

The Moran City Council met in regular session on Monday, October 2, 2017. Mayor Phillip Merkel called the meeting to order at 7:00 PM.

<u>Mayor</u>	<u>Elected Officials Present:</u>	<u>Council Members Absent</u>
Phillip L. Merkel	<u>Council Members Present</u> Bill C. Bigelow Chad A. Lawson Kris R. Smith	James A. Mueller Jerry D. Wallis

City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; and Lori Evans, City Clerk

Visitors Present: Lori McAloon and Kathy McEwan representing the Moran Library Board and Richard Luken with the Iola Register.

CONSENT AGENDA

Council member Bigelow moved to approve the October 2017 consent agenda as follows:

- September 2017 Minutes
- September 2017 Petty Cash Reimbursement Report
- October 2017 Pay Ordinance totaling \$ 90,007.02
- September 2017 Utility Audit Trail Report
- September 2017 Certificate of Deposit Report
- Public funds resolution to purchase a \$30,000.00 certificate of deposit (CD) to replace a CD maturing October 2017

Smith seconded the motion, motion passed with all approving.

VISITORS

No new business was brought before the Council.

OLD BUSINESS

Mitch Bolling Request for Sewer Service – Mr. Bolling asked the Council for approval to install a sewer tap for property he is purchasing at 211 N Pine St. Discussion followed with Council member Lawson moving to approve the request with the cost to tap the main assessed to the customer. Mr. Bolling will also be responsible for all costs to install the service line from the sewer main to the building. Bigelow seconded the motion, motion passed with all approving.

Moran Public Library – Kathy McEwan presented a priority list to the Council consisting of:

- Drop Box
- Grab Bar and Toilet to meet accessibility needs
- Additional lights and electrical outlets

The Library board members suggested moving the toilet from the existing Library to the new Library to meet accessibility needs. The Council agreed they thought it would be better to purchase a new toilet for the building rather than trying to move the old toilet.

Discussion followed with the Council agreeing the priority needs would be to repair the ceiling and walls as soon as possible. Board members asked the Council if the City would install additional lights to the Library section. The Council said they felt the existing lighting was sufficient and that any additions to the lighting would be done at the Library's cost. The Council encouraged the Library Board to bring all changes and additions to the building before the Council for approval. Council member Bigelow moved the City have Marlow Brother's Construction repair all drywall needs, frame in the stage and remove both doors on the west end of the stage, remove interior window and replace the door on the SW office, remove popcorn and texture ceiling, and paint ceiling and walls at a cost of \$6,040.00.

54 Fitness Update – Clerk Evans reported the Now Open signs are up and a new weight bench has been ordered. No other action was taken on the agenda item.

Kansas Municipal Energy Agency – No new information was available. Topic was tabled until a later date.

NEW BUSINESS

2020 Census – The Council discussed and agreed the City would not participate in the 2020 Census Addresses Update program.

Moran Wind Farm Permit and Hearing – The Council reviewed the notice received advising Allen County will hold a public hearing at 7:00 PM October 26th regarding the proposed wind farm. No action was taken.

503 E Second Utility Request – After reviewing a letter received by the property owner of 503 E Second, the Council agreed the City would not attach any new services to the existing water, electric, or sewer lines located on the property.

Public Wholesale Water Supply 5 (PWWS5) Annual Meeting 10/12/2017 – Superintendent Stodgell reported PWWS5 has plans to install an automatic reader on the City's water tower. Stodgell noted this may cause problems for the City crew as they read the meter at the water tower daily to check for leaks and confirm water use. The Council also discussed the size of meter in place at the water tower and agreed a 4" meter would be the minimum size that could be installed at the tower.

2018 Council Calendar – 2018 Calendar was approved as presented.

Annual Holiday Party – Annual holiday party will be catered by Big Creek Market to be held November 1st, 8th, or 15th depending on Big Creek's schedule.

Year End Review of Salaries and Benefits – Topic was discussed and tabled until the November meeting.

