



FutureSkills North East

C.I.C.

Creating better communities through learning

'Get Skilled Up' Workforce Development (Advice & Guidance) Qualifications

Awards
Business Administration
Leadership and Management
Diplomas Advice and Guidance
Teaching and Assessing
Team Leading
Internal Quality Assurance
Certificates



NVQ 3 Certificate in Advice and Guidance

Who is the course for?

Do you work in an advice and guidance role as a paid worker or volunteer? If you do, then this programme is for you!

What is covered on the course?

A range of topics are covered on the qualification, these include:

- Developing interactions with clients;
- Supporting clients to make use of advice and guidance service;
- Personal and professional development;
- Understanding the importance of legislation and procedures.

Where will the qualification be delivered?

The qualification is delivered and assessed in the workplace or other convenient venue.

How is the qualification assessed?

Using a range of methods, for example, observation, product evidence, questioning, and professional discussions. All of these form part of your overall learner portfolio.

How long will the qualification take to complete?

Learners will be assigned an Assessor, who will work with them to complete the qualification. Timescales for completing the qualification are flexible, it usually takes between 6 and 9 months.

How much does the qualification cost?

£475.00

NVQ 4 Diploma in Advice and Guidance

Who is the course for?

Do you work in an advice and guidance role as a paid worker or volunteer? If you do, then this programme is for you!

What is covered on the course?

A range of topics are covered in the qualification, including:

- Developing interactions with advice and guidance clients;
- Managing a personal caseload;
- Personal and professional development;
- Operating within networks;
- Understanding the importance of legislation and procedures.

Where will the qualification be delivered?

The qualification is delivered and assessed in the workplace or other convenient venue.

How is the qualification assessed?

Using a range of methods, for example, observation, product evidence, questioning, and professional discussions. All of these form part of your overall learner portfolio.

How long will the qualification take to complete?

Learners will be assigned an Assessor, who will work with them to complete the qualification. Timescales for completing the qualification are flexible, it usually takes between 6 and 9 months.

How much does the qualification cost?

£525.00

If you would like further information about any of our programmes, please contact:

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