



**FirstService**  
RESIDENTIAL

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**MONTHLY MANAGEMENT REPORT**

**HARBOUR ISLE EAST CONDOMINIUM ASSOCIATION**

**MANAGEMENT REPORT**

**MARLENE MEDINA**

**MONTH OF: JULY 2016**

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**FINANCIAL REPORT:****MONTH OF: JUNE 2016****➤ Operating Cash and Reserves:**

Prior Balance	1,373,097.91
Increases	136,948.97
Current Balance	1,510,045.97

➤ The increase is due to Members Assessments which came in this month.

➤ **Delinquent Accounts:** We currently still have four accounts at the attorney, this include one current lien. These accounts are a total of \$ 28,634.62. This is up by \$300.00 from last month. We should be getting an update from the attorney at the end of the month.

**ADMINISTRATION:****➤ Sales this Month**

➤ Building 7 PH01 Seller Carol Harwood...Buyer Diek Ackermann

**➤ Rentals this Month**

➤ Building 10 unit 303 Owner Maureen Rajaballey...Renter Santiago Figuereo

**PROJECT UP DATE AND STATUS:**

The bocce court is almost completed and should be ready by next week.

The fountain has been working great since it was serviced.

All the grills are operable since the parts came in.

Jason and Nathan are still work on the doors on the electrical rooms in between work orders.

We completed sixteen work orders from the last two months and maintenance is currently working on four.

We are also currently raising some of the sunken tiles around the pool deck.

## **BIDS AND PROPOSALS:**

Please see the three attached bids for updating our security systems, the new pedestrian gate and for tree trimming.

## **SCHEDULED EVENTS:**

- Meetings attended this month were daily meetings with the maintenance staff.
- Weekly meeting with the landscape.
- Security demonstration of the camera systems.
- Daily updates from the security guards.

## **UPCOMING PROJECTS:**

We are still working on correcting the broken sprinklers and checking the electric wires. Next week we will have a sprinkler wet check and this will let us know if we need longer watering times ect.

Also we will be starting on any of the approved projects from this meeting.