

## FL504 Volusia-Flagler Continuum of Care 2021 Funding Application

HUD implemented the CoC Competition for FY 2021. The following application and instructions apply to New, Bonus and Renewal applications. HUD's CoC Notice of Funding Opportunity (NOFO) can be accessed at the [HUD Exchange](#) or on the CoC's website at [vfcontinuum.org](http://vfcontinuum.org).

HUD has released the following allowable components for application for the 2021 CoC Competition: HUD CoC Renewal, New PSH, HMIS, New Coordinated Entry, Expansion, Consolidation, New Domestic Violence Bonus Applications must be uploaded in esnaps by **12:00pm, on September 30, 2021**.

**There will be NO exceptions for late submissions.**

**A.** The HUD CoC Project Application (new and/or renewal) is to be submitted in online esnaps ([esnaps.hud.gov](http://esnaps.hud.gov)) by **12:00 p.m. (Noon) September 30, 2021**. This application will be scored for accuracy, completeness, and timeliness.

**B.** Local Application Supplement (new and/or renewal) is to be submitted in online Community Force ([uwvfc.communityforce.com](http://uwvfc.communityforce.com)) by **12:00 p.m. (Noon) September 30, 2021**. This application will be scored by the Ranking and Review Committee members.

**C.** Please answer all of the questions thoroughly and completely.

**D.** The Applications Committee will be using a combination of data (compiled separately from HMIS reports and APR's for renewal applications), threshold, and narrative information to score the respective applications. Applicants will be scored based on the responses to the application and associated data that is requested or accessed via the HMIS and HUD esnaps systems. Where there is an identified discrepancy, the Applications Committee will defer to the information that has been submitted to HUD.

**E.** Continuum of Care programs may not be fully funded or may not be renewed for funding based on program performance and/or if HUD does not have funds sufficient to renew all current grants.

**F.** For technical assistance please send questions in writing to contact [kmartinez@vfch.org](mailto:kmartinez@vfch.org) and one Applications Committee member will respond.

**G.** The agencies ranked in either Tier one or Tier two priority listing will be the only agencies funded providing our CoC realizes the full amount of our Annual Renewal Demand from HUD. Not all agencies who apply may be funded.

**H. Fees:** An application fee of \$750 for renewal applications only, is to be paid to the Volusia Flagler County Coalition for the Homeless, Inc. **prior to the submission**

**deadline of September 30, 2021 (noon).** New applications DO NOT have to pay an application fee however all new applications must include \$500 per grant allocated for Homeless Management Information System (HMIS) in the grant budget. Applicants must be members of the Commission on Homelessness (FL 504 CoC) in good standing in order to be able to submit an application. (Contact: Kayt Martinez at [kmartinez@vcch.org](mailto:kmartinez@vcch.org) for membership application and fee schedule).

**FL504 Volusia-Flagler Continuum of Care  
Local Application Instructions and Supplement  
Grant FY 2021**

Agency Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Phone No.: \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Category: \_\_\_\_\_

Project Component: \_\_\_\_\_

Please type your response to the following questions:

**For all RENEWAL Applications:**

Renewals applications are scored based on performance from their most recently completed **Annual Performance Report (APR)** submitted to HUD through the SAGE database and threshold information provided in their Letter of Intent, project and budget narratives and associated esnaps applications.

**Please complete the Agency Information section as required in Communityforce for each renewal application**

- Please submit your esnaps applications and esnaps profile included in the Agency Information section.

**Please complete the Budget Information section as required in Communityforce for each renewal application**

- Please provide the program budget that includes the sources of all income contributed along with a budget narrative. Indicate the source of matching funds required and amounts and sources of funds that can be leveraged by the Continuum of Care funding. Note that each agency is required to include match funds in the online (esnaps) application.

Please provide documentation of both Match and Leverage that is being submitted for this grant. Leverage Threshold Requirements: Each agency is required to include leverage in their application in order to be considered for funding.

- Please fill in N/A for all other sections and questions

## **For All NEW Project Applications**

***The following New Projects May Be Created Through Reallocation or CoC Bonus processes:***

- (a) Permanent housing-permanent supportive housing (PH-PSH) projects.
- (b) Permanent housing-rapid rehousing (PH-RRH) projects.
- (c) Joint Transitional Housing (TH) and PH-RRH component projects.
- (d) Dedicated HMIS project for the costs at 24 CFR 578.37(a)(4) that can only be carried out by the HMIS Lead, which is the recipient or subrecipient of an HMIS grant and is listed on the HMIS Lead form in the CoC Applicant Profile in *e-snaps*. Additionally, if the CoC has organizations within its geographic area that are victim service providers, the HMIS Lead, or subrecipient, may request HMIS funds for a comparable database. Victim service providers may also request HMIS funds in their project application budgets to enter data into a comparable database.
- (e) Supportive services only coordinated entry (SSO-CE) project to develop or operate a centralized or coordinated assessment system.

***DV Bonus Projects: The following New Projects May Be Created Through the DV Bonus Bonus processes:***

- (a) Permanent housing-rapid rehousing (PH-RRH) projects.
- (b) Joint TH and PH-RRH component projects.

