



Mr. Jerry Sansom, Chairman
Mr. John Craig, Vice Chairman
Mr. Harry Carswell, Treasurer
Mr. Al Elebash, Secretary
Mr. Roger Molitor
Mr. Donn Mount
Mr. Al Voss

355 Golden Knights Blvd. → Titusville, Florida 32780
321.267.8780 → fax: 321.383.4284 → mpowell@flairport.com

AGENDA
REGULAR MEETING
JUNE 18, 2020 AT 8:30 A.M.

.....

*** NOTE TO ALL PUBLIC ATTENDEES:**

The public may speak on any item on the agenda. Should someone wish to address the Airport Authority Board on a specific item, there will be request cards located on the wall adjacent to the public seating area. Be advised that these cards must be completed and presented to the Executive Secretary prior to the item being heard. Your comments will be addressed prior to the Board's discussion and you will have 5 minutes to address the Board. Thank you for your attention.

Salute to Flag - Pledge of Allegiance.

- I. CALL TO ORDER.
- II. ROLL CALL.
- III. APPROVAL OF THE AGENDA, AS PRESENTED
- IV. APPEARANCES: None
- V. PRESENTATIONS:
 - a. Mr. Kevin Panik - YouTube Presentation
- VI. CONSENT AGENDA:

(These items are considered routine and will be acted upon by the Authority in one motion. If an Airport Authority Board Member requests discussion on an item, it will be considered separately.)

- a. Approval of the Titusville - Cocoa Airport Authority Minutes:

- 1. May 21, 2020 - Regular Meeting

- VII. OLD BUSINESS:
- VIII. NEW BUSINESS:
 - a. Discussion and Consideration on the Use of CARES Act Funds
 - b. Discussion and Consideration of the 2020-2021 Budget
 - c. Discussion and Consideration of Authority Vehicle Use

- d. Discussion by Mr. Aaron McDaniel of Recent Invoiced Costs by Michael Baker International and Contractors Regarding Current Projects

XI. INFORMATION SECTION:

a. Chief Executive Officer Report

- Submitted an Application to Space Florida for 100% Funding of a Strategic Spaceport Business Plan
- Working with Cecil, Colorado Air and Spaceport, and Mohave Air and Spaceport to gather Information Regarding Name Change Cost(s)
- Working with the FAA on Future Projects
- Working with the FDOT on Future Projects
- Working with a Group that May be Interested in Locating a C-130 at TIX.
- Working with Mag Aero on Expansion Plans
- Corresponding with a Space-Related Group with an Interest in Possibly Locating to TIX
- Working with the County EDC and NBEDZ Regarding Rocket Crafters

b. Attorney Report

- Pending

c. Check Register & Budget to Actual

d. Project Reports

X. AUTHORITY MEMBERS REPORT

XI. PUBLIC AND TENANTS REPORT

XII. ADJOURNMENT

Respectfully submitted,

Mr. Michael D. Powell, C.M., ACE
Chief Executive Officer

Mr. Jerry Sansom
Chairman

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on May 21, 2020 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL and Via Video Conference. The following members were present via video conference: Mr. Jerry Sansom, Chairman; Mr. John Craig, Vice Chairman; Mr. Harry Carswell, Treasurer; Mr. Al Elebash, Secretary; Mr. Roger Molitor; Mr. Al Voss; Mr. Michael D. Powell, C.M., ACE, CEO; Mr. Adam Bird, Attorney. Mr. Donn Mount was absent.

Call to Order

Mr. Sansom called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Mr. Sansom asked if there were any proposed changes to the Agenda. Mr. Powell stated that three resolutions were added to the Consent Agenda at the last minute. Mr. Sansom called for a motion to approve the Agenda as amended. Mr. Carswell made a motion to approve the Agenda. Mr. Voss seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Appearances – None**Presentations – None****Consent Agenda****Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:**

1. April 16, 2020 – Regular Meeting

Item B – Resolution Approving an FAA CARES Act Grant for Arthur Dunn Airport**Item C - Resolution Approving an FAA CARES Act Grant for Space Coast Regional Airport****Item D - Resolution Approving an FAA CARES Act Grant for Merritt Island Airport****Item E – Resolution Approving an FDOT Grant for Design and Construction of a Corporate Hangar at Merritt Island Airport****Item F – Resolution Approving an FDOT Grant for the Design and Construction of the Rehabilitation of Runway 9-27 at Space Coast Regional Airport**

Mr. Sansom requested that Mr. Powell briefly go over the resolutions. Mr. Powell complied. Discussion ensued.

Mr. Craig asked Mr. Powell about the CARES Act Grants, stating that he would like more information. Mr. Craig asked Mr. Powell if he could explain where the money would go to, when it would come in, how it was going to feed into the budget, where Staff planned on using it and what the regulations for using it were. Mr. Craig also asked if there were any forms that needed to be filled out after the funds were used, and if the Board would be involved in the decisions. Mr. Powell explained that once the funds were received, the Airport Authority would be able to use them for any line item, to include project funding, payroll or any legal option that any currently budgeted funds could be used for. Discussion continued.

Mr. Sansom stated that from what he understood about the CARES Act, there were not a lot of strings on how the funding could be used when it came to airports, and it was intended to offset revenue reductions due to COVID 19. Mr. Sansom added that the money didn't require a spend-plan in order to get it. Mr. Sansom stated that through the process the Board could determine what would need to be done to compensate for the revenue losses. Discussion continued.

Mr. Sansom stated that the next step would be to come through the Board for approval of whatever expenditures the CARES funds were used for, adding that he believed the resolutions were just the formal agreement that the Airport Authority would accept the money. Mr. Sansom asked Mr. Powell if he could provide a little back-up information for resolutions in the future on the Consent Agenda. Mr. Powell concurred. Discussion continued.

Mr. Sansom called for a motion to approve the Consent Agenda. Mr. Elebash made the motion. Mr. Carswell seconded. Mr. Sansom called the question. All voted aye. Motion passed.

New Business

Item A – Discussion and Consideration of a Lease at Space Coast Regional Airport

Mr. Powell gave an overview of the item, stating that TIX Ventures wanted to rent office space in Suite Three of the Administration Building at Space Coast Regional Airport. Mr. Powell stated that this was the same wing that Dr. Flynn was located in, and that it was approximately the same percentage of space usage.

Mr. Sansom called for a motion to approve the item. Mr. Molitor made the motion. Mr. Voss seconded. Mr. Sansom called the question. All voted aye. Motion passed.

Item B – Discussion and Consideration of a Lease at Merritt Island Airport

Mr. Powell gave a brief overview of the item, stating that it was time to renew the lease with Sebastian Communications at Merritt Island Airport. Mr. Powell stated

that their building wasn't in good shape and Staff was working on a plan on how they could be moved into another facility. Mr. Powell stated that the Airport Authority was trying to get them on as part of the Northwest Development Project at Merritt Island, adding that the lease renewal was just to carry them through until that happened.

Mr. Sansom called for a motion to approve the lease renewal. Mr. Craig made the motion. Mr. Elebash seconded. Mr. Sansom called the question. All voted aye. Motion passed.

Item C – Discussion and Consideration of Three Work Vehicles for the Titusville-Cocoa Airport Authority

Mr. Powell gave an overview of the item, stating that Staff was trying to do a phased approach in replacing Airport Authority fleet. Mr. Powell stated that the three vehicles were to replace vehicles that had either gone to auction or getting ready to go to auction. Mr. Powell stated that the auction dollars from those vehicles along with other vehicles, would pay for the replacement. Mr. Powell stated that the break-down of the costs had been provided. Discussion continued.

Mr. Molitor asked if there was a chart available that showed which vehicles were used for what, and who was driving them. Mr. Powell stated that there was and it could be provide if the Board so chose. Mr. Sansom stated that he felt the Board really didn't need that much detail, but Mr. Powell could provide it to any Board member who asked. Mr. Molitor stated that he disagreed. Mr. Elebash stated that he felt that kind of detail was micro-managing.

Mr. Sansom called for a motion to approve the vehicle replacement proposal. Mr. Craig made the motion. Mr. Voss seconded. Mr. Sansom called the question. All voted aye, with the exception of Mr. Molitor who voted nay. Motion passed.

Item D – Discussion of the Sun Trust Note

Mr. Powell gave an overview of the item, stating that one of the Board Members had requested that the item was brought to the Board for consideration. Mr. Powell stated that he provided as much detailed information that was available, and gave a brief explanation of the origins of the note. Mr. Powell stated that Staff had attempted renegotiations of the note in the past, but it was recommended by Sun Trust that now was not a good time based on current conditions. The Airport Authority could shop around or come back to Sun Trust a later date to see if a better finance rate was available. Discussion continued.

Mr. Powell stated that as a governmental entity, the Airport Authority was extremely limited based on everything the banks had to do to better safe-guard their interests doing business with the government. Mr. Powell stated that this particular set up was about the only thing that the Airport Authority was allowed to do and Sun Trust was the only institution willing to work with them. Mr. Powell stated that Staff's recommendation was to re-address this at a later time when conditions were

more favorable to get the Airport Authority in a better position. Discussion continued.

Item E – Discussion and Consideration of the 2020-2021 Fiscal Year Budget

Mr. Powell gave an overview of the item, stating that this was the Board's first look at the proposed budget, and if the Board chose it could come back to the June or July meeting before the First Public Hearing in August and the Second Public Hearing in September. Discussion continued.

Mr. Craig asked for a timeline of procedural dates for the budget, so the Board members could go through it and if they had any questions or concerns they could be addressed before the public hearings. Mr. Sansom proposed that at the June meeting the Board could get into line items and proposals, which could then be fine-tuned at the July meeting and approved to be presented to the public and the County. Discussion continued.

Item F – Discussion and Consideration of the Possible Name Change for Space Coast Regional Airport Since the Approval of the Spaceport License

Mr. Powell gave an overview of the item, stating that since the Spaceport License had been approved for the Space Coast Regional Airport, he wanted to discuss the name change. Mr. Powell explained that some time ago, the Board had discussed the possibility of the name "Space Coast Air & Spaceport". Mr. Sansom opened the floor for comments.

Mr. Voss asked if it would require changing all the signage. Mr. Powell stated that it would, in addition to having to change documentation and many other things. Mr. Voss asked how much that would cost. Mr. Powell stated that there were only two signs at Space Coast so it would be nominal, but he felt that in regards to the documentation, it would be more timely than costly.

Mr. Sansom asked Mr. Bird if the Enabling Legislation would have to be changed. Mr. Bird stated that he would have to go in and look, but even if it was he felt an amendment would be fine. Discussion continued.

Mr. Craig stated that he agreed with Mr. Voss regarding the cost of a name change. Mr. Craig asked what the business desire to change the name was, stating that if it was to create a new brand then there would need to be a strategic marketing process that should be followed in addition to weighing whether the reason for re-branding was worth spending the money to do so. Discussion continued.

Mr. Craig stated that he felt Mr. Powell would need to do the background work and research, reaching out to other spaceports to see what they spent on the name change as opposed to the revenue they made because of it. Mr. Craig stated that Mr. Powell could then bring a proposal to the Board with what he felt would be correct for the Airport Authority. Mr. Craig stated that he thought this was the time that the CEO really needed to take the lead. Mr. Powell stated that he had already

been working with Space Florida and with the planning department at Michael Baker International to come up with an application to send in for a planning document that would help the Airport Authority with all the aspects that Mr. Craig was speaking about. Mr. Powell stated that when work began on the planning document, the Board would have input.

Item G – Discussion and Consideration of a Public/Private Partnership Project at Merritt Island Airport

Mr. Powell gave an overview of the item, stating that Florida Biplanes had expressed an interest in building a permanent hangar at Merritt Island Airport. Mr. Powell stated that a diagram of the project had been provided in the agenda package. Mr. Powell stated that it was a 50/50 Economic Development Grant. Mr. Powell stated that the Airport Authority would get an administrative fee for ensuring that the project met compliance requirements for the grant.

Mr. Sansom called for a motion to approve the item. Mr. Craig made the motion. Mr. Voss seconded. Mr. Sansom called the question. All voted aye. Motion passed.

Item H – Discussion by Mr. Aaron McDaniel of Recent Invoiced Costs by Michael Baker International and Contractors Regarding Current Projects

Mr. Powell turned the floor over to Mr. McDaniel.

Mr. McDaniel presented Pay Request Number 13 in the amount of \$368,075.88 from H.L. Pruitt, Pay Request Number 10 in the amount of \$12,927.01, Pay Request Number 11 in the amount of \$24,164.43 and Pay Request Number 13-Final in the amount of \$6,960.43, all from Michael Baker International, which were for the Airfield Lighting Rehabilitation Project at Space Coast Regional Airport.

Mr. McDaniel presented Pay Request Number 9-Final in the amount of \$179,383.43 from C&D Construction, and Pay Request Number 10-Final in the amount of \$13,030.22 from Michael Baker International, which were for the Port-A-Port Replacement Project at Merritt Island Airport.

Mr. McDaniel presented Pay Request Number 1 (Construction) in the amount of \$71,291.45 from V.A. Paving, Inc., and Pay Request Number 1 (Construction) in the amount of \$52,970.44 from Michael Baker International, which were for the South Apron & Runway 11/29 Rehabilitation Project at Merritt Island Airport.

Mr. Sansom called for a motion. Mr. Craig made a motion to approve the invoices. Mr. Elebash seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Mr. McDaniel gave his final update on the Spaceport License, congratulating the Airport Authority. Mr. McDaniel stated that it was a long fight, but since getting the license he knew that Mr. Powell had been engaged with Space Florida to develop a strategic business plan for the spaceport and get it funded. Mr. McDaniel

stated that he felt it would bring vast economic opportunity for North Brevard County and the City of Titusville. Discussion continued.

Mr. McDaniel stated that Michael Baker would like to formulate a press release on behalf of the Airport Authority and get it out via different media avenues to promote and tell the story.

Information Section

CEO Report

Mr. Powell reported that Staff had been busy working with FDOT on new grants, in addition to reaching out to Space Florida on potential partnerships and how they could see funding projects for the Airport Authority moving forward.

Mr. Powell reported that a group was getting close to finalizing an agreement so they could start building a facility for Eastern Florida State College at Space Coast Regional Airport. Mr. Powell stated that the same group was working with Mag Aerospace, who just received some government contracts, on the possibility of building two additional large hangars and the possibility that they may need a C130 repair station.

Mr. Powell reported that Staff had been in discussion with a large company that buys FBOs, who stated that he had been hearing good things about the area and they wanted to check it out for the possibility of expanding here.

Mr. Powell concluded his report.

Attorney Report

Mr. Bird reported that Staff had a discussion with Judge Moxley, who had some insight into what was going on in the 18th Circuit in Brevard County regarding hearings. Mr. Bird stated that he had received a motion-to-continue-trial and Judge Moxley had stated that non-essential matters would remain closed and civil matters would be conducted virtually or by telephone. Mr. Bird stated that there were still a few criminal matters that had to proceed in person, but general consensus was that jury trials may not be happening for a long time. Mr. Bird stated that he was mentioning this information because Welsh Construction was set for trial this year, but wasn't sure how likely that was to go forward to trial for those reasons. Mr. Bird stated that there was no way to hold a trial by phone because it wasn't constitutionally possible.

Mr. Bird discussed the issue with the request to change the name of Arthur Dunn Airpark. Mr. Bird stated that Staff had done a good job in tracking down both sides of the family and not surprisingly there was a rift. Mr. Bird stated that he felt the first thing that the Airport Authority would need to do was to decide if they wanted to go forward with the process. Mr. Bird stated that the plan was to invite both sides to come and talk to the Board and then have the Board make the decision.

Mr. Bird stated that there had been some questions about the procedure for revising the Airport Authority Policy Manual, and Staff continued to work on that policy manual. Mr. Bird stated that what would likely be necessary was some sort of Board workshop for the public to discuss revisions and give Staff direction. Mr. Bird stated that the revised policies would come before the Board for a vote. Mr. Bird stated that it would probably be an extensive set of revisions and Staff would try to walk through a formal process with the Board which would lead the Board to a confident vote for changes/revisions or not. Mr. Bird stated that he would continue to work with Staff on this. Discussion continued.

Mr. Bird concluded his report.

Mr. Powell discussed the upcoming manned space flight. Discussion continued.

Check Register & Budget to Actual

Mr. Powell stated that the financials had been provided and he would be happy to answer any questions.

Administration & Project Reports

Mr. Powell stated that the report was provided. Mr. Powell stated that the Tower Equipment was now 100% funded. Mr. Powell stated that next month's report should show several changes.

Mr. Voss asked if getting the Spaceport License would be beneficial to move the Extension of Runway 18-36 up. Mr. Powell stated that the process was expensive, but Staff hoped to work with Space Florida with the planning document and get it out as a marketing tool. Mr. Powell stated that this would gauge the interest and hopefully get someone on board who had the operational need, which would help prioritize it. Discussion continued.

Authority Members Report

Mr. Craig left the meeting at 9:52 a.m.

Mr. Molitor stated that he appreciated the work on the Policy Manual, but wanted to know how revisions to the job description for the CEO were going. Mr. Powell stated that the outline was in the current documentation, which would be coming to the Board and would be included with the Policy Manual updates. Discussion continued.

Mr. Sansom stated that he was happy the Airport Authority got the Spaceport License, and he felt it was a tremendous opportunity for the region. Discussion continued.

Public & Tenants Report

Mr. Kevin Panik stated that he had spoken with Mr. Powell about the antiquated clauses on flying clubs. Mr. Panik stated that he had gone to other flying clubs and found one in the Carolinas that had best practices, and they had given him their airport authority process procedures, which he passed to Mr. Powell.

Mr. Don White stated that they were still looking at June 13th for the next Young Eagles event, but it was still up in the air.

Adjournment

Mr. Sansom adjourned the meeting at 10:00 a.m.

JERRY SANSOM, CHAIRMAN

AL ELEBASH, SECRETARY



TIX → SPACE COAST REGIONAL AIRPORT
COI → MERRITT ISLAND AIRPORT
X21 → ARTHUR DUNN AIRPARK

355 Golden Knights Blvd. → Titusville, Florida 32780 → 321.267.8780 → fax: 321.383.4284 → email: admins@flairport.com

MEMORANDUM

TO: Members of the Airport Authority

FROM: Michael D. Powell, C.M., ACE
Chief Executive Officer

DATE: June 18, 2020

ITEM DESCRIPTION - NEW BUSINESS ITEM A

Discussion and Consideration on the Use of CARES Act Funds

BACKGROUND

The Titusville-Cocoa Airport Authority received \$129,000 relating to the CARES Act passed due to the impacts of COVID-19. Staff proposes to use the funds for a new metal building at TIX and two t-hangar building roof repairs at COI, that include a silicone sealant. The detailed information is provided for convenience.

ISSUES

The metal building at TIX is to replace a very old pole barn that was recently removed due to its condition. It will allow the Authority to better protect the new equipment.

Staff has been working with two companies; a roofing specialist and hangar door repair specialist, to help evaluate the facilities and prioritize which repairs are needed, where. The two hangar building roof repairs at COI were recommended as priorities by the roofing specialist.

ALTERNATIVES

The Board could approve or disapprove of the recommended use of the CARES Act funds and ask for the funds to be used for something else.

FISCAL IMPACT

The fiscal impact will be \$126,519.12. Staff is still working on quotes for a shed for the tractor at X21 using the remaining \$2,480.88. The items will be completed using the CARES Act funds.

RECOMMENDED ACTION

It is respectfully requested that the Airport Authority Board resolve to (1) approve the use of the CARES Act funds for the above referenced items, and (2) authorize an Authority Officer or the Chief Executive Officer to execute the necessary documentation upon satisfactory review by legal counsel.

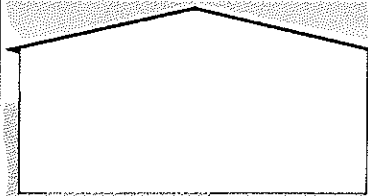


DEALER		CFSB				DEALER PHONE #		321 474 4357				DATE		6/12/2020	
CUSTOMER NAME		Titusville Airport Authority				COUNTY		Brevard		TAX (Where Delivered)			7.00%		
ADDRESS		335 Perimeter Road				CITY		Titusville		STATE		FL		ZIP 32780	
PHONE:		WORK ()		HOME ()		OTHER ()									
ROOF STYLE		Regular		Boxed Eave		Vertical		X		GAUGE		14		12 X	
UNIT SIZE		W. 28 L.		76 HT. 12		POWER AVAILABLE		Yes		X		No			
COLOR		Top		Sides		Trim		UNCERTIFIED		CERTIFIED		X			
SURFACE TYPE		Ground		Cement		Asphalt		Wood		Other		Asphalt Millings			

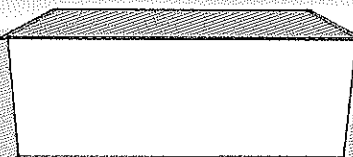
All Orders C.O.D.

	28X41X6	\$5,995.00	Price	\$27,873.12
	28X36X6	\$5,245.00		
	Raise to 12'	\$1,020.00	Tax	N/A
	Raise to 12'	\$960.00	7%	
	Both Sides Closed	\$2,660.00	Subtotal	\$27,873.12
	Both Ends Closed	\$3,520.00		
	(6) 36X80 Entry Doors	\$1,350.00	\$3,300.00 Down Payment Before Tax	
	(1) 10X10 Rollup Door	\$950.00		
	(5) 8X8 Rollup Door	\$3,500.00		
	180MPH-12 GA	\$1,300.00	Any order over \$15,000 requires a 50% payment of the balance due at the time of scheduling	
	(2) 30X30 Windows	\$340.00		
	Insulation (Double Bubble)	\$4,834.00	Total \$23,693.00	
	Spring Sale	-\$3,800.88		
		\$0.00	\$125.00 Additional Labor Charge	
		\$0.00		
		\$0.00	\$23,818.00 Balance Due at Installation	
		\$0.00		
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		\$0.00	Check -	P.O. -

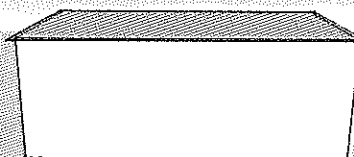
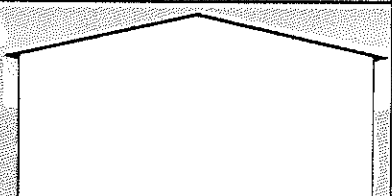
↓ Please Provide Placement And Spacing Of Windows, Doors Or Openings ↓



Front View (Width)



Left Side (Length)

**Right Side (Length)**

Back View (Width)

BINDING PURCHASE CONTRACT

CHECK WITH YOUR COUNTY / CITY TO SEE IF YOU NEED A ZONING AND / OR BUILDING PERMIT

This purchase agreement (the "Agreement") is made by and between Carolina Carports, Inc. ("CCI"), a North Carolina corporation, and X _____ (the "Buyer"). Buyer agrees to buy, and CCI agrees to sell, pursuant to the terms listed in this Agreement, the item described above. Buyer has read and understand the terms of this Agreement, including the terms and conditions contained on the reverse side of this document and agrees to be bound by the same.

Customer: X

CCl₄

Email:

(Site Will Be Level): Initial A7

Rev. Aug. 21 2018

FILE CBC1254822

1. **Products and Warranties.** Buyer has been educated about CCI's various products and warranties, including without limitation the following

a. **Standard (Uncertified) Unit.** The Standard (Uncertified) Unit is built according to CCI specifications and are not wind/snow load rated.

b. **Certified Unit.** Certified Units are built according to an engineer blueprint and are wind/snow load rated.

2. Warranty Limitations.

a. **Unlevel Installation Site Voids Warranty.** Warranties shall be immediately void if the foundation is not level prior to installation. Units installed on an installation site that is not level may be installed "as is."

b. **Modification of Structure Voids Warranty.** Warranties shall be immediately void if buyer alters the unit in any manner.

c. **Baseraill Leaks.** CCI does not seal under the base of the unit and is not responsible for leaks under the baseraill.

3. Pricing Terms.

a. **Price Subject to Change.** CCI's prices are subject to change without notice.

b. **Additional Charges.**

i. **Labor Charge.** Buyer will pay an additional labor charge of not less than fifty dollars (\$50.00) if the installation contractor is required to dig, level, carry installation materials further than a reasonable distance or install the unit on any wall, dock, or over any existing structure.

ii. **Service Charge.** Buyer will pay a service charge of not less than two hundred dollars (\$200.00) if the installation contractor must return to install an addition to an existing unit or if unit must be re-shipped due to customer error, unlevel jobsite or other similar issue.

iii. **Taxes and Fees.** Buyer agrees to pay all applicable sales or other taxes, unless exempt therefrom.

iv. **Right to Correct.** CCI shall have the right to correct any pricing or tax errors made by dealer. Prices for orders placed on hold will only be guaranteed for a 90 calendar day period. If an order is on hold for more than 90 days, customer may be subject to a price increase that equals CCI's current pricing at the time of delivery/installation.

4. Payment Terms.

a. **Down Payment.** Buyer shall pay dealer a down payment equal to 0% of the retail price at the time of the sale. Buyer shall not pay dealer an amount exceeding the down payment, Buyer does so at his own risk with the understanding that Buyer is contractually obligated to remit payment of the remaining balance of the purchase price (the "Balance") as set forth below.

b. **Balance.** Buyer shall pay the balance to the installation contractor on the date of installation. Payment may be made by check or credit card. Payments made by credit card are subject to an additional fee equal to two percent (2%) of the balance paid by credit card.

c. **Excess Down Payment.** If Buyer pays more than the required Down Payment at the time of the sale, CCI must receive these funds from the Dealer prior to installation or CCI will not schedule installation.

d. **No Refunds.** In the event Buyer cancels the order, Buyer shall receive no refund of the down payment.

e. **Security Interest.** Buyer expressly agrees that the unit shall remain property of CCI until the purchase price under the agreement is paid in full.

CCI hereby retains a purchase money security interest in the unit as set forth in Section 9 of the Uniform Commercial Code as enacted in the state where unit is being installed. Failure to pay the purchase price under the agreement will result in repossession of unit. Repossession does not relieve Buyer from liability for specific performance of the agreement.

5. Delivery and Installation; Limitation on Liability.

a. **Delayed Delivery.** CCI is not responsible for changes in delivery dates caused by circumstances out of CCI's control, including but not limited to inclement weather conditions, installation contractor running behind, accidents, and acts of God.

b. **Buyer Responsible for Locating Underground Utilities.** Buyer is responsible for informing installation contractors of any underground cables, gas lines, utility hazards, or relevant matters prior to installation. This may require Buyer to contact the utility company to request that the locations of the Underground Utilities be marked. Buyer agrees to indemnify and hold CCI harmless for any damage done to submerged lines, pipes, cables, or other utility instrumentalities during installation.

c. **Buyer Responsible for Permits.** Buyer shall be solely responsible for, and shall obtain, any necessary city or county permits prior to commencement of installation. Buyer agrees to indemnify and hold CCI harmless for violation of any city or county ordinance or code.

d. **Limitation on Liability.** CCI will not be liable to Buyer for punitive, indirect, incidental, special, or consequential damages resulting from any defect or deficiencies in accepted items.

6. **Jurisdiction and Venue.** The parties hereto: (i) consent to submit itself to the personal jurisdiction of any state or federal court sitting in the County of Surry, State of North Carolina, in any action or proceeding arising out of or relating to this Agreement, (ii) agree that all claims in respect of such action or proceeding may be heard and determined in any such court, (iii) agree that they shall not attempt to deny or defeat such personal jurisdiction by motion or other request for leave from any such court, and (iv) agree not to bring any action or proceeding arising out of or relating to this Agreement in any other court. Each of the parties here to waives any defense of inconvenient forum to the maintenance of any action or proceeding so brought and waives any bond, surety or other security that might be required of the other party with respect thereto.

7. **Governing Law.** This Agreement shall be interpreted and construed according to, and governed by, the laws of the State of North Carolina

8. **Cumulative Remedies.** The rights and remedies under this Agreement are cumulative and are in addition to and not in substitution for any other rights and remedies available at law or in equity or otherwise.

9. **Entire Agreement.** The parties agree that this Agreement is the complete and exclusive statement of the agreement between the parties, and supersedes all prior written or oral communications, representations and agreements relating to the subject matter of this agreement.

10. **Modification.** The terms of this Agreement, save and except the price term in the event of a pricing error/change order, may be modified or amended only by a written instrument executed by the parties hereto.

11. **Waiver; Enforceability.** The waiver by any party of a breach or a default of any provision of this Agreement by the other party shall not be construed as a waiver of any succeeding breach of the same or any other provision, nor shall any delay or omission on the part of any party to exercise or avail itself of any right, power or privilege that it has, or may have hereunder, operate as a waiver of any right, power or privilege by such party. If one or more provisions of this Agreement are held to be illegal or unenforceable under applicable law, such illegal or unenforceable portion shall be limited or excluded to the minimum extent required so that this Agreement shall otherwise remain in full force and effect and enforceable.

