

**RED RIVER
GROUNDWATER
CONSERVATION
DISTRICT**

BOARD MEETING

**BOARD ROOM
GREATER TEXOMA UTILITY AUTHORITY
5100 AIRPORT DRIVE
DENISON, TEXAS 75020**

**THURSDAY
FEBRUARY 21, 2019**

AGENDA
RED RIVER GROUNDWATER CONSERVATION DISTRICT
BOARD OF DIRECTORS BOARD MEETING
GREATER TEXOMA UTILITY AUTHORITY BOARD ROOM
5100 AIRPORT DRIVE
DENISON, TEXAS 75020
THURSDAY, FEBRUARY 21, 2019

Permit Hearing

The Permit Hearing will be at 10:00 a.m.

Notice is hereby given that the Board of Directors of the Red River Groundwater Conservation District ("District") will conduct a permit hearing on the following Production Permit Application:

Agenda:

1. Call to Order; establish quorum; declare hearing open to the public; introduction of Board.

2. Review the Production Permit Application of:

Applicant: U.S. Lime Company, 5429 LBJ Freeway, Suite 230, Dallas, TX 75240

Location of Well: 14707 U.S. Hwy 75, Van Alstyne, TX 75495; Latitude: 33 26'49.2" N

Longitude: 96 36'21.1" W; on the west side of Highway 75 in Van Alstyne between Hodgins Road and Bear Road

Purpose of Use: Industrial; lime slurry production

Requested Amount of Use: 30 million gallons per year

Production Capacity of Well: 120 gallons per minute

Aquifer: Woodbine Aquifer

3. Public Comment on the Production Permit Application (verbal comments limited to three (3) minutes each).

4. Consider and act upon the Production Permit Application, including designation of parties and/or granting or denying the Production Permit Application in whole or in part, as applicable.

5. Adjourn or continue permit hearing.

Board Meeting

The regular Board Meeting will begin upon adjournment of the above noticed Permit Hearing.

Notice is hereby given that the Board of Directors of the Red River Groundwater Conservation District ("District") may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the agenda items below:

Agenda:

1. Call to order, establish quorum; declare meeting open to the public.
2. Public Comment.
3. Consider and act upon approval of Minutes of January 16, 2019, Board Meeting.
4. Review and approval of monthly invoices.
5. Receive monthly financial information.
6. Discussion and action on applications submitted prior to adoption of Permanent Rules.
7. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs).
8. Consider and act upon compliance and enforcement activities for violations of District Rules.
 - a. Kevin Crawford
9. General Manager's report: The General Manager will update the Board on operational, educational and other activities of the District.
 - a. Meter Calibration
 - b. Management Plan Update
 - c. Meter Verification Services
 - d. Update on Database Development
 - e. Injection/Disposal Well Monitoring Program
10. Open forum / discussion of new business for future meeting agendas.
11. Adjourn.

¹*The Board may vote and/or act upon each of the items listed in this agenda.*

²*At any time during the meeting or work session and in compliance with the Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the Red River Groundwater Conservation District Board may meet in executive session on any of the above agenda items or other lawful items for consultation concerning attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gifts (§551.073); personnel matters (§551.074); and deliberation regarding security devices (§551.076). Any subject discussed in executive session may be subject to action during an open meeting.*

³*Persons with disabilities who plan to attend this meeting, and who may need assistance, are requested to contact Velma Starks at (800) 256-0935 two (2) working days prior to the meeting, so that appropriate arrangements can be made.*

⁴*For questions regarding this notice, please contact Velma Starks at (800) 256-0935, at rrgcd@redrivergcd.org or at 5100 Airport Drive, Denison, TX 75020.*

ATTACHMENT 3

MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING AND PUBLIC HEARING
RED RIVER GROUNDWATER CONSERVATION DISTRICT

WEDNESDAY, JANUARY 16, 2019

GREATER TEXOMA UTILITY AUTHORITY
BOARD ROOM
5100 AIRPORT DRIVE
DENISON TX 75020

Members Present: Chuck Dodd, David Gattis, Harold Latham, Mark Patterson, Mark Gibson, Mark Newhouse, and Billy Stephens

Members Absent: None

Staff: Drew Satterwhite, Allen Burks, Paul Sigle, Theda Anderson, Carolyn Bennett, and Velma Starks

Visitors: Kristen Fancher, Fancher Legal
Unidentified Visitor,

Board Meeting

1. Call to order, establish quorum; declare meeting open to the public.

President Patterson called the meeting to order at 10:00 a.m., established a quorum was present, and declared the meeting open to the public.

