

FALL SEMESTER MOVE-IN

FOR

High Street Property Management, LLC

Everyone is **REQUIRED** to check in at the office at **94 Main Street, Suite 103B**
BEFORE you move into your apartment/house

Check in times are as follows:

- ❖ Friday August 24th 8:30 am to 6:00 pm
- ❖ Saturday August 25th 10:00 am to 6:00 pm
- ❖ Sunday August 26th 11:00 am to 5:00 pm

Requirements

- You must come to the office to sign in and receive your **Keys**
 - Please have your location and **room number** handy
- If you have a **Vehicle**:
 - ALL RESIDENTS with a car **MUST** have a parking tag. (*vehicles without tags will be towed at owner's expense*)
 - Registration & driver's license are required for parking tag issuance. Vehicles must be associated and used by Resident. Tags are not transferable to any other students/persons/vehicles. Any misuse of parking tags will result in towing of the vehicle without notice at owner's expense. Thank you!
 - Parking is reserved by space for the following areas:
 - 114 Main, 116 Main, 118 Main, 94 Main, 5 Main, 22 Main, 22 Wadsworth, 16 Court, 18 Court.
 - Parking is based on a "first come first serve" basis.
 - All vehicles must have valid High Street parking tags.
- **Internet** is provided at some locations:
 - Be sure to obtain a login & password when you check in along with a help desk instruction sheet.
- **Gas & Electric** reminder:
 - IF you are living at 94 Main (all), 31 Wads #1 & #2, 24 Wads, 22 Wads (all), 20 Wads, 68 Court, 76 Court, 86 Court #1 (EK), 94 Court, 98 1/2 Riverside #2, Riverside Apartments (all), for the gas and/or electric in your unit, please be sure to call **RG&E** at **1-800-743-2110** at least 7 days in advance of your move in date to ensure services are activated.

Please call the office at **585-991-7688** with any questions. Enjoy the rest of your summer!