12. **Survival.** Provisions of this Agreement which by their nature should apply beyond their terms will remain in force after any termination or expiration of this Agreement including, but not limited to, the following provisions: Warranties, Indemnification, Governing Law, and Survival.



(321) 639-5940 OFFICE
(321) 639-5940 FAX

STATE CERT. # CC-C057617

Proposal Submitted To: Justin Hopman

**Merritt Island Airport (COI)
450 Manor Drive
Merritt Island, FL 32952**

Project: T 1 – Silicone Roof Coating



**Submitted By: Kevin Bianchi
Bel-Mac Roofing Inc.
1996 S US 1
Rockledge FL 32955
(321) 639-5940 OFFICE
(321) 639-5944 FAX**

Website: www.bel-macroofing.com

*Everything contained herein and/or attached is the sole property of **Bel-Mac Roofing, Inc.**, including but not limited to engineering, manufacturing, quantities, sizing of materials, applications and pricing, until project is awarded to **Bel-Mac Roofing, Inc.***

SCOPE OF WORK FOR MAIN ROOF (approx. 14,000 sq. ft)

1. Setup up and Travel
2. Remove existing rake metal and discard
3. Fabricate and install New mill finish galvanized rake metal per industry standards (approx. 150 lineal ft)
4. Treat all minor rust with a wire brush as needed per manufacturer's specification
5. Power wash the existing metal roof system to proceed with coating operations
6. Provide and apply a fabric reinforced silicone-based seam seal around all existing roof penetrations and horizontal laps
7. Provide and apply a fabric reinforced silicone-based seam seal to all exposed fasteners per manufacturer's specifications (approx. 15,000)
8. Provide and apply a high solid silicone coating to the metal roof panels at the manufacturer's specified method and application rate to achieve a watertight system.
9. Provide a Manufacturer's (10) Year Labor and Material Warranty and a Contractors (2) Year Labor and Material Warranty

CONTRACT PRICE: \$44,791

CONDITIONS AND EXCLUSIONS:

- Pending a moisture scan and a pull and adhesion test from the manufacturer
- If additional work outside of the scope is required by the manufacturer, a change order will be submitted
- Required electrical, HVAC modifications & associated engineering.
- Damage to finished roofing installation by other trades and/or persons will be repaired for an additional cost.
- Testing or clearing of roof drain piping.
- Modification to existing roof drainage capacity or overflows.
- Please add 2.5% to contract price if a performance and payment bond is desired.

GENERAL CONDITIONS

1 . TESTING, ENGINEERING AND INSPECTIONS

- A. Inspect inside building as well as ground staging areas prior to start of work to record existing damage. A copy of the report will be given the owner.
- B. Provide necessary permits required by the authority having jurisdiction.

2. CONTRACTORS USE OF PREMISES, FIELD SUPERVISION & WORKING HOURS

- A. A pre-job conference will be held prior to commencement of work to determine set-up and staging areas needed.
- B. A full time Field Superintendent shall be provided for the duration of the project. This person shall be qualified and capable and shall be in attendance at the project site at all times.
- C. Normal working hours shall be between 7:30am and 6:30 pm excluding Sundays.
- D. Owner to furnish electrical power, water, parking and ground storage areas for material, equipment and for access to the work area with a crane
- E. The Contractor shall obtain all permits and pay for all fees, which may be required in the performance of his work.
- F. Price includes one (1) mobilization. Additional mobilizations will be at an additional cost to be determined if Owners stop work by no fault of the contractor.
- G. Contractor to provide sanitation facilities.
- H. Certificate of Worker's Compensation and Public Liability Insurance will be provided prior to start of work.

3. OWNER OCCUPANCY

- A. The owner shall occupy the site and existing buildings during the entire construction period. Bel-Mac Roofing shall cooperate with the Owner's during construction operations to minimize conflicts and facilitate owner usage.
- B. Precautions shall be made to protect the building during the course of the work

4. SAFETY REQUIREMENTS

- A. Contractor shall comply with fire, safety and security regulations. Construction fencing to be installed for restricting access at ground staging areas and all leading edges of roof areas under construction without a parapet wall.
- B. All work is to be performed in accordance with the Occupations Safety and Health Administration (OSHA) Safety Standards.
- C. Take all necessary precautions regarding worker health and safety when using solvents and adhesives.
- D. Store flammable liquid and materials away from open sparks, flames, and extreme heat.
- E. Daily site clean-up shall be performed to minimize blowing debris and hazardous congestion.

5. LIABILITY AND/OR ACTS OF GOD

- A. Contractor shall not be responsible for damage caused, either during or after its scope of work is completed, by unforeseen violent weather, including, but not limited to, hurricanes, tornadoes, floods, hail or sleet. The contractor will not install any products during extreme weather conditions that may affect the application or integrity of the roofing system.
- B. Please be aware that heavy loads on trucks are necessary to deliver and remove material from your job. Concrete and most other driveway and sidewalk materials many times are not able to withstand this weight without cracking. Therefore, neither Bel-Mac Roofing, Inc., nor our suppliers, will assume responsibility for cracking or breaking of driveways, sidewalks, curbs, etc. which may occur.
- C. Contractor shall not be held liable for any damage as a result of movement in the deck during normal roofing operations
- D. Contractor shall not be responsible for damage caused, either during or after its scope of work is completed, by unforeseen violent weather, including but not limited to, hurricanes, tornadoes, floods, hail or sleet.
- E. The Contractor will not install any products during extreme weather conditions that may affect the application or integrity of the roofing system.

6. DISCLAIMER

- A. Contractor is a roofing, waterproofing and sheet metal contractor. However, Contractor is not an Engineer, Architect or other design professional and makes no representations with regards to the condition of the deck system or any other portion of the project not within the Contractor's scope of work. Accordingly, Contractor disclaims any warranties, both express and implied, as to any portion of the project not within Contractor's scope of work.
- B. The owner understands and agrees that the contractor is not responsible, and hereby disclaims and liability for any damages, illness or allergic reactions which the Owner, or the Owner's family members may experience as a result of mold, mildew, fungus, spores or chemicals, to include emotional distress, death, loss of use, loss of value and adverse health effects or any other effects.

7. PROGRESS PAYMENTS

Owner shall pay Contractor the Contract Sum of \$SEE ABOVE due per the schedule of values method of payment. A 40% draw will be paid upon delivery of materials and commencement of the project. Progress billings will be weekly and paid every Friday with invoices being submitted on the preceding Thursday. Amounts overdue shall bear interest at 1.5% per month. If Owner does not pay Contractor within 30 days then Contractor may, upon 3 days written notice, stop Work until all amounts owed have been paid including the Contractor's shut-down, delay and start-up costs. If the Work is stopped for 30 days because Owner has failed to fulfill the Owner's obligations, Contractor may, upon 3 days written notice, terminate this Agreement and Owner shall pay for all work performed plus for all materials already ordered, all amounts incurred, and costs of shut-down plus 20% for overhead.

8. CHANGES IN THE WORK

Should Owner, at any time during the progress of the Work, request any alterations or deviations in the Scope of Work in this Agreement, he shall have the right and power to make such requests. The Contractor shall, within a reasonable time thereafter, submit an itemized estimate of any cost changes he foresees to make the alterations or deviations.

9. TERMS OF CONTRACT

Each of the parties hereto agrees and represents that this Agreement comprises the full and entire agreement between the parties affecting the work contemplated, and no other agreement or understanding of any nature concerning the same has been entered into or will be recognized, and that all negotiations, acts, work performed, or payments made prior to the execution hereof shall be deemed superseded by this Agreement. The Owner shall not make any alterations, additions to or deletions from, the contents of this Agreement before signing and returning it, but if he takes exception to any of the contents of this Agreement, he shall promptly notify Contractor in writing, so that differences can be resolved in legal form by Contractor.

When requested by Contractor, Owner shall furnish in writing to Contractor at no expense to Contractor a) information that financial arrangements have been made to fulfill the Owner's obligations under this Contract; b) statements of record legal title for the Project property and Owner's interest therein as of this Agreement's date and within 5 days after any change in such information c) all information necessary for Contractor to evaluate and preserve construction lien rights d) surveys for the Project's boundary, as-built conditions, describing physical characteristics, legal limitations and utility locations and legal description e) 1 copies of all Design Documents f) all approvals, easements and assessments required for construction, use or occupancy of the Project g) property insurance in the amount of the Contract Price (including changes) on a replacement cost basis without voluntary deductibles until final payment is made.

10. ATTORNEYS' FEES

Mediation is a condition precedent to arbitration or lawsuit. All claims between Owner and Contractor shall be decided, at the Contractor's election, by arbitration, otherwise the sole and exclusive forum for any claims between Owner and Contractor shall be in the state courts of Florida Leon County. Contractor is entitled to all attorneys' fees and costs incurred to collect any amounts due under this Agreement. Owner shall indemnify and defend Contractor from all claims or damages including attorneys' fees, arising out of the Project alleged to be arising from asbestos, any hazardous materials or any error or omission of the Owner's designers. As to all acts or omissions of the Contractor, all applicable statute of limitations shall commence to run and any alleged cause of action shall be deemed to have accrued in any and all events not later than the date of the Contractor's final invoice. Owner waives all consequential and delay damages and jury trial. Contractor's liability shall be limited to the Contract Sum, or to the extent covered by the Contractor's insurance, the Contractor's general liability insurance limits.

11. WARRANTY

The Warranty provided herein is given in lieu of all other warranties express or implied including warranties of merchantability and fitness for a particular purpose, is the Contractor's sole warranty and obligation, and is conditioned on the Owner's periodic, routine maintenance. As a condition precedent to each warranty claim, Owner shall send written notice to Contractor within 3 business days after any defective condition arises. (See Exhibit "A")

12. VENUE

The parties stipulate that venue shall be in Leon County, Florida for any legal action arising out of this Contract.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date herein first above written.

Bel - Mac Roofing, Inc.
Contractor

By: _____
Name: Travis Bell
Title: Director of Operations

_____ Attest

Date: _____

Owner's Representative

By: _____
Name: _____
Title: _____

_____ Attest

Date: _____

Exhibit A



BEL-MAC
ROOFING
INC

(321) 639-5940 OFFICE

(321) 639-5944 FAX

BelMac@aol.com EMAIL
STATE CERT. # CC-C057617

LIMITED WARRANTY

Project: Merritt Island Airport, 450 Manor Dr, Merritt Island - FL

Final Installation Date: _____

Warranty Owner: Titusville – Cocoa Airport Authority

Bel-Mac Roofing, Inc. ("Bel-Mac") warrants its work and the materials that Bel-Mac supplies for Two (2) years from the Final Installation Date from failure caused by Bel-Mac's defective work or materials.

Warranty Conditions:

- Bel-Mac must be paid in full for its work in order for this limited warranty to become effective.
- The warranty only applies to work performed by Bel-Mac.
- To the maximum extent provided by law, this warranty does not extend to any person except the Warranty Owner and is not transferable unless expressly agreed to in writing by Bel-Mac.
- The warranty does not apply to the following:
 - Consumable items, structural or cosmetic components that are subject to normal wear and tear, external forces and/or misuse;
 - Items that are subject to normal wear and tear, including but not limited to panels, paint, caulking, and weather seals, *etc.*;
 - Items that require periodic assessment, maintenance or replacement, including but not limited to paint, caulking, weather seals, *etc.*;
 - Failures caused by accident, intention to damage, misuse, abuse, vandalism, improper or omitted maintenance, neglect, improper adjustment, modifications, alterations, building settling, failure of other building components or systems, overloading, failure to follow operating instructions or acts of God.

- Bel-Mac disclaims liability for any personal injury, property damage and all consequential damages that may result from any alleged failure or operation of Bel-Mac's work or materials.
- This warranty does not apply to any expenses or damages, including incidental or consequential damages, which may include, but are not limited to lost profits or lost rent.
- **Warranty Disclaimer:** *There are no warranties other than as stated in this document and there are no warranties of merchantability.*
- **Notice of Warranty Claim:** As a condition precedent to maintaining any warranty claim, the Warranty Owner **must provide written notice** of any warranty claims no later than thirty (30) days after the alleged warranty breach or any circumstance that may be covered by this warranty occurs, to Bel-Mac, 122-3 Bishop Tolbert Road, Santa Rosa Beach, Florida 32459, Florida.

Bel-Mac shall have 30 days from its receipt of any such notice to cure. Bel-Mac may repair or replace any Work or parts, at Bel-Mac's sole option. Further, as a prerequisite element of stating a cause of action or claim against Bel-Mac, the Warranty Owner must, as a term of this warranty and an element of any claim against Bel-Mac, show that any alleged breach of warranty occurred during the warranty period and that written notice of such breach was provided to Bel-Mac within 30 days of such alleged breach.

Limitation of Liability: In the event that Bel-Mac fails to cure or opts, in Bel-Mac's sole discretion, not to seek to cure, Bel-Mac may satisfy its sole and complete obligations to the Warranty Owner by paying the Warranty Owner an amount equal to 10% of Bel-Mac's contract price up to a maximum \$100,000 payment for any and all damages arising from or related to the alleged breach of warranty. This payment is the exclusive remedy provided to the Warranty Owner. Bel-Mac shall have no other liability to the Warranty Owner whether in contract, warranty, tort or otherwise arising from or related to this Warranty, Bel-Mac's Work, or the Project.

All causes of action pertaining to acts or failures to act or failure of Bel-Mac's work or products furnished by Bel-Mac to perform shall be deemed to have accrued and the applicable statutes of limitations shall commence to run not later than the Final Installation Date even if such failures are caused by a latent defect.

BY: _____
 Kevin Bianchi - Service Manager
 Bel-Mac Roofing, Inc.



BEL-MAC
ROOFING
INC

(321) 639-5940 OFFICE
(321) 639-5940 FAX

STATE CERT. # CC-C057617

Proposal Submitted To: Justin Hopman

**Merritt Island Airport (COI)
450 Manor Drive
Merritt Island, FL 32952**

Project: T 7 - Silicone Roof Coating



**Submitted By: Kevin Bianchi
Bel-Mac Roofing Inc.
1996 S US 1
Rockledge FL 32955
(321) 639-5940 OFFICE
(321) 639-5944 FAX**

Website: www.bel-macroofing.com

*Everything contained herein and/or attached is the sole property of **Bel-Mac Roofing, Inc.**, including but not limited to engineering, manufacturing, quantities, sizing of materials, applications and pricing, until project is awarded to **Bel-Mac Roofing, Inc.***

SCOPE OF WORK FOR MAIN ROOF (approx. 16,750 sq. ft)

1. Setup up and Travel
2. Remove (13) existing skylights and discard
3. Replace skylights with new galvanized metal R-Panels (new panels to match existing as close as possible)
4. Treat all minor rust with a wire brush as needed per manufacturer's specification
5. Power wash the existing metal roof system to proceed with coating operations
6. Provide and apply a fabric reinforced silicone-based seam seal around all existing roof penetrations and horizontal laps
7. Provide and apply a fabric reinforced silicone-based seam seal to all exposed fasteners per manufacturer's specifications (approx. 15,000)
8. Provide and apply a high solid silicone coating to the metal roof panels at the manufacturer's specified method and application rate to achieve a watertight system.
9. Provide a Manufacturer's (10) Year Labor and Material Warranty and a Contractors (2) Year Labor and Material Warranty

CONTRACT PRICE: \$53,855

CONDITIONS AND EXCLUSIONS:

- Pending a moisture scan and a pull and adhesion test from the manufacturer
- If additional work outside of the scope is required by the manufacturer, a change order will be submitted
- Required electrical, HVAC modifications & associated engineering.
- Damage to finished roofing installation by other trades and/or persons will be repaired for an additional cost.
- Testing or clearing of roof drain piping.
- Modification to existing roof drainage capacity or overflows.
- Please add 2.5% to contract price if a performance and payment bond is desired.

GENERAL CONDITIONS

1 . TESTING, ENGINEERING AND INSPECTIONS

- A. Inspect inside building as well as ground staging areas prior to start of work to record existing damage. A copy of the report will be given the owner.
- B. Provide necessary permits required by the authority having jurisdiction.

2. CONTRACTORS USE OF PREMISES, FIELD SUPERVISION & WORKING HOURS

- A. A pre-job conference will be held prior to commencement of work to determine set-up and staging areas needed.
- B. A full time Field Superintendent shall be provided for the duration of the project. This person shall be qualified and capable and shall be in attendance at the project site at all times.
- C. Normal working hours shall be between 7:30am and 6:30 pm excluding Sundays.
- D. Owner to furnish electrical power, water, parking and ground storage areas for material, equipment and for access to the work area with a crane
- E. The Contractor shall obtain all permits and pay for all fees, which may be required in the performance of his work.
- F. Price includes one (1) mobilization. Additional mobilizations will be at an additional cost to be determined if Owners stop work by no fault of the contractor.
- G. Contractor to provide sanitation facilities.
- H. Certificate of Worker's Compensation and Public Liability Insurance will be provided prior to start of work.

3. OWNER OCCUPANCY

- A. The owner shall occupy the site and existing buildings during the entire construction period. Bel-Mac Roofing shall cooperate with the Owner's during construction operations to minimize conflicts and facilitate owner usage.
- B. Precautions shall be made to protect the building during the course of the work

4. SAFETY REQUIREMENTS

- A. Contractor shall comply with fire, safety and security regulations. Construction fencing to be installed for restricting access at ground staging areas and all leading edges of roof areas under construction without a parapet wall.
- B. All work is to be performed in accordance with the Occupations Safety and Health Administration (OSHA) Safety Standards.
- C. Take all necessary precautions regarding worker health and safety when using solvents and adhesives.
- D. Store flammable liquid and materials away from open sparks, flames, and extreme heat.
- E. Daily site clean-up shall be performed to minimize blowing debris and hazardous congestion.

5. LIABILITY AND/OR ACTS OF GOD

- A. Contractor shall not be responsible for damage caused, either during or after its scope of work is completed, by unforeseen violent weather, including, but not limited to, hurricanes, tornadoes, floods, hail or sleet. The contractor will not install any products during extreme weather conditions that may affect the application or integrity of the roofing system.
- B. Please be aware that heavy loads on trucks are necessary to deliver and remove material from your job. Concrete and most other driveway and sidewalk materials many times are not able to withstand this weight without cracking. Therefore, neither Bel-Mac Roofing, Inc., nor our suppliers, will assume responsibility for cracking or breaking of driveways, sidewalks, curbs, etc. which may occur.
- C. Contractor shall not be held liable for any damage as a result of movement in the deck during normal roofing operations
- D. Contractor shall not be responsible for damage caused, either during or after its scope of work is completed, by unforeseen violent weather, including but not limited to, hurricanes, tornadoes, floods, hail or sleet.
- E. The Contractor will not install any products during extreme weather conditions that may affect the application or integrity of the roofing system.

6. DISCLAIMER

- A. Contractor is a roofing, waterproofing and sheet metal contractor. However, Contractor is not an Engineer, Architect or other design professional and makes no representations with regards to the condition of the deck system or any other portion of the project not within the Contractor's scope of work. Accordingly, Contractor disclaims any warranties, both express and implied, as to any portion of the project not within Contractor's scope of work.
- B. The owner understands and agrees that the contractor is not responsible, and hereby disclaims and liability for any damages, illness or allergic reactions which the Owner, or the Owner's family members may experience as a result of mold, mildew, fungus, spores or chemicals, to include emotional distress, death, loss of use, loss of value and adverse health effects or any other effects.

7. PROGRESS PAYMENTS

Owner shall pay Contractor the Contract Sum of \$SEE ABOVE due per the schedule of values method of payment. A 40% draw will be paid upon delivery of materials and commencement of the project. Progress billings will be weekly and paid every Friday with invoices being submitted on the preceding Thursday. Amounts overdue shall bear interest at 1.5% per month. If Owner does not pay Contractor within 30 days then Contractor may, upon 3 days written notice, stop Work until all amounts owed have been paid including the Contractor's shut-down, delay and start-up costs. If the Work is stopped for 30 days because Owner has failed to fulfill the Owner's obligations, Contractor may, upon 3 days written notice, terminate this Agreement and Owner shall pay for all work performed plus for all materials already ordered, all amounts incurred, and costs of shut-down plus 20% for overhead.

8. CHANGES IN THE WORK

Should Owner, at any time during the progress of the Work, request any alterations or deviations in the Scope of Work in this Agreement, he shall have the right and power to make such requests. The Contractor shall, within a reasonable time thereafter, submit an itemized estimate of any cost changes he foresees to make the alterations or deviations.

9. TERMS OF CONTRACT

Each of the parties hereto agrees and represents that this Agreement comprises the full and entire agreement between the parties affecting the work contemplated, and no other agreement or understanding of any nature concerning the same has been entered into or will be recognized, and that all negotiations, acts, work performed, or payments made prior to the execution hereof shall be deemed superseded by this Agreement. The Owner shall not make any alterations, additions to or deletions from, the contents of this Agreement before signing and returning it, but if he takes exception to any of the contents of this Agreement, he shall promptly notify Contractor in writing, so that differences can be resolved in legal form by Contractor.

When requested by Contractor, Owner shall furnish in writing to Contractor at no expense to Contractor a) information that financial arrangements have been made to fulfill the Owner's obligations under this Contract; b) statements of record legal title for the Project property and Owner's interest therein as of this Agreement's date and within 5 days after any change in such information c) all information necessary for Contractor to evaluate and preserve construction lien rights d) surveys for the Project's boundary, as-built conditions, describing physical characteristics, legal limitations and utility locations and legal description e) 1 copies of all Design Documents f) all approvals, easements and assessments required for construction, use or occupancy of the Project g) property insurance in the amount of the Contract Price (including changes) on a replacement cost basis without voluntary deductibles until final payment is made.

10. ATTORNEYS' FEES

Mediation is a condition precedent to arbitration or lawsuit. All claims between Owner and Contractor shall be decided, at the Contractor's election, by arbitration, otherwise the sole and exclusive forum for any claims between Owner and Contractor shall be in the state courts of Florida Leon County. Contractor is entitled to all attorneys' fees and costs incurred to collect any amounts due under this Agreement. Owner shall indemnify and defend Contractor from all claims or damages including attorneys' fees, arising out of the Project alleged to be arising from asbestos, any hazardous materials or any error or omission of the Owner's designers. As to all acts or omissions of the Contractor, all applicable statute of limitations shall commence to run and any alleged cause of action shall be deemed to have accrued in any and all events not later than the date of the Contractor's final invoice. Owner waives all consequential and delay damages and jury trial. Contractor's liability shall be limited to the Contract Sum, or to the extent covered by the Contractor's insurance, the Contractor's general liability insurance limits.

11. WARRANTY

The Warranty provided herein is given in lieu of all other warranties express or implied including warranties of merchantability and fitness for a particular purpose, is the Contractor's sole warranty and obligation, and is conditioned on the Owner's periodic, routine maintenance. As a condition precedent to each warranty claim, Owner shall send written notice to Contractor within 3 business days after any defective condition arises. (See Exhibit "A")

12. VENUE

The parties stipulate that venue shall be in Leon County, Florida for any legal action arising out of this Contract.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date herein first above written.

Bel - Mac Roofing, Inc.
Contractor

By: _____
Name: Travis Bell
Title: Director of Operations

_____ Attest

Date: _____

Owner's Representative

By: _____
Name: _____
Title: _____

_____ Attest

Date: _____

Exhibit A



BEL-MAC
R O O F I N G
INC

(321) 639-5940 OFFICE
(321) 639-5944 FAX

BelMac@aol.com EMAIL
STATE CERT. # CC-C057617

LIMITED WARRANTY

Project: Merritt Island Airport, 450 Manor Dr, Merritt Island - FL

Final Installation Date: _____

Warranty Owner: Titusville – Cocoa Airport Authority

Bel-Mac Roofing, Inc. ("Bel-Mac") warrants its work and the materials that Bel-Mac supplies for Two (2) years from the Final Installation Date from failure caused by Bel-Mac's defective work or materials.

Warranty Conditions:

- Bel-Mac must be paid in full for its work in order for this limited warranty to become effective.
- The warranty only applies to work performed by Bel-Mac.
- To the maximum extent provided by law, this warranty does not extend to any person except the Warranty Owner and is not transferable unless expressly agreed to in writing by Bel-Mac.
- The warranty does not apply to the following:
 - Consumable items, structural or cosmetic components that are subject to normal wear and tear, external forces and/or misuse;
 - Items that are subject to normal wear and tear, including but not limited to panels, paint, caulking, and weather seals, *etc.*;
 - Items that require periodic assessment, maintenance or replacement, including but not limited to paint, caulking, weather seals, *etc.*;
 - Failures caused by accident, intention to damage, misuse, abuse, vandalism, improper or omitted maintenance, neglect, improper adjustment, modifications, alterations, building settling, failure of other building components or systems, overloading, failure to follow operating instructions or acts of God.

- Bel-Mac disclaims liability for any personal injury, property damage and all consequential damages that may result from any alleged failure or operation of Bel-Mac's work or materials.
- This warranty does not apply to any expenses or damages, including incidental or consequential damages, which may include, but are not limited to lost profits or lost rent.
- **Warranty Disclaimer:** *There are no warranties other than as stated in this document and there are no warranties of merchantability.*
- **Notice of Warranty Claim:** As a condition precedent to maintaining any warranty claim, the Warranty Owner **must provide written notice** of any warranty claims no later than thirty (30) days after the alleged warranty breach or any circumstance that may be covered by this warranty occurs, to Bel-Mac, 122-3 Bishop Tolbert Road, Santa Rosa Beach, Florida 32459, Florida.

Bel-Mac shall have 30 days from its receipt of any such notice to cure. Bel-Mac may repair or replace any Work or parts, at Bel-Mac's sole option. Further, as a prerequisite element of stating a cause of action or claim against Bel-Mac, the Warranty Owner must, as a term of this warranty and an element of any claim against Bel-Mac, show that any alleged breach of warranty occurred during the warranty period and that written notice of such breach was provided to Bel-Mac within 30 days of such alleged breach.

Limitation of Liability: In the event that Bel-Mac fails to cure or opts, in Bel-Mac's sole discretion, not to seek to cure, Bel-Mac may satisfy its sole and complete obligations to the Warranty Owner by paying the Warranty Owner an amount equal to 10% of Bel-Mac's contract price up to a maximum \$100,000 payment for any and all damages arising from or related to the alleged breach of warranty. This payment is the exclusive remedy provided to the Warranty Owner. Bel-Mac shall have no other liability to the Warranty Owner whether in contract, warranty, tort or otherwise arising from or related to this Warranty, Bel-Mac's Work, or the Project.

All causes of action pertaining to acts or failures to act or failure of Bel-Mac's work or products furnished by Bel-Mac to perform shall be deemed to have accrued and the applicable statutes of limitations shall commence to run not later than the Final Installation Date even if such failures are caused by a latent defect.

BY: _____
 Kevin Bianchi - Service Manager
 Bel-Mac Roofing, Inc.



TIX → SPACE COAST REGIONAL AIRPORT
COI → MERRITT ISLAND AIRPORT
X2I → ARTHUR DUNN AIRPARK

355 Golden Knights Blvd. → Titusville, Florida 32780 → 321.267.8780 → fax: 321.383.4284 → email: admins@flairport.com

MEMORANDUM

TO: Members of the Airport Authority

FROM: Michael D. Powell, C.M., ACE
Chief Executive Officer

DATE: June 18, 2020

ITEM DESCRIPTION - NEW BUSINESS ITEM B

Discussion and Consideration of the Proposed 2020 - 2021 Fiscal Year Budget

BACKGROUND

The Titusville-Cocoa Airport Authority annually submits a tentative fiscal year budget to Brevard County as part of the budget process.

ISSUES

The Titusville-Cocoa Airport Authority operates on an Operations and Maintenance Budget (O & M) and is self-sustaining for daily operations. The Airport Authority receives no Ad Valorem taxes.

ALTERNATIVES

The Airport Authority Board could approve or disapprove the proposed Budget as presented and request a modification.