2. Public comment

No public comments.

3. Consider and act upon approval of Minutes of November 29, 2018, Board Meeting.

Board Member David Gattis made a motion to approve the minutes of the November 29, 2018 meeting. The motion was seconded by Board Member Chuck Dodd. The motion passed unanimously.

4. Review and approval of monthly invoices.

General Manager Satterwhite reviewed the monthly invoices with the Board of Directors. Board Member David Gattis made a motion to approve Resolution 2019-01-16-01. Board Member Chuck Dodd seconded the motion. Motion passed unanimously.

5. Receive monthly financial information.

General Manager Drew Satterwhite reviewed the monthly financial information with the Board.

6. Receive Quarterly Investment Report.

General Manager Drew Satterwhite reviewed and discussed the Quarterly Investment Report with the Board.

7. Receive Quarterly Report on Management Plan.

General Manager Drew Satterwhite reviewed the Quarterly Report on Management Plan. He reported that 857 are registered in the District. A total of 240 inspections were made. The question regarding if wells located in the Fannin County future lake area are being checked was asked. Well coordinates are being checked.

8. Consider and act upon ordering Brochures for the District's Well Monitoring Program.

General Manager Drew Satterwhite provided background information for the Board. The District is in the process of trying to expand our well monitoring network. The Well Monitoring Program consists of taking groundwater level measurements at multiple locations across the region in order to better our understanding the aquifers and gain insights on the impacts of water levels due to recharge and pumping. Data collected from the wells is also used for the developing and improvement of Groundwater Availability Models for each aquifer.

The District has drafted a letter to send to Public Water System well owners and would like to include this brochure detailing the program. The brochure would also be passed out during well inspections. A draft of the brochure has been run by the TCEQ's enforcement division leader in Austin to ensure accuracy.

Board Member David Gattis made the motion to authorize the purchase of 250 brochures. Board Member Chuck Dodd seconded the motion. Motion passed unanimously.

9. Consider and act upon authorizing purchase of District flow meter calibration services.

General Manager Drew Satterwhite provided background information for the Board. Several years ago RRGCD and NTGCD purchased a flow meter for the testing water wells in the districts. The TCEQ requires a public water system to calibrate their meters every three (3) years. The new permanent rules have implemented new spacing rules which are based on a formula with the variable being the well's production capacity. The new spacing regulations will place an added importance on production capacity and it would be in the District's best interest to be able to verify meter accuracy. The cost would be split between NTGCD and RRGCD. The District's cost would be \$300.

Board Member Chuck Dodd made the motion to authorize the purchase of the flow meter calibration services contingent upon NTGCD authorizing the purchase. Board Member Mark Gibson seconded the motion. Motion passed unanimously.

10. Discussion of 2019 Legislative Issues.

General Manager Drew Satterwhite informed the Board of various bills which had been previously

vetoed that will return and new bills which will be presented in the current legislative session. How the bills could affect the District was discussed.

11. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs).

General Manager Drew Satterwhite informed the Board that GMA 8 met on November 29, 2018 and selected WSP (James Beach) as the Administrative Consultant. GMA 8 appointed a committee consisting of Drew Satterwhite, Joe Cooper and Dirk Aaron to develop a contract and scope of services. As soon as the committee has a draft, a GMA 8 meeting will be scheduled.

12. Consider and act upon compliance and enforcement activities for violations of District Rules.

General Manager Drew Satterwhite informed the Board that Buena Vista Turf Farm was previously in violation of District rules and has added additional violations. Kristen Fancher, Legal Counsel, informed the Board that she had sent letter to Buena Vista notifying them that if the fines were not paid, a lawsuit against them would be initiated. Since that they have drilled a well without an Application and Notice to Proceed. Kristen Fancher informed the Board that these additional violations result in a total fine of \$3,200. Also the driller, W. E. Pender, who drilled the well without the Notice to Proceed, will be fined \$500. Kristen Fancher will provide the documentation to be sent.

Board Member Mark Newhouse made the motion that both Buena Vista Turf Farm and W. E. Pender, the driller be fined, Buena Vista \$3,200 and W. E. Pender, the driller \$500. Chuck Dodd seconded the motion. Motion passed unanimously.

