PORT JAVA HAGERSTOWN LLC d/b/a Rooster Moon Coffeehouse APPLICATION FOR EMPLOYMENT

1551 Potomac Avenue, Hagerstown MD 21742 301-790-5040

Full legal name Street Address State Under 187 Under 187 Under 187 Under 187 Under 187 Full-time or part-time? Roster Moon Coffeehouse is open 7 days a week. Weekand, holiday, sarly morning and evening hours are expected. Passer Moon Coffeehouse is open 7 days a week. Weekand, holiday, sarly morning and evening hours are expected. Passer indicate the hours you are available to work between 4:30 AM and 11 PM: Roster Moon Query over been convicted of a crime other than a traffic violation? YES NO If yes, give all dates and the reasons for conviction. Have you ever been convicted of a crime other than a traffic violation? YES NO If yes, give all dates and the reasons for conviction. Have you ever been bonded? YES NO Have you always given 2 weeks notice when you left a job? YES NO Why would you like to be employed at Rooster Moon Coffeehouse? What do you think is the most important attribute of a Rooster Moon Coffeehouse employee? What is the difference between a cappuccino and a latte? Right in the middle of the morning rush, with a line of customers out the door, a customer drops a mocha right on the condiment bar. It's just you and one other Barista. What do you do? All Rooster Moon Coffeehouse employees are trained as Baristas, and must be able to perform all of the duties included in the Barista Job Description. The duties include, but are not limited to: Customer service & satisfaction, Food & drink preparation. Store cleaning & sanitation, Stocking, Money handling & reports, & teamwork. Are you able to perform all of the duties of a Barista? YES NO Baristas complete a complete a complete representation program and must pass the Barista exam to be employee. Rooster Moon Coffeehouse prides itself on the professional appearance of its employees, and has strict uniform & appearance standards, which are available for your review. Are you willing to adhere to our uniform & appearance standards which are available for your review. Are you willing to adhere to our uniform the prosence of ligital d									
State	Full legal name		Today's date						
Under 187	Street Address				City				
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Position applying for: Full-time or part-time? Expected wage: Rooster Moon Coffeehouse is open 7 days a week. Weekend, holiday, early morning and evening hours are expected. Date available for work: Referred by? Referred by? Referred by? Referred by? Referred by? Referred by? Saturday Sunday Sunday Sunday Wednesday Thursday Friday Saturday Sunday Sunday How many hours per week would you prefer to work? Have you ever been convicted of a crime other than a traffic violation? YES NO If yes, give all dates and the reasons for conviction. Have you ever been bonded? YES NO Have you always given 2 weeks notice when you left a job? YES NO Why would you like to be employed at Rooster Moon Coffeehouse? What do you think is the most important attribute of a Rooster Moon Coffeehouse employee? What is the difference between a cappuccino and a latte? Right in the middle of the morning rush, with a line of customers out the door, a customer drops a mocha right on the condiment bar. It's just you and one other Barista. What do you do? You have just prepared a drink for a customer who takes a sip, makes a face, and says "it's terrible". What do you do? You have just prepared a drink for a customer who takes a sip, makes a face, and says "it's terrible". What do you do? You have just prepared to the Barista? YES NO Baristas complete a comprehensive training program and must pass the Barista exam to be employed. Rooster Moon Coffeehouse prides liself on the professional appearance of its employees, and has strict uniform & appearance standards, which are available for your review. Are you willing to adhere to our uniform & appearance standards at all times when working? YES NO. Rooster Moon Coffeehouse has a Substance Abuse Policy to ensure that our work environment is free from the presence of illegal drugs and alcohol. Our employees must be capable of performing their tasks safely & efficiently, and may not be under the influence of any drug or alcohol. We reserve	Under 18?	Under 16?			dress	•			
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EMPLOYMENT HISTORY

We must be able to confirm your previous employment.

Starting with your most recent employment, please provide the following information:

Employer	Type of Business			
Address	City, state, zip			
Job title	Dates of employment			
Immediate supervisor	Phone #			
Starting salary \$ per	Ending salary \$ per			
To the best of your knowledge, are you eligible for rehire? YES NO If no, why not?	Why did you leave?			
	1100			
What do you think your supervisor would say about your work performance and attendance?	What were your job responsibilities?			
May we contact this employer for a reference?	What did you like least about this job?			
YES NO LATER If no, why not?	What did you like least about this job!			
What did you like most about this job?	What do you feel you learned from this job?			
Employer	Type of Business			
Address	City, state, zip			
Job title	Dates of employment			
Immediate supervisor	Phone #			
Starting salary \$ per	Ending salary \$ per			
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What do you think your supervisor would say about your work performance and attendance?	What were your job responsibilities?			
May we contact this employer for a reference? YES NO LATER If no, why not?	What did you like least about this job?			
What did you like most about this job?	What do you feel you learned from this job?			
Explain any gaps in your employment. other than those due to per-	sonal illness, injury or disability:			
If not addressed on the previous page, have you ever been fired of If yes, please explain:	r asked to resign from a job? YES NO			
Do you have any special training, skills, licenses or certifications w	hich would be useful in the position for which you are applying?			
High School attended:	City & State			
Did you graduate? If you did not graduate, have you	•			
Course of study	Toblamou your OLD!			

College or trade school attended

List any special accomplishments or awards:					

Course of study

Graduated?

GPA

PERSONAL REFERENCES

Name and telephone number of three references who are not related to you and who are not previous supervisors.

Name	occupation	relationship to you	telephone #	years known

APPLICANT STATEMENT

I certify that all information I have provided in order to apply for and sure employment with Port Java Hagerstown LLC is true, complete, and correct.

I expressly authorize, without reservation, Port Java Hagerstown LLC, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process, and all other persons, corporations or organizations for furnishing such information about me.

I understand that Port Java Hagerstown LLC does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal law.

If I am hired, I understand that I will be an "employee at will", which means that I am free to resign at any time, with or without cause and with or without prior notice, and Port City Java LLC reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's President.

I understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 form in this regard.

"UNDER MARYLAND LAW, AN EMPLOYER MAY NOT REQUIRE OR DEMAND, AS A CONDITION OF EMPLOYMENT, PROSPECTIVE EMPLOYMENT, OR CONTINUED EMPLOYMENT, THAT AN INDIVIDUAL SUBMIT TO OR TAKE A LIE DETECTOR OR SIMILAR TEST. AN EMPLOYER WHO VIOLATES THIS LAW IS GUILTY OF A MISDEMEANOR AND SUBJECT TO A FINE NOT EXCEEDING \$100."

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (1) eliminate me from further consideration for employment, or (2) may result in my immediate discharge from the employer's service, whenever it is discovered.

DO NOT SIGN UNTIL YOU HAVE	READ THE ABOVE APPLICANT STATEMENT!
I certify that I have read, fully understand and $\boldsymbol{\sigma}$	ccept all terms of the foregoing Applicant Statement

Signature of Applicant

School attended & location

Date