FISCAL IMPACT

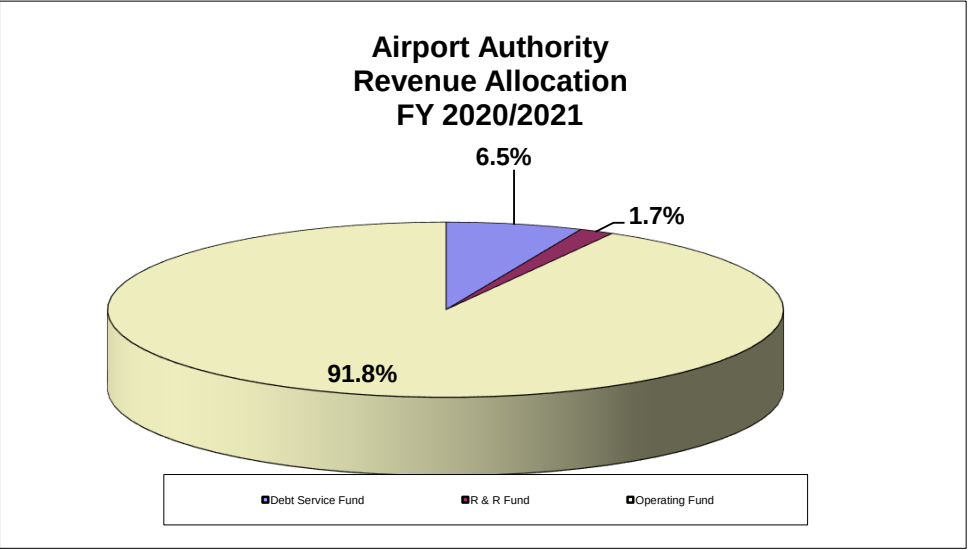
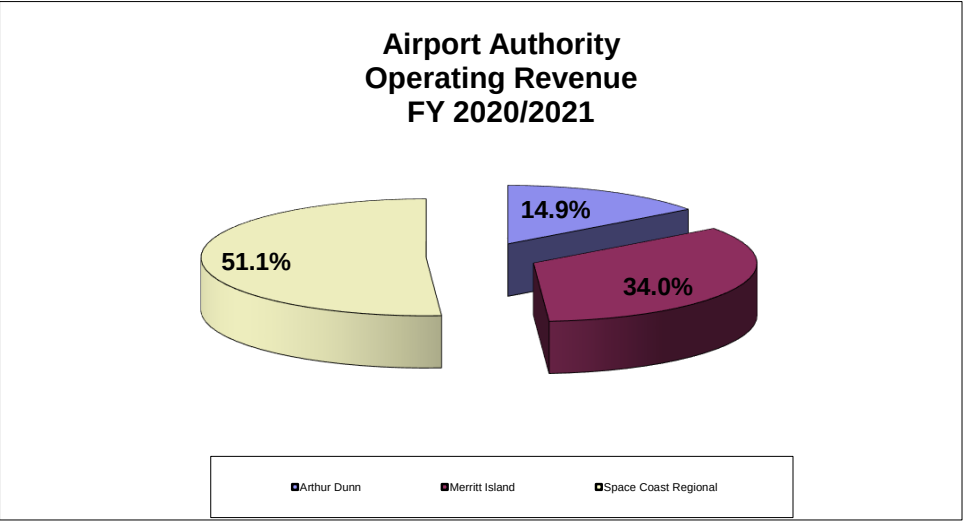
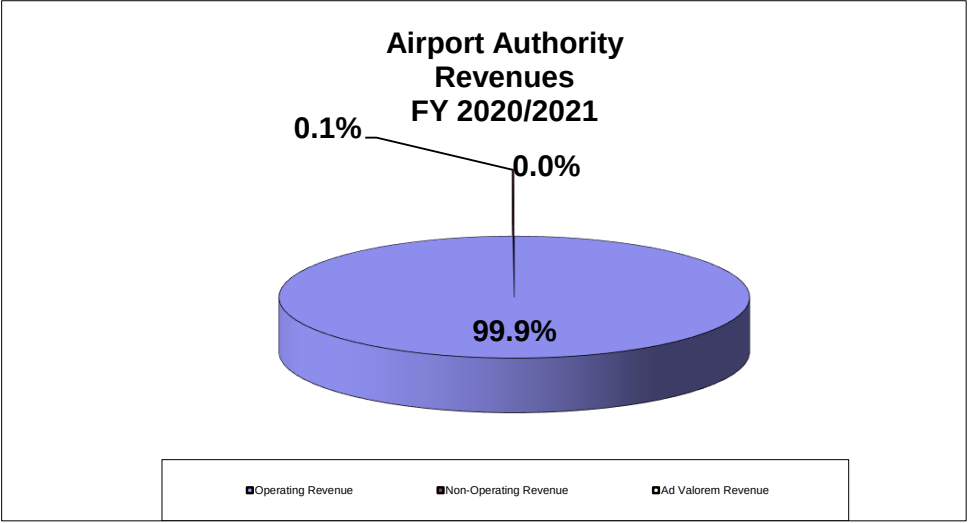
The 2020 - 2021 Fiscal Year Budget is a total of \$2,674,460.

RECOMMENDED ACTION

It is respectfully requested that the Airport Authority Board resolve to (1) approve the proposed 2020 - 2021 Fiscal Year Budget, which excludes any Ad Valorem taxes, for submittal to the County, and (2) authorize an Authority Officer or the CEO to execute the necessary documentation upon satisfactory review by legal counsel.

**TITUSVILLE-COCOA AIRPORT AUTHORITY
PROPOSED BUDGET SUMMARY
FISCAL YEAR 2020/2021**

	<u>Arthur Dunn</u>	<u>Merritt Island</u>	<u>Space Coast</u>	<u>Total</u>
Operating Revenue				
T'Hangars	\$ 180,465	\$ 644,586	\$ 341,136	\$ 1,166,187
Service Centers	78,630	50,714	321,978	\$ 451,322
Building Leases	77,851	190,061	556,817	824,729
Land Leases	20,180	18,202	144,443	182,825
Other Leases	<u>41,340</u>	<u>3,957</u>	<u>335</u>	<u>45,632</u>
Total Operating Revenue	<u>\$ 398,466</u>	<u>\$ 907,520</u>	<u>\$ 1,364,709</u>	<u>\$ 2,670,695</u>
 Non-Operating Revenue				<u>\$2,500</u>
 Requested Ad Valorem Taxing Authority				\$0
 Total Revenue Budget				<u>\$ 2,673,195</u>
 Transfer to Other Funds				
Debt Service Fund				\$ 174,445
Renewal and Replacement Fund				44,216
Operating Fund				<u>2,454,533</u>
 Total				<u>\$ 2,673,195</u>



TITUSVILLE-COCOA AIRPORT AUTHORITY
REVENUE ANALYSIS FOR FISCAL YEAR 2020 / 2021

Revenue Sources		Budget FY 2019/2020	Proposed Budget FY 2020/2021	Difference In Budget FY 2019/2020 to FY 2020/2021	Percentage Change	NOTES
T-Hangars						
Arthur Dunn						
	T-7	31,717	31,749	32	0.1%	
	T-9	21,145	21,166	21	0.1%	
	T-8	24,669	24,694	25	0.1%	
	T-1	31,717	31,749	32	0.1%	
	T-2	35,795	35,830	36	0.1%	
	T-3	35,241	35,277	35	0.1%	
Subtotal with Vacancy Rate		180,285	180,465	180	0.1%	
Merritt Island						
	T-1	62,679	62,742	63	0.1%	
	T-2	39,028	39,067	39	0.1%	
	T-3	37,081	37,118	37	0.1%	
	T-4	57,957	58,015	58	0.1%	
	T-5	50,234	50,284	50	0.1%	
	T-6	35,824	35,860	36	0.1%	
	T-8	35,823	35,858	36	0.1%	
	T-9	60,126	60,186	60	0.1%	
	T-7	49,563	49,613	50	0.1%	
	T-11	29,704	29,733	30	0.1%	
	Port-A-Port	0	0	-		Replaced with New *
	NEW Box Hangars T-15	57,727	57,727	-	0%	* New - Available to rent as of May 2020
	T-12	51,981	52,033	52	0.1%	
	T-10	30,962	30,993	31	0.1%	
	T-14	45,310	45,356	45	0.1%	
Subtotal with Vacancy Rate		644,000	644,586	586	0.1%	
Space Coast Regional						
	T-9	45,093	45,138	45	0.1%	
	T-5	35,682	35,717	36	0.1%	
	T-4	39,647	39,686	40	0.1%	
	T-3	39,647	39,686	40	0.1%	
	T-2	39,647	39,686	40	0.1%	
	T-8	41,535	41,576	42	0.1%	
	T-7	45,688	45,734	46	0.1%	
	T-10	53,858	53,912	54	0.1%	
	Port-A-Port	6,715	0	(6,715)	-100.0%	Ready for Demo
Subtotal with Vacancy Rate		347,511	341,136	(6,374)	-1.8%	
Total T-Hangars		1,171,795	1,166,187	(5,608)	-0.5%	

TITUSVILLE-COCOA AIRPORT AUTHORITY
REVENUE ANALYSIS FOR FISCAL YEAR 2020 / 2021

Revenue Sources	Budget FY 2019/2020	Proposed Budget FY 2020/2021	Difference In Budget FY 2019/2020 to FY 2020/2021	Percentage Change	NOTES
Service Centers					
Arthur Dunn					
Bldgs. 9,10, & 24	77,653	77,730	78	0.1%	
Fuel Flowage Fee	900	900	-		Fuel Flowage
Subtotal	78,553	78,630	78	0.1%	
Merritt Island					
Bldg. 25	40,673	40,714	41	0.1%	
2 FLY Fuel Flowage	7,000	7,000	-		Fuel Flowage
Voyager Fuel Flowage		3,000	3,000	100%	Fuel Flowage *New - No historical data
Subtotal	47,673	50,714	3,041	6.4%	
Space Coast Regional					
Bldg. 52 (SCJC)	53,875	53,929	54	0.1%	
SCJC Fuel Flowage	7,200	7,200	-		Fuel Flowage
Bldg. 29 (USATS)	200,372	200,573	200	0.1%	
Bldg. 1	49,227	49,276	49	0.1%	
USATS Fuel Flowage	11,000	11,000	-		Fuel Flowage
Subtotal	321,675	321,978	303	0.1%	
Total Service Centers	447,900	451,322	3,422	0.8%	
Building Leases					
Arthur Dunn					
Bldg. 20 Driving Range	25,373	25,398	25	0.1%	
Bldg. 11	512	513	1	0.1%	
Bldg. (Parks & Rec)	8,602	8,611	9	0.1%	
Bldg (385 Singleton)	27,445	27,473	27	0.1%	
Skydive	8,921	8,930	9	0.1%	
T-Hangar Offices	6,920	6,926	7	0.1%	
Subtotal	77,774	77,851	78	0.1%	
Merritt Island					
Bldg. 2 Sebastian	13,682	13,695	14	0.1%	
Bldg. 4 Voyager	14,076	14,090	14	0.1%	
Bldg. 5 Florida Bi-Planes	6,091	6,097	6	0.1%	
Bldg. 21/22 Sheriff	15,790	15,806	16	0.1%	
T-Hangar Offices	12,860	12,873	13	0.1%	
Airport Storage	127,500	127,500	-	0.0%	No CPI, Rate based on Appraisal or Market Study
Subtotal	189,999	190,061	62	0.0%	

TITUSVILLE-COCOA AIRPORT AUTHORITY
REVENUE ANALYSIS FOR FISCAL YEAR 2020 / 2021

Page 3 of 4

Revenue Sources	Budget FY 2019/2020	Proposed Budget FY 2020/2021	Difference In Budget FY 2019/2020 to FY 2020/2021	Percentage Change	NOTES
Space Coast Regional					
Bldgs. 40 & 41 (Sheltair)	75,860	75,860	-	0.0%	No CPI, Appraised Rate
Bldg. 51 (Global Aviation)	30,000	30,030	30	0.1%	
Bldg. 9 (Comp Air)	65,262	65,327	65	0.1%	
Bldg 27 (Spaceport)	21,573	21,594	22	0.1%	
Bldg. 43 (MAG Aerospace)	85,125	85,210	85	0.1%	
Bldg 60 (6995 Tico Road)	51,800	51,852	52	0.1%	
Bldg 5 (MAG Aerospace hangar)	132,228	132,360	132	0.1%	
Admin - Suite 3 (Partially Vacant)	20,967	20,988	21	0.1%	CAM fee \$275/month
Admin - Suite 2 (Vacant)	27,935	27,963	28	0.1%	CAM fee \$300/month
Admin - Suite 4 (FBO - USATS)	38,397	38,436	38	0.1%	
T-Hangar Offices	7,189	7,196	7	0.1%	
Subtotal	556,337	556,817	480	0.1%	
Total Building Leases	824,109	824,729	621	0.1%	
Land Leases					
Arthur Dunn					
City of Titusville	4,057	4,061	4	0.1%	
Sheltair (T-Hangars)	16,102	16,118	16	0.1%	
Subtotal	20,159	20,180	20	0.1%	
Merritt Island					
Space Coast Aviation	6,972	6,979	7	0.1%	
Voyager	6,901	6,908	7	0.1%	
Servant Air Ministries	4,311	4,315	4	0.1%	
Subtotal	18,184	18,202	18	0.1%	
Space Coast Regional					
PAA Development	30,928	30,928	-		Appraised Rate, No CPI 5-year price set October 2019
USAF Runway Wind Profiler	1,092	1,075	(17)	-1.6%	
VAC Air America Foundation (Non-Profit)	2,511	2,514	3	0.1%	
Sheltair (T-Hangars)	8,075	8,083	8	0.1%	
USATS Land Lease	101,742	101,844	102	0.1%	
Subtotal	144,348	144,443	95	0.1%	
Total Land Leases	182,691	182,824	133	0.1%	
Other Leases					
Arthur Dunn					
Houses					
925 N. Singleton Ave.	9,600	11,100	1,500	15.6%	Monthly Increase in January 2020
115 N Williams Ave.	0	0	-	0.0%	Ready for Demo
965 Luna Terrace	0	0	-	0.0%	Ready for Demo
712 Old Dixie Ave.	0	0	-	0.0%	
901 N. Singleton Ave.	0	0	-	0.0%	Ready for Demo
Sheltair Investment Fee	30,240	30,240	-	0.0%	No Change
Subtotal	39,840	41,340	1,500	3.8%	
Merritt Island					
Aerial Sign North (Banner Towing)	3,953	3,957	4	0.1%	
Subtotal	3,953	3,957	4	0.1%	

TITUSVILLE-COCOA AIRPORT AUTHORITY
REVENUE ANALYSIS FOR FISCAL YEAR 2020 / 2021

Revenue Sources	Budget FY 2019/2020	Proposed Budget FY 2020/2021	Difference In Budget FY 2019/2020 to FY 2020/2021	Percentage Change	NOTES
Space Coast Regional					
Webb Honey (Land)	335	335	0.34	0.1%	
Subtotal	335	335	0.34	0.1%	
Total Other Leases	44,128	45,633	1,504	3.4%	
Total Operating Revenue					
Arthur Dunn	396,610	398,466	1,856	0.47%	Single Family House Rate Increase
Merritt Island	903,808	907,520	3,712	0.41%	Addition of New Box Hangars
Space Coast Regional	1,370,205	1,364,709	(5,495)	-0.40%	Demo of West-Side Port-A-Ports
Total Operating Revenue	2,670,623	2,670,695	72	0.00%	
Interest & Misc Income	2,500	2,500	-	0.00%	
Total Revenue	2,673,123	2,673,195	72	0.00%	

**TITUSVILLE-COCOA AIRPORT AUTHORITY
PROPOSED OPERATING BUDGET
FY 2020 / 2021**

Page 1 of 3

Account Description					Budget FY 2019 / 2020		Proposed Budget FY 2020 / 2021		Difference	Percentage Change +/-
PERSONNEL SERVICES										
	Regular Salaries					743,953		744,427	474	0.1%
	Payroll Taxes					58,108		56,949	(1,160)	-2.0%
	Workmans Comp Insurance					20,000		20,000	-	0.0%
	Allocated Benefits					241,969		250,370	8,401	3.5%
		Retirement			110,575		111,128		553	0.5%
		Insurance			136,214		136,242		27	0.0%
		Education			3,000		3,000		0	0.0%
TOTAL PERSONNEL SERVICES						1,064,030		1,071,745	8,296	0.8%
OPERATING EXPENSES/CAPITAL OUTLAY										
Professional Services										
	Appraisals (last performed in 2015)					25,000		25,000	-	0.0%
		Land/Building Appraisals			25,000		25,000			
	General Consultant					10,000		10,000	-	0.0%
		General Consultant			10,000		10,000			
	Legal Fees					55,000		55,000	-	0.0%
		Attorney Fees			55,000		55,000			
Accounting and Auditing						34,000		34,000	-	0.0%
		Annual Audit (CPA)			28,000		28,000			0.0%
		Payroll Company (Paychex)			5,200		5,500		300	5.8%
		Misc Accounting Fees			800		500		(300)	-37.5%
Other Contractual Services										
	Temporary Help					-		0	-	
		Temp Service			-		0		-	
	Federal Consulting Services					-		0	-	
		Legislative Services			-		0		-	
	Computer Technical Support					3,000		3,000	-	0.0%
		Tech Support			3,000		3,000			
	Janitorial Services					7,000		7,000	-	0.0%
		Cleaning Services			7,000		7,000			
	Other Contractual Services					1,500		1,500	-	0.0%
		Landscaping			1,000		1,000			
		New Employee Testing & Evaluation			500		500			
Travel and Training										
	Travel & Per Diem					6,000		6,000	-	0.0%
		Aviation Related Mtgs and Conferences			6,000		6,000			
	Training & Education					12,000		7,000	(5,000)	-41.7%
		Employee Training			6,000		4,000			
		Employee Development			6,000		3,000			
Communications and Freight										
	Telecommunications					31,950		31,950	-	0.0%
		541001 Telephone			12,000		12,000			
		541301 Cellular Phones			7,000		7,000			
		541401 Cable			950		950			
		541501 Internet Fees			12,000		12,000			

**TITUSVILLE-COCOA AIRPORT AUTHORITY
PROPOSED OPERATING BUDGET
FY 2020 / 2021**

Page 2 of 3

Account Description					Budget FY 2019 / 2020		Proposed Budget FY 2020 / 2021		Difference	Percentage Change +/-
		Postage				4,000		4,000	-	0.0%
		542001 Postage			3,000		3,000		-	
		542101 Express Mail Delivery			1,000		1,000		-	
		Utility Services							-	
		Utility Services				162,000		149,000	(13,000)	-8.0%
		543190 Water/Sewer/Irrigation			18,000		20,000		-	
		543090 Electricity			120,000		105,000		-	
		Storm Water Fees			10,000		10,000		-	
		Solid Waste & Recycling			14,000		14,000		-	
		Rentals and Leases							-	
		Rentals & Leases				8,200		8,200	-	0.0%
		544001 Equipment & Dumpster Rental			2,500		2,500		-	
		544102 Postage Machine			700		700		-	
		544101 Copy Machine			2,000		2,000		-	
		544103 Phone System			3,000		3,000		-	
		Insurance							-	
		Property & Casualty				265,980		291,171	25,191	9.5%
		Buildings & Equipment 268643			265,980		291,171			
		Liability				45,955		46,705	750	1.6%
		Fuel Tanks 3715			3,000		3,750		-	
		General Liability 8150			9,000		9,000		-	
		Auto Liability 16936			19,830		19,830		-	
		Housing			8,000		8,000		-	
		Officers Liability 6752			6,125		6,125		-	
		Other Insurance & Bonds				296		296	-	0.0%
		Employee Bond 888			296		296		-	
		Repairs and Maintenance							-	
		Maintenance Contracts				13,000		13,000	-	0.0%
		Service Contracts			9,000		9,000		-	
		Recycling			-		-		-	
		Pest Control			1,600		1,600		-	
		Lift Station			2,400		2,400		-	
		Repairs & Maintenance				282,000		282,000	-	0.0%
		T-Hangar Maintenance			90,000		180,000		-	
		Auto Repair			10,000		5,000		-	
		Facilities Department Equipment			90,000		5,000		-	
		Authority Buildings			90,000		90,000		-	
		Office Equipment			2,000		2,000		-	
		Printing & Binding							-	
		Printing & Binding				300		700	400	133.3%
		General Printing and Binding							-	
		Promotional Activities							-	
		Advertising				15,000		15,000	-	0.0%
		Marketing			7,500		7,500		-	
		Website			7,500		7,500		-	
		Other Promotional Activities				7,000		7,000	-	0.0%
		NBAA Annual Conference							-	
		AOPA Annual Conference							-	
		General Promo Activities			7,000		7,000		-	
		Presentation/Promo Material							-	
		Other Current Charges and Obligations							-	

**TITUSVILLE-COCOA AIRPORT AUTHORITY
PROPOSED OPERATING BUDGET
FY 2020 / 2021**

Page 3 of 3

Account Description				Budget FY 2019 / 2020	Proposed Budget FY 2020 / 2021		Difference	Percentage Change +/-
	Legal Notices & Advertising			5,550		7,000	1,450	26.1%
		Legal Notices (RFP/RFB)		5,000	6,000		-	
		Board Meeting Dates		550	1,000		-	
	Other Current Charges			23,000		23,000	-	0.0%
		Redevelopment Fees					-	
		Real Estate Taxes		13,000	13,000		-	
		Tax Appraiser Fees		5,000	5,000		-	
		Tax Collector Fees		5,000	5,000		-	
	Office Supplies						-	
	Office Supplies			8,000	6,000		(2,000)	-25.0%
		Office Supplies		8,000	6,000		-	
	Operating Supplies						-	
	Operating Supplies			45,000		45,000	-	0.0%
		Fuel Products		45,000	45,000		-	
	Operating Furniture, Equipment and Software			10,000		7,000	(3,000)	-30.0%
		Office Furniture		2,500	500		-	
		Office Software		1,500	2,000		-	
		Computer Equipment		4,000	4,000		-	
		Vehicle Tracking Hardware & Software		2,000	500		-	
	Uniforms			6,500		4,000	(2,500)	-38.5%
		Facilities Uniforms		5,000	3,000		-	
		ARFF Uniforms		1,500	1,000		-	
	Books, Publications, Subscriptions and Memberships						-	
	Books & Subscriptions			-		0	-	0.0%
		Airport Publications, Subscriptions		-			-	
	Dues & Memberships			5,000		6,000	1,000	20.0%
		AAAE, FAC, SEC, etc		2,500	3,000		-	
		FAC Airport Mem., Chambers, EDC, etc.		2,500	3,000		-	
	Capital Outlay			100,000		60,000	(40,000)	-40.0%
		Capital Outlay (Vehicles & Equipment)		100,000	60,000		-	
	Development			300,000		150,000	(150,000)	-50.0%
		Projects Local Match (X21)		75,000	5,000		-	
		Projects Local Match (TIX)		100,000	70,000		-	
		Projects Local Match (COI)		125,000	75,000		-	
	Contingency			101,229		77,266	(23,963)	-23.7%
		Contingency		101,229	77,266		-	
TOTAL OPERATING EXPENSES/CAPITAL OUTLAY				\$1,593,460		\$1,382,788	(210,672)	-13.2%
GRAND TOTAL				\$2,463,678		\$2,454,533	(9,145)	-0.4%



TIX → SPACE COAST REGIONAL AIRPORT
COI → MERRITT ISLAND AIRPORT
X2I → ARTHUR DUNN AIRPARK

355 Golden Knights Blvd. → Titusville, Florida 32780 → 321.267.8780 → fax: 321.383.4284 → email: admins@fairport.com

MEMORANDUM

TO: Members of the Airport Authority

FROM: Michael D. Powell, C.M., ACE
Chief Executive Officer

DATE: June 18, 2020

ITEM DESCRIPTION - NEW BUSINESS ITEM C

Discussion and Consideration of Authority Vehicle Use

BACKGROUND

It was requested to have this item on the Agenda for discussion.

ISSUES

Staff has included the current vehicle/ travel policy as well as the draft proposed vehicle policy staff has been working on.

ALTERNATIVES

The Airport Authority Board could discuss and decide if less or more information is needed in the draft vehicle policy version.

FISCAL IMPACT

None identified at this time.

RECOMMENDED ACTION

It is respectfully requested that the Airport Authority Board resolve to (1) Discuss Authority vehicle use and provide any input/direction the Board feels is needed, and (2) authorize an Authority Officer or the CEO to execute the necessary documentation upon satisfactory review by legal counsel.

OBJECTIVE

To prescribe rules and procedures for reimbursement of expenses for authorized travel including entertainment and subsistence. The provisions of this procedure apply to all persons traveling on authorized Authority matters. Any exception to these travel policies must be approved by the Executive Director.

**METHOD OF
OPERATION**

Statement

It is the intent of this policy to provide for travel expenses, allowances for Airport Authority employees, and other persons entitled to a travel allowance in accordance with the provisions stated. To the extent that any item mentioned in Florida Statutes 112.061 is not covered specifically in this policy, the provisions of 112.061 shall be applicable.

In the event that travel, training, etc., is offered at others expense, Executive Director approval must be obtained prior to acceptance.

This policy shall apply to those expenditures incurred which are necessarily incurred in the performance of a public purpose authorized by law to be performed, including meetings with government officials, meetings with civic groups, seminars and training programs, pick up and delivery of parts and equipment, recruitment of personnel or industry, community promotion, and any other related activities essential to the performance of a public purpose.

Definitions

Business Client – Any person, other than an Authority employee, who performs or receives a service for or from the Authority.

Common Carriers – Train, bus, commercial airline operating scheduled flights, or rental cars of an established rental car firm.

Entertainment Expense – The actual necessary and reasonable costs of providing hospitality for business clients or guests, subject to the approval of the Executive Director, or designee.

Guest – Any person, other than an Authority employee, authorized by the Executive Director or designee, to receive the hospitality of the Authority.

Travelers:

Authority Members – Officials serving on the Authority Board, other than employees.

Authority Employees – Authority employees filling an authorized position other than Authority members.

All Other Travelers – Persons other than Authority members or Authority employees, authorized and confirmed in advance, in writing by the Executive Director or designee, to incur travel expenses for travel performed in the interest of the Authority.

Class A Travel – Continuous travel of 24 hours or more.

Class B Travel – Continuous travel of less than 24 hours that involves overnight absence.

Class C Travel – Travel for short or day trips where the traveler is not away overnight. Excludes errands and other situations in which compensation is paid.

**Authorization
for
Reimbursable
Travel**

Authorization – All travel requests shall be submitted to and approved by the Executive Director or designee prior to travel. A Travel Expense report shall be submitted to the Finance Department for each travel occurrence within ten (10) days from the last day in which travel occurred.

Travel Funds – Travel funds must be available in the budget prior to the requested travel at the Authority expense.

**Traveling
Expenses**

Travel expenses and subsistence are reimbursed within the limits stated, when travel serves a direct purpose in relation to the Authority.

Individuals authorized to travel for the Authority will be permitted transportation, per diem or subsistence allowance, and the usual, ordinary, and incidental expenditures as shown in the paragraph under the heading "Other Expenses".

**Per Diem or
Subsistence
Allowance**

For purposes of reimbursement rates and methods of calculation, per diem and subsistence allowances are divided into the following groups and rates:

**Class A & B
Travel**

- (a.) All travelers shall be allowed for subsistence when traveling to a convention or conference, or when traveling within or outside the state in order to conduct bona fide state business, which convention, conference, or business serves a direct and lawful public purpose with relation to the public agency served by the person attending such meeting or conducting such business, either of the following for each day of such travel at the option of the traveler:

1. Fifty dollars per diem; or
 2. If actual expenses exceed \$50, the amounts permitted in paragraph (b) for meals, plus actual expenses for lodging at a single-occupancy rate to be substantiated by paid bills therefore.
- (b.) All travelers shall be allowed the following amounts for subsistence while on Class A & B travel:
1. Breakfast \$6
 2. Lunch \$10
 3. Dinner \$18

**Class C
Travel**

A traveler is not reimbursed on a per diem basis for Class C travel, but receives the subsistence allowance for meals as provided in this section and based on the following schedule:

- Breakfast – when travel begins before 6:00 a.m. and extends beyond 8:00 a.m.
- Lunch – when travel begins before 12:00 noon and extends beyond 2:00 p.m.
- Dinner – when travel begins before 6:00 p.m. and extends beyond 8:00 p.m., or when travel occurs during nighttime hours due to special assignments.

When travel is performed for participation in seminars, education, or training courses in which the cost for the course includes meals and housing, no per diem or subsistence is allowed. However, cost for other expenses incurred may be claimed with support by paid invoices. (See paragraph under the heading "Other Expenses".)

**Entertainment
Expenses**

Entertainment expenses are reimbursed within the limits stated as authorized by the Executive Director, when the entertainment expense serves a direct purpose in relation to the Authority.

Receipts must be provided for reimbursement of entertainment expenses. Receipts must include the following information:

- Date and type of activity;
- Purpose of entertainment;
- Names of business clients and guests.

Transportation

Common Carriers – travel is made in a manner other than first class, unless otherwise authorized by the Executive Director.

- **Authority Owned Vehicles** – receipts for purchases are required for auto expenses incurred during travel.
- **Private Vehicle** – the reimbursement rate per mile is set per Section 162 of the Internal Revenue Code (Regulation 1.162-2(f)) as such regulation or replacement regulation may be amended.

Travel Route

All travel must be made along usually traveled routes. When a person travels by an indirect route for his/her own convenience, any extra cost is borne by the traveler, and reimbursement for expenses are based only on charges that are incurred.