13. General Manager's Report: The General Manager will update the Board on operational, educational and other activities of the District.

a. Update of new District forms

General Manager Drew Satterwhite informed the Board with the new Permanent Rules come new forms which are being created by Paul Sigle and Kristen Fancher, Legal Counsel.

b. Recognize Paul Sigle for earning his Master's Degree in Engineering

General Manager Drew Satterwhite informed the Board that Paul Sigle has earned his Master's Degree in Engineering.

c. Disposal/Injection Well Monitoring Program

Kristen Fancher, Legal Counsel, informed the Board that one injection well, located southwest of Gordonville, has been added to the program.

14. Open Quorum/discussion of future agenda items.

Board requested that District provide verify meter services & fees be placed on the next agenda.

The next meeting is scheduled for Thursday, February 21, at 10 a.m.

15. Adjourn.

President Patterson declared the meeting adjourned at 11:40 a.m.

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Recording Secretary

Secretary-Treasurer

ATTACHMENT 4

RESOLUTION NO. 2019-02-21-01

A RESOLUTION BY THE BOARD OF DIRECTORS OF THE RED RIVER GROUNDWATER CONSERVATION DISTRICT AUTHORIZING PAYMENT OF ACCRUED LIABILITIES FOR THE MONTH OF JANUARY

The following liabilities are hereby presented for payment:

<u>Administrative Services</u>	<u>Amount</u>
GTUA - January 2019	26,025.88
<u>Contract Services</u>	
IT Nexus - February 2019 software maintenance for well database	600.00
WSP USA - hydrogeo services through December 2018	612.70
WSP USA - hydrogeo services through January 2019	872.00
<u>Direct Costs</u>	
Nextraq - January 2019 GPS Tracking	39.95
Hillerby Printing - Business Cards Field Techs	78.00
United States Postal Service - Post Office Box renewal 2019	310.00
<u>Insurance</u>	
Bayless-Hall - Blanket Bond Renewal (dishonesty bond) for 2019	
<u>Legal</u>	
Fancher Legal December 2018 Services	2,548.00
GRAND TOTAL:	<u>\$ 31,086.53</u>

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE RED RIVER GROUNDWATER CONSERVATION DISTRICT THAT the Secretary-Treasurer is hereby authorized to make payments in the amounts listed above.

On motion of _____ and seconded by:

_____, the foregoing Resolution was passed and approved on this, the 16th day of January 2019

by the following vote:

AYE:
NAY:

At a meeting of the Board of Directors of the Red River Groundwater Conservation District.

President

ATTEST:

Secretary/Treasurer

ATTACHMENT 5

Red River Groundwater Conservation District

Balance Sheet

For General Fund (00)

January 31, 2019

Assets

00-01-10001	Checking Account	137,379.26
00-01-10010	Investments-CD	200,868.95
00-01-10025	Accounts Receivable	12,456.48
00-01-10026	A/R Texas Rain Holding Co	2,600.00
00-01-10030	Undeposited Funds	.00
00-01-10031	A/R Buena Vista Turf Farms	1,100.00
00-01-10040	Interest Receivable	.00
00-01-10101	Allowance for Uncollectible Accounts	(1,530.00)
00-01-10200	PP Expense	1,611.23
	Total	<u>354,485.92</u>
	Total Assets	<u>\$ 354,485.92</u>

Liabilities and Fund Balance

00-01-23100	Accounts Payable	16,628.40
00-01-23150	Deposits to be Refunded	11,400.00
	Total	<u>28,028.40</u>
	Total Liabilities	<u>28,028.40</u>
00-01-35100	Fund Balance	73,069.05
00-01-35120	Current Year Excess of Revenue over Expenses	280,354.55
	Total	<u>353,423.60</u>
	Excess of Revenue Over Expenditures	(26,966.08)
	Total Fund Balances	<u>326,457.52</u>
	Total Liabilities and Fund Balances	<u>\$ 354,485.92</u>

Red River Groundwater Conservation District
Statement of Revenue and Expenditures

2/14/2019 11:39am

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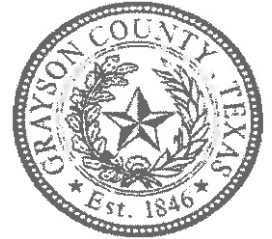
Revised Budget
For General Fund (00)
For the Fiscal Period 2019-1 Ending January 31, 2019