Clerk Evans relayed a request from the resident at 220 N Birch St requesting an extension to pay her September utility bill on October 3rd as her spouse recently passed

away. The Council approved the request for an extension and agreed to waive connect fees as utilities are currently held in the deceased spouse's name only.

The Council also reviewed a request from the renter at 228 S Cedar asking the City to extend payment for the September utility bill until October 15th. The Council did not approve the request.

DEPARTMENTAL REPORTS

Fire Chief – Chief Merkel reported the fire department responded to the Announcer Booth fire at USD 256 on September 29th.

Police Chief – On vacation.

Superintendent – Superintendent Stodgell submitted the following activity report for the month of September 2017:

- Worked on electric at the park
- Changed circuit board and security light at City Hall
- Hung meter can and new box by the Shelter House at the park
- Changed out the electric meter at the Senior Center
- Replaced damaged connector at Ag Choice
- Set 3 boxes and finished up wiring at the City Park
- Replaced a primary blown fuse
- Hooked up meters at City Park and checked voltage
- Replaced security light at the park and cut limbs out of the primary electric
- Looked at Larry Lutz property for new electric service
- J.Deere 3033R Changed Oil & belt on deck
- Reset timer on lights and put up Open Flags at 54 Fitness
- 304 W. First- mowed & trimmed
- Finished preparing for Moran Day
- Power washed and moved dumpster
- Cold Patched down on east side at 54 Fitness
- Mowed, trimmed and picked up trash at the old water plant
- Marked locates on North Birch
- Chip sealed 32 blocks
- Sprayed for Mosquitos x 3
- Mowed and trimmed at City Hall
- Craig met with Blue Valley about the Storm Sirens
- Pushed up burn pile
- Mowed, trimmed and picked up trash at 54 Fitness
- Mowed the UPRR property
- Brush hogged
 - West Second
 - South side of Hill Street
 - Ditch behind the tire shop
 - Ditch behind Stubs
 - City Park
- Cut limbs hanging over detour route
- Picked up limbs and hauled off and mowed the New Library area
- Picked up and put away detour signs and posts
- Brush hogged sewer lagoons
- Put new fuel pump on, wired, changed oil & filter on the Generator
- Mowed, trimmed and picked up limbs and trash
- Craig & Lori cleaned up & planted flowers at Troxel Park
- Dumped trash cans at park and took back to the shop
- Cut trees at park and hauled away

City Clerk – Clerk Evans reported income for the month of September 2017 as follows:

General Fund		Water Fund	
Charges For Services	21.63	Sales To Customers	11,503.15
Refuse	1,490.00	Water Protection Fee	31.77
Court Fines	1,447.00	Connect Fee	125.00
Reimbursed Expense	3.00	Bulk Water Sales	69.25
Tax Disbursement	5,198.02	Penalties	352.00
Mobile Home/Building Permit	150.69	Reimbursed Expense	50.00
Dog Tags/Kennel Fee	4.00	Sewer Fund	
KS Sales Tax	4,041.60	Sales To Customers	6,888.51
Interest Earned Checking/CDL	34.79	Employee Benefit	
54 Fitness Fee/Fobs/Ovpd	950.00	Allen County Tax Distribution	1,776.53
Electric Fund		Library	
Reimbursed Expense	123.12	Allen County Tax Distribution	424.82
Sales To Customers	47,754.62	Gross Receipts	86,013.46
Connect Fee	98.28	<i>Add: Interest to CD 44526614</i>	10.98
Overpaid	487.00	<i>Add: Interest to CD 44527752</i>	2.20
Fuel Adjustment	1,308.98	Total Gross Receipts	86,026.64
Light Rent	147.00	LIEAP Credit	500.63
Lieap Receipts	59.14	Utility Credits	528.94
Sales Tax		Rec Credit	50.00
Sales Tax Receipts	1,473.56	Net Receipts	84,947.07

There being no further business to discuss, Council member Bigelow moved, seconded by Smith, to adjourn the regular meeting at 8:24 PM. Motion passed with unanimous approval.