The use of a privately owned vehicle for official travel in lieu of Authority owned/rented vehicles or common carrier may be authorized by the Executive Director or his designee. Whenever travel is made by privately owned vehicle, the traveler is entitled to the mileage allowance or the air carrier rate for such travel, whichever is lower.

Reimbursement for expenditures relating to the operation, maintenance, and ownership of the vehicle should not be allowed when privately owned vehicles are used for Authority business.

**Reporting
Mileage**

Mileage is reported using actual mileage, from point of origin or official headquarters, whichever is the least, to destination. Incidental mileage is reported by actual reading.

When a privately owned vehicle is authorized, separate mileage reporting is made from point of origin, whichever the shorter distance, to destination and return, using actual mileage. For incidental mileage incurred to conduct official business, the mileage must be shown as a separate item on the expense voucher.

Where mileage allowance is claimed, no other reimbursement for expenditures related to the operation, maintenance, and ownership of a vehicle is allowed.

Common Carrier Transportation for official business that is paid for personally by the traveler must be substantiated by a receipt.

Other Expenses

Other expenses include items other than per diem, subsistence, and transportation, which are usual, ordinary, or incidental expenditures necessarily incurred by a traveler: i.e., taxi fares, tips, tolls, storage,

parking, communications, registration fees. Receipts for expenditures must be submitted. If a convention registration fee includes meals, the subsistence allowance is reduced accordingly per meal, using the established rates. If, however, the traveler elects to receive a flat per diem rate, this deduction does not apply.

The travel expense voucher may be used for other costs incurred for the Authority as approved by the Executive Director or designee.

**More than One
Authorized
Traveler**

Where two or more authorized persons travel in one private vehicle, the person furnishing the vehicle receives transportation reimbursement at the mileage rate. No traveler is allowed neither mileage nor transportation expenses when he or she is transported gratuitously by another person, or when he or she is transported by another traveler who is entitled to mileage or transportation expense.

Advance

Persons traveling for official purposes may draw an advance (not to exceed the amount of estimated expense or less than \$25) for travel expenses by completing a preliminary Travel Expense report based upon known travel costs. This report shall be submitted fourteen (14) calendar before said travel and is subject to the approval of the Executive Director.

The Authorization and Expense Summary is completed and submitted, with substantiating documentation, within ten (10) working days following completion of travel. No new advances may be drawn until the Travel Expense report for previously accomplished travel is completed, unless specifically authorized by the Executive Director.

**APPROVAL AND
UPDATE HISTORY**

Approval June 12, 2003

Revisions June 29, 2005

VEHICLE USE POLICY

PURPOSE

This section sets forth the vehicle use policy of Titusville-Cocoa Airport Authority. Its purpose is to 1) establish operational guidelines and policies related to the operation of vehicles owned by the Authority, under assignment to its employees; 2) to establish operational guidelines and policies related to the utilization of private vehicles to conduct Authority business; and 3) to maximize utilization of all vehicles used for Authority business to ensure the highest return available for capital, operating, and maintenance dollars.

GENERAL

Certain employees have vehicles provided to them in order to properly and efficiently carry out their job duties. Authority vehicles are distinctly marked and the way they are operated directly reflects on the public image of the Authority. Vehicles are to be used as necessary to conduct business of the Authority and its operations. Employees shall not operate Authority vehicles for the purpose of pleasure travel or conducting a private business or enterprise. However, it is recognized that a minimum amount of personal use of an Authority vehicle may be required for those employees who are assigned a take-home vehicle and, therefore, commute to and from work in the Authority vehicle; conduct their daily work in or from a vehicle; or are on Authority authorized travel. The Chief Executive Officer shall insure that only authorized personnel are allowed to operate Authority vehicles and equipment.

RULES APPLICABLE TO THE USE OF ALL VEHICLES USED FOR AUTHORITY BUSINESS

The following provisions shall apply to all employees who operate Authority vehicles and vehicles for Authority business. Failure to comply with these provisions will result in disciplinary action, up to and including termination of employment.

- 1) Safety belts shall be used properly at all times when operating an Authority vehicle.
- 2) Under no circumstances shall alcoholic beverages or illegal drugs be consumed, used or transported in Authority vehicles. In this regard, the driver of the vehicle will be held primarily responsible for the vehicle and its contents.
- 3) Smoking in Authority vehicles is strictly prohibited.
- 4) The employee assigned a vehicle is responsible for maintaining the vehicle in a clean condition.
- 5) Any employee operating an Authority vehicle or a privately owned vehicle utilized in conducting Authority business must possess and maintain the appropriate Florida Driver's License and observe all traffic regulations and anti-littering regulations. Such employee must promptly report driver license restrictions, expiration, denial, suspension, or revocation immediately to his or her supervisor.
- 6) Any employee operating an Authority vehicle must not do so while manually typing or entering multiple letters, numbers or symbols into a wireless communications device to text, email and instant message.

VEHICLE USE POLICY

- 7) The current vehicle registration and insurance carrier card must be maintained in a plainly marked envelope within the glove compartment of each Authority vehicle at all times. The person assigned the exclusive use of a vehicle shall be responsible for ensuring compliance with this paragraph regarding such vehicle. The head of the Department or Chief Executive Officer shall be responsible for ensuring compliance with this paragraph regarding such vehicle.
- 8) Each year, persons assigned take home Authority vehicles must complete and file all necessary forms with the Finance Department in order to comply with applicable Federal tax regulations.
- 9) Personal use of an Authority vehicle shall be restricted to the time the employee is enroute to or from work. Brief stops such as at banks or convenience stores are permitted. Using the vehicle to go to a business establishment or other location after returning home is not permitted, unless it is for an assigned Authority function or meeting, or unless the employee has been specifically instructed by the Chief Executive Officer to have the vehicle in his/her possession for immediate response because of special, unique circumstances. Any visit to a legitimate business site while enroute to or from work must be brief and must not subject the vehicle to undue danger, nor may said business establishment be illegal or lend discredit to the Authority or its operations.
- 10) Under no circumstances shall an Authority vehicle be driven by a person not employed by the Authority, except in case of an emergency.
- 11) Except as may be limited, prohibited or otherwise provided under an agreement applicable to a particular employee, each employee who is assigned an Authority vehicle to perform official duties shall be permitted to take all authorized breaks and lunches within the assigned area, but shall not leave the assigned area without authorization from his or her immediate supervisor.
- 12) In using an Authority vehicle, anyone failing to comply with this Vehicle Use Policy or with State or local traffic regulations will be subject to disciplinary action. In addition to warranted discipline, the appropriate head of Department or Chief Executive Officer shall have the right to deny, until suitable remedial steps have been imposed and satisfactorily completed, the use of an Authority vehicle to anyone so failing to comply.

EMPLOYEE DRIVER RESPONSIBILITIES

- 1) All employees are required to comply with this vehicle policy as set forth herein, or as the same subsequently may be amended from time to time.
- 2) All employees who operate Authority vehicles must exercise reasonable care in the safekeeping, use and maintenance of Authority vehicles to which they are assigned.

Accordingly, negligence in the use and care of Authority vehicles, including but not limited to, abuse, misuse, willful or negligent loss, and/or destruction may result in disciplinary action up to and including termination. Serious cases of negligence may result in the filing of a civil and/or criminal action against the employee.

VEHICLE USE POLICY

- 3) All employees who operate Authority vehicles must do so in a safe manner. Must comply with all State and local traffic regulations including safety restraint laws for driver and all passengers, including not littering from the vehicle, including distracted driving due the use of wireless communications; and must display safe and courteous driving habits which reflect favorably on the Authority and its employees.
- 4) Any employee who receives a traffic citation while operating a Authority vehicle must comply with the lawful requirements imposed by the issuing agency and notify his or her immediate supervisor of the citation, and the effect (if any) that the citation may have on the employee's ability to maintain the required driver's license should the employee plead to or be found guilty of the offense charged in the citation.

VEHICLE ASSIGNMENT GUIDELINES - 24-HOUR ASSIGNED VEHICLE

The Chief Executive Officer shall have the exclusive authority to approve all 24-hour vehicle assignments. To qualify for the assignment of a vehicle to be driven home at night, an employee must meet one or more of the following conditions:

- 1) An employee must be designated for on-call duty 24 hours per day, and must actually be called out for bona fide emergencies on an average of three times per month for the preceding three month period. Such employee must be on-call specifically for emergencies and must require transportation and tools or equipment on board the vehicle to perform his or her emergency duties.
- 2) An employee must be assigned the use of a marked 24-hour Authority response vehicle that is equipped and operated for the purpose of providing support during a bona fide emergency response to the public safety functions of the Authority by establishing or repairing access to areas and people in need of fire suppression or emergency medical response service; or rescue or protection from accidents, severe weather, loss of roadway, loss of traffic signals or barricades, or drainage washouts; provided, the assignment of employees to on-call status with a Authority vehicle under this subparagraph shall be accomplished, to the extent reasonably and safely practicable, on a rotating basis among qualified personnel, and with the minimum staffing reasonably necessary and appropriate.
- 3) An employee must be assigned to an administrative or executive position which requires routine weekend and/or evening attendance at public meetings or functions.
- 4) An employee has been provided with an Authority vehicle as part of an employment agreement.
- 5) Employee's position is one of inspection or enforcement where it is to the advantage of the Authority for that work to be conducted either on the way to or from work.
- 6) As a condition of employment for any position that has been authorized by the Chief Executive Officer.

VEHICLE USE POLICY

RULES REGARDING 24-HOUR ASSIGNED VEHICLES

Each employee who is assigned an Authority vehicle that is driven home at night must adhere to the following rules:

- 1) In order to provide a greater margin of protection for the Authority's vehicle and equipment from collision, damage, or theft, the employee must have available and actually use off-street parking for the vehicle when it is parked at the employee's residence.
- 2) Under no circumstances shall the vehicle be used for transporting members of the employee's family or for anything pertaining to personal business or pleasure.
- 3) The employee is responsible for having the vehicle washed when necessary and to keep the vehicle's interior in clean condition, free from trash and excessive clutter.

VEHICLE ADMINISTRATIVE PROCEDURE

PURPOSE

This policy establishes responsibilities and procedures to ensure proper operation, purchasing, disposal, inventory, and maintenance of all Authority owned vehicles.

POLICY

This policy will address the proper methods of determining whether a Authority Vehicle is needed, the process to purchase a Authority vehicle, the proper use of a Authority vehicle, maintenance procedures, the requirements of the vehicle operator, the requirements for inventorying and tracking Authority vehicles, and how to dispose of the Authority vehicle.

COST-BENEFIT ANALYSIS

Before purchasing a vehicle, the Head of Department is responsible for conducting an analysis of the cost and benefits of the purchase to include the options of a new or used vehicle, long-term rental or payment of personal reimbursement of employees using a personal vehicle (if practical). Such cost – benefit analysis shall be conducted through the annual budget process. The Finance Manager and Chief Executive Officer are available to assist departments in this analysis, by providing historical data and standards.

VEHICLE PURCHASING AND ACQUISITIONS

In consultation with Chief Executive Officer, Head of Department shall be responsible for developing a prioritized list of new and replacement vehicle purchases; developing specifications to include type, size, suitability, durability, overall cost and fuel mileage; and implementing those purchases after they have been adopted as part of the annual budget. Head of Department shall evaluate and prepare specifications for both additional and replacement equipment which:

1. Meet the real requirements of the task to be performed.

VEHICLE USE POLICY

2. Minimize purchase price and/or total life cost.
3. Recognize the need for fuel efficiency; and
4. Follows the competitive bidding process.

Finance Department Property Book Custodian shall be responsible for maintaining a comprehensive list of vehicle assignments. The Chief Executive Officer must authorize all additions or deletions to the Authority fleet and shall have the authority to assign vehicles and to transfer vehicles between departments to ensure optimum utilization of the Authority fleet. Special care shall be taken to maintain proper records.

All purchasing of vehicles and equipment must be coordinated through the Finance Department and conducted per Procurement Policy.

After purchase, the Finance Department will obtain Brevard County tags for all vehicles. All vehicles must be registered to and titled to the Titusville-Cocoa Airport Authority and all titles shall be maintained by Finance Department. The Finance Department will also maintain proper insurance coverage on all vehicles.

Departments are responsible for notifying the Finance Department Property Book Custodian of any vehicle or equipment acquired through any and all acquisition methods (even when payment is not required) including, but not limited to, vehicles acquired by donations, vehicles acquired through state or federal surplus or excess property procedures, or vehicles acquired under sponsored project or similar contractual processes. No vehicles or major equipment will be acquired without the approval of the Chief Executive Officer.

ASSIGNMENT OF AUTHORITY VEHICLES

Authority vehicles shall be assigned to departments, individual employees, or to a general vehicle pool on the basis of work responsibility. Vehicles may be assigned to employees, either solely for use during normal working hours or as a take home vehicle when deemed appropriate. The decision to assign a vehicle to an employee shall be based upon efficient and effective service delivery provided by the employee assigned to the vehicle, and on overall Authority services delivered.

Vehicle assignments to individuals will be reviewed and approved annually by the Chief Executive Officer. Head of Department will submit a proposed vehicle assignment list to the CEO by September 1st of each year. The proposed list shall include: the employee name, the vehicle number, make and model, and current mileage; whether to be assigned as a take-home vehicle or a vehicle to be used during normal working hours only. Prior to September 30th, the CEO will review and authorize/re-authorize vehicle assignments for the fiscal year.

USE OF PERSONAL VEHICLES WHILE CONDUCTING AUTHORITY BUSINESS

Any personal vehicle used to conduct Authority business must, at a minimum, have personal automobile insurance coverage consistent with Florida Statutes. It is the responsibility of the employee to maintain proper insurance coverage.

VEHICLE USE POLICY

If an employee uses his or her personal vehicle to conduct Authority business, the Authority will reimburse the employee for Authority business miles driven. The reimbursement rate will be based on the current rate allowable by Authority policy multiplied by the number of miles driven. Refer to the Authority Travel Policy for more specific instructions.

SAFETY EQUIPMENT REQUIREMENTS

All operators and passengers of Authority vehicles will use the vehicle seat and lap belts if the vehicle is so equipped. Airbags shall not be rendered inoperable on vehicles so equipped. Employees observed not following these safety equipment requirements shall be disciplined according to appropriate personnel/safety guidelines. In addition, any employee injured in an auto crash and found not wearing such protection can have Worker's Compensation benefits reduced as allowed by Florida Statute 440.09(4).

VEHICLE IDENTIFICATION

All vehicles including autos, pick-ups, vans and utility vehicles will be registered with an official Brevard County license plate, current insurance card and vehicle registration papers. All vehicles, with the exception of executive level, shall have an Authority seal decal or other identifying marks on both sides and have identification numbers clearly visible.

Heavy equipment shall have an Authority seal decal or other identifying marks on both sides and have identification numbers clearly visible.

ALTERING VEHICLE

Authority vehicles will not be altered in any way without first obtaining written approval of the appropriate Head of Department. All approved alterations must be coordinated through Fleet Maintenance Mechanic. Authority vehicles shall not have any stickers, posters, signs, or any other similar attachment placed on or affixed to them unless approved by the Chief Executive Officer.

VEHICLE INSPECTION

All employees will perform a "walk-around" of the vehicle to see if there are any visible problems prior to its being driven. If problems are noted, please refer to the following instruction, if applicable:

1. If body damage is discovered, check to see if the Authority standard Accident Report been completed and a copy forwarded to Head of Department.
2. If there appears to be any significant malfunctioning, do not operate the vehicle, call Head of Department for instructions and assistance.

VEHICLE COLLISIONS

All employees, if involved in any vehicular collision in an Authority vehicle or in a private vehicle while performing Authority duties, shall:

1. Call the appropriate law enforcement agency;

VEHICLE USE POLICY

2. Involved notifies their direct supervisor who will be responsible for contacting Chief Executive Officer;
3. Allow Head of Department or the appropriate law enforcement agency to determine if the vehicle should be towed; and
4. Complete an accident report and forward copies to Fleet Maintenance Mechanic, Head of Department and Finance Department (if Authority vehicle).

SAFEGUARDING ISSUED EQUIPMENT

Employees are responsible for safeguarding Authority-issued equipment associated with their assigned vehicles. This includes (but is not limited to) issued equipment which is normally left in the assigned vehicles. For example, if an employee leaves his or her assigned vehicle for repairs or maintenance, the employee shall insure that all equipment is safeguarded prior to leaving the vehicle. If any equipment is subsequently stolen or missing, this will be evidence that the employee failed to safeguard the equipment and appropriate disciplinary action will be taken.



TIX → SPACE COAST REGIONAL AIRPORT
COI → MERRITT ISLAND AIRPORT
X2I → ARTHUR DUNN AIRPARK

355 Golden Knights Blvd. → Titusville, Florida 32780 → 321.267.8780 → fax: 321.383.4284 → email: admins@flairport.com

MEMORANDUM

TO: Members of the Airport Authority

FROM: Michael D. Powell, C.M., ACE
Chief Executive Officer

DATE: June 18, 2020

ITEM DESCRIPTION - NEW BUSINESS ITEM D

Discussion by Mr. Aaron McDaniel of Recent Invoiced Costs by Michael Baker International and Contractors Regarding Current Projects

BACKGROUND

Michael Baker International is currently conducting the engineering and oversight work for contractors on current projects.

The invoice review is to keep the Board informed and ensure we meet FDOT compliance requirements.

ISSUES

All projects are moving forward.

ALTERNATIVES

If anything regarding the numbers is unclear during the discussion, the Airport Authority Board may ask questions about the costs to ensure everyone is comfortable with the invoices as presented.

FISCAL IMPACT

The current Invoiced Costs for the invoices will be covered by Mr. Aaron McDaniel, of Michael Baker International, in detail at the Board Meeting. The back-up documentation is provided for the Board's convenience of reference.

RECOMMENDED ACTION

It is respectfully requested that the Airport Authority Board resolve to (1) Concur with approval of the invoiced costs by Michael Baker International and (2) authorize an Authority Officer or the Chief Executive Officer to execute the necessary documentation upon satisfactory review by legal counsel.

Michael Baker
INTERNATIONAL

MICHAEL BAKER INTERNATIONAL, INC.

515 North Flagler Drive
Suite 303
West Palm Beach, FL 33401
561-812-6400
Billing (803) 231-4014

JUNE 3, 2020

TITUSVILLE-COCOA AIRPORT AUTHORITY
355 GOLDEN KNIGHTS
TITUSVILLE, FL 32780

INVOICE NO. 1085250
BAKER PROJECT NO. 177051
REQUEST NO. 2
FAA AIP PROJECT NO. 3-12-0013-0021-2019
FDOT PROJECT NO. FM 438462-2-94-01

RE: COI REHABILITATION SOUTH APRON AND RW 11-29 (CEI)

FOR FEES BILLED THROUGH APRIL 1, 2020 THROUGH APRIL 30, 2020

CONTRACT VALUE \$365,429.00

PHASE 5 - CONSTRUCTION SERVICES

CONSTRUCTION ADMINISTRATION

46.76% COMPLETE OF \$89,642.00

INVOICED
THIS PERIOD

\$19,508.40

INVOICED
TO DATE

\$41,919.83

RPR

21.73% COMPLETE OF \$238,160.00

\$21,188.47

\$51,747.48

SPECIAL SERVICES (SUBCONSULTANTS)

0.00% CALTECH \$37,627.00

\$0.00

\$0.00

TOTAL EARNINGS

\$40,696.87

\$93,667.31

AMOUNT DUE THIS INVOICE

\$40,696.87

Michael Baker
6/3/20

Electronic Remittance

CITIZENS BANK
ABA: 036-076-150
Account No.: 6101710975
SWIFT: CTZIUS33

Check Payment Remit to:

PO BOX 536408
PITTSBURGH, PA 15253-5906

APPLICATION AND CERTIFICATE FOR PAYMENT

TO: Titusville Cocoa Airport Authority
Space Coast Regional Airport
355 Golden Knights Boulevard
Titusville, FL 32780
CARE OF:

PROJECT:

COL- MI S Apron Runway 11-29 Rehab
FAA 3-12-0013-021-2019
FM 438462-2-94-01

APPLICATION NO. 2
APPLICATION DATE 5/20/2020
PERIOD FROM: 4/1/2020
PERIOD TO: 4/30/2020

Distribution to:
☒ OWNER
☒ ENGINEER
☐ CONTRACTOR

FROM: V. A. Paving, Inc.
P. O. Box 1046
Cocoa, Florida 32923-1046

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G-703, is attached.

1. ORIGINAL CONTRACT SUM \$ 2,760,034.90
2. Net change by Change Orders \$
3. CONTRACT SUM TO DATE \$ 2,760,034.90
4. TOTAL COMPLETED & STORED TO DATE \$ 236,973.72
(Column J on G703)

5. RETAINAGE
a. 10% of Completed Work (Columns D + E on G703) \$ 23,697.37
b. 0% of Stored Material (Column F on G703) \$ 0.00
Total Retainage (Line 5a + 5b or Total in Column I of G703) \$ 23,697.37

6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total) 213,276.35

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 71,291.45

8. CURRENT PAYMENT DUE \$ 141,984.90

9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 23,697.37

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application For Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Debra Mallard Date: 05/20/20

State of: Florida
County of: Brevard
Subscribed and sworn to before me this 20 day of May, 2020

Notary Public Maudich
BRANDI PATTERSON
Commission # GG 118877
Expires June 26, 2021
Bonded thru TROY Fair Insurance 800-335-7019

My Commission Expires:

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 141,984.90
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ENGINEER: PR Date: June 3, 2020

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Michael D. Pratt 6/3/20

SCHEDULE OF VALUES
Meritt Island S Apron Runway
Titsville Cocoa Airport Authority

JOB #:
COL MI S Apron Runway 11-23 Rehab
FAA 3-12-0013-021-2019
FW 436462-2-94-01

Application for Payment #:
Date of application:
Through date:

2.00
5/20/2020
4/30/2020

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
PAY ITEM NO.	DESCRIPTION	UN	QTY	UNIT PRICE	CONTRACT AMOUNT	QTY FROM PREVIOUS PERIODS	AMT FROM PREVIOUS PERIODS	QTY THIS PERIOD	AMOUNT REQUESTED THIS PERIOD	QUANTITY COMPLETE & STORED TO DATE	AMOUNT COMPLETE & STORED TO DATE	PERCENT COMPLETED TO DATE %	BALANCE TO FINISH	Retainage 10%
1	LAYOUT SURVEY	LS	0.60	10,000.00	6,000.00	0.48	4,800.00			0.48	4,800.00	80%	1,200.00	480.00
2	MOT. AIR	LS	0.60	25,000.00	15,000.00		-				-	0%	15,000.00	-
3	EROSION CONTROL	LS	0.60	5,000.00	3,000.00	0.18	900.00			0.18	900.00	30%	2,100.00	90.00
4	MOB	LS	0.60	200,000.00	120,000.00	0.15	30,000.00			0.15	30,000.00	25%	90,000.00	3,000.00
5	PERMITTING FEE ALLOWANCE	LS	0.60	70,000.00	42,000.00	0.34	23,712.72			0.34	23,712.72	55%	18,287.28	2,371.27
6	FULL DEPTH PAVEMENT REMOVAL	SY	3700.00	8.00	29,600.00		-				-	0%	29,600.00	-
7	MILLING 1-3"	SY	29000	4.00	116,000.00		-				-	0%	116,000.00	-
8	2" LIMEROCK BASE REMOVAL	CY	400.00	70.00	28,000.00		-				-	0%	28,000.00	-
9	REMOVE EXISTING PAVEMENT MARKINGS	SF	150.00	5.80	870.00		-				-	0%	870.00	-
10	REMOVE AND RELOCATE GUIDANCE SIGN	EA	1.00	1,500.00	1,500.00		-				-	0%	1,500.00	-
11	REMOVE EXISTING LIGHT POLE	EA	1.00	500.00	500.00		-				-	0%	500.00	-
12	DEMOLISH EXISTING SECURITY FENCE	LF	665.00	3.50	2,327.50		-				-	0%	2,327.50	-
13	REMOVE EXISTING DROP BOX	EA	1.00	2,500.00	2,500.00		-				-	0%	2,500.00	-
14	DEMOLISH AND REMOVE EXISTING CONCRETE SPILLWAY	EA	1.00	1,200.00	1,200.00		-	1.00	1,200.00	1.00	1,200.00	100%	-	120.00
15	REMOVE EXISTING CATCH BASIN AND 20 LF OF 12" RCP	EA	1.00	2,000.00	2,000.00		-	1.00	2,000.00	1.00	2,000.00	100%	-	200.00
16	DEMOLISH AND REMOVE 36" HEADWALL	EA	1.00	2,500.00	2,500.00		-				-	0%	2,500.00	-
17	REMOVE 15' OF 15" RCP	EA	1.00	1,500.00	1,500.00		-				-	0%	1,500.00	-
18	REMOVE 18" MITERED END SECTION	EA	1.00	500.00	500.00		-	1.00	500.00	1.00	500.00	100%	-	50.00
19	REMOVE 24" MES AND 70 LF OF 24" RCP	EA	1.00	750.00	750.00		-				-	0%	750.00	-
20	REMOVE EXISTING 24" MES. CAP	EA	1.00	900.00	900.00		-				-	0%	900.00	-
21	REMOVE EXISTING 36" MES	EA	1.00	400.00	400.00		-				-	0%	400.00	-
22	REMOVE 18X30 MES AND GROUT PIPE	EA	1.00	1,500.00	1,500.00		-				-	0%	1,500.00	-
23	EXISTING BASE CAN REMOVAL	EA	26.00	250.00	6,500.00		-				-	0%	6,500.00	-
24	TAXI WAY EDGE LIGHT REMOVAL	EA	20.00	250.00	5,000.00		-				-	0%	5,000.00	-
25	CABLE REMOVAL	LF	700.00	5.00	3,500.00		-				-	0%	3,500.00	-
26	FOUNDATION REMOVAL	EA	26.00	500.00	13,000.00		-				-	0%	13,000.00	-
27	CONDUIT REMOVAL	LF	600.00	10.00	6,000.00		-				-	0%	6,000.00	-
28	PUMPED CEMENTIOUS GROUT	CY	0.00	316.00	-		-				-	#DIV/0!	-	-
29	PUMPED CEMENTIOUS GROUT DRILLING	LF	0.00	58.20	-		-				-	#DIV/0!	-	-
30	TREE REMOVAL	EA	3.00	500.00	1,500.00		-	3.00	1,500.00	3.00	1,500.00	100%	-	150.00
31	EXCAVATION (EMBANKMENT)	CY	2500.00	15.00	37,500.00		-	2,000.00	30,000.00	2,000.00	30,000.00	80%	7,500.00	3,000.00
32	OFFSITE BORROW	CY	4000.00	20.00	80,000.00		-				-	0%	80,000.00	-
33	MUCK EXCAVATION	CY	6000.00	11.00	66,000.00	1,800.00	19,800.00	3,000.00	33,000.00	4,800.00	52,800.00	80%	13,200.00	5,280.00

