

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
COUNCIL MEETING**

**MEETING MINUTES
October 15, 2018**

Mayor Reames called the Meeting to order at 7:00 p.m.

Roll Call: Ms. Marie Hendel, present; President Pro-Tem, Mr. John Huffman, present; Ms. Kelly Huffman, present; Mr. Greg Iiams, present; Ms. Joan Maxwell, present; Mr. Dave Wallace, present.

Recorder: Fiscal Officer Jeff Weidner

Guests: Mr. Roger Brown, Code Enforcement Officer
Ms. Sharon DeVault, 209 Elliott, Russells Point
Ms. Pat Cochenour, BPA Member
Ms. Libby Stidam, BPA Member
Ms. Mary Herring, BPA Member
Mr. Tim Reese, Street Superintendent

Minutes: **October 1, 2018 Council Meeting**

Mr. John Huffman moved to approve the October 1, 2018 Council Meeting Minutes as submitted. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

Reports: **Fiscal Officers Report -**

Mr. Weidner referred Council to the September 2018 bank reconciliation, cash summary reports, and payment register. The reconciliation report shows the Village books reconciled with the bank statement. The Village has a pooled cash balance of \$4,004,247.34. Since it was the end of the third quarter, council was also provided a copy of the appropriation and revenue status reports.

He also reported that there has been another interest rate increase on the Money Market account from 1.9% to 2.05 %. Sixteen subpoenas for appearance were issued for delinquent income tax.

Mr. Dave Wallace moved to approve the Fiscal Officers Report as submitted. Mr. Greg Iiams seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

BPA Report –

Ms. Cochenour reported that the BPA would like to meet with council at the end of the meeting in an executive session to discuss the employment of public employees. The electrical upgrade project at the plant is complete, several leaks have been repaired, and they are still working on getting quotes on a new generator. At the request of the Mayor, the BPA will discuss changing their meeting times from 5:30 p.m. to 6:00 p.m. at their next meeting.

EMS Report –

Mayor Reames reported on the September 26, 2018 board meeting.

Lands & Buildings Report –

Council was provided a copy of the meeting minutes from the October 11th meeting. They will be holding a meeting on November 8, 2018 at 7:00 p.m. to discuss options for yard waste.

Code Enforcement Report –

Mr. Brown reported on recent zoning permits, notices of violation, and contractor registrations. Mayor Reames will be getting with the solicitor regarding the boat dock issue that was discussed in the September 17, 2018 council meeting.

Street Report –

Mr. Reese reported that a sink hole on Clermont is not the result of any water, sewer or storm sewer issues. The hole was back filled and is ready to be paved. All of the water leaks found as a result of the village wide leak detection have been repaired with the exception of a fire hydrant leak on Burkhart and a leak at the curb stop near the Indian Lake High School Concession Stand. The old cable television building behind the water plant has been razed. They will start working on cold patching pot holes once meter reads are complete for the month.

Mr. Huffman reported that the fill from a prior water dig on High Ave. is getting low and needs more fill. Mr. Wallace asked that the sidewalk in front of the municipal building be edged.

Parks Report –

There are approximately 30 Pine seedlings and 40 mixed hardwood saplings in Ms. DeVault's yard that need to be removed and replanted into the nature area. Mayor Reames would like to take some of the Pine seedlings and plant them between Bristol Circle and U.S. Rt. 33.

ORDINANCES & RESOLUTIONS:

A. Resolution 18-909; Purchase from Trithium Solutions

A RESOLUTION AUTHORIZING THE PURCHASE OF SERVICES, EQUIPMENT AND LABOR FROM TRITHIUM SOLUTIONS FOR INSTALLATION OF A NEW COMPUTER SERVER WITH ONGOING NETWORK INFRASTRUCTURE IMPROVEMENTS AND SUPPORT, AUTHORIZING THE MAYOR AND FISCAL OFFICER TO EXECUTE ALL DOCUMENTS NECESSARY TO COMPLETE THE SAME, AND DECLARING AN EMERGENCY.

Mr. Greg Iiams made a motion to waive the three reading rule. Mr. John Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Mr. Greg Iiams made a motion to accept Resolution 18-909 by title. Mr. John Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

B. Resolution 18-910; Purchase from Focused Network Consulting Services

A RESOLUTION AUTHORIZING THE PURCHASE OF SERVICES, EQUIPMENT AND LABOR FROM FOCUSED NETWORK CONSULTING SERVICES, LLC FOR INSTALLATION AND RERUNNING OF CABLES AND ELECTRIC LINES FOR THE VILLAGE'S NETWORK INFRASTRUCTURE IMPROVEMENTS, AUTHORIZING AND DIRECTING THE MAYOR AND FISCAL OFFICER TO EXECUTE ALL DOCUMENTS NECESSARY TO COMPLETE THE SAME, AND DECLARING AN EMERGENCY.

Mr. Dave Wallace made a motion to waive the three reading rule. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Mr. John Huffman made a motion to accept Resolution 18-910 by title. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

CITIZEN COMMENTS:

OLD BUSINESS:

A. Township Rd. 52 (Elliott Rd.) Improvements

Mayor Reames reported that Washington Township received a quote from Hurley Excavating to raise and prepare the road for paving at a cost of \$40,686.09 which does not include paving. Reichert Excavating quoted the entire project including paving at a cost of \$97,000. It was also suggested by the LC Engineer that materials removed from an ODOT project on U.S. Rt. 33 could be used for a base layer for pavement. However, based on the time frame of the ODOT project the materials may need to be stored until the TR 52 project is ready for that phase, and it was mentioned that it may be possible to store the materials near the water plant. Mr. Iiams suggested that the EPA be contacted before that decision is made to see if there would be an issue with the storage due to the location of the water wells.

NEW BUSINESS:

A. Thanksgiving Holiday

Council agreed to close the village offices on Friday, November 23, 2018 after Thanksgiving, and allow employees to use banked leave.

B. Finance Committee Meeting

A finance meeting was set for Monday, October 29, 2018 at 5:30 p.m. to discuss pay scales and pay splits for employees.

EXECUTIVE SESSION:

Mr. Greg Iiams made a motion to go into executive session at 7:57 p.m. pursuant to ORC 121.22, section G1 to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and include the presence of the Board of Public Affairs. Ms. Joan Maxwell seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Mr. Greg Iiams made a motion to come out of executive session at 9:01 p.m. Mr. Dave Wallace seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Mr. Greg Iiams made a motion to direct the Mayor to establish the work hours for all street and water workers (maintenance team) to be from 8:00 a.m. to 4:30 p.m. with a one half hour lunch Monday through Friday to become effective Monday, October 22, 2018 and to revise the job description titles to reflect maintenance team rather than street or water. Mr. Dave Wallace seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.
The motion passed: 6 yeas – 0 nays.

Ms. Joan Maxwell made a motion to adjourn the meeting and seconded by Ms. Kelly Huffman.
The meeting was adjourned at 9:03 p.m.

Next Ordinance: 18-1166 Next Resolution: 18-911

Scheduled Meetings:

- A. **Council Meeting: Monday, November 5, 2018 at 7:00 p.m.**
- B. Board of Public Affairs Meeting: Monday, October 22, 2018 at 5:30 p.m.

Fiscal Officer Jeff Weidner

Mayor Robin Reames

Date Passed