***The maximum amount for new projects created through REALLOCATION is \$90,430.***

***The maximum amount for new projects created through CoC Bonus is \$117,040.***

***The maximum amount for new projects created through the DV Bonus is \$351,119.***

### **Log into Communityforce:**

**Please complete Agency Information section in Communityforce that includes your esnaps applications and esnaps profile**

**Please complete Budget Narrative section in Communityforce:**

1. Please provide the program budget that includes the sources of all income contributed along with a budget narrative. Indicate the source of matching funds required and amounts and sources of funds that can be leveraged by the Continuum of Care funding. Note that each agency is required to include match funds in the online (esnaps) application.
  - A. Please provide documentation of both Match and Leverage that is being submitted for this grant. Leverage Threshold Requirements: Each agency is required to include leverage in their application in order to be considered for funding.

**Please complete Program Narrative section in Communityforce:**

2. Please describe how the program assists the CoC in creating a systematic response to ending homelessness in accordance with the 2021 HUD NOFA and in “Home Together” The revised [Federal Strategy to Prevent and End Homelessness](#). Include:
  - A. The priority population served (chronic homeless, homeless veterans, families, or youth), including priority population for renewal projects that are designated for turnover beds. Include: The numbers of individuals served in any comparative programs that were not HUD funded for (FY 2019-20, or 2020-21 and/or the proposed numbers to be served in FY 2022-23. (750 words)
  - B. HUD’s 2021 funding priorities include the identification and prioritization of the most vulnerable adults and families for entry with an emphasis on employing a housing first approach that significantly reduces or eliminates the number of barriers to entry (income, legal issues, substance abuse issues, prior evictions, mental health etc....). Please describe your current housing intake process if currently facilitating permanent housing or address how you will implement compliance with the CoC’s adoption of Notice CPD 14-012 as superseded by Notice CPD 16-11 and 17-01, prioritization of program participants for all housing programs beginning with HUD funded programs, how program participants are identified and enrolled into the program and Demonstrate Commitment to Coordinated Entry to include the ability to adhere to Notice CPD 14-012 prioritization schedule as superseded by Notice CPD 16-11 and 17-01. (500 words)
  - C. Please describe how your agency partners with Housing, Health and Service Agencies to maximize the use of mainstream and other community based resources when serving person experiencing homelessness ( work closely with local healthcare organizations, assist with obtaining medical insurance; partner with PHA’s and other local housing organizations to utilize coordinated entry, develop housing units and provide additional housing subsidies to the homeless; partner with local workforce development centers to improve

employment opportunities, work with tribal organizations (if applicable) to ensure assistance to its members. (500 words)

D. Program Agreements (Checkboxes are located in Community Force).

E. Please describe what evidenced based / proven/ promising practices your program incorporates in concert with the Housing First Model—justify evidenced based and/or proven practices.

**For Victim Services Providers (VAWA, FVPSA and VOCA ) please provide evidenced based/proven/promising practices employed to ensure safety of the population served. (500 words)**

**Please complete New Project Application Questions section in Communityforce:**

3. Describe the agency's experience in administering public funds. Include agency's capacity to add additional programs, ability to draw down funding and comply with HUD's financial requirements. Include whether your agency returned any funds during the last 5 years from any HUD funded or other programs? If so, please report the year, the amount returned, and the reason funds were not fully expended (500 words)

(3a) Please upload evidence of Previously awarded and successfully executed HUD McKinney Vento or other State or Federal grants or projects

(3b) Please upload evidence of ability to draw down funds in a timely manner (eLOCCS or other drawdowns)

(3c) Describe how your agency incorporates persons with lived experience into your agency's overall structure: Board composition, staffing, program implementation. (500 words)

(3d) Describe how your agency has addressed racial equity within your agency's overall structure: Board composition, staffing, program(s) implementation. (500 words)

4. Please describe the agency's experience in collecting and using data on services provided to meet outcome and/or performance measures. Does your agency currently participate in the Homeless Management Information System (HMIS) or another database? If your agency does not currently participate in a database, please describe your data collection methods, and indicate if you are willing and able

to implement use of HMIS or for **Domestic Violence Service Providers, a comparable database for the activities funded under the CoC funded Grant.**(500 words)

A. Does your agency enter into the HMIS Database for other non-HUD funded programs? If so, please identify the program(s). (250 words)

B. Upload a comparable data report to include HUD Universal Data Elements

- universal data elements / basic demographic information
- prioritization assessment or process to determine the most vulnerable of this population
- Client served report
- Progress reports of outputs and outcomes /Annual Progress

Reports

- Successful placements
- Retention in permanent housing/exits to permanent housing of their own
- Returns to homelessness
- Increased income
  - From employment
  - Total income
- Length of time from identification to placement in permanent housing

5. Describe the agency's data quality and security practices and procedures. (250 words)

6. Describe the applicant's experience in providing housing and supportive services to the homeless. For **Domestic Violence Service Providers, Please include protocols and practices that are employed to safeguard and ensure the safety of the population served.** (500 words)

7. Please describe the agency's experience in meeting performance requirements. (250 words)

8. Describe improvements within your system of care related to HUD's System Performance Measures (250 words)

9. What changes has your agency made to prevent, prepare for and respond to the COVID-19 pandemic. (500 words)