INDE
X

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
INDEX X	PAY ITEM NO.	DESCRIPTION	UN	QTY	UNIT PRICE	CONTRACT AMOUNT	QTY FROM PREVIOUS PERIODS	AMT FROM PREVIOUS PERIODS	QTY THIS PERIOD	AMOUNT REQUESTED THIS PERIOD	QUANTITY COMPLETE & STORED TO DATE	AMOUNT COMPLETE & STORED TO DATE	PERCENT COMPLETED TO DATE %	BALANCE TO FINISH	Retainage 10%
33	34	STABILIZED SUBGRADE	SF	3500.00	8.00	28,000.00		-		-	-	-	0%	28,000.00	-
34	35	CRUSHED AGGREGATE BASE COURSE	CY	2250.00	50.00	112,500.00		-		-	-	-	0%	112,500.00	-
35	36	BITUMINOUS SURFACE COURSE	TON	5600.00	121.00	677,600.00		-		-	-	-	0%	677,600.00	-
36	37	BITUMINOUS LEVELING COURSE	TON	0.00	130.00	-		-		-	-	-	#DIV/0!	-	-
37	38	BITUMINOUS PRIME COAT	GAL	6500.00	5.00	32,500.00		-		-	-	-	0%	32,500.00	-
38	39	BITUMINOUS TACK COAT	GAL	2500.00	6.00	15,000.00		-		-	-	-	0%	15,000.00	-
39	40	YELLOW REFLECTIVE PAVEMENT MARKINGS	SF	4500.00	2.30	10,350.00		-		-	-	-	0%	10,350.00	-
40	41	BLACK NON REFLECTIVE PAVEMENT MARKINGS	SF	240.00	1.20	288.00		-		-	-	-	0%	288.00	-
41	42	WHITE REFLECTIVE PAVEMENT MARKINGS	SF	310.00	3.40	1,054.00		-		-	-	-	0%	1,054.00	-
42	43	AIRCRAFT TIE DOWN ANCHORS	EA	156.00	325.00	50,700.00		-		-	-	-	0%	50,700.00	-
43	44	HDPE 15"	LF	50.00	60.00	3,000.00		-		-	-	-	0%	3,000.00	-
44	45	HDPE 18"	LF	10.00	2,000.00	20,000.00		-	5.00	10,000.00	5.00	10,000.00	50%	10,000.00	1,000.00
45	46	HDPE 24"	LF	190.00	92.00	17,480.00		-	190.00	17,480.00	190.00	17,480.00	100%	-	1,748.00
46	47	RCP 18"	LF	16.00	100.00	1,600.00		-	16.00	1,600.00	16.00	1,600.00	100%	-	160.00
47	48	RCP 36"	LF	21.00	212.00	4,452.00		-	-	-	-	-	0%	4,452.00	-
48	49	TYPE C STRUCTURE	EA	1.00	4,200.00	4,200.00		-	1.00	4,200.00	1.00	4,200.00	100%	-	420.00
49	50	TYPE D STRUCTURE	EA	3.00	5,700.00	17,100.00		-	3.00	17,100.00	3.00	17,100.00	100%	-	1,710.00
50	51	MODIFIED TYPE D	EA	1.00	7,000.00	7,000.00		-	1.00	7,000.00	1.00	7,000.00	100%	-	700.00
51	52	ADJUST EXISTING INLET TOP	EA	2.00	1,500.00	3,000.00		-	-	-	-	-	0%	3,000.00	-
52	53	ADJUST MANHOLE TOP	EA	1.00	1,500.00	1,500.00		-	-	-	-	-	0%	1,500.00	-
53	54	15" HEADWALL	EA	1.00	3,600.00	3,600.00		-	1.00	3,600.00	1.00	3,600.00	100%	-	360.00
54	55	18" HEADWALL	EA	1.00	3,600.00	3,600.00		-	1.00	3,600.00	1.00	3,600.00	100%	-	360.00
55	56	36" HEADWALL	EA	1.00	10,600.00	10,600.00		-	-	-	-	-	0%	10,600.00	-
56	57	18" man	EA	3.00	1,900.00	5,700.00		-	0.99	1,881.00	0.99	1,881.00	33%	3,819.00	188.10
57	58	24" man	EA	1.00	2,100.00	2,100.00		-	1.00	2,100.00	1.00	2,100.00	100%	-	210.00
58	59	CHAIN LINK FENCE	LF	665.00	31.60	21,014.00		-	-	-	-	-	0%	21,014.00	-
	60	ALUMINUM CANTILEVER SLIDE GATE	EA	1.00	4,125.00	4,125.00		-	-	-	-	-	0%	4,125.00	-
	61	INSTALLED IN CONDUIT	LF	850.00	8.00	6,800.00		-	-	-	-	-	0%	6,800.00	-
	62	NO. 6 AVG. SOLID, BARE COUNTERPOISE WIRE	LF	850.00	7.50	6,375.00		-	-	-	-	-	0%	6,375.00	-
	63	2-2" CONDUIT CONCRETE ENCASED	LF	175.00	50.00	8,750.00		-	-	-	-	-	0%	8,750.00	-
	64	1-2" CONDUIT	LF	600.00	8.00	4,800.00		-	-	-	-	-	0%	4,800.00	-
	65	ELECTRICAL J-BOX	EA	6.00	800.00	4,800.00		-	-	-	-	-	0%	4,800.00	-
	66	NEW ELEVATED TAXIWAY EDGE LIGHT	EA	23.00	1,300.00	29,900.00		-	-	-	-	-	0%	29,900.00	-
	67	SOD	SY	15000	3.00	45,000.00		-	3,000.00	9,000.00	3,000.00	9,000.00	20%	36,000.00	900.00
	68	TOPSOLLING	SY	15000	4.00	60,000.00		-	3,000.00	12,000.00	3,000.00	12,000.00	20%	48,000.00	1,200.00
								-							
					SUBTOTAL Section I	1,322,035.50								1,585,061.78	23,697.37
60		8. Summary 4.4.20. Quantities													

Invoice No. 2

Period From 4/1/2020
Period To 4/30/2020

Project: COI-MI S Apron Runway 11-29 Rehab
FAA 3-12-0013-021-2019
FM 438462-2-94-01

V. A. Paving, Inc.

Debra Mallard, President

Titusville-Cocoa Airport Authority
Check Register
For the Period From May 1, 2020 to May 31, 2020

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Account ID	Account Description	Amount
38350	5/8/20	Ace Hardware 01536F	546204 101000	R & M - Equip. -COI Cash Operating	13.50
38351	5/8/20	ACE Handiman North 16419F	546203 101000	R & M - Equip. - TIX Cash Operating	44.94
38352	5/8/20	A T & T	541501 101000	Internet Fees Cash Operating	3,651.48
38353	5/8/20	A T & T	541001 541001 101000	Telephone Telephone Cash Operating	328.38
38354	5/8/20	Brown & Brown Insurance	545602 101000	Fuel Tank Ins. - X21 Cash Operating	1,417.00
38355	5/8/20	C & D Construction, Inc.	207100 207100 207100 207100 101000	Due To From Development Due To From Development Due To From Development Due To From Development Cash Operating	179,383.43
38356	5/8/20	City Of Titusville	543190 101000	Water - Unallocated Cash Operating	764.48
38357	5/8/20	Dish	541401 101000	Cable Service Cash Operating	61.55
38358	5/8/20	DynaFire, Inc.	546303 546303 101000	R & M - Bldgs. - TIX R & M - Bldgs. - TIX Cash Operating	2,500.00
38359	5/8/20	Federal Express	542101 101000	Express Mail Cash Operating	25.35
38360	5/8/20	Florida Power & Light	543090 543090 543090 543090 543090 101000	Electricity - Unallocated Electricity - Unallocated Electricity - Unallocated Electricity - Unallocated Electricity - Unallocated Cash Operating	1,402.39
38361	5/8/20	Hangar Door Specialists, LLC	546504 546504 101000	T-Hangar Maintenance COI T-Hangar Maintenance COI Cash Operating	16,418.00
38362	5/8/20	H. L. Pruitt Corporation	207100 207100 207100 207100 101000	Due To From Development Due To From Development Due To From Development Due To From Development Cash Operating	368,075.88
38363	5/8/20	Home Depot Credit Services	546303 546503 546303 546303 546504 101000	R & M - Bldgs. - TIX T-Hangar Maintenance TIX R & M - Bldgs. - TIX R & M - Bldgs. - TIX T-Hangar Maintenance COI Cash Operating	176.99
38364	5/8/20	Vantagepoint Transfer Agents-3033	218200 101000	Retirement Payable Cash Operating	1,300.00
38365	5/8/20	Lacey's Lock Service	546503 546504	T-Hangar Maintenance TIX T-Hangar Maintenance COI	593.00

Titusville-Cocoa Airport Authority
Check Register
For the Period From May 1, 2020 to May 31, 2020

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Check #	Date	Payee	Account ID	Account Description	Amount
			546303 101000	R & M - Bldgs. - TIX Cash Operating	
38366	5/8/20	Lowes	546303 546203 101000	R & M - Bldgs. - TIX R & M - Equip. - TIX Cash Operating	51.09
38367	5/8/20	Michael Baker International	207100 207100 207100 207100 101000	Due To From Development Due To From Development Due To From Development Due To From Development Cash Operating	13,030.22
38368	5/8/20	Michael Baker International	207100 207100 207100 207100 101000	Due To From Development Due To From Development Due To From Development Due To From Development Cash Operating	12,927.01
38369	5/8/20	Michael Baker International	207100 207100 207100 207100 101000	Due To From Development Due To From Development Due To From Development Due To From Development Cash Operating	24,164.43
38370	5/8/20	Michael Baker International	207100 207100 207100 207100 101000	Due To From Development Due To From Development Due To From Development Due To From Development Cash Operating	6,960.43
38371	5/8/20	O'Reilly Auto Parts, Inc.	546203 546403 546403 101000	R & M - Equip. - TIX R & M - Autos - TIX R & M - Autos - TIX Cash Operating	405.37
38372	5/8/20	Spaceport Avionics Services, Inc.	546201 546201 546201 101000	R & M - Equip. - G & A R & M - Equip. - G & A R & M - Equip. - G & A Cash Operating	900.00
38373	5/8/20	Spectrum	541501 101000	Internet Fees Cash Operating	67.23
38374	5/8/20	Waste Management	544001 544001 101000	Rentals & Leases G & A Rentals & Leases G & A Cash Operating	298.34
38375	5/8/20	Watkins Fuel Oil	552101 101000	Fuel - G & A Cash Operating	1,111.49
38376	5/8/20	WhiteBird Attorneys At Law	531001 531001 101000	Prof. Service - Legal Prof. Service - Legal Cash Operating	3,871.10
38377	5/8/20	David Fout	207300 101000	Due To From Revenue Cash Operating	16.27
38378	5/8/20	James Guest	207300 101000	Due To From Revenue Cash Operating	200.00
38379	5/8/20	Omayra de los Santos	207300 381100 101000	Due To From Revenue Transfer From Revenue Cash Operating	61.44

Titusville-Cocoa Airport Authority
Check Register
For the Period From May 1, 2020 to May 31, 2020

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Check #	Date	Payee	Account ID	Account Description	Amount
38380	5/8/20	George Terwilliger	207300 101000	Due To From Revenue Cash Operating	25.00
38381	5/22/20	Access Rack, Inc.	546403 101000	R & M - Autos - TIX Cash Operating	3,495.00
38382	5/22/20	SYNCB/AMAZON	552202 546403 101000	Computer Equipment R & M - Autos - TIX Cash Operating	1,533.34
38383	5/22/20	A T & T	541001 541001 101000	Telephone Telephone Cash Operating	413.50
38384	5/22/20	A T & T	541501 101000	Internet Fees Cash Operating	698.93
38385	5/22/20	AT&T Mobility	541301 541001 101000	Cellular Phones Telephone Cash Operating	659.28
38386	5/22/20	Brevard County Utility Resources	546104 101000	R & M Service - COI Cash Operating	100.00
38387	5/22/20	City Of Cocoa	543190 101000	Water - Unallocated Cash Operating	151.26
38388	5/22/20	City Of Titusville	543190 101000	Water - Unallocated Cash Operating	443.82
38389	5/22/20	Cypress Mulch Fence & Sod	546303 101000	R & M - Bldgs. - TIX Cash Operating	508.00
38390	5/22/20	321 Flags and Gifts, LLC	546203 101000	R & M - Equip. - TIX Cash Operating	3,594.00
38391	5/22/20	Florida Power & Light	543090 543090 543090 101000	Electricity - Unallocated Electricity - Unallocated Electricity - Unallocated Cash Operating	4,628.00
38392	5/22/20	Goodyear	546401 101000	R & M - Autos - G & A Cash Operating	255.36
38393	5/22/20	Vantagepoint Transfer Agents-3033	218200 101000	Retirement Payable Cash Operating	1,300.00
38394	5/22/20	Konica Minolta Business Solutions	544101 101000	Copy Machine Rental Cash Operating	172.83
38395	5/22/20	Marie's Coffee Service	551001 101000	Office Supplies Cash Operating	36.50
38396	5/22/20	Michael Baker International	207100 207100 207100 207100 101000	Due To From Development Due To From Development Due To From Development Due To From Development Cash Operating	52,970.44
38397	5/22/20	Nix Pest Management	546101 101000	R & M Service - G & A Cash Operating	256.00
38398	5/22/20	PIP Printing	551001	Office Supplies	475.00

Titusville-Cocoa Airport Authority
Check Register
For the Period From May 1, 2020 to May 31, 2020

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Account ID	Account Description	Amount
			101000	Cash Operating	
38399	5/22/20	RNMC Volusia, LLC	561001	Capital Outlay - G & A	13,270.28
			561001	Capital Outlay - G & A	
			561001	Capital Outlay - G & A	
			561001	Capital Outlay - G & A	
			101000	Cash Operating	
38400	5/22/20	Sherwin Williams	546203	R & M - Equip. - TIX	1,217.56
			546203	R & M - Equip. - TIX	
			546203	R & M - Equip. - TIX	
			546203	R & M - Equip. - TIX	
			546203	R & M - Equip. - TIX	
			546203	R & M - Equip. - TIX	
			101000	Cash Operating	
38401	5/22/20	V. A. Paving	207100	Due To From Development	71,291.45
			207100	Due To From Development	
			207100	Due To From Development	
			207100	Due To From Development	
			101000	Cash Operating	
38402	5/22/20	Waste Management	544001	Rentals & Leases G & A	117.70
			101000	Cash Operating	
38403	5/22/20	Windstream Communications	541001	Telephone	75.52
			101000	Cash Operating	
38404	5/22/20	Jerry Chabrian	207300	Due To From Revenue	730.90
			381100	Transfer From Revenue	
			101000	Cash Operating	
38405	5/22/20	George Terwilliger	207300	Due To From Revenue	73.48
			381100	Transfer From Revenue	
			101000	Cash Operating	
Total					798,713.94

Titusville-Cocoa Airport Authority
Budget to Actual
May 2020

Revenues	Budget	Month	YTD	Budget %								
Revenues	\$2,670,623	\$244,773.10	\$1,749,055.48	65.49%								
Interest Income	\$0	\$1.49	\$25.44	-								
Ad Valorem	\$0	\$0.00	\$0.00	-								
Misc. Income	\$2,500	\$0.00	\$3,559.74	142.39%								
TOTAL	\$2,673,123	\$244,774.59	\$1,752,640.66	65.57%								
Expense	Budget	Arthur	Space	Merritt								
		Dunn	Coast	Island	G & A	Unallocated	Total	Budget	%			
Personnel Services												
Salaries	\$759,586	\$40,551.30	\$162,145.78	\$52,336.47	\$189,017.66		\$444,051.21		58.46%			
Payroll Tax	\$58,108	\$1,463.02	\$7,969.93	\$1,616.64	\$19,556.96		\$30,606.55		52.67%			
Workman's Compensation 524090	\$20,000					\$10,221.00	\$10,221.00		51.11%			
Florida Retirement	\$103,001	\$1,708.30	\$11,701.14	\$1,901.80	\$53,559.99	\$1,808.56	\$70,679.79		68.62%			
Employee Insurance	\$135,968				\$41,539.62	\$54,783.76	\$96,323.38		70.84%			
Employee Education 514001	\$3,000				\$1,445.50		\$1,445.50		48.18%			
Operating Expense												
Professional Services												
Land Appraisal 531301	\$25,000.00						\$0.00		0.00%			
General Consultant 531101	\$10,000.00				\$5,476.22		\$5,476.22		54.76%			
Legal Service 531001	\$55,000.00				\$23,458.91		\$23,458.91		42.63%			
Accounting/Auditing 532001 (Paychex, CPA)	\$34,000.00				\$29,365.64		\$29,365.64		86.37%			
Contract Services												
Computer Tech Support 531207	\$3,000.00				\$3,000.00		\$3,000.00		100.00%			
Janitorial Service 552201	\$7,000.00				\$4,295.00		\$4,295.00		61.36%			
Contractual Services - Other	\$1,000.00											
Investigation/Testing 514002 (MedFast)	\$500.00						\$0.00		0.00%			
Travel & Training												
Travel - Per Diem 540001	\$6,000.00				\$106.26		\$106.26		1.77%			
Travel - Training 540101	\$12,000.00						\$0.00		0.00%			
Communications & Freight												
Telecommunications												
Telephone 541001 (AT&T, Windstream)	\$12,000.00				\$12,000.00		\$12,000.00		100.00%			
Cell Phones 541301 (AT&T Mobility, Sprint)	\$7,000.00				\$5,774.86		\$5,774.86		82.50%			
Cable Service 541401 (Dish)	\$950.00				\$950.00		\$950.00		100.00%			
Internet Service 541501 (Spectrum)	\$12,000.00				\$12,000.00		\$12,000.00		100.00%			
Postage												
Postage 542001 (Pinney Bowes)	\$3,000.00				\$2,041.98		\$2,041.98		68.07%			
Express Mail 542101 (Fed Ex)	\$1,000.00				\$259.55		\$259.55		25.96%			
Utility Services												
Water/Sewer 543190 (City of Titus, City of Cocoa)	\$18,000.00						\$12,150.50		67.50%			
Electricity 543090 (FP&L)	\$120,000.00				\$1,164.81		\$62,125.39		51.77%			
Storm Water Fees	\$10,000.00						\$612.53		6.13%			
Solid Waste (543202,543203,543204)	\$14,000.00	\$9,292.63	\$1,819.54	\$2,887.83			\$14,000.00		100.00%			

Titusville-Cocoa Airport Authority
Budget to Actual
May 2020

Expense	Budget	Arthur Dunn	Space Coast	Merritt Island	G & A	Unallocated	Total	% Budget
Rentals & Leases								
Equipment & Dumpster Rental 544001	\$2,500.00		\$231.60	\$306.32	\$1,962.08		\$2,500.00	100.00%
Postage Machine 544102	\$700.00				\$276.00		\$276.00	39.43%
Copy Machine 544101	\$2,000.00				\$986.85		\$986.85	49.34%
Phone System 544103	\$3,000.00				\$1,751.49		\$1,751.49	58.38%
Insurance								
Property/Casual								
Buildings & Equipment 545290	\$265,980.00				\$293,285.00	-\$29,939.00	\$263,346.00	99.01%
Fuel Tank 545600	\$3,000.00	\$1,417.00		\$1,193.00			\$2,610.00	87.00%
Housing/Liability 545702	\$8,000.00						\$0.00	0.00%
Airport Liability 545090	\$9,000.00				\$627.00		\$627.00	6.97%
Auto Liability 545190	\$19,830.00						\$0.00	0.00%
Officers Liability 545500	\$6,125.00				\$6,125.00		\$6,125.00	100.00%
Employee Bond 545400	\$296.00				\$296.00		\$296.00	100.00%
Repairs & Maintenance								
Service Contracts (Pest 546101, Lift Station 546104, Dyna Fire)	\$13,000.00		\$3,647.84	\$1,175.00	\$2,651.66	\$777.33	\$8,251.83	63.48%
Repairs/Maintenance	\$192,000.00	\$6,524.51	\$58,895.14	\$3,551.46	\$14,792.00	\$24,961.19	\$108,724.30	56.63%
Repairs/Maintenance **T-hangar Maintenance**	\$90,000.00	\$536.97	\$17,263.42	\$40,015.07			\$57,815.46	64.24%
Printing/Binding								
General Printing 551101	\$300.00						\$0.00	0.00%
Promotional Activities								
Advertising								
Marketing & Website 548201	\$15,000.00				\$7,271.31		\$7,271.31	48.48%
Promotional & Conferences 548101	\$7,000.00				\$614.30		\$614.30	8.78%
Other Charges/Obligations								
Legal Notices 548001 (FL Today)	\$5,550.00						\$0.00	0.00%
Brevard County Real Estate Taxes 549101	\$13,000.00				\$238.80		\$238.80	1.84%
Brevard County Indirect Fees (Fire Line 546403)	\$10,000.00						\$0.00	0.00%
Supplies								
Office Supplies 551001	\$8,000.00				\$5,915.14		\$5,915.14	73.94%
Operating Supplies 552101	\$45,000.00				\$17,492.46		\$17,492.46	38.87%
Furniture & Fixtures - Office Furniture 166400, 166500, Office SW, Computer Equipment 552202, Vehicle Tracking SW/HW	\$10,000.00				\$5,661.46		\$5,661.46	56.61%
Maintenance Uniforms 552090	\$6,500.00				\$2,863.85		\$2,863.85	44.06%
Books, Subscriptions, Memberships								
Dues & Memberships 554001	\$5,000.00				\$5,000.00		\$5,000.00	100.00%
Capital Outlay								
Vehicles/Equipment 561001	\$100,000.00				\$100,000.00		\$100,000.00	100.00%
Contingency								
Contingency	\$101,229.00						\$0.00	0.00%
Development	\$300,000.00	\$6,526.41	\$37,901.51	\$38,946.57			\$83,374.49	27.79%
Debt Service	\$185,000.00				\$116,296.96		\$116,296.96	62.86%
Renewal & Replacement	\$148,051.91				\$81,364.98		\$81,364.98	54.96%
Total	\$2,673,123.00	\$61,493.73	\$264,286.92	\$104,983.59	\$995,820.93	\$94,091.33	\$1,520,676.50	56.89%

Financial Review
Cash Position, Commitments, Reserves
as of May 31, 2020

1) Cash On Hand:

a) Cash per Operating Fund Balance Sheet	\$1,707,364
b) Cash per Revenue Fund Balance Sheet	\$242,800
c) Cash per R & R Fund Balance Sheet	\$148,052
d) Cash per Debt Service Fund Balance Sheet	\$58,148
e) Cash per Development Fund Balance Sheet	-\$1,476,507
Total Cash on Hand	\$679,858

2) Plus Grants Receivable (*See "Grants Receivable Report")	\$1,413,468
Total Cash and Grants Receivable	\$2,093,325

3) Less Restricted Cash

a) FDOT Advances	\$0
b) State Board LGIP B	\$0
Total Unrestricted Cash	\$2,093,325

4) Less Funds Committed for Operations

a) Operations Reserve (Debt Service)	\$58,148
b) Renewal & Replacement Fund	\$148,052
c) Escrow Account	\$242,800
Total Funds Committed for Operations	\$449,000

5) Less Funds Committed for Projects

Projects			Funded
COI	North Area Security & Infrastructure	\$22,807	2015
COI	Port-A-Port Replacement	\$0	2017
COI	Runway 11/29 Settlement Rehab "dip"	\$21,770	2020
COI	South Apron Rehabilitation	\$5,212	2020
COI	Replace PAPIs	\$34,000	2019
X21	Replace PAPIs	\$3,400	2019
X21	Airfield Markings Rehabilitation	\$1,600	2019
TIX	Replace MEL Tower Equipment (100% FAA funded)	\$0	2020

Total Committed Funds	\$88,789
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6) Total Uncommitted Cash	\$1,555,536
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GRANTS RECEIVABLE REPORT

Date	Project	Vendor	Invoice/Pay App	Full Invoice Amount	Receivable Amount	Draw Date	Funds Received
12/20/2019	TIX	Airfield Lighting Rehab	Pay App 10	\$16,539.30	\$16,208.51	6/11/2020	
1/17/2020	TIX	Airfield Lighting Rehab	Pay App 11	\$261,058.85	\$255,837.67	6/11/2020	
4/10/2020	TIX	Airfield Lighting Rehab	Pay App 12	\$152,404.17	\$149,356.09	6/11/2020	
3/13/2020	TIX	Airfield Lighting Rehab	Pay App 13 FINAL	\$368,075.88	\$360,714.36	6/11/2020	
12/20/2019	TIX	Airfield Lighting Rehab	Pay App 09	\$17,229.82	\$16,885.22	6/11/2020	
3/13/2020	TIX	Michael Baker	Pay App 10	\$12,927.01	\$12,668.47	6/11/2020	
4/10/2020	TIX	Michael Baker	Pay App 11	\$24,164.43	\$23,681.14	6/11/2020	
4/10/2020	TIX	Michael Baker	Pay App 12	\$23,163.45	\$22,700.18	6/11/2020	
4/10/2020	TIX	Michael Baker	Pay App 13 FINAL	\$6,960.43	\$6,821.22	6/11/2020	
2/14/2020	X21	PAPIS	Pay App 06	\$4,594.80	\$4,502.90	6/11/2020	
3/13/2020	X21	PAPIS	Pay App 07 FINAL	\$699.45	\$685.46	6/11/2020	
3/13/2020	X21	PAPIS (Construction)	Pay App 01	\$990.93	\$971.11	6/11/2020	
2/14/2020	X21	Airfield Markings	Pay App 04	\$1,000.00	\$980.00	6/11/2020	
3/13/2020	X21	Airfield Markings	Pay App 05	\$1,000.00	\$980.00	6/11/2020	
4/10/2020	X21	Airfield Markings	Pay App 06 FINAL	\$9,000.00	\$8,820.00	6/11/2020	
3/13/2020	X21	Airfield Markings (Construction)	Pay App 01 FINAL	\$49,129.35	\$48,146.76	6/11/2020	
10/25/2019	COI	PAPIS	Pay App 01	\$11,541.75	\$9,233.40	pending	
11/8/2019	COI	PAPIS	Pay App 02	\$7,607.06	\$6,085.65	pending	
11/22/2019	COI	PAPIS	Pay App 03	\$8,831.19	\$7,064.95	pending	
1/17/2020	COI	PAPIS	Pay App 04	\$4,983.94	\$3,987.15	pending	
1/18/2020	COI	PAPIS	Pay App 05	\$1,399.00	\$1,119.20	pending	
3/13/2020	COI	PAPIS	Pay App 06 FINAL	\$612.06	\$489.65	pending	
3/13/2020	COI	PAPIS (Construction)	Pay App 01	\$990.93	\$792.74	pending	
5/8/2020	COI	Port-A-Port Replacement (Construction)	Pay App 10 FINAL	\$13,030.22	\$10,424.18	pending	
5/8/2020	COI	Port-A-Port Replacement (Construction)	Pay App 09 FINAL	\$179,383.43	\$143,506.74	pending	
5/22/2020	COI	South Apron & Runway 11/29 Rehab	Pay App 01	\$52,970.44	\$51,911.03	6/12/2020	
6/19/2020	COI	South Apron & Runway 11/29 Rehab	Pay App 02	\$40,696.87	\$39,882.93	pending	
5/22/2020	COI	South Apron & Runway 11/29 Rehab	Pay App 01	\$71,291.45	\$69,865.62	6/12/2020	
6/19/2020	COI	South Apron & Runway 11/29 Rehab	Pay App 02	\$141,984.90	\$139,145.20	pending	

\$361,731.80 draw yet to be processed

\$1,051,735.76 draw processed, funds yet to be received

\$0.00 funds received since last report

\$1,413,467.56 TOTAL GRANTS RECEIVABLE

Titusville-Cocoa Airport Authority
Balance Sheet
May 31, 2020

ASSETS

Cash		
Cash Operating	\$	(117,606.90)
Cash Savings		1,707,363.98
Cash - Payroll		26,528.29
Petty Cash		350.00
Petty Cash - Mini's		145.56
Total Cash		1,616,780.93
Current Assets		
Prepaid Expenses		0.13
Insurance Payable		(4,656.35)
Total Current Assets		(4,656.22)
Property and Equipment		
Land Improve. - X21		3,163,568.79
Land Improve. - TIX		11,709,132.01
Land Improve. - COI		1,678,821.00
Bldg. Improve. - X21		2,386,882.77
Bldg. Improve. - TIX		18,627,375.58
Bldg. Improve. - COI		6,230,575.94
Allow/Dep Bldg - X21		(1,555,522.70)
Allow/Dep Bldg - TIX		(5,607,495.95)
Allow/Dep Bldg - COI		(4,484,212.17)
Runway Lighting - X21		2,827,636.56
Runway Lighting - TIX		23,799,310.95
Runway Lighting - COI		10,124,583.69
Allow/Dep Land - X21		(37,943.70)
Allow/Dep Lighting - X21		(1,305,974.12)
Allow/Dep Land - TIX		(427,469.70)
Allow/Dep Lighting - TIX		(9,621,993.07)
Allow/Dep Land - COI		(90,603.16)
Allow/Dep Lighting - COI		(3,311,049.65)
Radio Equipment		546,107.42
Fire Equipment		13,607.95
Vehicles		1,169,867.41
Tools & Equip.		160,591.76
Tools & Equipment - X21		4,295.69
Tools & Equipment - COI		17,633.75
Furniture		36,379.93
Fixtures & Equip.		143,959.42
Fixtures & Equip. - X21		34,325.49
Furniture & Fix - COI		32,949.78
Other Assets		1,219,447.34
Heavy Equipment - TIX		385,095.95
Heavy Equipment - COI		37,986.48
Allow/Dep Radio Equip		(523,905.91)
Allow/Dep Fire Equip		(13,607.95)
Allow/Dep Vehicles		(1,088,609.20)
Allow/Dep Tools & Equip		(176,138.43)
Allow/Dep Furniture		(32,980.57)
Allow/Dep Fix & Equip		(142,657.47)
Allow/Dep Fix & Equip X21		(34,325.49)
Allow/Dep Fix & Equip COI		(32,949.78)
Allow/Dep Other Assets		(1,207,705.91)
Allow/Dep Heavy Equip		(369,814.43)
Total Property and Equipment		54,285,176.30