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Revenues					
00-01-46002 GW Production Cost	\$ 0.00	\$ 0.00	\$ 315,000.00	\$ 0.00	100.00%
00-01-46007 Registration Fees	625.00	100.00	7,500.00	100.00	98.67%
00-01-46100 Interest Income	167.10	0.00	2,005.24	0.00	100.00%
Total General Fund Revenues	\$ 792.10	\$ 100.00	\$ 324,505.24	\$ 100.00	99.97%
Expenditures					
00-01-77010 Administrative Cost	\$ 9,166.67	\$ 11,449.00	\$ 110,000.00	\$ 11,449.00	89.59%
00-01-77020 Advertising	125.00	0.00	1,500.00	0.00	100.00%
00-01-77027 Auditing	0.00	0.00	4,750.00	0.00	100.00%
00-01-77031 Banking Fees	8.33	0.00	100.00	0.00	100.00%
00-01-77032 Contract Services	3,416.67	600.00	41,000.00	600.00	98.54%
00-01-77035 Field Technician	6,666.67	7,441.00	80,000.00	7,441.00	90.70%
00-01-77040 Direct Cost	500.00	203.64	6,000.00	203.64	96.61%
00-01-77045 Field Permitting Specialist	2,500.00	5,612.00	30,000.00	5,612.00	81.29%
00-01-77450 Dues & Subscription	141.67	0.00	1,700.00	0.00	100.00%
00-01-77480 Equipment	166.67	735.58	2,000.00	735.58	63.22%
00-01-77500 Fees- GMA8	166.67	0.00	2,000.00	0.00	100.00%
00-01-77610 Fuel	291.67	37.97	3,500.00	37.97	98.92%
00-01-77810 Insurance	372.33	322.25	4,468.00	322.25	92.79%
00-01-77855 Internet Fees	83.33	269.98	1,000.00	269.98	73.00%
00-01-77970 Legal	2,916.67	0.00	35,000.00	0.00	100.00%
00-01-78010 Meetings and Conferences	433.33	0.00	5,200.00	0.00	100.00%
00-01-78310 Rent	200.00	200.00	2,400.00	200.00	91.67%
00-01-78600 Software Maintenance	1,166.67	0.00	14,000.00	0.00	100.00%
00-01-78750 Telephone	208.33	194.66	2,500.00	194.66	92.21%
Total General Fund Expenditures	\$ 28,530.68	\$ 27,066.08	\$ 347,118.00	\$ 27,066.08	92.20%
General Fund Excess of Revenues Over Expenditures	\$ (27,738.58)	\$ (26,966.08)	\$ (22,612.76)	\$ (26,966.08)	(19.25%)

ATTACHMENT 6



RED RIVER GROUNDWATER CONSERVATION DISTRICT AGENDA COMMUNICATION



DATE: February 13, 2019

SUBJECT: AGENDA ITEM NO. 6

DISCUSSION AND ACTION ON APPLICATIONS SUBMITTED PRIOR TO ADOPTION OF PERMANENT RULES

ISSUE

The District staff is requesting direction from the Board on how to treat well applications submitted under the temporary rules that are yet to be completed.

BACKGROUND

As of January 1, 2019, the District's Permanent Rules became effective which included changes to the amount of time, including extensions, which an applicant has to complete a well.

Temporary Rules Summary:

An applicant has 365 days to drill and complete with option for an additional 365 day extension.

Permanent Rules Summary:

- An applicant of a non-Public Water System ("PWS") well has 240 days to commence, drill and complete a well with the option of an additional 240-day extension.
- A PWS applicant has 365 days to commence, drill and complete a well with the option of 2 additional 365-day extensions.

CONSIDERATIONS

The District has several wells that are pending completion under varying circumstance under the old rules. The District Staff would like to discuss several scenarios with the Board of Directors and get direction on how to treat the pending wells.

STAFF RECOMMENDATIONS

The staff will provide scenarios to the Board and subsequently request direction from the Board on this matter.

PREPARED AND SUBMITTED BY:

Drew Satterwhite, P.E., General Manager

ATTACHMENT 9

Red River Groundwater Conservation District

Well Registration Summary As of January 31, 2019

Well Type	Total Registered		Total RRGCD	New Registrations
	Fannin County	Grayson County		
Domestic	152	271	423	5
Agriculture	18	26	44	0
Oil/Gas	0	21	21	0
Surface Impoundments	6	14	20	0
Commercial	8	13	21	1
Golf Course	0	15	15	0
Livestock	15	24	39	0
Irrigation	0	7	7	0
Public Water	59	214	273	1
Monitoring	0	3	1	0
Total	258	608	864	7

ADJOURN