

**MINUTES OF THE NOVEMBER 28, 2023 MONTHLY MEETING  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, November 28, 2023  
Place: SSA Office in the Mill Creek Village Center,  
39W250 Herrington Blvd., Ste. R-1, Blackberry  
Township, Illinois.

Time: 7:00 p.m.  
Attendance: Trustees: James Dougherty, Ben D'Andrea and Mark  
Hammond  
Others: Charles Radovich, James Hare, Kim Hoadley  
Jason Fowler, Dan Whiston, Nick Bellavia

**AGENDA ITEM NUMBER:**

**1. and 2.**

**CALL TO ORDER and ROLL CALL**

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") was called to order at 7:00 p.m. at the SSA Office in the Mill Creek Village Center, 39W250 Herrington Blvd., Ste. R-1, Blackberry Township, Illinois. Trustees Dougherty, Hammond and D'Andrea were present in person.

3. **Announcements and Public Comment.** Trustee Dougherty stated that the meeting is available to attend telephonically as noticed in the agenda. Jason Fowler advised that as of 5:00 p.m. there were no emails with public comment and no one was present, on the phone line or in person.

4. **Public Hearing On 2024 Budget and Appropriation Ordinance.** Trustee Hammond made a motion to open the 2024 Budget Hearing. Trustee D'Andrea seconded the motion.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

Attorney Radovich advised that the notice of the hearing was published in the Suburban Chronicle thirty (30) days prior to the date of the public hearing. There were no members of the public present for the hearing and there were no objections to the proposed budget.

Trustee Hammond made a motion to close the 2024 Budget Hearing. Trustee D'Andrea seconded the motion.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

**5. Long Range Planning.** Nick Bellavia was introduced as one of the members of the new Government Efficiency Act Committee. Radovich reminded the Board that a report will be due from the Government Efficiency Committee within 18 months of the June 23, 2023 date of commencement. This information is contained in a memorandum he prepared and provided to the Trustees. Trustee Hammond asked if there were tips to how the committee should proceed. Radovich advised that the process should be kept simple and the idea is to determine where mutual aid can be provided, where actions can be consolidated and reduce taxpayer expenses.

**4. OLD BUSINESS.**

**a. Approval of Minutes of the October 10, 2023 Board of Trustees Meeting and the Special Meeting of November 1, 2023.**

Motion by Trustee D'Andrea to approve the minutes of the October 10, 2023 Board of Trustee Meeting and the minutes of the Special Meeting of November 1, 2023; seconded by Trustee Hammond;

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

*Trustee Dougherty advised that he votes aye for the October 10 approval but abstained from the vote of the November 1, 2023 meeting as he was absent.*

Motion Approved

**5. NEW BUSINESS**

**a. Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports. Discussion regarding the reports.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements and accounts payable, including additional accounts payable in the sum of \$84,087.43; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

b. **Operations Report from Sheaffer & Roland and discussion regarding the same.** Jason Fowler presented the operations report.

Motion by Trustee Dougherty to accept the Sheaffer & Roland Operations Report as is; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

c. **Consideration and Approval of Bids for Sand Filter Rehabilitation.**

Fowler advised that only 2 bids were submitted, at the pre-bid meeting one contractor declined to bid. The Board discussed the expense and likelihood of failure.

Motion by Trustee D'Andrea to reject all bids for Sand Filter Rehabilitation.; seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

d. **Consideration and Approval of Proposals for Irrigation Pump House Siding and Roof Repairs.**

Motion by Trustee D'Andrea to accept the proposal of Carmody Construction, Inc. in the sum of \$12,400 for irrigation pump house siding and roof repairs; second by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

e. **Consideration and Approval of Ordinance No. 2023-04 (Budget and Appropriation Ordinance for 2024).**

Motion by Trustee Hammond to approve Ordinance No. 2023-04 Budget and Appropriation Ordinance; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

f. **Consideration and Approval of Ordinance No. 2023-05 (Tax Levy Ordinance in the Amount of \$33,200).**

Motion by Trustee Hammond to approve Tax Levy Ordinance No. 2023-05; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

**g. Consideration and Approval of 2024 Estimated Revenues.**

Motion by Trustee Hammond to approve 2024 Estimated Revenues; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

**h. Consideration and Approval of Truth in Taxation Certificate.**

Motion by Trustee Hammond to approve the Truth in Taxation Certificate; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

**i. Consideration and Approval of Ordinance No. 2023-06, an Ordinance amending and Restating Ordinance No. 2012-1 Establishing Rates, Fees, and Charges in Connection with the Use of the Waterworks, Wastewater Reclamation and Reuse Systems Owned or Operated by, or Located within the Boundaries of the Mill Creek Water Reclamation District.** Radovich advised the Board that the amounts in the ordinance are in conformance with Trilogy Consulting's rate study that was accepted by the Board in September of 2023. The new rates will become effective for January's services billed in February 2024.

Motion by Trustee Hammond to approve Ordinance 2023-06 Establishing Rates, Fees, and Charges in Connection with the use of the Waterworks, Wastewater Reclamation and Reuse Systems Owned or Operated by or Located within the Boundaries of the Mill Creek Water Reclamation District.; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

**j. Consideration and Approval of Resolution No. 2023-02, a Resolution Establishing 2024 Regular Meetings for the Board of Trustees of the Mill Creek Water Reclamation District.** The Board of Trustees discussed the dates on the resolution and deferred any action to the December, 2023 meeting.

**6. Closed Session.**

**a. Consideration of litigation which is pending [5ILCS120/2 (c)(11)];**

b. The appointment, employment, compensation, discipline, performance or dismissal of specific employee . . . or legal counsel for the public boy [5ILCS120/2 (c)1].

c. Approval of Closed Session Minutes of the Special Meeting of October 10, 2023 and the Closed Session Minutes of the Special Meeting of November 1, 2023 Board of Trustees Meeting.

**7. Consideration of Matters Under Closed Session, if any.**

Motion by Trustee Hammond to approve William Thomas of Ottosen, DiNolfo, Hasenblag & Castaldo, Ltd. As legal counsel effective December 1, 2023; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

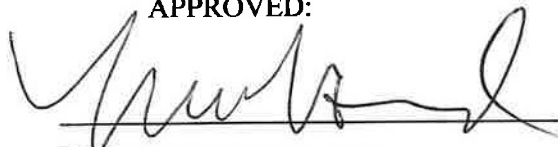
**8. Adjournment.**

Upon motion duly made by Trustee Dougherty to adjourn until the Meeting of December 19, 2023, seconded by Trustee D'Andrea and unanimously carried, the meeting of the Board of Trustees was adjourned at 8:57 p.m.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', written over a horizontal line.

Mark Hammond, Secretary



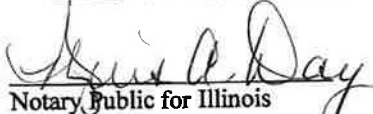
CERTIFICATION  
OF MINUTES OF THE BOARD OF TRUSTEES  
MEETING

I hereby certify that the attached minutes were reviewed and approved for the November 28, 2023 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.

  
MARK HAMMOND  
DISTRICT CLERK

Date: 12/19/23

Subscribed and sworn to  
this 19<sup>th</sup> day of December, 2023.

  
Notary Public for Illinois