Unaudited - For Management Purposes Only

Titusville-Cocoa Airport Authority
Balance Sheet
May 31, 2020

Other Assets

Total Other Assets	0.00
Total Assets	\$ 55,897,301.01

LIABILITIES AND CAPITAL

Current Liabilities	
Accounts Payable	\$ (1,625.00)
Pension Costs - Unamortized	(407,918.00)
Due To From Debt	(349,679.21)
Due To From R & R	71,693.27
Wages Payable	22,721.30
Fica W/H	7,443.81
Retirement Payable	(89.96)
Life Insurance	(849.10)
Payable Child Support	3,497.94
Long Term Disability	(297.19)
ICMA Loan	188.17
Group Health	28,659.26
Med Msa	(805.63)
Short Term Disability	(303.32)
Florida Retirement	2,658.38
Accrued Vacation & Sick	110,098.87
Post Employment Benefits	53,036.00
Retirement Payable	1,262,123.00
Deferred Inflows of Pension Ea	145,122.00
Deferred Inflows of OPEB earni	10,243.00
Transfer To R & R Fund	(57,883.87)
Transfer To Debt Service	103,815.37
Transfer To Development	0.29
Total Current Liabilities	1,001,849.38
Long-Term Liabilities	
Suntrust	1,518,252.35
Total Long-Term Liabilities	1,518,252.35
Total Liabilities	2,520,101.73
Capital	
Contributions Local Gov't	7,905,553.21
Contributions FAA	35,720,937.95
Contributions FDOT	25,280,789.67
Contributions DEP	80,853.00
Contributions GSA	7,404.00
Contributions FBO	5,760.00
Contributions Other	4,326,229.81
Retained Earnings	(20,182,292.52)
Net Income	231,964.16
Total Capital	53,377,199.28
Total Liabilities & Capital	\$ 55,897,301.01

Unaudited - For Management Purposes Only

Titusville-Cocoa Airport Authority
Income Statement
For the Eight Months Ending May 31, 2020

	Current Month This Year	Current Month Last Year	Year to Date This Year	Year to Date Last Year
Revenues				
Ad Valorem	0.00	12.90	0.00	33.66
Misc. Income	0.00	403.79	3,559.74	28,779.05
Interest Income	1.49	7.42	25.44	18.01
From Revenue	245,195.77	266,593.66	1,750,274.38	1,891,784.29
Transfer From Re	(422.67)	0.00	(1,218.90)	(2,796.14)
Total Revenues	244,774.59	267,017.77	1,752,640.66	1,917,818.87
Cost of Sales				
Total Cost of Sale	0.00	0.00	0.00	0.00
Gross Profit	244,774.59	267,017.77	1,752,640.66	1,917,818.87
Expenses				
Executive Salarie	13,961.52	13,961.52	112,892.16	119,597.92
Salaries - G & A	14,086.76	12,098.44	118,852.88	111,031.02
Salaries - X21	4,816.98	2,242.00	40,551.30	20,521.39
Salaries - TIX	18,928.30	21,397.71	162,145.78	151,201.06
Salaries - COI	6,131.98	6,234.56	52,336.47	62,353.28
Salaries - Unalloc	(3,290.48)	1,412.16	(42,727.38)	32,328.47
Education	199.00	0.00	1,445.50	0.00
Employee Inv. &	0.00	165.00	0.00	880.00
Payroll Taxes - G	2,597.98	2,513.71	21,326.02	21,974.46
Payroll Taxes - X	183.23	171.51	1,463.02	1,329.98
Payroll Taxes - TI	995.72	1,503.81	7,969.93	7,942.94
Payroll Taxes - C	202.08	197.97	1,616.64	2,151.53
Payroll Taxes - U	36.52	(147.82)	(1,769.06)	595.10
FL Retirement -	6,247.22	4,373.68	53,559.99	45,223.20
FL Retirement -	202.87	185.19	1,708.30	1,800.03
FL Retirement - T	1,357.76	1,281.59	11,701.14	9,730.11
FL Retirement -	223.74	213.76	1,901.80	2,604.10
FL Retirement -	0.00	1,141.00	1,808.56	10,684.27
Group Insurance -	0.00	0.00	41,539.62	42,831.82
Group Insurance -	0.00	74.42	54,783.76	58,165.01
Workman's Comp	0.00	0.00	10,221.00	13,369.00
Prof. Service - Le	3,871.10	0.00	23,458.91	28,213.95
Prof. Serv. Gen C	0.00	0.00	740.00	500.00
Prof. Serv.-Other	0.00	0.00	519.54	4,072.98
Prof Serv - Tech	0.00	0.00	7,216.68	585.00
Accounting & Au	361.01	342.86	29,365.64	27,053.47
Travel - G & A	0.00	0.00	106.26	365.00
Travel - Training	0.00	0.00	0.00	180.86
Telephone	1,164.81	2,855.30	20,171.66	19,344.86
Telephone - X21	0.00	0.00	0.00	202.71
Telephone - TIX	0.00	0.00	0.00	849.15
Telephone - COI	0.00	0.00	0.00	767.56
Cellular Phones	682.06	475.13	5,464.04	4,371.18
Cable Service	61.55	126.08	958.18	1,070.10
Internet Fees	4,417.64	58.28	5,295.79	407.96
Freight & Postage	0.00	0.00	2,041.98	2,247.14
Express Mail	25.35	0.00	259.55	293.02
Electricity - X21	0.00	695.07	0.00	4,752.38
Electricity - TIX	0.00	395.04	0.00	23,169.13
Electricity - COI	0.00	537.85	0.00	13,126.56

For Management Purposes Only

Titusville-Cocoa Airport Authority
Income Statement
For the Eight Months Ending May 31, 2020

	Current Month	Current Month	Year to Date	Year to Date
	This Year	Last Year	This Year	Last Year
Electricity - Unall	6,030.39	5,718.87	60,960.58	19,455.52
Water - X21	0.00	0.00	0.00	2,475.88
Water - TIX	0.00	1,181.21	0.00	6,940.86
Water - COI	0.00	118.78	0.00	1,393.69
Water - Unallocat	1,359.56	0.00	12,150.50	0.00
Solid Waste - X2	0.00	0.00	9,292.63	13,509.58
Solid Waste - TI	0.00	(1,256.60)	2,432.07	3,585.39
Solid Waste - CO	0.00	0.00	2,887.83	3,467.15
Rentals & Leases	416.04	0.00	3,183.74	0.00
Rentals & Leases	0.00	0.00	231.60	861.24
Rentals & Leases	0.00	307.99	306.32	1,318.79
Copy Machine Re	172.83	172.83	986.85	926.71
Postage Machine	0.00	0.00	276.00	138.00
Phone System Re	0.00	89.27	1,751.49	808.24
Property Insuranc	0.00	0.00	293,285.00	0.00
Property Ins - Un	0.00	0.00	(29,939.00)	240,089.00
Employee Bond	0.00	0.00	296.00	296.00
Officers Liability	0.00	0.00	6,752.00	5,568.00
Fuel Tank Ins. -	1,417.00	1,285.00	1,417.00	1,285.00
Fuel Tank Ins. - C	0.00	1,080.00	1,193.00	1,080.00
R & M - Office E	0.00	0.00	0.00	118.00
R & M - X21	0.00	0.00	0.00	2,822.85
R & M - TIX	0.00	7,840.95	853.65	25,830.17
R & M - COI	0.00	548.50	383.67	2,992.00
R & M - Unalloca	0.00	103.69	3,506.46	5,795.55
R & M Service -	256.00	0.00	1,430.00	256.00
R & M Service -	0.00	0.00	3,647.84	1,310.85
R & M Service -	100.00	100.00	1,175.00	1,005.00
R & M Service -	0.00	0.00	777.33	0.00
R & M - Equip. -	900.00	0.00	12,715.81	0.00
R & M - Equip. -	0.00	5,707.81	6,173.22	11,104.64
R & M - Equip. -	5,043.41	2,916.79	15,473.65	16,397.51
R & M - Equip. -	13.50	299.99	3,061.03	3,935.64
R & M - Equip. -	0.00	0.00	6,601.51	1,120.34
R & M - Bldgs. -	0.00	0.00	661.00	857.30
R & M - Bldgs. -	0.00	150.00	66.85	650.02
R & M - Bldgs. -	3,160.26	9.58	37,697.12	11,041.82
R & M - Bldgs. -	0.00	319.47	106.76	6,169.53
R & M - Bldgs. -	0.00	0.00	13,199.41	2,558.87
R & M - Autos -	255.36	188.97	1,415.19	920.09
R & M - Autos -	0.00	0.00	284.44	415.49
R & M - Autos -	4,048.87	1,287.71	4,870.72	3,449.96
R & M - Autos -	0.00	0.00	0.00	3,579.19
R & M - Autos -	0.00	(7.49)	1,653.81	512.09
T-Hangar Mainte	0.00	8.36	536.97	105.30
T-Hangar Mainte	46.49	142.32	17,263.42	10,143.82
T-Hangar Mainte	16,993.94	0.00	40,015.07	1,889.84
Promotional Ads	0.00	0.00	614.30	349.05
Marketing - G &	0.00	235.35	290.55	2,401.41
Other - Tax Colle	0.00	0.00	238.80	0.00
Other - R.E Taxes	0.00	0.00	0.00	130.00
Office Supplies	511.50	889.93	5,915.14	5,470.59
Printing & Bindin	0.00	0.00	6,980.76	0.00
Uniforms - TIX	0.00	1,324.54	0.00	4,040.49
Uniforms - Unall	0.00	0.00	2,863.85	2,784.52
Fuel - G & A	1,111.49	2,398.46	17,492.46	10,746.65
Fuel - X21	0.00	0.00	0.00	537.00
Fuel - Unallocate	0.00	0.00	0.00	7,357.74

For Management Purposes Only

Titusville-Cocoa Airport Authority
Income Statement
For the Eight Months Ending May 31, 2020

	Current Month This Year	Current Month Last Year	Year to Date This Year	Year to Date Last Year
Cleaning - G &	0.00	510.00	4,295.00	4,080.00
Computer Equip	1,339.31	0.00	5,523.50	2,424.53
Dues & Members	144.96	0.00	5,137.96	3,629.44
Dues & Members	0.00	0.00	0.00	375.00
Capital Outlay -	13,270.28	0.00	181,364.98	0.00
Total Expenses	134,055.89	108,178.10	1,520,676.50	1,310,395.04
Net Income	\$ 110,718.70	\$ 158,839.67	\$ 231,964.16	\$ 607,423.83

Titusville-Cocoa Airport Authority

General Ledger

For the Period From May 1, 2020 to May 31, 2020

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
101000	5/1/20			Beginning Balance			-117,245.89
Cash Operating	5/8/20	38350	CDJ	Ace Hardware 015		13.50	
	5/8/20	38351	CDJ	ACE Handiman No		44.94	
	5/8/20	38352	CDJ	AT&T		3,651.48	
	5/8/20	38353	CDJ	A T & T		328.38	
	5/8/20	38354	CDJ	Brown & Brown Ins		1,417.00	
	5/8/20	38355	CDJ	C & D Construction		179,383.43	
	5/8/20	38356	CDJ	City Of Titusville		764.48	
	5/8/20	38357	CDJ	Dish		61.55	
	5/8/20	38358	CDJ	DynaFire, Inc.		2,500.00	
	5/8/20	38359	CDJ	Federal Express		25.35	
	5/8/20	38360	CDJ	Florida Power & Li		1,402.39	
	5/8/20	38361	CDJ	Hangar Door Speci		16,418.00	
	5/8/20	38362	CDJ	H. L. Pruitt Corpora		368,075.88	
	5/8/20	38363	CDJ	Home Depot Credit		176.99	
	5/8/20	38364	CDJ	Vantagepoint Tran		1,300.00	
	5/8/20	38365	CDJ	Lacey's Lock Servi		593.00	
	5/8/20	38366	CDJ	Lowes		51.09	
	5/8/20	38367	CDJ	Michael Baker Inter		13,030.22	
	5/8/20	38368	CDJ	Michael Baker Inter		12,927.01	
	5/8/20	38369	CDJ	Michael Baker Inter		24,164.43	
	5/8/20	38370	CDJ	Michael Baker Inter		6,960.43	
	5/8/20	38371	CDJ	O'Reilly Auto Parts,		405.37	
	5/8/20	38372	CDJ	Spaceport Avionics		900.00	
	5/8/20	38373	CDJ	Spectrum		67.23	
	5/8/20	38374	CDJ	Waste Manageme		298.34	
	5/8/20	38375	CDJ	Watkins Fuel Oil		1,111.49	
	5/8/20	38376	CDJ	WhiteBird Attorney		3,871.10	
	5/8/20	38377	CDJ	David Fout		16.27	
	5/8/20	38378	CDJ	James Guest		200.00	
	5/8/20	38379	CDJ	Omayra de los San		61.44	
	5/8/20	38380	CDJ	George Terwilliger		25.00	
	5/22/20	38381	CDJ	Access Rack, Inc.		3,495.00	
	5/22/20	38382	CDJ	SYNCB/AMAZON		1,533.34	
	5/22/20	38383	CDJ	A T & T		413.50	
	5/22/20	38384	CDJ	AT&T		698.93	
	5/22/20	38385	CDJ	AT&T Mobility		659.28	
	5/22/20	38386	CDJ	Brevard County Util		100.00	
	5/22/20	38387	CDJ	City Of Cocoa		151.26	
	5/22/20	38388	CDJ	City Of Titusville		443.82	
	5/22/20	38389	CDJ	Cypress Mulch Fen		508.00	
	5/22/20	38390	CDJ	321 Flags and Gift		3,594.00	
	5/22/20	38391	CDJ	Florida Power & Li		4,628.00	
	5/22/20	38392	CDJ	Goodyear		255.36	
	5/22/20	38393	CDJ	Vantagepoint Tran		1,300.00	
	5/22/20	38394	CDJ	Konica Minolta Bus		172.83	
	5/22/20	38395	CDJ	Marie's Coffee Ser		36.50	
	5/22/20	38396	CDJ	Michael Baker Inter		52,970.44	
	5/22/20	38397	CDJ	Nix Pest Managem		256.00	
	5/22/20	38398	CDJ	PIP Printing		475.00	
	5/22/20	38399	CDJ	RNMC Volusia, LL		13,270.28	
	5/22/20	38400	CDJ	Sherwin Williams		1,217.56	
	5/22/20	38401	CDJ	V. A. Paving		71,291.45	
	5/22/20	38402	CDJ	Waste Manageme		117.70	
	5/22/20	38403	CDJ	Windstream Comm		75.52	
	5/22/20	38404	CDJ	Jerry Chabrian		730.90	
	5/22/20	38405	CDJ	George Terwilliger		73.48	
	5/31/20	EOM	GEN	Paychex		361.01	
	5/31/20	EOM	GEN	Sales Tax		13,425.31	
	5/31/20	EOM	GEN	FICA		13,552.94	
	5/31/20	EOM	GEN	FRS		9,467.03	
	5/31/20	EOM	GEN	Deposit	835,159.22		

Titusville-Cocoa Airport Authority
General Ledger
For the Period From May 1, 2020 to May 31, 2020

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	5/31/20			Current Period Cha Ending Balance	835,159.22	835,520.23	-361.01 -117,606.90
101200 Cash Savings	5/1/20			Beginning Balance			1,593,568.60
	5/31/20	EOM	GEN	Repay Op	729,487.71		
	5/31/20	EOM	GEN	Bank Fees - WF CI		144.97	
	5/31/20	EOM	GEN	Budget Transfer	245,195.77		
	5/31/20	EOM	GEN	Sales Tax	13,425.31		
	5/31/20	EOM	GEN	Sprint		370.19	
	5/31/20	EOM	GEN	M/C		293.99	
	5/31/20	EOM	GEN	Miscellaneous Dep	1.49		
	5/31/20	EOM	GEN	Transfer AP		873,505.75	
				Current Period Cha	988,110.28	874,314.90	113,795.38
	5/31/20			Ending Balance			1,707,363.98
101400 Cash - Payroll	5/1/20			Beginning Balance			26,260.59
	5/8/20	Payroll 050	GEN	Payroll 050820		1,042.56	
	5/22/20	Payroll 052	GEN	Payroll 052220		3,061.14	
	5/31/20	EOM	GEN	Deposit	38,346.53		
	5/31/20	EOM	GEN	DD		33,975.13	
				Current Period Cha	38,346.53	38,078.83	267.70
	5/31/20			Ending Balance			26,528.29
101600 Accounts Payable	5/1/20			Beginning Balance			1,625.00
	5/31/20			Ending Balance			1,625.00
102000 Petty Cash	5/1/20			Beginning Balance			350.00
	5/31/20			Ending Balance			350.00
10300 Petty Cash - Mini's	5/1/20			Beginning Balance			145.56
	5/31/20			Ending Balance			145.56
155000 Prepaid Expenses	5/1/20			Beginning Balance			0.13
	5/31/20			Ending Balance			0.13
157000 Insurance Payable	5/1/20			Beginning Balance			-4,429.71
	5/8/20	Payroll 050	GEN	Payroll 050820		113.32	
	5/22/20	Payroll 052	GEN	Payroll 052220		113.32	
				Current Period Cha		226.64	-226.64
	5/31/20			Ending Balance			-4,656.35
161200 Land Improve. - X21	5/1/20			Beginning Balance			3,163,568.79
	5/31/20			Ending Balance			3,163,568.79
161300 Land Improve. - TIX	5/1/20			Beginning Balance			11,709,132.0
	5/31/20			Ending Balance			11,709,132.0

Titusville-Cocoa Airport Authority
General Ledger
For the Period From May 1, 2020 to May 31, 2020

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
161400 Land Improve. - COI	5/1/20			Beginning Balance			1,678,821.00
	5/31/20			Ending Balance			1,678,821.00
162200 Bldg. Improve. - X21	5/1/20			Beginning Balance			2,386,882.77
	5/31/20			Ending Balance			2,386,882.77
162300 Bldg. Improve. - TIX	5/1/20			Beginning Balance			18,627,375.5
	5/31/20			Ending Balance			18,627,375.5
162400 Bldg. Improve. - COI	5/1/20			Beginning Balance			6,230,575.94
	5/31/20			Ending Balance			6,230,575.94
163200 Allow/Dep Bldg - X21	5/1/20			Beginning Balance			-1,555,522.70
	5/31/20			Ending Balance			-1,555,522.70
163300 Allow/Dep Bldg - TIX	5/1/20			Beginning Balance			-5,607,495.95
	5/31/20			Ending Balance			-5,607,495.95
163400 Allow/Dep Bldg - COI	5/1/20			Beginning Balance			-4,484,212.17
	5/31/20			Ending Balance			-4,484,212.17
164200 Runway Lighting - X2	5/1/20			Beginning Balance			2,827,636.56
	5/31/20			Ending Balance			2,827,636.56
164300 Runway Lighting - TIX	5/1/20			Beginning Balance			23,799,310.9
	5/31/20			Ending Balance			23,799,310.9
164400 Runway Lighting - CO	5/1/20			Beginning Balance			10,124,583.6
	5/31/20			Ending Balance			10,124,583.6
165200 Allow/Dep Land - X21	5/1/20			Beginning Balance			-37,943.70
	5/31/20			Ending Balance			-37,943.70
165210 Allow/Dep Lighting - X	5/1/20			Beginning Balance			-1,305,974.12
	5/31/20			Ending Balance			-1,305,974.12

Titusville-Cocoa Airport Authority
General Ledger
For the Period From May 1, 2020 to May 31, 2020

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Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
165300 Allow/Dep Land - TIX	5/1/20			Beginning Balance			-427,469.70
	5/31/20			Ending Balance			-427,469.70
165320 Allow/Dep Lighting - T	5/1/20			Beginning Balance			-9,621,993.07
	5/31/20			Ending Balance			-9,621,993.07
165400 Allow/Dep Land - COI	5/1/20			Beginning Balance			-90,603.16
	5/31/20			Ending Balance			-90,603.16
165420 Allow/Dep Lighting - C	5/1/20			Beginning Balance			-3,311,049.65
	5/31/20			Ending Balance			-3,311,049.65
166000 Radio Equipment	5/1/20			Beginning Balance			546,107.42
	5/31/20			Ending Balance			546,107.42
166100 Fire Equipment	5/1/20			Beginning Balance			13,607.95
	5/31/20			Ending Balance			13,607.95
166200 Vehicles	5/1/20			Beginning Balance			1,169,867.41
	5/31/20			Ending Balance			1,169,867.41
166300 Tools & Equip.	5/1/20			Beginning Balance			160,591.76
	5/31/20			Ending Balance			160,591.76
166350 Tools & Equipment - X	5/1/20			Beginning Balance			4,295.69
	5/31/20			Ending Balance			4,295.69
166375 Tools & Equipment -	5/1/20			Beginning Balance			17,633.75
	5/31/20			Ending Balance			17,633.75
166400 Furniture	5/1/20			Beginning Balance			36,379.93
	5/31/20			Ending Balance			36,379.93
166500 Fixtures & Equip.	5/1/20			Beginning Balance			143,959.42
	5/31/20			Ending Balance			143,959.42
166602	5/1/20			Beginning Balance			34,325.49

Titusville-Cocoa Airport Authority
General Ledger
For the Period From May 1, 2020 to May 31, 2020

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Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Fixtures & Equip. - X2	5/31/20			Ending Balance			34,325.49
166604 Furniture & Fix - COI	5/1/20			Beginning Balance			32,949.78
	5/31/20			Ending Balance			32,949.78
166800 Other Assets	5/1/20			Beginning Balance			1,219,447.34
	5/31/20			Ending Balance			1,219,447.34
166903 Heavy Equipment - TI	5/1/20			Beginning Balance			385,095.95
	5/31/20			Ending Balance			385,095.95
166904 Heavy Equipment - C	5/1/20			Beginning Balance			37,986.48
	5/31/20			Ending Balance			37,986.48
167000 Allow/Dep Radio Equi	5/1/20			Beginning Balance			-523,905.91
	5/31/20			Ending Balance			-523,905.91
167100 Allow/Dep Fire Equip	5/1/20			Beginning Balance			-13,607.95
	5/31/20			Ending Balance			-13,607.95
167200 Allow/Dep Vehicles	5/1/20			Beginning Balance			-1,088,609.20
	5/31/20			Ending Balance			-1,088,609.20
167300 Allow/Dep Tools & Eq	5/1/20			Beginning Balance			-176,138.43
	5/31/20			Ending Balance			-176,138.43
167400 Allow/Dep Furniture	5/1/20			Beginning Balance			-32,980.57
	5/31/20			Ending Balance			-32,980.57
167500 Allow/Dep Fix & Equip	5/1/20			Beginning Balance			-142,657.47
	5/31/20			Ending Balance			-142,657.47
167602 Allow/Dep Fix & Equip	5/1/20			Beginning Balance			-34,325.49
	5/31/20			Ending Balance			-34,325.49
167604 Allow/Dep Fix & Equip	5/1/20			Beginning Balance			-32,949.78

Titusville-Cocoa Airport Authority

General Ledger

For the Period From May 1, 2020 to May 31, 2020

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Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	5/31/20			Ending Balance			-32,949.78
167800 Allow/Dep Other Asse	5/1/20			Beginning Balance			-1,207,705.91
	5/31/20			Ending Balance			-1,207,705.91
167903 Allow/Dep Heavy Equi	5/1/20			Beginning Balance			-369,814.43
	5/31/20			Ending Balance			-369,814.43
199000 Pension Costs - Una	5/1/20			Beginning Balance			407,918.00
	5/31/20			Ending Balance			407,918.00
207100 Due To From Develop	5/1/20			Beginning Balance			
	5/8/20	38355	CDJ	C & D Construction	179,383.43		
	5/8/20	38362	CDJ	H. L. Pruitt Corpora	368,075.88		
	5/8/20	38367	CDJ	Michael Baker Inter	13,030.22		
	5/8/20	38368	CDJ	Michael Baker Inter	12,927.01		
	5/8/20	38369	CDJ	Michael Baker Inter	24,164.43		
	5/8/20	38370	CDJ	Michael Baker Inter	6,960.43		
	5/22/20	38396	CDJ	Michael Baker Inter	52,970.44		
	5/22/20	38401	CDJ	V. A. Paving - Invoi	71,291.45		
	5/31/20	EOM	GEN	Due to from Develo		728,803.29	
				Current Period Cha	728,803.29	728,803.29	
	5/31/20			Ending Balance			
207200 Due To From Debt	5/1/20			Beginning Balance			349,679.21
	5/31/20			Ending Balance			349,679.21
207300 Due To From Revenu	5/1/20			Beginning Balance			
	5/8/20	38377	CDJ	David Fout - REFU	16.27		
	5/8/20	38378	CDJ	James Guest - RE	200.00		
	5/8/20	38379	CDJ	Omayra de los San	50.00		
	5/8/20	38380	CDJ	George Terwilliger	25.00		
	5/22/20	38404	CDJ	Jerry Chabrian - R	368.15		
	5/22/20	38405	CDJ	George Terwilliger	25.00		
	5/31/20	EOM	GEN	Due to from Reven		684.42	
				Current Period Cha	684.42	684.42	
	5/31/20			Ending Balance			
207500 Due To From R & R	5/1/20			Beginning Balance			-71,693.27
	5/31/20			Ending Balance			-71,693.27
216000 Wages Payable	5/1/20			Beginning Balance			-22,721.30
	5/31/20			Ending Balance			-22,721.30
218000 Fica W/H	5/1/20			Beginning Balance			-7,443.81
	5/8/20	Payroll 050	GEN	Payroll 050820		1,911.89	
	5/8/20	Payroll 050	GEN	Payroll 050820		1,911.88	

Titusville-Cocoa Airport Authority
General Ledger
For the Period From May 1, 2020 to May 31, 2020

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	5/22/20	Payroll 052	GEN	Payroll 052220		2,103.65	
	5/22/20	Payroll 052	GEN	Payroll 052220		2,103.67	
	5/31/20	EOM	GEN	FICA W/H	8,031.09		
				Current Period Cha	8,031.09	8,031.09	
	5/31/20			Ending Balance			-7,443.81
218100 Federal W/H	5/1/20			Beginning Balance			
	5/8/20	Payroll 050	GEN	Payroll 050820		2,649.10	
	5/22/20	Payroll 052	GEN	Payroll 052220		2,872.75	
	5/31/20	EOM	GEN	Federal W/H	5,521.85		
				Current Period Cha	5,521.85	5,521.85	
	5/31/20			Ending Balance			
218200 Retirement Payable	5/1/20			Beginning Balance			89.96
	5/8/20	38364	CDJ	Vantagepoint Tran	1,300.00		
	5/8/20	Payroll 050	GEN	Payroll 050820		1,300.00	
	5/22/20	38393	CDJ	Vantagepoint Tran	1,300.00		
	5/22/20	Payroll 052	GEN	Payroll 052220		1,300.00	
				Current Period Cha	2,600.00	2,600.00	
	5/31/20			Ending Balance			89.96
218300 Due To Credit Union	5/1/20			Beginning Balance			
	5/8/20	Payroll 050	GEN	Payroll 050820		16,952.67	
	5/22/20	Payroll 052	GEN	Payroll 052220		17,022.46	
	5/31/20	EOM	GEN	DD	33,975.13		
				Current Period Cha	33,975.13	33,975.13	
	5/31/20			Ending Balance			
218500 Life Insurance	5/1/20			Beginning Balance			1,238.90
	5/8/20	Payroll 050	GEN	Payroll 050820		194.90	
	5/22/20	Payroll 052	GEN	Payroll 052220		194.90	
				Current Period Cha		389.80	-389.80
	5/31/20			Ending Balance			849.10
218600 Payable Child Support	5/1/20			Beginning Balance			-3,230.24
	5/8/20	Payroll 050	GEN	Payroll 050820		133.85	
	5/22/20	Payroll 052	GEN	Payroll 052220		133.85	
				Current Period Cha		267.70	-267.70
	5/31/20			Ending Balance			-3,497.94
218700 Long Term Disability	5/1/20			Beginning Balance			409.83
	5/8/20	Payroll 050	GEN	Payroll 050820		56.32	
	5/22/20	Payroll 052	GEN	Payroll 052220		56.32	
				Current Period Cha		112.64	-112.64
	5/31/20			Ending Balance			297.19
219000 ICMA Loan	5/1/20			Beginning Balance			-188.17
	5/31/20			Ending Balance			-188.17
219100 Group Health	5/1/20			Beginning Balance			-27,303.26
	5/8/20	Payroll 050	GEN	Payroll 050820		678.00	
	5/22/20	Payroll 052	GEN	Payroll 052220		678.00	
				Current Period Cha		1,356.00	-1,356.00

Titusville-Cocoa Airport Authority
General Ledger
For the Period From May 1, 2020 to May 31, 2020

