

**MINUTES OF  
BOARD OF DIRECTORS  
SOUTH DURANGO SANITATION DISTRICT**

The regular meeting of the Board of Directors of the South Durango Sanitation District was held on September 21, 2017 at 6:00 p.m. at the 175 Mercado Street, Suite 240, Durango, Colorado.

Present at the meeting were the following members of the Board of Directors:

Curt Piccoli  
Pat Morrissey  
Bud Gohn  
Judy Campbell

Also present were plant operator Dave Marsa, employees Nic Ionita and Doug Davis, District engineer Rick Johnson and attorney for the District Bud Smith.

The Board reviewed the invoices and approved the bills for payment.

The Board reviewed and approved the August 2017 financial statements of the District. Tap fees sales have resulted in significant funds available in the capital reserves. Those reserves may be used for early bond redemption and capital projects. A determination will need to be made in October about bond redemptions on December 1, 2017 so the required notice can be provided.

The Board reviewed and approved the minutes for August 17, 2017.

Dave presented the monthly operations report. The plant is running smoothly and meeting all permit limits.

Nic reported the sludge processing equipment has removed approximately 440,000 gallons of water, or 20-25% in cell 2. There was a discussion regarding the timing of the pickup and delivery of dumpsters creating down time for the processing equipment. Employees were advised to order an additional dumpster or take whatever steps were necessary to keep the sludge processing equipment working efficiently.

There was a discussion of the chain of command for District personnel. Bud will develop a flow chart to provide this information for review.

The Board discussed the insurance claim for the dislodged manhole. Since there is no current agreement with the City of Durango for use of city streets for sewer facilities it is not clear who is responsible for repairing broken manhole collars. Bud indicated that several prior attempts to get an agreement to address issues arising with the use of City streets by the District had not produced an agreement. The Board requested Bud to renew the efforts to develop an agreement with the City for use of City streets.

Rick Johnson reported that the Hospice project was nearing completion but several items needed to be addressed prior to closeout.

Rick presented a proposal for development of a master plan for the District which will include an updated capital improvements plan. The Board discussed the need for the plan and the matters to be included in the final plan. On motion duly made and seconded, the Professional Engineering Services Proposal for the District 2018 Mater Plan Update was unanimously approved.

Attorney Smith presented a draft resolution adopting District policies for the Colorado Open Records Act. On motion duly made and seconded, Resolution No. 2017-4 was unanimously approved.

The Board discussed the policy for commencement of billing for user fees for new taps. Bud explained the current policy is to begin billing the month following the tap purchase, except for large project. After discussion of the matter the Board unanimously approved commencement of user fee billing the third month after the tap purchase.

Bud reviewed the status of various development projects in the District.

There being no further business to come before the Board, the meeting was adjourned.