressing the results. One of the violations addresses the sale of bulk water supplied through a fire hydrant near the water plant which is not configured with proper backflow prevention. It was agreed that the village will no longer offer bulk water to customers.

Ms. Pat Cochenour moved to adjourn the meeting. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Mr. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 6:35 p.m.

Next Meeting Date: **Monday, September 9, 2019 at 6:00 p.m.**

Jeff Weidner, Fiscal Officer

BPA Chairperson Pat Cochenour

Date Accepted _____