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Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	5/31/20			Ending Balance			-28,659.26
219200 Med Msa	5/1/20			Beginning Balance			1,367.15
	5/8/20	Payroll 050	GEN	Payroll 050820		280.76	
	5/22/20	Payroll 052	GEN	Payroll 052220		280.76	
				Current Period Cha		561.52	-561.52
	5/31/20			Ending Balance			805.63
219300 Short Term Disability	5/1/20			Beginning Balance			366.50
	5/8/20	Payroll 050	GEN	Payroll 050820		31.59	
	5/22/20	Payroll 052	GEN	Payroll 052220		31.59	
				Current Period Cha		63.18	-63.18
	5/31/20			Ending Balance			303.32
219400 Florida Retirement	5/1/20			Beginning Balance			-2,652.49
	5/8/20	Payroll 050	GEN	Payroll 050820		719.45	
	5/22/20	Payroll 052	GEN	Payroll 052220		721.90	
	5/31/20	EOM	GEN	EE Contribution	1,435.46		
				Current Period Cha	1,435.46	1,441.35	-5.89
	5/31/20			Ending Balance			-2,658.38
225000 Accrued Vacation & Si	5/1/20			Beginning Balance			-110,098.87
	5/31/20			Ending Balance			-110,098.87
225500 Post Employment Ben	5/1/20			Beginning Balance			-53,036.00
	5/31/20			Ending Balance			-53,036.00
226000 Retirement Payable	5/1/20			Beginning Balance			-1,262,123.00
	5/31/20			Ending Balance			-1,262,123.00
233800 Suntrust	5/1/20			Beginning Balance			-1,518,252.35
	5/31/20			Ending Balance			-1,518,252.35
252000 Contributions Local G	5/1/20			Beginning Balance			-7,905,553.21
	5/31/20			Ending Balance			-7,905,553.21
252200 Contributions FAA	5/1/20			Beginning Balance			-35,720,937.9
	5/31/20			Ending Balance			-35,720,937.9
252400 Contributions FDOT	5/1/20			Beginning Balance			-25,280,789.6
	5/31/20			Ending Balance			-25,280,789.6
252600 Contributions DEP	5/1/20			Beginning Balance			-80,853.00

Titusville-Cocoa Airport Authority
General Ledger
For the Period From May 1, 2020 to May 31, 2020

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	5/31/20			Ending Balance			-80,853.00
252800 Contributions GSA	5/1/20			Beginning Balance			-7,404.00
	5/31/20			Ending Balance			-7,404.00
253000 Contributions FBO	5/1/20			Beginning Balance			-5,760.00
	5/31/20			Ending Balance			-5,760.00
253200 Contributions Other	5/1/20			Beginning Balance			-4,326,229.81
	5/31/20			Ending Balance			-4,326,229.81
272000 Retained Earnings	5/1/20			Beginning Balance			20,182,292.5
	5/31/20			Ending Balance			20,182,292.5
299000 Deferred Inflows of Pe	5/1/20			Beginning Balance			-145,122.00
	5/31/20			Ending Balance			-145,122.00
299100 Deferred Inflows of O	5/1/20			Beginning Balance			-10,243.00
	5/31/20			Ending Balance			-10,243.00
360000 Misc. Income	5/1/20			Beginning Balance			-3,559.74
	5/31/20			Ending Balance			-3,559.74
361000 Interest Income	5/1/20			Beginning Balance			-23.95
	5/31/20	EOM	GEN	Suntrust Interest		1.49	-1.49
	5/31/20			Current Period Cha		1.49	-1.49
	5/31/20			Ending Balance			-25.44
381000 From Revenue	5/1/20			Beginning Balance			-1,505,078.61
	5/31/20	EOM	GEN	Budget Transfer		245,195.77	-245,195.77
	5/31/20			Current Period Cha		245,195.77	-245,195.77
	5/31/20			Ending Balance			-1,750,274.38
381100 Transfer From Reven	5/1/20			Beginning Balance			796.23
	5/8/20	38379	CDJ	Omayra de los San	11.44		
	5/22/20	38404	CDJ	Jerry Chabrian - R	362.75		
	5/22/20	38405	CDJ	George Terwilliger	48.48		
	5/31/20			Current Period Cha	422.67		422.67
	5/31/20			Ending Balance			1,218.90
481200 Transfer To R & R Fu	5/1/20			Beginning Balance			57,883.87
	5/31/20			Ending Balance			57,883.87

Titusville-Cocoa Airport Authority
General Ledger
For the Period From May 1, 2020 to May 31, 2020

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481400 Transfer To Debt Serv	5/1/20			Beginning Balance			-103,815.37
	5/31/20			Ending Balance			-103,815.37
481500 Transfer To Developm	5/1/20			Beginning Balance			-0.29
	5/31/20			Ending Balance			-0.29
511001 Executive Salaries	5/1/20			Beginning Balance			98,930.64
	5/8/20	Payroll 050	GEN	Payroll 050820	6,980.76		
	5/22/20	Payroll 052	GEN	Payroll 052220	6,980.76		
				Current Period Cha	13,961.52		13,961.52
	5/31/20			Ending Balance			112,892.16
512001 Salaries - G & A	5/1/20			Beginning Balance			104,766.12
	5/8/20	Payroll 050	GEN	Payroll 050820	7,043.38		
	5/22/20	Payroll 052	GEN	Payroll 052220	7,043.38		
				Current Period Cha	14,086.76		14,086.76
	5/31/20			Ending Balance			118,852.88
512002 Salaries - X21	5/1/20			Beginning Balance			35,734.32
	5/8/20	Payroll 050	GEN	Payroll 050820	1,206.58		
	5/22/20	Payroll 052	GEN	Payroll 052220	1,215.20		
	5/31/20	EOM	GEN	X21	2,395.20		
				Current Period Cha	4,816.98		4,816.98
	5/31/20			Ending Balance			40,551.30
512003 Salaries - TIX	5/1/20			Beginning Balance			143,217.48
	5/8/20	Payroll 050	GEN	Payroll 050820	2,956.15		
	5/22/20	Payroll 052	GEN	Payroll 052220	2,956.15		
	5/31/20	EOM	GEN	TIX	13,016.00		
				Current Period Cha	18,928.30		18,928.30
	5/31/20			Ending Balance			162,145.78
512004 Salaries - COI	5/1/20			Beginning Balance			46,204.49
	5/8/20	Payroll 050	GEN	Payroll 050820	1,320.81		
	5/22/20	Payroll 052	GEN	Payroll 052220	2,169.57		
	5/31/20	EOM	GEN	COI	2,641.60		
				Current Period Cha	6,131.98		6,131.98
	5/31/20			Ending Balance			52,336.47
512090 Salaries - Unallocated	5/1/20			Beginning Balance			-39,436.90
	5/8/20	Payroll 050	GEN	Payroll 050820	6,556.72		
	5/22/20	Payroll 052	GEN	Payroll 052220	8,205.60		
	5/31/20	EOM	GEN	Unallocated		18,052.80	
				Current Period Cha	14,762.32	18,052.80	-3,290.48
	5/31/20			Ending Balance			-42,727.38
514001 Education	5/1/20			Beginning Balance			1,246.50
	5/31/20	EOM	GEN	M/C Finance Traini	199.00		
				Current Period Cha	199.00		199.00
	5/31/20			Ending Balance			1,445.50

Titusville-Cocoa Airport Authority
General Ledger
For the Period From May 1, 2020 to May 31, 2020

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521001 Payroll Taxes - G & A	5/1/20 5/31/20 5/31/20	 EOM	 GEN	Beginning Balance G&A Current Period Cha Ending Balance	 2,597.98 2,597.98		18,728.04 2,597.98 21,326.02
521002 Payroll Taxes - X21	5/1/20 5/31/20 5/31/20	 EOM	 GEN	Beginning Balance X21 Current Period Cha Ending Balance	 183.23 183.23		1,279.79 183.23 1,463.02
521003 Payroll Taxes - TIX	5/1/20 5/31/20 5/31/20	 EOM	 GEN	Beginning Balance TIX Current Period Cha Ending Balance	 995.72 995.72		6,974.21 995.72 7,969.93
521004 Payroll Taxes - COI	5/1/20 5/31/20 5/31/20	 EOM	 GEN	Beginning Balance COI Current Period Cha Ending Balance	 202.08 202.08		1,414.56 202.08 1,616.64
521090 Payroll Taxes - Unallo	5/1/20 5/8/20 5/22/20 5/31/20 5/31/20	 Payroll 050 Payroll 052 EOM	 GEN GEN GEN	Beginning Balance Payroll 050820 Payroll 052220 Unallocated Current Period Cha Ending Balance	 1,911.89 2,103.65 4,015.54	 3,979.02 3,979.02	-1,805.58 36.52 -1,769.06
522001 FL Retirement - G & A	5/1/20 5/31/20 5/31/20	 EOM	 GEN	Beginning Balance G&A Current Period Cha Ending Balance	 6,247.22 6,247.22		47,312.77 6,247.22 53,559.99
522002 FL Retirement - X21	5/1/20 5/31/20 5/31/20	 EOM	 GEN	Beginning Balance X21 Current Period Cha Ending Balance	 202.87 202.87		1,505.43 202.87 1,708.30
522003 FL Retirement - TIX	5/1/20 5/31/20 5/31/20	 EOM	 GEN	Beginning Balance TIX Current Period Cha Ending Balance	 1,357.76 1,357.76		10,343.38 1,357.76 11,701.14
522004 FL Retirement - COI	5/1/20 5/31/20 5/31/20	 EOM	 GEN	Beginning Balance COI Current Period Cha Ending Balance	 223.74 223.74		1,678.06 223.74 1,901.80
522090 FL Retirement - Unall	5/1/20 5/31/20			Beginning Balance Ending Balance			1,808.56 1,808.56

Titusville-Cocoa Airport Authority
General Ledger
For the Period From May 1, 2020 to May 31, 2020

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
523001 Group Insurance - G	5/1/20			Beginning Balance			41,539.62
	5/31/20			Ending Balance			41,539.62
523090 Group Insurance - Un	5/1/20			Beginning Balance			54,783.76
	5/31/20			Ending Balance			54,783.76
524090 Workman's Comp - U	5/1/20			Beginning Balance			10,221.00
	5/31/20			Ending Balance			10,221.00
531001 Prof. Service - Legal	5/1/20			Beginning Balance			19,587.81
	5/8/20	38376	CDJ	WhiteBird Attorney	3,484.60		
	5/8/20	38376	CDJ	WhiteBird Attorney	386.50		
				Current Period Cha	3,871.10		3,871.10
	5/31/20			Ending Balance			23,458.91
531101 Prof. Serv. Gen Cons	5/1/20			Beginning Balance			740.00
	5/31/20			Ending Balance			740.00
531201 Prof. Serv.-Other	5/1/20			Beginning Balance			519.54
	5/31/20			Ending Balance			519.54
531207 Prof Serv - Tech Supp	5/1/20			Beginning Balance			7,216.68
	5/31/20			Ending Balance			7,216.68
532001 Accounting & Audting	5/1/20			Beginning Balance			29,004.63
	5/31/20	EOM	GEN	Paychex	361.01		
				Current Period Cha	361.01		361.01
	5/31/20			Ending Balance			29,365.64
540001 Travel - G & A	5/1/20			Beginning Balance			106.26
	5/31/20			Ending Balance			106.26
541001 Telephone	5/1/20			Beginning Balance			19,006.85
	5/8/20	38353	CDJ	A T & T - Account	205.15		
	5/8/20	38353	CDJ	A T & T - Account	123.23		
	5/22/20	38383	CDJ	A T & T - Account	302.45		
	5/22/20	38383	CDJ	A T & T - Account	111.05		
	5/22/20	38385	CDJ	AT&T Mobility - Ac	347.41		
	5/22/20	38403	CDJ	Windstream Comm	75.52		
				Current Period Cha	1,164.81		1,164.81
	5/31/20			Ending Balance			20,171.66
541301 Cellular Phones	5/1/20			Beginning Balance			4,781.98
	5/22/20	38385	CDJ	AT&T Mobility - Ac	311.87		

Titusville-Cocoa Airport Authority
General Ledger
For the Period From May 1, 2020 to May 31, 2020

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Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	5/31/20	EOM	GEN	Sprint	370.19		
				Current Period Cha	682.06		682.06
	5/31/20			Ending Balance			5,464.04
541401	5/1/20			Beginning Balance			896.63
Cable Service	5/8/20	38357	CDJ	Dish - Account 825	61.55		
				Current Period Cha	61.55		61.55
	5/31/20			Ending Balance			958.18
541501	5/1/20			Beginning Balance			878.15
Internet Fees	5/8/20	38352	CDJ	AT&T - Account 83	3,651.48		
	5/8/20	38373	CDJ	Spectrum - Accoun	67.23		
	5/22/20	38384	CDJ	AT&T - Account 83	698.93		
				Current Period Cha	4,417.64		4,417.64
	5/31/20			Ending Balance			5,295.79
542001	5/1/20			Beginning Balance			2,041.98
Freight & Postage - G	5/31/20			Ending Balance			2,041.98
542101	5/1/20			Beginning Balance			234.20
Express Mail	5/8/20	38359	CDJ	Federal Express - I	25.35		
				Current Period Cha	25.35		25.35
	5/31/20			Ending Balance			259.55
543090	5/1/20			Beginning Balance			54,930.19
Electricity - Unallocate	5/8/20	38360	CDJ	Florida Power & Li	14.75		
	5/8/20	38360	CDJ	Florida Power & Li	515.72		
	5/8/20	38360	CDJ	Florida Power & Li	255.32		
	5/8/20	38360	CDJ	Florida Power & Li	238.42		
	5/8/20	38360	CDJ	Florida Power & Li	378.18		
	5/22/20	38391	CDJ	Florida Power & Li	2,775.28		
	5/22/20	38391	CDJ	Florida Power & Li	1,795.35		
	5/22/20	38391	CDJ	Florida Power & Li	57.37		
				Current Period Cha	6,030.39		6,030.39
	5/31/20			Ending Balance			60,960.58
543190	5/1/20			Beginning Balance			10,790.94
Water - Unallocated	5/8/20	38356	CDJ	City Of Titusville -	764.48		
	5/22/20	38387	CDJ	City Of Cocoa - CO	151.26		
	5/22/20	38388	CDJ	City Of Titusville -	443.82		
				Current Period Cha	1,359.56		1,359.56
	5/31/20			Ending Balance			12,150.50
543202	5/1/20			Beginning Balance			9,292.63
Solid Waste - X21	5/31/20			Ending Balance			9,292.63
543203	5/1/20			Beginning Balance			2,432.07
Solid Waste - TIX	5/31/20			Ending Balance			2,432.07
543204	5/1/20			Beginning Balance			2,887.83

Titusville-Cocoa Airport Authority
General Ledger
For the Period From May 1, 2020 to May 31, 2020

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Solid Waste - COI	5/31/20			Ending Balance			2,887.83
544001	5/1/20			Beginning Balance			2,767.70
Rentals & Leases G &	5/8/20	38374	CDJ	Waste Manageme	169.80		
	5/8/20	38374	CDJ	Waste Manageme	128.54		
	5/22/20	38402	CDJ	Waste Manageme	117.70		
				Current Period Cha	416.04		416.04
	5/31/20			Ending Balance			3,183.74
544003	5/1/20			Beginning Balance			231.60
Rentals & Leases - TI	5/31/20			Ending Balance			231.60
544004	5/1/20			Beginning Balance			306.32
Rentals & Leases - C	5/31/20			Ending Balance			306.32
544101	5/1/20			Beginning Balance			814.02
Copy Machine Rental	5/22/20	38394	CDJ	Konica Minolta Bus	172.83		
				Current Period Cha	172.83		172.83
	5/31/20			Ending Balance			986.85
544102	5/1/20			Beginning Balance			276.00
Postage Machine Ren	5/31/20			Ending Balance			276.00
544103	5/1/20			Beginning Balance			1,751.49
Phone System Rental	5/31/20			Ending Balance			1,751.49
545201	5/1/20			Beginning Balance			293,285.00
Property Insurance -	5/31/20			Ending Balance			293,285.00
545290	5/1/20			Beginning Balance			-29,939.00
Property Ins - Unalloc	5/31/20			Ending Balance			-29,939.00
545400	5/1/20			Beginning Balance			296.00
Employee Bond	5/31/20			Ending Balance			296.00
545500	5/1/20			Beginning Balance			6,752.00
Officers Liability	5/31/20			Ending Balance			6,752.00
545602	5/1/20			Beginning Balance			
Fuel Tank Ins. - X21	5/8/20	38354	CDJ	Brown & Brown Ins	1,417.00		
				Current Period Cha	1,417.00		1,417.00

Titusville-Cocoa Airport Authority
General Ledger
For the Period From May 1, 2020 to May 31, 2020

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Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	5/31/20			Ending Balance			1,417.00
545604 Fuel Tank Ins. - COI	5/1/20			Beginning Balance			1,193.00
	5/31/20			Ending Balance			1,193.00
546003 R & M - TIX	5/1/20			Beginning Balance			853.65
	5/31/20			Ending Balance			853.65
546004 R & M - COI	5/1/20			Beginning Balance			383.67
	5/31/20			Ending Balance			383.67
546090 R & M - Unallocated	5/1/20			Beginning Balance			3,506.46
	5/31/20			Ending Balance			3,506.46
546101 R & M Service - G & A	5/1/20			Beginning Balance			1,174.00
	5/22/20	38397	CDJ	Nix Pest Managem	256.00		
				Current Period Cha	256.00		256.00
	5/31/20			Ending Balance			1,430.00
546103 R & M Service - TIX	5/1/20			Beginning Balance			3,647.84
	5/31/20			Ending Balance			3,647.84
546104 R & M Service - COI	5/1/20			Beginning Balance			1,075.00
	5/22/20	38386	CDJ	Brevard County Util	100.00		
				Current Period Cha	100.00		100.00
	5/31/20			Ending Balance			1,175.00
546190 R & M Service - Unall	5/1/20			Beginning Balance			777.33
	5/31/20			Ending Balance			777.33
546201 R & M - Equip. - G &	5/1/20			Beginning Balance			11,815.81
	5/8/20	38372	CDJ	Spaceport Avionics	300.00		
	5/8/20	38372	CDJ	Spaceport Avionics	300.00		
	5/8/20	38372	CDJ	Spaceport Avionics	300.00		
				Current Period Cha	900.00		900.00
	5/31/20			Ending Balance			12,715.81
546202 R & M - Equip. - X21	5/1/20			Beginning Balance			6,173.22
	5/31/20			Ending Balance			6,173.22
546203 R & M - Equip. - TIX	5/1/20			Beginning Balance			10,430.24
	5/8/20	38351	CDJ	ACE Handiman No	44.94		
	5/8/20	38366	CDJ	Lowes - Invoice 91	46.39		
	5/8/20	38371	CDJ	O'Reilly Auto Parts,	140.52		

Titusville-Cocoa Airport Authority
General Ledger
For the Period From May 1, 2020 to May 31, 2020

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Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	5/22/20	38390	CDJ	321 Flags and Gift	3,594.00		
	5/22/20	38400	CDJ	Sherwin Williams -	563.80		
	5/22/20	38400	CDJ	Sherwin Williams -	140.95		
	5/22/20	38400	CDJ	Sherwin Williams -	120.76		
	5/22/20	38400	CDJ	Sherwin Williams -		40.80	
	5/22/20	38400	CDJ	Sherwin Williams -	281.90		
	5/22/20	38400	CDJ	Sherwin Williams -	150.95		
				Current Period Cha	5,084.21	40.80	5,043.41
	5/31/20			Ending Balance			15,473.65
546204	5/1/20			Beginning Balance			3,047.53
R & M - Equip. -COI	5/8/20	38350	CDJ	Ace Hardware 015	13.50		
				Current Period Cha	13.50		13.50
	5/31/20			Ending Balance			3,061.03
546290	5/1/20			Beginning Balance			6,601.51
R & M - Equip. - Unall	5/31/20			Ending Balance			6,601.51
546301	5/1/20			Beginning Balance			661.00
R & M - Bldgs. - G & A	5/31/20			Ending Balance			661.00
546302	5/1/20			Beginning Balance			66.85
R & M - Bldgs. - X21	5/31/20			Ending Balance			66.85
546303	5/1/20			Beginning Balance			34,536.86
R & M - Bldgs. - TIX	5/8/20	38358	CDJ	DynaFire, Inc. - Inv	120.00		
	5/8/20	38358	CDJ	DynaFire, Inc. - Inv	2,380.00		
	5/8/20	38363	CDJ	Home Depot Credit	36.81		
	5/8/20	38363	CDJ	Home Depot Credit	50.21		
	5/8/20	38363	CDJ	Home Depot Credit	18.54		
	5/8/20	38365	CDJ	Lacey's Lock Servi	42.00		
	5/8/20	38366	CDJ	Lowes - Invoice 95	4.70		
	5/22/20	38389	CDJ	Cypress Mulch Fen	508.00		
				Current Period Cha	3,160.26		3,160.26
	5/31/20			Ending Balance			37,697.12
546304	5/1/20			Beginning Balance			106.76
R & M - Bldgs. - COI	5/31/20			Ending Balance			106.76
546390	5/1/20			Beginning Balance			13,199.41
R & M - Bldgs. - Unall	5/31/20			Ending Balance			13,199.41
546401	5/1/20			Beginning Balance			1,159.83
R & M - Autos - G & A	5/22/20	38392	CDJ	Goodyear - Invoice	255.36		
				Current Period Cha	255.36		255.36
	5/31/20			Ending Balance			1,415.19
546402	5/1/20			Beginning Balance			284.44

Titusville-Cocoa Airport Authority
General Ledger
For the Period From May 1, 2020 to May 31, 2020

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Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
R & M - Autos - X21	5/31/20			Ending Balance			284.44
546403	5/1/20			Beginning Balance			821.85
R & M - Autos - TIX	5/8/20	38371	CDJ	O'Reilly Auto Parts,	122.63		
	5/8/20	38371	CDJ	O'Reilly Auto Parts,	142.22		
	5/22/20	38381	CDJ	Access Rack, Inc. -	3,495.00		
	5/22/20	38382	CDJ	SYNCB/AMAZON -	289.02		
				Current Period Cha	4,048.87		4,048.87
	5/31/20			Ending Balance			4,870.72
546490	5/1/20			Beginning Balance			1,653.81
R & M - Autos - Unallo	5/31/20			Ending Balance			1,653.81
546502	5/1/20			Beginning Balance			536.97
T-Hangar Maintenanc	5/31/20			Ending Balance			536.97
546503	5/1/20			Beginning Balance			17,216.93
T-Hangar Maintenanc	5/8/20	38363	CDJ	Home Depot Credit	28.49		
	5/8/20	38365	CDJ	Lacey's Lock Servi	18.00		
				Current Period Cha	46.49		46.49
	5/31/20			Ending Balance			17,263.42
546504	5/1/20			Beginning Balance			23,021.13
T-Hangar Maintenanc	5/8/20	38361	CDJ	Hangar Door Speci	16,418.00		
	5/8/20	38363	CDJ	Home Depot Credit	42.94		
	5/8/20	38365	CDJ	Lacey's Lock Servi	533.00		
				Current Period Cha	16,993.94		16,993.94
	5/31/20			Ending Balance			40,015.07
548001	5/1/20			Beginning Balance			614.30
Promotional Ads - G	5/31/20			Ending Balance			614.30
548201	5/1/20			Beginning Balance			290.55
Marketing - G & A	5/31/20			Ending Balance			290.55
549201	5/1/20			Beginning Balance			238.80
Other - Tax Collector -	5/31/20			Ending Balance			238.80
551001	5/1/20			Beginning Balance			5,403.64
Office Supplies	5/22/20	38395	CDJ	Marie's Coffee Ser	36.50		
	5/22/20	38398	CDJ	PIP Printing - Invoi	475.00		
				Current Period Cha	511.50		511.50
	5/31/20			Ending Balance			5,915.14
551101	5/1/20			Beginning Balance			6,980.76
Printing & Binding							

Titusville-Cocoa Airport Authority
General Ledger
For the Period From May 1, 2020 to May 31, 2020

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Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	5/31/20			Ending Balance			6,980.76
552090 Uniforms - Unallocate	5/1/20			Beginning Balance			2,863.85
	5/31/20			Ending Balance			2,863.85
552101 Fuel - G & A	5/1/20			Beginning Balance			16,380.97
	5/8/20	38375	CDJ	Watkins Fuel Oil - I	1,111.49		
				Current Period Cha	1,111.49		1,111.49
	5/31/20			Ending Balance			17,492.46
552201 Cleaning - G & A	5/1/20			Beginning Balance			4,295.00
	5/31/20			Ending Balance			4,295.00
552202 Computer Equipment	5/1/20			Beginning Balance			4,184.19
	5/22/20	38382	CDJ	SYNCB/AMAZON -	1,244.32		
	5/31/20	EOM	GEN	M/C Maintain X Fa	80.00		
	5/31/20	EOM	GEN	M/C Zoom Video C	14.99		
				Current Period Cha	1,339.31		1,339.31
	5/31/20			Ending Balance			5,523.50
554001 Dues & Memberships	5/1/20			Beginning Balance			4,993.00
	5/31/20	EOM	GEN	Bank Fees - WF CI	144.96		
				Current Period Cha	144.96		144.96
	5/31/20			Ending Balance			5,137.96
561001 Capital Outlay - G & A	5/1/20			Beginning Balance			168,094.70
	5/22/20	38399	CDJ	RNMC Volusia, LL	13,270.28		
				Current Period Cha	13,270.28		13,270.28
	5/31/20			Ending Balance			181,364.98

Revenue Fund
Balance Sheet
May 31, 2020

ASSETS

Current Assets		
Cash	\$	293,443.19
Cash Escrow		242,799.88
Accounts Receivable		69,176.50
		<u>605,419.57</u>
Total Current Assets		605,419.57
Property and Equipment		<u>0.00</u>
Total Property and Equipment		0.00
Other Assets		<u>0.00</u>
Total Other Assets		0.00
Total Assets	\$	<u>605,419.57</u>

LIABILITIES AND CAPITAL

Current Liabilities		
Sales Tax	\$	341,705.09
Escrow Reserve		242,798.88
Unearned Revenue		25,790.72
		<u>610,294.69</u>
Total Current Liabilities		610,294.69
Long-Term Liabilities		<u>0.00</u>
Total Long-Term Liabilities		0.00
Total Liabilities		610,294.69
Capital		
Retained Earnings		(21,141.86)
Net Income		16,266.74
		<u>(4,875.12)</u>
Total Capital		(4,875.12)
Total Liabilities & Capital	\$	<u>605,419.57</u>

Revenue Fund
Income Statement
For the Eight Months Ending May 31, 2020

	Current Month This Year	Current Month Last Year	Year to Date This Year	Year to Date Last Year
Revenues				
Sales Tax Allowa	30.00	(30.00)	210.00	240.00
T-Hangar Sales -	15,190.48	14,271.41	118,703.25	108,770.46
T-Hangar Sales -	27,739.52	27,361.11	228,499.70	213,551.15
T-Hangar Sales -	54,303.89	50,768.01	413,498.86	401,130.83
FBO Sales - AD	6,471.88	6,332.56	52,175.04	51,460.48
FBO Sales - SCR	28,830.97	27,043.80	227,942.35	218,108.99
FBO Sales - MI	3,417.30	4,547.46	36,290.75	34,875.23
Building Leases -	6,728.79	6,657.91	54,116.35	53,032.44
Building Leases -	31,764.85	29,066.37	246,319.14	258,565.53
Building Leases -	4,787.23	4,949.97	38,650.02	38,881.50
Mini Sales - MI	16,655.00	16,099.10	132,327.44	128,301.11
AD - Land Leases	3,866.67	3,840.26	30,880.54	30,665.24
SC - Land Leases	20,653.55	19,486.87	165,507.62	156,921.77
MI - Land Leases	1,477.77	1,433.11	11,684.66	11,304.23
AD - Other Lease	925.00	800.00	7,025.00	6,400.00
SC - Other Leases	5.84	5.84	46.72	46.72
MI - Other Leases	331.05	325.19	2,636.68	2,587.52
Total Revenues	223,179.79	212,958.97	1,766,514.12	1,714,843.20
Cost of Sales				
Transfer To Oper	245,195.77	266,966.94	1,750,247.38	1,920,541.96
Total Cost of Sale	245,195.77	266,966.94	1,750,247.38	1,920,541.96
Gross Profit	(22,015.98)	(54,007.97)	16,266.74	(205,698.76)
Expenses				
Total Expenses	0.00	0.00	0.00	0.00
Net Income	\$ (22,015.98)	\$ (54,007.97)	\$ 16,266.74	\$ (205,698.76)

Renewal & Replacement Fund
Balance Sheet
May 31, 2020

Assets

Current Assets		
Cash - Savings	\$	148,051.91
		<u>148,051.91</u>
Total Current Assets		148,051.91
Property and Equipment		
		<u>0.00</u>
Total Property and Equipment		0.00
Other Assets		
		<u>0.00</u>
Total Other Assets		0.00
Total Assets	\$	<u>148,051.91</u>

Liabilities And Capital

Current Liabilities		
		<u>0.00</u>
Total Current Liabilities		0.00
Long-Term Liabilities		
		<u>0.00</u>
Total Long-Term Liabilities		0.00
Total Liabilities		0.00
Capital		
Retained Earnings	\$	35,000.00
Transfer To/From Operating		113,051.91
Net Income		<u>0.00</u>
Total Capital		148,051.91
Total Liabilities & Capital	\$	<u>148,051.91</u>

Renewal & Replacement Fund
Income Statement
For the Eight Months Ending May 31, 2020

	Current Month This Year	Current Month Last Year	Year to Date This Year	Year to Date Last Year
Revenues				
Transfer From Re	0.00	0.00	0.00	0.00
Total Revenues	0.00	0.00	0.00	0.00
Cost of Sales				
Total Cost of Sale	0.00	0.00	0.00	0.00
Gross Profit	0.00	0.00	0.00	0.00
Expenses				
Transfer to Devel	0.00	0.00	0.00	0.00
R & M Arthur Du	0.00	0.00	0.00	0.00
R & M Space Coa	0.00	0.00	0.00	0.00
R & M Merritt Isl	0.00	0.00	0.00	0.00
Capital Outlay La	0.00	0.00	0.00	0.00
Capital Outlay La	0.00	0.00	0.00	0.00
Capital Outlay La	0.00	0.00	0.00	0.00
Capital Outlay -	0.00	0.00	0.00	0.00
Capital Outlay -	0.00	0.00	0.00	0.00
Capital Outlay -	0.00	0.00	0.00	0.00
Capital Outlay -	0.00	0.00	0.00	0.00
Capital Outlay -	0.00	0.00	0.00	0.00
Capital Outlay - E	0.00	0.00	0.00	0.00
Capital Outlay - E	0.00	0.00	0.00	0.00
Capital Outlay - E	0.00	0.00	0.00	0.00
Total Expenses	0.00	0.00	0.00	0.00
Net Income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Renewal & Replacement Fund
General Ledger
For the Period From May 1, 2020 to May 31, 2020

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
102000 Cash - Savings	5/1/20			Beginning Balance			148,051.91
	5/31/20			Ending Balance			148,051.91
272000 Retained Earnings	5/1/20			Beginning Balance			-35,000.00
	5/31/20			Ending Balance			-35,000.00
381200 Transfer To/From Ope	5/1/20			Beginning Balance			-113,051.91
	5/31/20			Ending Balance			-113,051.91

Debt Service Fund
Balance Sheet
May 31, 2020

ASSETS

Cash		
Cash Savings	\$	58,148.48
Total Cash		58,148.48
Current Assets		
Total Current Assets		0.00
Property and Equipment		
Total Property and Equipment		0.00
Other Assets		
Total Other Assets		0.00
Total Assets	\$	58,148.48

LIABILITIES AND CAPITAL

Current Liabilities		
Total Current Liabilities		0.00
Long-Term Liabilities		
Total Long-Term Liabilities		0.00
Total Liabilities		0.00
Capital		
Net Income	\$	58,148.48
Total Capital		58,148.48
Total Liabilities & Capital	\$	58,148.48

Debt Service Fund
Income Statement
For the Eight Months Ending May 31, 2020

	Current Month This Year	Current Month Last Year	Year to Date This Year	Year to Date Last Year
Revenues				
From Operating	0.00	0.00	174,445.44	175,233.89
Total Revenues	0.00	0.00	174,445.44	175,233.89
Cost of Sales				
Total Cost of Sale	0.00	0.00	0.00	0.00
Gross Profit	0.00	0.00	174,445.44	175,233.89
Expenses				
Principal Paymen	9,131.46	8,731.71	72,106.71	68,918.32
Interest - Note A	0.00	5,805.41	0.00	5,805.41
Interest Payments	5,405.66	0.00	44,190.25	41,573.23
Total Expenses	14,537.12	14,537.12	116,296.96	116,296.96
Net Income	\$ (14,537.12)	\$ (14,537.12)	\$ 58,148.48	\$ 58,936.93

Debt Service Fund
General Ledger
For the Period From May 1, 2020 to May 31, 2020

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
101200	5/1/20			Beginning Balance			72,685.60
Cash Savings	5/31/20	EOM	GEN	Payment - Suntrust		14,537.12	
				Current Period Cha		14,537.12	-14,537.12
	5/31/20			Ending Balance			58,148.48
381300	5/1/20			Beginning Balance			-174,445.44
From Operating	5/31/20			Ending Balance			-174,445.44
571029	5/1/20			Beginning Balance			62,975.25
Principal Payment Su	5/31/20	EOM	GEN	Suntrust - Principal	9,131.46		
				Current Period Cha	9,131.46		9,131.46
	5/31/20			Ending Balance			72,106.71
572029	5/1/20			Beginning Balance			38,784.59
Interest Payments Su	5/31/20	EOM	GEN	Suntrust - Interest	5,405.66		
				Current Period Cha	5,405.66		5,405.66
	5/31/20			Ending Balance			44,190.25

Development Fund
Balance Sheet
May 31, 2020

ASSETS

Cash		
Cash - Savings	\$	(1,476,506.58)
Total Cash		(1,476,506.58)
Current Assets		
A/R FDOT		296,992.82
A/R FAA		839,122.80
COI - 11/29 Rehabilitation		65,056.00
Total Current Assets		1,201,171.62
Property and Equipment		
X21 Airfield Markings		69,129.35
X21 PAPIs		35,965.93
Spaceport License Pre-AP		678,521.07
Bldg 26 Demolition		443,682.99
TIX REILS wrong		(10,422.33)
TIX - REILS Replacement		(278,549.22)
TIX - Airfield Lighting Rehab		2,827,642.00
COI Port A Port Replacement		1,901,859.58
COI - South Apron Lighting		1,400.00
COI RSA Construction		(4,546,254.97)
COI - Security & Infrastructur		184,907.91
COI South Apron		260,597.00
COI PAPIs		35,965.93
COI South Apron Construction		124,261.89
Total Property and Equipment		1,728,707.13
Other Assets		
Total Other Assets		0.00
Total Assets	\$	1,453,372.17

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable	\$	106,934.40
FAA-COI-RSA Construction		(4,222,586.00)
FAA - TIX - REILS Replacement		252,818.00
FAA-TIX-Airfield Light Rehab		1,917,223.78
FAA-COI South Apron Rehab		234,536.98
X21 Airfield Markings		8,100.00
X21 PAPIs		26,712.68
FDOT-COI Box Hangars		916,681.57
FDOT-COI Bldg Rehab		295,307.52
FDOT - RSA Construction		(221,461.46)
FDOT-Bldg 26 Demolition		354,946.39
FDOT - Security & Infrastructu		186,560.38
FDOT - TIX - REILS Replacement		15,087.63
FDOT-TIX-Airfield Light Rehab		18,763.00
Space Florida Contribution		275,000.00
Total Current Liabilities		164,624.87
Long-Term Liabilities		

Unaudited - For Management Purposes Only

Development Fund
Balance Sheet
May 31, 2020

Total Long-Term Liabilities		0.00
Total Liabilities		164,624.87
Capital		
Retained Earnings	1,288,747.30	
Net Income	0.00	
Total Capital		1,288,747.30
Total Liabilities & Capital	\$	1,453,372.17

Development Fund
General Ledger
For the Period From May 1, 2020 to May 31, 2020

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
102000 Cash - Savings	5/1/20			Beginning Balance			-747,703.29
	5/31/20	EOM	GEN	Due to From Devel		728,803.29	
				Current Period Cha		728,803.29	-728,803.29
	5/31/20			Ending Balance			-1,476,506.58
111000 A/R FDOT	5/1/20			Beginning Balance			296,992.82
	5/31/20			Ending Balance			296,992.82
112000 A/R FAA	5/1/20			Beginning Balance			839,122.80
	5/31/20			Ending Balance			839,122.80
120165 X21 Airfield Markings	5/1/20			Beginning Balance			69,129.35
	5/31/20			Ending Balance			69,129.35
120170 X21 PAPIs	5/1/20			Beginning Balance			35,965.93
	5/31/20			Ending Balance			35,965.93
130122 Spaceport License Pr	5/1/20			Beginning Balance			678,521.07
	5/31/20			Ending Balance			678,521.07
130137 Bldg 26 Demolition	5/1/20			Beginning Balance			443,682.99
	5/31/20			Ending Balance			443,682.99
130138 TIX REILS wrong	5/1/20			Beginning Balance			-10,422.33
	5/31/20			Ending Balance			-10,422.33
130139 TIX - REILS Replace	5/1/20			Beginning Balance			-278,549.22
	5/31/20			Ending Balance			-278,549.22
130149 TIX - Airfield Lighting	5/1/20			Beginning Balance			2,415,514.25
	5/31/20	EOM	GEN	#38368 Michael Ba	12,927.01		
	5/31/20	EOM	GEN	#38370 Michael Ba	6,960.43		
	5/31/20	EOM	GEN	#38369 Michael Ba	24,164.43		
	5/31/20	EOM	GEN	#38362 HL Pruitt P	368,075.88		
				Current Period Cha	412,127.75		412,127.75
	5/31/20			Ending Balance			2,827,642.00
140051 COI - 11/29 Rehabilita	5/1/20			Beginning Balance			65,056.00
	5/31/20			Ending Balance			65,056.00

Development Fund
General Ledger
For the Period From May 1, 2020 to May 31, 2020

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
140115 COI Port A Port Repla	5/1/20			Beginning Balance			1,709,445.93
	5/31/20	EOM	GEN	#38355 C&D Pay A	179,383.43		
	5/31/20	EOM	GEN	#38367 Michael Ba	13,030.22		
				Current Period Cha	192,413.65		192,413.65
	5/31/20			Ending Balance			1,901,859.58
140116 COI - South Apron Lig	5/1/20			Beginning Balance			1,400.00
	5/31/20			Ending Balance			1,400.00
140136 COI RSA Construction	5/1/20			Beginning Balance			-4,546,254.97
	5/31/20			Ending Balance			-4,546,254.97
140138 COI - Security & Infrs	5/1/20			Beginning Balance			184,907.91
	5/31/20			Ending Balance			184,907.91
140154 COI South Apron	5/1/20			Beginning Balance			260,597.00
	5/31/20			Ending Balance			260,597.00
140160 COI PAPIs	5/1/20			Beginning Balance			35,965.93
	5/31/20			Ending Balance			35,965.93
140162 COI South Apron Con	5/1/20			Beginning Balance			
	5/31/20	EOM	GEN	#38401 VA Paving	71,291.45		
	5/31/20	EOM	GEN	#38396 Michael Ba	52,970.44		
				Current Period Cha	124,261.89		124,261.89
	5/31/20			Ending Balance			124,261.89
202000 Accounts Payable	5/1/20			Beginning Balance			-106,934.40
	5/31/20			Ending Balance			-106,934.40
203136 FAA-COI-RSA Constr	5/1/20			Beginning Balance			4,222,586.00
	5/31/20			Ending Balance			4,222,586.00
203139 FAA - TIX - REILS Re	5/1/20			Beginning Balance			-252,818.00
	5/31/20			Ending Balance			-252,818.00
203149 FAA-TIX-Airfield Light	5/1/20			Beginning Balance			-1,917,223.78
	5/31/20			Ending Balance			-1,917,223.78
203154 FAA-COI South Apron	5/1/20			Beginning Balance			-234,536.98

**Development Fund
General Ledger
For the Period From May 1, 2020 to May 31, 2020**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	5/31/20			Ending Balance			-234,536.98
203165 X21 Airfield Markings	5/1/20			Beginning Balance			-8,100.00
	5/31/20			Ending Balance			-8,100.00
203170 X21 PAPIs	5/1/20			Beginning Balance			-26,712.68
	5/31/20			Ending Balance			-26,712.68
204108 FDOT-COI Box Hanga	5/1/20			Beginning Balance			-916,681.57
	5/31/20			Ending Balance			-916,681.57
204115 FDOT-COI Bldg Reha	5/1/20			Beginning Balance			-295,307.52
	5/31/20			Ending Balance			-295,307.52
204136 FDOT - RSA Construc	5/1/20			Beginning Balance			221,461.46
	5/31/20			Ending Balance			221,461.46
204137 FDOT-Bldg 26 Demoli	5/1/20			Beginning Balance			-354,946.39
	5/31/20			Ending Balance			-354,946.39
204138 FDOT - Security & Infr	5/1/20			Beginning Balance			-186,560.38
	5/31/20			Ending Balance			-186,560.38
204139 FDOT - TIX - REILS R	5/1/20			Beginning Balance			-15,087.63
	5/31/20			Ending Balance			-15,087.63
204149 FDOT-TIX-Airfield Lig	5/1/20			Beginning Balance			-18,763.00
	5/31/20			Ending Balance			-18,763.00
205122 Space Florida Contrib	5/1/20			Beginning Balance			-275,000.00
	5/31/20			Ending Balance			-275,000.00
272000 Retained Earnings	5/1/20			Beginning Balance			-1,288,747.30
	5/31/20			Ending Balance			-1,288,747.30



AIRPORT	TOTAL COST	FDOT FUNDING	FAA FUNDING	TCAA SHARE	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	
X-21 ARTHUR DUNN	\$ 2,596,621	\$ 446,800	\$ 2,021,958	\$ 127,863	\$ 6,400	\$ 17,500	\$ 35,200	\$ 41,000	\$ 10,000	\$ 1,300	\$ 13,000	
COI MERRITT ISLAND	\$ 7,699,364	\$ 1,601,629	\$ 5,697,328	\$ 400,407	\$ 159,107	\$ 65,000	\$ 54,700	\$ 1,800	\$ 50,000	\$ -	-	
TIX SPACE COAST	\$ 37,127,000	\$ 3,893,560	\$ 32,241,300	\$ 992,140	\$ 91,000	\$ 102,800	\$ 183,000	\$ 212,900	\$ 173,440	\$ 219,000	-	
SUMMARY COSTS	\$ 47,422,985	\$ 5,941,989	\$ 39,960,586	\$ 1,520,410	\$ 256,507	\$ 185,300	\$ 272,900	\$ 255,700	\$ 233,440	\$ 220,300	\$ 13,000	
					PROGRAMMED	PLANNED						LONG RANGE PLANNING

[illegible][illegible]

OPERATIONAL, SAFETY, PRIORITY
INFRASTRUCTURE IMPROVEMENT
CREATES ADDITIONAL REVENUE



PROJECTS

TOTAL COST FDOT FUNDING FAA FUNDING FY 20 FY 21 FY 22 FY 23 FY 24 FY 25 FY 26 DESCRIPTION

Funded (Year)																		
	Design and Construction: RW 9-27 Rehab	2021	\$5,000,000	\$400,000	\$4,500,000	\$7,000	\$93,000										Rehabilitation of RW 9-27	
	Design and Construction: RW 18-36 Rehab		\$4,500,000	\$360,000	\$4,050,000		\$8,000	\$72,000									Rehabilitation of RW 18-36	
	Sub-Totals:		\$9,500,000	\$760,000	\$8,550,000	\$7,000	\$101,000	\$72,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	Design and Construction: Demo Bldg 52		\$320,000	\$256,000	\$0	\$64,000											Removal of a very old and dangerous hangar on the airfield. Project includes removal of the facility, site grading, and capping utilities.	
	Design and Construction: CCTV and New Access Control		\$500,000	\$400,000	\$0			\$100,000									Phase 2 of Airport Security Program. Phase 2 consists of Access Control System, complete with gate controllers, monitoring database, badging system, etc.	
	Tower Equipment		\$150,000	\$0	\$150,000	\$0											Replace e	
	Runway Length Justification Report		\$45,000	\$3,600	\$40,500												Phase 1 of RW 18-36 Extension. Include data collection and development of justification for runway extension	
	Design: R/W 18-36 Extension		\$1,500,000	\$120,000	\$1,350,000				\$30,000								Phase 2 of RW 18-36 Extension. This project includes survey, geotech, permitting, and design of the extension and parallel TW.	
	Construction: R/W 18-36 Extension		\$5,700,000	\$456,000	\$5,130,000												Phase 3 of RW 18-36 Extension. Construction, Construction Admin, and Inspection of the project.	
	Design: TW G		\$350,000	\$28,000	\$315,000												Design of the future parallel TW G parallel to RW 18-36. This project will incorporate the proposed partial parallel taxiway as well as create a regional storm water facility on the west side of the airport for wildlife hazard mitigation and deletion of several connector taxiways that are in severe condition, non-compliant with the FAA's advisory circular and due for rehab.	
	Construction: TW G		\$3,500,000	\$280,000	\$3,150,000												Construction of the above project.	
	Airport Master Plan and ALP Update		\$500,000	\$25,000	\$450,000												Update the ALP to identify future development plans.	
	EA: Extend T/W A		\$200,000	\$16,000	\$180,000			\$4,000									EA for extending TW A	
	Design: Extend T/W A		\$400,000	\$32,000	\$360,000												Design of the extension of TW A to RW 18-36 north end. Aircraft utilizing the entire RW must currently back taxi on the RW to access the end. This creates a hazardous condition. To eliminate this condition TW A shall be extended to the RW end.	
	Construction: Extend T/W A		\$4,000,000	\$320,000	\$3,600,000												Construction, Construction Admin, and Inspection only of TW A extension.	
	Siting Study: New ATCT		\$90,000	\$7,200	\$81,000		\$1,800										Complete an FAA required siting study to determine the ideal location for the future ATCT.	
	Short EA / Design: New ATCT		\$350,000	\$28,000	\$315,000			\$7,000									Short EA and Design services for the new ATCT. Existing ATCT is in poor condition. It was originally built as a temporary facility until a new facility could be built. The ATCT is located in prime location for future development.	
	Construction: New ATCT		\$3,500,000	\$280,000	\$3,150,000												Construction, Construction Admin, and Inspection only of the ATCT.	
	Design and Construction: South Apron Rehab		\$1,750,000	\$140,000	\$1,575,000												South Apron, Section 4215 will need to be resurfaced per the 2015 PCI. It was assessed with a PCI value of 50.	
	Northeast Apron and Parking		\$3,272,000	\$261,760	\$2,944,800												Design and construct extension of TW B and adjacent new aircraft parking ramp.	
	Rehab Fuel Farm		\$500,000	\$400,000	\$0												Design and construct new fuel farm on the south side of the airport.	
	Design and Construct: Obstruction Removal		\$1,000,000	\$80,000	\$900,000	\$20,000											Removal of all major obstructions on the Airport identified in previous study.	
	Sub-Totals:		\$27,627,000	\$3,133,560	\$23,691,300	\$84,000	\$1,800	\$111,000	\$212,900	\$173,440	\$219,000	\$0	\$0	\$0	\$0	\$0		
	Totals:		\$37,127,000	\$3,893,560	\$32,241,300	\$91,000	\$102,800	\$183,000	\$212,900	\$173,440	\$219,000	\$0	\$0	\$0	\$0	\$0		
	Construct VAC Apron Eastern Florida State College	2020	\$1,000,000	\$500,000	\$0	(\$16,000)	\$0										Design and Construct Apron at VAC Campus; Private Funding for 50% match	
			\$7,500,000	\$3,750,000	\$0		\$0										Design and Construction of 30,000SF of hangar and office space	
	Design and Construction: VAC Event Center	2021	\$3,000,000	\$1,500,000	\$0		\$0										Expansion of the west apron into the existing pond location. This project cannot be completed until the regional stormwater facility is completed because this impervious must be accounted for in the regional retention pond.	
	Sub-Totals:		\$11,500,000	\$5,750,000	\$0	(\$16,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	Totals:		\$48,627,000	\$9,643,560	\$32,241,300	\$75,000	\$102,800	\$183,000	\$212,900	\$173,440	\$219,000	\$0	\$0	\$0	\$0	\$0		

PROJECTS		Funded (Year)	TOTAL COST	FDOT FUNDING	FAA FUNDING	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	DESCRIPTION
Replace PAPIs		2019	\$170,000	\$136,000	\$0	\$34,000							Existing PAPIs are non-operational and beyond repair. Replace both existing PAPIs, their foundations and bury new conduit with conductor. Minor vault modifications are necessary.
Sub-Totals:			\$170,000	\$136,000	\$0	\$34,000	\$0	\$0	\$0	\$0	\$0	\$0	
Access Control System			\$250,000	\$200,000	\$0			\$50,000					Phase 2 of Airport Security Program. Phase 2 consists of Access Control System, complete with gate controllers, monitoring database, badging system, etc.
RSA Improvements: Mitigation Maintenance and Monitoring		2014	\$120,000	\$9,600	\$108,000	\$2,400							Continuation of mitigation maintenance and monitoring
North Area Sec. and Inf.		2016	\$949,000	\$759,200	\$0	\$90,000	\$30,000						Update: Project was bid and submitted for 100% FAA funding on October 31st. FAA funding requires additional design and Environmental Assessment as opposed to State funding. The State already paid 80% of design and bidding. This will result in no local cost under the FAA Supplementary Funding Bill. Construction is expected to start in August 2019. Heavy civil project on the north side of the airport. Scope includes removal of septic systems, construction of regional storm water pond, sanitary collection and forcemain, fencing upgrades and other drainage improvements.
Construction: Rehab South Apron & RW 11-29		2019	\$3,135,364	\$250,829	\$2,821,828	\$32,707	\$30,000						Construction of South Apron rehabilitation and the dip repair on RW 11-29
Airport Master Plan and ALP Update			\$235,000	\$18,800	\$211,500			\$4,700					Update the master plan and ALP to reflect the updates and vision of the airport.
Design and Construction: Runway 11-29 Rehab			\$2,500,000	\$200,000	\$2,250,000					\$50,000			Mill and resurface the RW. The 2012 PCI was satisfactory however the report indicates it will need to be resurfaced in 2020. The programmed cost includes \$1M for remediation of the subsistence (dip) near the RW29 aiming points.
Land Acquisition			\$250,000	\$20,000	\$225,000		\$5,000						Triangle Parcel near south entrance. 2.44 acres. Parcel ID: 25-36-01-53-B.1
WHMP			\$90,000	\$7,200	\$81,000				\$1,800				Wildlife hazard management plan to address birds and other wildlife that have made negative impacts on the safety of the airport.
Sub-Totals:			\$7,529,364	\$1,465,629	\$5,697,328	\$125,107	\$65,000	\$54,700	\$1,800	\$50,000	\$0	\$0	
		Totals:	\$7,699,364	\$1,601,629	\$5,697,328	\$159,107	\$65,000	\$54,700	\$1,800	\$50,000	\$0	\$0	
Design and Construction: FBO Terminal Bldg			\$1,876,000	\$1,500,800	\$0			\$0					Phase 1A of a multi-phase/year approach to remove an older hangar which is currently penetrating the part 77 surfaces. This project includes constructing a facility for the public to have an FBO on the east side of the airport. Approximately 4,000 sf. of office space and 8,000 sf of hangar space.
Design and Construction: Maintenance Hangar (FBP)			\$796,000	\$398,000	\$0	(\$13,000)							Phase 1B of a multi-phase/year approach to remove an older hangar which is currently penetrating the part 77 surfaces. This project includes constructing a facility for the public to have an FBO on the east side of the airport. Approximately 4,000 sf. of office space and 8,000 sf of hangar space.
Design and Construction: Hangar (SCH)			\$1,348,000	\$1,078,400	\$0						\$269,600		Phase 3 of a multi-phase/year approach to remove an older hangar which is currently penetrating the part 77 surfaces. The hangar that Sebastian Communications (SC) currently operates from is in very poor condition, it is beyond the building restriction line and it penetrates the Part 77 surface. The construction of a new hangar in the appropriate location will resolve all of these issues. The Airport has determined in previous analysis by others that the appropriate size of this hangar should be nearly 70' by 70'. The ALP identifies a corporate hangar to be constructed. Approximately 5,000 sf of hangar and office space.
Design and Construction: North Apron			\$1,914,000	\$1,531,200	\$0				\$382,800				Phase 4 of a multi-phase/year approach to remove an older hangar which is currently penetrating the part 77 surfaces. This project would demolish the existing hangar vacated in Phase 3 and provide construction of new apron and rehabilitation of adjoining pavements that are in poor condition. This project will serve the increasing public requirement for additional apron space near the FBO.
Design and Construction: Box Hangars			\$1,750,000	\$1,400,000	\$0							\$350,000	Phase 5 of the multi-phase/year approach is to add Box Hangars. Merritt Island Airport currently has a waiting list for general aviation storage hangars that has 117 people in it as of September 2014. This project will provide a small relief to the list. The top person on the list has been waiting since 2008.
EA: Taxilane Development			\$350,000	\$28,000	\$315,000		\$7,000						EA for Alternative A T-Hangar Development
Design: Taxilane Development			\$250,000	\$20,000	\$225,000			\$5,000					Design of the taxilane(s) for entire development
Construction: Taxilane Development			\$2,500,000	\$200,000	\$2,250,000				\$50,000				Construction of the taxilane(s) for entire development
Fuel Farm Design and Construction			\$450,000	\$360,000	\$0				\$90,000				New fuel farm on the south side of the airport.
Design and Construct: T-Hangar Development (16 Units)			\$2,200,000	\$1,760,000	\$0					\$440,000			Design and construction of 16 T-Hangars
Sub-Totals:			\$13,434,000	\$8,276,400	\$2,790,000	(\$13,000)	\$7,000	\$5,000	\$522,800	\$440,000	\$269,600	\$350,000	
		Totals:	\$21,133,364	\$9,878,029	\$8,487,328	\$146,107	\$72,000	\$59,700	\$524,600	\$490,000	\$269,600	\$350,000	

OPERATIONAL, SAFETY, PRIORITY
INFRASTRUCTURE IMPROVEMENT
CREATES ADDITIONAL REVENUE



TCAA
CIP: Arthur Dunn Airport
6/10/2020
AM

Michael Baker
INTERNATIONAL

PROJECTS		Funded (Year)	TOTAL COST	FDOT FUNDING	FAA FUNDING	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	DESCRIPTION
Replace PAPIs		2019	\$291,621	\$23,300	\$262,458	\$3,833							Existing PAPIs are non-operational and beyond repair. Replace both existing PAPIs, their foundations and bury new conduit with conductor. Minor vault modifications are necessary.
Sub-Totals:			\$291,621	\$23,300	\$262,458	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Access Control System			\$150,000	\$120,000	\$0			\$30,000					Phase 2 of Airport Security Program. Phase 2 consists of Access Control System, complete with gate controllers, monitoring database, badging system, etc. This project will be combined into a future larger project across all 3 airports.
Design: Apron Rehab			\$65,000	\$5,200	\$58,500						\$1,300		Design services for the rehabilitation of multiple pavement areas identified in the 2012 PCI report as needing immediate repair. Repair is anticipated to be milling and resurfacing.
Construction: Apron Rehab			\$650,000	\$52,000	\$585,000							\$13,000	Construction, Construction Admin, and Inspection of milling and resurfacing of various pavements on the airfield.
Design: Taxilane Rehab			\$50,000	\$4,000	\$45,000				\$1,000				Design services for the rehabilitation of multiple pavement areas identified in the 2012 PCI report as needing immediate repair. Repair is anticipated to be milling and resurfacing.
Construction: Taxilane Rehab			\$500,000	\$40,000	\$450,000					\$10,000			Construction, Construction Admin, and Inspection of milling and resurfacing of various pavements on the airfield.
Design and Construction: Turf Runway Stabilization			\$350,000	\$17,500	\$315,000		\$17,500						Existing turf RW is heavily used. Complaints from users about the smoothness of the surface have been expressed. Areas of the surface will need to be regraded and compacted for long term use. The transition as the turf runway crosses pavement areas is a concern and needs attention. Look at adding orange cones for utility runway visibility.
Master Plan and ALP			\$260,000	\$20,800	\$234,000			\$5,200					ALP update with Narrative to focus on the airport development plans.
Airfield Marking Rehab		2019	\$80,000	\$4,000	\$72,000	\$6,400							Inspections have indicated degraded markings on the airfield for 2 years. The project scope will remove and replace all airfield markings.
Rehab Signage and Vault			\$200,000	\$160,000	\$0				\$40,000				The electrical vault and airfield signage are in poor condition and past their useful design life; the scope of the project is to replace the existing airfield signage and reconstruct the electrical vault in an adjacent location.
Sub-Totals:			\$2,305,000	\$423,500	\$1,759,500	\$6,400	\$17,500	\$35,200	\$41,000	\$10,000	\$1,300	\$13,000	
Totals:			\$2,596,621	\$446,800	\$2,021,958	\$6,400	\$17,500	\$35,200	\$41,000	\$10,000	\$1,300	\$13,000	
Design and Construction: 3-Hangar Addition			\$430,000	\$344,000	\$0					\$86,000			Design and Construction of 3 hangars at X21 to support growth and demand of aviation tenant space.
Design and Construction: Corporate Hangar			\$2,500,000	\$2,000,000	\$0				\$500,000				Design and Construction of corporate hangar under 12,000SF to support growth and demand of aviation tenant space.
Sub-Totals:			\$2,930,000	\$2,344,000	\$0	\$0	\$0	\$0	\$500,000	\$86,000	\$0	\$0	
Totals:			\$5,526,621	\$2,790,800	\$2,021,958	\$6,400	\$17,500	\$35,200	\$541,000	\$96,000	\$1,300	\$13,000	